



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

**JUNE 2, 2020, 7:00 PM
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790**

**Mayor Tony Wu
Mayor Pro Tem Letty Lopez-Viado
Councilman Dario Castellanos
Councilman Lloyd Johnson
Councilmember Jessica C. Shewmaker**

Please turn off all cell phones and other electronic devices prior to entering the Council Chambers

IN ORDER TO REDUCE THE SPREAD OF THE COVID-19 VIRUS, GOVERNOR NEWSOM HAS ISSUED EXECUTIVE ORDERS THAT TEMPORARILY SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT AND ALLOW COUNCIL MEMBERS TO ATTEND CITY COUNCIL MEETINGS TELEPHONICALLY. PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDERS AND DUE TO CONCERNS OVER COVID-19, THE CITY COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Public Participation: In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, City Council Chambers will remain closed to the public. Members of the public may participate remotely in the following ways:

Public comments will be accepted via e-mail to the City Clerk at City_Clerk@westcovina.org. The subject line should specify either "Public Comment or Public Hearing – 6/2/2020". Please include your full name and address in your e-mail. The City Clerk will read emails received by 6:30 P.M. the day of the Council meeting out loud into the public record.

If you wish to address the Council by telephone during public comment or a public hearing, you may contact the City Clerk by email City_Clerk@westcovina.org or by telephone (626) 939-8433 by 6:30 P.M. on the day of the Council meeting, to advise the City Clerk that you would like to address the Council during public comment or a public hearing.

Members of the public may watch City Council meetings live through the West Covina City YouTube channel at www.westcovina.org/LIVE. Council meeting videos are also posted to the City's Video Archive on <https://www.westcovina.org/departments/city-clerk/agendas-and-meetings/current-meetings-and-agendas>.

AMERICANS WITH DISABILITIES ACT

The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Council meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8 to 5 Monday through Thursday. Do call at least one day prior to the meeting date to inform

us of your particular needs and to determine if accommodation is possible. For sign language interpreter services at Council meetings, please request no less than four working days prior to the meeting.

AGENDA MATERIAL

Agenda material is available for review at the City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue South, West Covina and at www.westcovina.org. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall located at 1444 W. Garvey Avenue South, West Covina, during normal business hours.

NOTICE

The City Council will regularly convene on the first and third Tuesday of the month. The West Covina Community Development Commission, West Covina Public Financing Authority and the West Covina Community Services Foundation are agencies on which the City Council serves as members. Agendas may contain items for these boards, as necessary.

PUBLIC COMMENTS **ADDRESSING THE CITY COUNCIL** ***(Per WCMC 2-48, Ordinance No. 2150)***

Any person wishing to address the City Council on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the City Clerk.

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to five (5) minutes per speaker.

Oral Communications may be limited to thirty (30) minutes, unless speakers addressing agenda items have not concluded.

Any testimony or comments regarding a matter set for a Public Hearing will be heard during the hearing.

RULES OF DECORUM

Excerpts from the West Covina Municipal Code and Penal Code pertaining to the Rules of Decorum will be found at the end of agenda.

AGENDA

CITY OF WEST COVINA CITY COUNCIL/SUCCESSOR AGENCY

**TUESDAY JUNE 2, 2020, 7:00 PM
REGULAR MEETING**

INVOCATION

Led by Pastor Samuel Martinez

PLEDGE OF ALLEGIANCE

Led by Councilmember Shewmaker

ROLL CALL

REPORTING OUT FROM CLOSED SESSION

PRESENTATIONS

South Hills High School – Graduating Class of 2020

ORAL COMMUNICATIONS - Five (5) minutes per speaker

Please step forward to the podium and state your name and city of residence for the record when recognized by the Mayor.

CITY MANAGER'S REPORT

City Manager's report on current City projects.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council/Community Development Commission request specific items to be removed from the Consent Calendar for separate discussion or action.

APPROVAL OF MEETING MINUTES

- 1) **MAY 19, 2020 CITY COUNCIL/SUCCESSOR AGENCY REGULAR MEETING MINUTES
MAY 19, 2020 CITY COUNCIL/SUCCESSOR AGENCY CLOSED SESSION MEETING MINUTES
MAY 19, 2020 CITY COUNCIL/SUCCESSOR AGENCY SPECIAL SESSION MEETING MINUTES**

It is recommended that the City Council approve the May 19, 2020 Regular Meeting Minutes, May 19, 2020 Closed Session Meeting Minutes, and the May 19, 2020 Special Session Meeting Minutes.

CITY CLERK'S OFFICE

- 2) **CONSIDERATION OF RESOLUTIONS RELATING TO THE NOVEMBER 3, 2020 ELECTION**

Adopt the following resolutions relating to the November 3, 2020 General Municipal Election:

RESOLUTION NO. 2020-47 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

RESOLUTION NO. 2020-48 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

RESOLUTION NO. 2020-52 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020

CITY MANAGER'S OFFICE

- 3) **CONSIDERATION OF CONTRACT FOR MICROSOFT ENTERPRISE AGREEMENT WITH DELL MARKETING LP**

It is recommended that the City Council:

1. Approve a three-year agreement with Dell Marketing LP in the amount of \$149,584.83 per year (a total of \$448,754.49) for furnishing and delivering Microsoft product licenses and support services, on the same terms and conditions afforded to Riverside County through Licensing Solution Provider Agreement Number PSA 0001524 and Riverside County's Microsoft Enterprise Agreement (Master Agreement No. 8084445).
2. Authorize the City Manager to execute the agreement, in a form approved by the City Attorney, and any documents necessary in connection with the agreement.

- 4) **CONSIDERATION OF RESOLUTION NO. 2020-45 EXTENDING THE LOCAL EMERGENCY DECLARATION**

That the City Council adopt Resolution 2020-45 as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, DETERMINING THE NEED TO FURTHER CONTINUE THE LOCAL EMERGENCY PROCLAIMED ON MARCH 16, 2020 AND PREVIOUSLY CONTINUED ON APRIL 7, 2020 AND MAY 5, 2020

5) CONSIDERATION OF RESOLUTION 2020-44 AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

It is recommended that the City Council adopt Resolution 2020-44 as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

6) CONSIDERATION OF ACTIONS TAKEN BY THE CITY MANAGER UNDER THE FISCAL EMERGENCY (RESOLUTION 2020-46) REGARDING AGREEMENTS WITH NATIONWIDE ENVIRONMENTAL SERVICES AND CARE AMBULANCE SERVICES

Adopt the following resolutions related to the City's Fiscal Emergency:

RESOLUTION NO. 2020-55 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, RATIFYING THE CITY MANAGER'S TERMINATION OF THE CONTRACT SERVICES AGREEMENT BETWEEN THE CITY AND NATIONWIDE ENVIRONMENTAL SERVICES, DATED JUNE 18, 2002, AS AMENDED

RESOLUTION NO. 2020-56 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA CALIFORNIA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH CARE AMBULANCE SERVICES, INC. FOR AMBULANCE TRANSPORTATION AND BILLING SERVICES

POLICE DEPARTMENT

7) CONSIDERATION OF ACCEPTANCE OF CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) GRANT FROM U.S. DEPARTMENT OF JUSTICE

It is recommended that the City Council take the following actions:

1. Accept the Coronavirus Emergency Supplemental Funding grant from the U.S. Department of Justice for police overtime, services, and supplies, and authorize the City Manager or his designee to complete all grant award documents; and
2. Adopt the attached resolution authorizing the necessary budget amendments:

RESOLUTION NO. 2020-43 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020 (USDOJ CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT)

END OF CONSENT CALENDAR

HEARINGS

PUBLIC HEARINGS

8) PUBLIC HEARING - CONSIDERATION OF ASSESSMENTS FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 4

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2020-49 — A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 4

9) PUBLIC HEARING - CONSIDERATION OF ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 6

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2020-50 — A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 6

10) PUBLIC HEARING - CONSIDERATION OF ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 7

It is recommended that the City Council adopt the following resolution, which provides for the assessment rates in Landscape Maintenance District No. 7 to be maintained at their current levels:

RESOLUTION NO. 2020-51 — A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 7

DEPARTMENTAL REGULAR MATTERS

FINANCE DEPARTMENT

11) FISCAL YEAR 2020-21 PRELIMINARY BUDGET

It is recommended that the City Council: 1) receive and file the Preliminary Fiscal Year Preliminary 2020-21 Operating and Capital Improvement Program Budget, 2) refer for review and comments at the June 3 Finance and Audit Committee meeting, 3) direct that the Preliminary Budget be broadly publicly disseminated, including at a community budget workshop on June 9, and 4) schedule the matter for consideration at the June 16th City Council meeting.

MAYOR/COUNCILMEMBERS REPORTS

AB 1234 Conference and Meeting Report (verbal, if any)

(In accordance with AB 1234, Councilmembers shall make a brief report or file a written report on any meeting/event/conference attended at City expense.)

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

(Per City of West Covina Standing Rules 4.f - Requests for reports, studies, or investigations that are not readily available must be placed on the City Council/Successor Agency agenda as items of business and must be approved by a majority of the City Council/Successor Agency Board.)

CITY COUNCIL COMMENTS

ADJOURNMENT

Next Tentative City Council Meeting

Regular Meeting

06/16/2020

7:00 PM

RULES OF DECORUM

The following are excerpts from the West Covina Municipal Code:

Sec. 2-48. Manner of addressing council; time limit; persons addressing may be sworn.

- a. Each person addressing the council shall step up to the rostrum, shall give his or her name and city of residence in an audible tone of voice for the record and unless further time is granted by the council, shall limit his or her address to five (5) minutes.
- b. The city council may establish a limit on the duration of oral communications.
- c. All remarks shall be addressed to the council as a body and not to any member thereof. No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer. No question shall be asked of a councilmember except through the presiding officer.
- d. The presiding officer may require any person to be sworn as a witness before addressing the council on any subject. Any such person who, having taken an oath that he or she will testify truthfully, willfully and contrary to such oath states as true any material matter which he knows to be false may be held to answer criminally and subject to the penalty prescribed for perjury by the provisions of the Penal Code of the state.

Sec. 2-50. Decorum--Required.

- a. While the council is in session, the members shall preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or disrupt the proceedings or the peace of the council nor interrupt any member while speaking or refuse to obey the orders of the council or its presiding officer, except as otherwise herein provided.
- b. Members of the public shall not willfully disrupt the meeting or act in a manner that actually impairs the orderly conduct of the meeting. For the purposes of this code, "willfully disrupt" includes, but is not limited to, continuing to do any of the following after being warned by the Mayor that continuing to do so will be a violation of the law:
 - a. Addressing the Mayor and City Council without first being recognized.
 - b. Persisting in addressing a subject or subjects, other than that before the Mayor and City Council.
 - c. Repetitiously addressing the same subject.
 - d. Failing to relinquish the podium when directed to do so.
 - e. From the audience, interrupting or attempting to interrupt, a speaker, the Mayor, a council member, or a staff member or shouting or attempting to shout over a speaker, the Mayor, a council member or a staff member.
 - f. As a speaker, interrupting or attempting to interrupt the Mayor, a council member, or a staff member, or shouting over or attempting to shout over the Mayor, a council member, or a staff member. Nothing in this section or any rules of the council shall be construed to prohibit public criticism of the policies, procedures, programs, or services of the City or of the acts or omissions of the City Council. It shall be unlawful to violate the provisions of this Section.

If any subsection, sentence, clause, or phrase or word of this Section 2-50 is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Section. The City Council hereby declares that it would have passed this section and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses, phrases or words had been declared invalid or unconstitutional.

Sec. 2-52. Persons authorized to be within council area.

No person, except city officials, their representatives and members of the news media shall be permitted within the rail in front of the council chamber without the express consent of the council.

The following are excerpts from the Penal Code

148(a) (1) Every Person who willfully resists, delays, or obstructs any public officer, peace officer, or an emergency medical technician, as defined in Division 2.5 (commencing with Section 1797) of the Health and Safety code, in the discharge or attempt to discharge any duty of his or her office or employment, when no other punishment is prescribed, shall be punished by a fine not exceeding one thousand dollars (\$1,000), or by imprisonment in a county jail not to exceed one year, or by both that fine and imprisonment.

403 Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 303 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

**SUBJECT: MAY 19, 2020 CITY COUNCIL/SUCCESSOR AGENCY REGULAR MEETING MINUTES
MAY 19, 2020 CITY COUNCIL/SUCCESSOR AGENCY CLOSED SESSION MEETING
MINUTES
MAY 19, 2020 CITY COUNCIL/SUCCESSOR AGENCY SPECIAL SESSION MEETING
MINUTES**

RECOMMENDATION:

It is recommended that the City Council approve the May 19, 2020 Regular Meeting Minutes, May 19, 2020 Closed Session Meeting Minutes, and the May 19, 2020 Special Session Meeting Minutes.

DISCUSSION:

That the City Council adopt the attached minutes.

Attachments

Attachment No. 1 - 05-19-2020 Regular Session Meeting Minutes Draft

Attachment No. 2 - 05-19-2020 Closed Session Meeting Minutes Draft

Attachment No. 3 - 05-19-2020 Special Session Meeting Minutes Draft



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

MAY 19, 2020, 7:00 PM
REGULAR MEETING

CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790

Mayor Tony Wu
Mayor Pro Tem Letty Lopez-Viado
Councilman Dario Castellanos
Councilman Lloyd Johnson
Councilmember Jessica C. Shewmaker

MINUTES

CALL TO ORDER

A Regular Meeting was called to order by Mayor Wu on Tuesday, May 19, 2020 at 7:00 p.m. in the Council Chambers, 1444 West Garvey Avenue South, West Covina, California.

ROLL CALL

Council Members

Present: Council Members Dario Castellanos, Lloyd Johnson, Jessica Shewmaker, Mayor Pro Tem Letty Lopez-Viado, Mayor Tony Wu

Council Members

Absent: None

City Staff: David Carmany City Manager, Mark Persico Assistant City Manager, Thomas P. Duarte City Attorney, Lisa Sherrick Assistant City Clerk; other City staff presented reports and responded to questions as indicated in the minutes.

INVOCATION

Led by Pastor Kelly DuPee from Faith Community Church

PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Lopez-Viado

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Government Code § 54956.9(d)(1)

1. Whithorn v. City of West Covina, et al (Superior Court of California, Case No. 20STCV08916)

(Mayor Wu, Councilman Johnston, City Manager Dave Carmany, and City Attorney Thomas P. Duarte recused themselves from the above item and left the meeting at 6:10 p.m. for the remainder of the Closed Session Meeting)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Government Code § 54956.8

Property Address: 3636 S. Nogales Street, West Covina, 91790

Agency Negotiator: Carmany, Anderson, Morales, Duarte

Negotiating Parties: David Carmany, Mark Persico and Versailles Place, LLC

Under Negotiation: Lease Terms & Price

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code § 54957.6

City Negotiators: Carmany, Duarte

Employee Organizations

- Confidential Employees
- Maintenance & Crafts Employees
- Non-Sworn
- W.C. Police Officers' Association
- W.C. Firefighters' Management Assoc.

- W.C. Firefighters' Association, I.A.F.F., Local 3226
- General Employees
- Mid-Management Employees
- W.C. Police Management Association

Unrepresented Employee Group

- Department Heads

REPORTING OUT FROM CLOSED SESSION

City Attorney Thomas P. Duarte reported that no reportable action was taken during the closed session meeting.

PRESENTATIONS

- Walnut Grove Intermediate School: Achieve 3000 students

ORAL COMMUNICATIONS - Five (5) minutes per speaker

Jay Meader
Fredrick Sykes
Valerie Munoz
Jerri Potras
Else Messman
Colleen Rozatti
Chris Miller
Michael Farraher

CITY MANAGER'S REPORT

- Presentation given by Mr. Carmany

CONSENT CALENDAR

ACTION: MOTION BY MAYOR PRO TEM LOPEZ-VIADO AND SECONDED BY COUNCILMAN JOHNSON, CARRIED 5-0 to: approve Consent Calendar Items 1-4 and 6-7.

ACTION: MOTION BY COUNCILMAN CASTELLANOS AND SECONDED BY COUNCILMEMBER SHEWMAKER, CARRIED 3-2 (NO: JOHNSON and MAYOR PRO TEM LOPEZ-VIADO) to: approve Consent Calendar Items 5.

CITY CLERK'S OFFICE

1) MAY 5, 2020 CITY COUNCIL/SUCCESSOR AGENCY REGULAR MEETING MINUTES

MAY 5, 2020 CITY COUNCIL/SUCCESSOR AGENCY CLOSED SESSION MEETING MINUTES

CARRIED 5-0 to: approve the May 5, 2020 Regular Meeting Minutes and the May 5, 2020 Closed Session Meeting Minutes.

CITY MANAGER'S OFFICE

2) CONSIDER APPROVAL OF UPDATED BUDGET AND FINANCIAL POLICIES

CARRIED 5-0 to: adopt Resolution No. 2020-35 approving updated Financial and Budget Policies.

COMMUNITY DEVELOPMENT

3) CONSIDERATION OF EXTENSION TO THE PROFESSIONAL SERVICES AGREEMENT WITH EC&AM ASSOCIATES, INC. DBA GK & ASSOCIATES FOR AZUSA SEWER LIFT STATION UPGRADE PROJECT

CARRIED 5-0 to: take the following actions:

1. Approve the First Amendment to the Professional Services Agreement with EC&AM Associates, Inc. dba GK & Associates to extend the term of the agreement through September 6, 2021, for an additional 16-months of services for project management, inspection services, and testing for the Azusa Sewer Lift Station Upgrades project; and
2. Authorize the City Manager to negotiate and execute the amendment.

4) CONSIDERATION OF SECOND READING AND ADOPTION OF ORDINANCE NO. 2472 - CODE AMENDMENT NO. 20-02 REGARDING COMMERCIAL LAND USES AND STANDARDS

CARRIED 5-0 to: adopt the following ordinance:

ORDINANCE NO. 2472 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA APPROVING CODE AMENDMENT NO. 20-02, CODE AMENDMENT RELATED TO COMMERCIAL (NONRESIDENTIAL) USES AND STANDARDS

5) CONSIDERATION OF SECOND READING AND ADOPTION OF ORDINANCE NO. 2470 - CODE AMENDMENT 16-03 REGARDING WIRELESS TELECOMMUNICATION FACILITIES IN THE PUBLIC RIGHT-OF-WAY

CARRIED 3-2 to: (No: Johnson and Mayor Pro Tem Lopez-Viado) to: adopt the following ordinance:

ORDINANCE NO. 2470 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA APPROVING CODE AMENDMENT NO. 16-03, RELATED TO WIRELESS TELECOMMUNICATION FACILITIES IN THE PUBLIC RIGHT OF WAY

6) CONSIDERATION OF ESTABLISHMENT OF A WEST COVINA COVID-19 SMALL BUSINESS LOAN PROGRAM

CARRIED 5-0 to: approve the proposed guidelines for the West Covina COVID-19 Small Business Loan Program and authorize the City Manager to prepare the necessary loan documents and reporting requirements consistent with Department of Housing and Urban Development requirements.

HUMAN RESOURCES/RISK MANAGEMENT

7) CONSIDERATION OF RESOLUTION DELEGATING TORT LIABILITY CLAIMS HANDLING TO THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY AS AUTHORIZED BY GOVERNMENT CODE SECTION 910 ET SEQ

CARRIED 5-0 to: adopt the following resolution:

RESOLUTION NO. 2020-42 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, IMPLEMENTING A POLICY DELEGATING TORT LIABILITY CLAIMS HANDLING RESPONSIBILITIES TO THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY AS AUTHORIZED BY GOVERNMENT CODE SECTION 910, ET SEQ.

END OF CONSENT CALENDAR

HEARINGS

PUBLIC HEARINGS

8) PUBLIC HEARING REGARDING ISSUANCE OF TAX-EXEMPT BONDS FOR EMANATE HEALTH QUEEN OF THE VALLEY HOSPITAL

CARRIED 5-0 to: adopt the following Resolution:

RESOLUTION NO. 2020-26 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE

**ISSUANCE OF THE CALIFORNIA STATEWIDE COMMUNITIES
DEVELOPMENT AUTHORITY REVENUE BONDS (EMANATE HEALTH),
SERIES 2020 IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO
EXCEED \$260,000,000 FOR THE PURPOSE OF FINANCING AND/OR
REFINANCING THE ACQUISITION, CONSTRUCTION, EQUIPPING,
IMPROVEMENT, RENOVATION, REHABILITATION AND/OR
REMODELING OF HOSPITAL, HEALTH CARE AND RELATED
FACILITIES AND CERTAIN OTHER MATTERS RELATING THERETO**

MAYOR/COUNCILMEMBERS REPORTS

None

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

None

CITY COUNCIL COMMENTS

None

ADJOURNMENT

A motion to adjourn the Regular Meeting was made by Mayor Wu, and the meeting was adjourned at 8:16 p.m. The next regularly scheduled Regular City Council Meeting will be held on Tuesday, June 2, 2020 at 7:00 p.m. in the Council Chambers, 1444 West Garvey Avenue South, West Covina, California.

Submitted by:

Lisa Sherrick
Assistant City Clerk

Tony Wu
Mayor



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

MAY 19, 2020, 6:00 PM
REGULAR MEETING - CLOSED SESSION

CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790

MINUTES

CALL TO ORDER

A Closed Session Meeting was called to order by Mayor Wu on Tuesday, May 19, 2020 at 6:00 p.m., in the City Hall Council Chambers, 1444 West Garvey Avenue South, West Covina, California.

ROLL CALL

Council Members

Present: Council Members Dario Castellanos, Lloyd Johnson, Jessica C. Shewmaker, Mayor Pro Tem Letty Lopez-Viado, Mayor Tony Wu – All Members were present via a GoToMeeting request

Council Members

Absent: None

City Staff: David Carmany City Manager, Mark Persico Assistant City Manager, Thomas P. Duarte City Attorney, Helen Tran Director of Human Resources, Robbeyn Bird Finance Director, Richard Bell Police Chief, Howard Gold BBK via GoToMeeting request.

PUBLIC COMMENTS ON ITEMS ON THE AGENDA

None

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Government Code § 54956.9(d)(1)

1. Whithorn v. City of West Covina, et al (Superior Court of California, Case No. 20STCV08916)

(Mayor Wu, Councilman Johnston, City Manager Dave Carmany, and City Attorney Thomas P. Duarte recused themselves from the above item and left the meeting at 6:10 p.m. for the remainder of the Closed Session Meeting)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to Government Code § 54956.8

Property Address: 3636 S. Nogales Street, West Covina, 91790

Agency Negotiator: Carmany, Anderson, Morales, Duarte

Negotiating Parties: David Carmany, Mark Persico and Versailles Place, LLC

Under Negotiation: Lease Terms & Price

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code § 54957.6

City Negotiators: Carmany, Duarte

Employee Organizations

- Confidential Employees
- Maintenance & Crafts Employees
- Non-Sworn
- W.C. Police Officers' Association
- W.C. Firefighters' Management Assoc.
- W.C. Firefighters' Association, I.A.F.F., Local 3226
- General Employees
- Mid-Management Employees
- W.C. Police Management Association

Unrepresented Employee Group

- Department Heads

REPORTING OUT

City Attorney Thomas P. Duarte reported that no reportable action was taken during the closed session meeting.

ADJOURNMENT

The Closed Session Meeting adjourned at 6:25 p.m., by Mayor Wu. The next regularly scheduled Closed Session City Council Meeting will be held on Tuesday, June 2, 2020 at 6:00 p.m. in the City Hall Council Chambers, 1444 West Garvey Avenue South, West Covina, California.

Submitted by:

Lisa Sherrick
Assistant City Clerk

Tony Wu
Mayor



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

**MAY 19, 2020, 7:00 PM
SPECIAL MEETING**

**CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790**

**Mayor Tony Wu
Mayor Pro Tem Letty Lopez-Viado
Councilman Dario Castellanos
Councilman Lloyd Johnson
Councilmember Jessica C. Shewmaker**

MINUTES

A Special Meeting was called to order by Mayor Wu on Tuesday, May 19, 2020 at 8:17 p.m. in the Council Chambers, 1444 West Garvey Avenue South, West Covina, California.

ROLL CALL

Council Members

Present: Council Members Dario Castellanos, Lloyd Johnson, Jessica Shewmaker, Mayor Pro Tem Letty Lopez-Viado, Mayor Tony Wu

Council Members

Absent: None

City Staff: David Carmany City Manager, Mark Persico Assistant City Manager, Thomas P. Duarte City Attorney, Lisa Sherrick Assistant City Clerk; other City staff presented reports and responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Lopez-Viado

PUBLIC COMMENTS ON ITEMS ON THE AGENDA

James Grivich
Deborah Johnston
Steve Bennette
Chris Miller

ACTION: MOTION BY COUNCILMAN JOHNSON AND SECONDED BY MAYOR PRO TEM LOPEZ-VIADO, CARRIED 5-0 to: approve Consent Calendar Item 1

CITY MANAGER

1) DISCUSSION OF POTENTIAL BUDGET IMPACTS ASSOCIATED WITH THE NOVEL CORONAVIRUS (COVID-19) AND CONSIDERATION OF A DECLARATION OF A FISCAL EMERGENCY

CARRIED 5-0 to: adopt the following resolution:

RESOLUTION NO. 2020-46 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, DECLARING A FISCAL EMERGENCY

ADJOURNMENT

A motion to adjourn the Special Meeting was made by Mayor Wu, and the meeting was adjourned at 8:57 p.m. The next regularly scheduled Regular City Council Meeting will be held on Tuesday, June 2, 2020 at 7:00 p.m. in the Council Chambers, 1444 West Garvey Avenue South, West Covina, California.

Submitted by:

Lisa Sherrick
Assistant City Clerk

Tony Wu
Mayor



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

**SUBJECT: CONSIDERATION OF RESOLUTIONS RELATING TO THE NOVEMBER 3, 2020
ELECTION**

RECOMMENDATION:

Adopt the following resolutions relating to the November 3, 2020 General Municipal Election:

RESOLUTION NO. 2020-47 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

RESOLUTION NO. 2020-48 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

RESOLUTION NO. 2020-52 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020

BACKGROUND:

Pursuant to Ordinance No. 2303, the City's general municipal elections are to be held on the first Tuesday after the first Monday in November of even-numbered years to coincide with the statewide general elections. The date for the 2020 election is November 3, 2020. Pursuant to Ordinance No. 2328, members of the City Council for Districts 1 and 3 shall be elected commencing in the year 2020 to the seats then open, and in each fourth year thereafter.

DISCUSSION:

West Covina's General Municipal Election will be held on November 3, 2020, to select one Member of the City Council to represent District 1 and one Member of the City Council to represent District 3, each for the full term of four years. In accordance with the requirements of the California Elections Code, the City Council must adopt certain resolutions pertaining to the General Municipal Election.

Proposed Resolution No. 2020-47 calls for and gives notice of the election. Proposed Resolution No. 2020-48 requests that the Los Angeles County Board of Supervisors consolidate the City's General Municipal Election with the Statewide General Election to be held on November 3, 2020. Proposed Resolution No. 2020-52 outlines regulations relating to candidates' statements for the November 3, 2020 election, including the requirement that a candidate filing a statement pay in advance to the City his or her pro rata share of the estimated costs of printing, handling, translating, and mailing the candidate statements filed, as estimated by the Registrar-Recorder/County Clerk. Once actual costs are determined by the Registrar-Recorder/County Clerk, candidates may be billed for additional expenses or refunded for excess paid. Resolution No. 2020-52 also provides that candidate statements shall not exceed 200 words. However, pursuant to Elections Code Section 13007, the City Council may authorize an increase in the limitation on words for the candidate statement from 200 to 400 words.

Registered voters of the City interested in running for the open seats must complete the nomination process prescribed by the California Elections Code. The nomination period is Monday, July 13, 2020 through Friday, August 7, 2020. The filing period is extended to Wednesday, August 12, 2020 if the incumbent fails to file.

LEGAL REVIEW:

The City Attorney's Office has reviewed the proposed resolutions and approved them as to form.

OPTIONS:

The City Council has the following options:

1. Approve Staff's recommendation; or
2. Provide alternative direction.

Prepared by: Lisa Sherrick, Assistant City Clerk

Fiscal Impact

FISCAL IMPACT:

Staff estimates that the cost for the consolidated election will be approximately \$300,000.

Attachments

Attachment No. 1 - Resolution No. 2020-47

Attachment No. 2 - Resolution No. 2020-48

Attachment No. 3 - Resolution No. 2020-52

CITY COUNCIL GOALS & OBJECTIVES: Enhance the City Image and Effectiveness
Enhance City Programs and Activities

RESOLUTION NO. 2020-47**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES**

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 3, 2020, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to the requirements of the laws of the State of California relating to general law cities, there is called and ordered to be held in the City of West Covina, California, on Tuesday, November 3, 2020, a General Municipal Election for the purpose of electing one Member of the City Council to represent District 1 for the full term of four years and one Member of the City Council to represent District 3 for the full term of four years.

SECTION 2. The ballots to be used at the election shall be in form and content as required by law.

SECTION 3. The Assistant City Clerk is authorized, instructed and directed to coordinate with the County of Los Angeles Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. The Vote Centers for the election shall be open as required during the identified voting period, pursuant to Sections 4007 and 14401 of the Elections Code of the State of California.

SECTION 5. In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. Notice of the time and place of holding the election is given and the Assistant City Clerk is authorized, instructed and directed to give further or additional notice of the election, in the time, form and manner required by law.

SECTION 7. The City Council authorizes the Assistant City Clerk to administer said election and authorizes all reasonable and actual election expenses to be paid by the City upon presentation of a properly submitted bill.

SECTION 8. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 2nd day of June, 2020.

Tony Wu
Mayor

APPROVED AS FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-47 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk

RESOLUTION NO. 2020-48**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE**

WHEREAS, the City Council of the City of West Covina called a General Municipal Election to be held on November 3, 2020, for the purpose of the election of two Members of the City Council for a full term of four years; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date, that, within the City, the precincts, vote centers and election officers of the two elections be the same, that the Los Angeles County Registrar-Recorder/County Clerk canvass the returns of the General Municipal Election, and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to Section 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 3, 2020, for the purpose of the election of two Members of the City Council for the full term of four years.

SECTION 2. The Los Angeles County Registrar-Recorder/County Clerk is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide election.

SECTION 3. The Los Angeles County Board of Supervisors is requested to issue instructions to the Los Angeles County Registrar-Recorder/County Clerk to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. The City of West Covina recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for costs incurred upon the presentation of a properly submitted bill.

SECTION 5. The City Clerk is hereby directed to file a certified copy of this resolution with the Los Angeles County Board of Supervisors and the Los Angeles County Registrar-Recorder/County Clerk.

SECTION 6. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 2nd day of June, 2020.

Tony Wu
Mayor

APPROVED AS FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-48 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk

RESOLUTION NO. 2020-52**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020**

WHEREAS, the City Council of the City of West Covina called a General Municipal Election to be held on November 3, 2020 for the purpose of the election of two Members of the City Council; and

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency may adopt certain regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement; and

WHEREAS, Section 13307(d) of the Elections Code of the State of California authorizes the local agency to require each candidate filing a candidate's statement to pay in advance to the local agency his or her estimated pro rata share as a condition to having his or her statement included in the voter's pamphlet.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS.

- A. Pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at the election to be held in the City of West Covina on November 3, 2020 may prepare a candidate's statement on an appropriate form provided by the Assistant City Clerk.
- B. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. Words will be counted in accordance with the word count standards set forth in Section 9 of the Elections Code of the State of California. The statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations.
- C. The statement shall be filed in typewritten form in the Office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nominations papers and until 5:00 p.m. of the next working day after the close of the nomination period.

- D. The statement shall comply with all provisions of law, including, but not limited to, Sections 13307 and 13308 of the Elections Code of the State of California.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. A candidate may request that the candidate's statement also be printed in Spanish and included in the English language version of the Official Sample Ballot Booklet, at the candidate's own expense. The Los Angeles County Registrar-Recorder/County Clerk only prints English and Spanish candidate statements in the English language version of the Official Sample Booklet.
- B. Pursuant to the Federal Voting Rights Act, Los Angeles County makes voting materials available in the following languages: Chinese, Japanese, Spanish, Tagalog/Filipino, and Vietnamese. The County also translates voting materials into the following languages: Korean, Cambodian/Khmer, Hindi, Thai, Armenian, and Farsi. The County mails translated ballot information booklets to voters requesting such material.

SECTION 3. PAYMENT.

The Assistant City Clerk shall work with the County Registrar-Recorder/County Clerk to estimate the total cost of printing, handling, translating, and mailing the candidate statements filed, including the costs incurred as a result of complying with the Voting Rights Act of 1965 as amended, and require each candidate filing a statement to pay in advance to the City of West Covina his or her estimated pro rata share as a condition of having his or her statement included in the Official Sample Ballot Booklet. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the Assistant City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the Assistant City Clerk shall require the candidate to pay the balance of the cost incurred. In the event of overpayment, the Assistant City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election. The Assistant City Clerk shall include on the receipt for payment the information required pursuant to Section 13307(d) of the Elections Code of the State of California regarding the estimated payment.

SECTION 4. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 5. The Assistant City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time the nominating papers are issued.

SECTION 6. All previous resolutions establishing City Council policy on payment for the candidates' statements are repealed.

SECTION 7. This resolution shall apply only to the election to be held on November 3, 2020, and shall then be repealed.

SECTION 8. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

PASSED, APPROVED AND ADOPTED this 2nd day of June, 2020.

Tony Wu
Mayor

APPROVED AS FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-52 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

**SUBJECT: CONSIDERATION OF CONTRACT FOR MICROSOFT ENTERPRISE AGREEMENT
WITH DELL MARKETING LP**

RECOMMENDATION:

It is recommended that the City Council:

1. Approve a three-year agreement with Dell Marketing LP in the amount of \$149,584.83 per year (a total of \$448,754.49) for furnishing and delivering Microsoft product licenses and support services, on the same terms and conditions afforded to Riverside County through Licensing Solution Provider Agreement Number PSA 0001524 and Riverside County's Microsoft Enterprise Agreement (Master Agreement No. 8084445).
2. Authorize the City Manager to execute the agreement, in a form approved by the City Attorney, and any documents necessary in connection with the agreement.

BACKGROUND:

The City's current Microsoft Enterprise Agreement (EA) covers all City departments. This EA helps realize cost savings and reduces redundancy. The City's current three-year agreement with SoftwareOne, which began in 2017, ends on June 30, 2020.

Riverside County has entered into a Microsoft Enterprise Agreement (Master Agreement No. 8084445) with Microsoft and a Licensing Solution Provider Agreement Number PSA-0001524 with Dell Marketing LP, which may be leveraged by all California state and local government agencies, including the City of West Covina. By utilizing the Riverside County agreements, the City of West Covina is able to obtain the deepest discounts on the cost of Microsoft software licenses authorized by Microsoft in the State of California.

DISCUSSION:

Originally the City sought written quotes from vendors for a new Microsoft Enterprise Agreement. However, after internal discussions the City Manager determined the City might receive better prices by going through a more formal Request for Quote process. On May 12, 2020, a Request For Quotes (RFQ) was released for the renewal of the City's Microsoft Enterprise Agreement. The RFQ was sent to all vendors who subscribe to the City's Planetbids.com system and requested to be notified of opportunities. A total of four (4) proposals were received by the deadline of May 21, 2020. The proposals were reviewed and evaluated by the Division of Information Technology (DoIT) staff on Price and Compliance to Product Request Item List. The final pricing that the City received was better through the RFQ process (\$159,993 versus \$149,584) but the RFQ also requested a quote for 15 fewer licenses.

DoIT staff has worked with Microsoft to assess current use and needs for software products such as Office, Windows server and desktop, SQL, and Windows Exchange. Through the EA agreement, the City provides employees with essential software to perform job functions. To maintain functionality and keep communication standards with outside organizations; the City has standardized on the use of Microsoft Windows, Office, and Microsoft server. There is an increase in SQL licenses due to new databases as well as an increased demand for email since more systems are going online, requiring staff that previously did not have email to be added. Recent changes allowed DoIT to reduce email licenses by fifteen, from 230 to 215, to save on the cost.

The EA provides the City with access to new software released for covered products, and includes access to support. In addition, this agreement makes available to licensees Software Assurance, Microsoft's enhanced maintenance program that helps customers get the most out of their software investments and provides access to valuable benefits including training, deployment planning, software upgrades, and product support.

The City will be able to process and pay Software Assurance annually instead of making one up-front payment, thereby enabling a reduction in the initial cost outlay and improving the ability to forecast annual software budget requirements up to three years in advance.

Vendor	Location	Price
Dell Technologies	Round Rock, TX	\$149,585
Softchoice	Chicago, IL	\$150,915
Zones	Auburn, WA	\$153,087
SHI	Somerset, NJ	\$154,104

Staff recommends awarding the agreement to Dell Marketing LP for the following reasons:

- Microsoft Authorized Reseller; and
- Lowest bid.

OPTIONS:

The City Council has the following options:

1. Adopt staff's recommendation; or
2. Provide alternative direction.

Fiscal Impact

FISCAL IMPACT:

Funding in the 2020-21 budget for Information Technology Fund (Account Number 110.11.1340.6272) will increase from \$92,766.00 to \$102,720.01; a difference of \$9,954.01. For its portion, the Police Department will use previously appropriated special funds, with no change needed, and no impact to the Police Department General Fund budget.

Attachments

Attachment No. 1 - Dell Technologies Microsoft Enterprise Agreement Quote

Attachment No. 2 - Dell Marketing LP Licensing Solution Provider Agreement

Attachment No. 3 - Dell Technologies Microsoft Enterprise Amendment Extension

CITY COUNCIL GOALS & OBJECTIVES: Enhance the City Image and Effectiveness



Proposal for The City of West Covina

Microsoft 2020 Enterprise Agreement RFQ 11-005

May 20, 2020



May 20, 2020

Shawn Granger
IT Manager
The City of West Covina
1444 W Garvey Ave S, 308
West Covina California

Dear Mr. Granger,

Thank you for this opportunity to submit a proposal for The City of West Covina's forthcoming technology project. We have studied the information provided to us about your business requirements and carefully analyzed your technology needs. The solution recommended for City has been designed to meet your needs in the most cost-effective way without compromising on quality, service or ongoing support.

Dell is helping our customers to bring down the Total Cost of Ownership by simplifying IT. We are committed to providing solutions that will allow City to reclaim time and cost and increase the productivity of your IT. In addition, we have built environmental consideration into every stage of the Dell product lifecycle including power consumption, helping our customers demonstrate environmentally responsible procurement.

Along with award winning products and services, Dell also offers you a dedicated program account team that is committed to working with you and your procurement needs. This team includes:

- An Account Manager to ensure overall account satisfaction
- System Consultants to provide a seamless deployment experience
- Technical Sales Representatives to facilitate order management
- Customer Service Representatives to provide post-sale support

Dell looks forward to working with you on this project. Should you have any questions regarding this response, please contact Chris Boyington at 512-723-6722 or online at Chris.Boyington@Dell.com

Please refer to Dell's proposed Terms and Conditions and Exceptions on the Contractual Information and Exceptions section. Any other terms on a resulting Purchase Order to Dell Technologies shall not be applicable.

Dell Technologies will partner with you every step of the way as you acquire, deploy, and manage your infrastructure. Additionally, City will benefit from the full breadth of Dell Technologies' expertise, experience, and services capabilities that together help you leverage the full value of your information.

We look forward to working with you.

Sincerely,



Laura Valdes
Proposal Manager

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Dell Technologies Profile

Dell Technologies

Dell Technologies believes technology exists to drive human progress on a global scale - to create new markets, reshape industries, and improve the lives of every person on the planet. Our unique combination and unprecedented capabilities power true transformation for people and organizations everywhere.

It's a journey that began over a generation ago, with our founder Michael Dell's vision to provide customers with a more powerful technology at a better value by rethinking how computers were manufactured and delivered. Around the same time, EMC began delivering compatible memory boards with higher reliability and then delivering data storage solutions scalable to enterprise level. Together these journeys completely changed the way the world sources, builds, and sells technology.

Human progress is a journey, one we believe should be traveled together. Whether you know our journey well, or you're just beginning yours, we're honored to embark upon it with you. At Dell Technologies, all our leaders are innovation pioneers, driving the technological revolution forward. Together, and as individuals, our passion drives every idea, concept and solution we create.

As a hybrid of digital experts, we deliver real results for customers across a spectrum of industries. To ensure our customers keep pace with digital innovation to accelerate their own success, Dell Technologies unites seven technology leaders in one company with the power to drive digital transformation and generate real results every day for the customers and people who partner with us.

Dell:

Dell gives today's workforce what they need to securely connect, produce, and collaborate; anywhere at any time. Award-winning desktops, laptops, 2-in-1s, and thin clients; powerful workstations and rugged devices made for specialized environments, as well as monitors, docking, and endpoint security solutions and services - workers get exactly what they need to work the way they want.

Dell EMC:

Dell EMC enables organizations to modernize, automate, and transform their data center using industry-leading converged infrastructure, servers, storage, and data protection technologies. Businesses get a trusted foundation to transform their IT and develop new and better ways to work through hybrid cloud, the creation of cloud-native applications, and big data solutions.

Pivotal:

Pivotal transforms how companies build and run software so they can innovate at start-up speed by using cutting-edge software development methodologies, a modern cloud platform, and analytics tools.

RSA:

RSA offers business-driven security solutions that uniquely link business context with security incidents to help organizations manage digital risk and protect what matters most.

Secureworks:

Secureworks develops data-driven security solutions for your organization to detect and prevent breaches and cyberattacks.

Virtustream:

Virtustream provides cloud solutions built for the enterprise that are designed to run your most complex and critical applications with performance, security, and efficiency – whether private, public, or hybrid.

VMware:

VMware software powers the world's complex digital infrastructure. The company's compute, cloud, mobility, networking, and security offerings form a dynamic, consistent digital foundation to deliver the applications that power business innovation.

Together, we are ready to help you transform your business and shape your future.

Contacts and Confidentiality Statement

Contacts

Name	Responsibility	Contact Information
Laura Valdes	Proposal Manager	Laura_Valdes@Dell.com
Christopher Boyington	Software Technical Sales Rep	512-723-6722 Chris_Boyington@Dell.com
Ed Moran	Software Account Executive	949-308-5350 Ed_Moran@Dell.com

Confidentiality Statement:

Dell, EMC, Dell EMC, and other trademarks are trademarks of Dell Technologies Inc. or its subsidiaries.

All other trademarks used herein are the property of their respective owners.

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This proposal contains confidential material that is proprietary to Dell Technologies Inc. The materials, ideas and concepts contained herein are to be used exclusively to evaluate the capabilities of Dell Technologies Inc. to provide a solution for The City of West Covina. The information and ideas herein may not be disclosed to anyone outside of The City of West Covina to be used for purposes other than the evaluation of the capabilities of Dell Technologies Inc. Dell Technologies Inc. believes the information in this document is accurate as of its publication date. The information is subject to change without notice.

Executive Summary

In responding to City's requirement, Dell has derived a solution that addresses your expressed business challenges and offers tangible financial, operational and business benefits.

Dell offers superior quality and value of solutions through operational excellence based on:

Expertise

- Dell uses a Business Process Improvement (BPI) methodology, based upon the internationally recognized 6-Sigma, for continuous innovation and process quality improvement
- Dell offers validated, best of breed solutions based on thousands of successful deployments
- Intellectual property and solution project management are maintained by Dell

Efficiency

- Dell's solution framework (based upon industry best practice) can be customized to meet your business needs, and allows for rapid design and deployment of solutions
- Our expertise in delivering core infrastructure services ensures the efficiency of solution planning, implementation and on-going maintenance

Dependability

- Dell's unique business model provides City with a single point of accountability for everything we do
- Dell is passionate about its customer relationships. That passion means that you can be assured of high quality delivery – and also that doing business with Dell will be easy.

Choosing Dell as your Supplier

In summary, we believe that Dell can deliver real value to City's business.

You can be assured that Dell is committed to deliver the solutions and services described in this proposal in a manner that will meet both your short- and long-term requirements.

About Dell Technologies

Who We Are

Our story began with two companies and one shared vision: to provide greater access to technology for people around the world. Dell Technologies is instrumental in changing the digital landscape the world over, fueled by the desire to drive human progress through technology.

The story of the world-record-breaking deal

At Dell Technologies, our purpose is to drive human progress, through greater access to better technology, for people with big ideas around the world.

The masterminds behind industry giants

It's a journey that began over a generation ago, in our founder Michael Dell's Texas University dorm room. He believed he could provide customers with more powerful technology at a better value by rethinking how computers were manufactured and delivered.

Around the same time, Richard Egan and Roger Marino started EMC; first delivering compatible memory boards with higher reliability, then delivering data storage solutions scalable to enterprise level.

Spearheading a technological revolution

These journeys completely changed the way the world sources, builds and sells technology.

For Dell, it was selling technology directly to people, rather than through retail outlets. For EMC, it was Symmetrix, a data storage solution that transformed the way data centers operated in large enterprises. By the new millennium, both Dell and EMC were market leaders.

Collaborating with visionaries

EMC expanded into new markets to capitalize on new opportunities. They looked to like-minded innovators creating breakthroughs of their own. VMware, RSA, Pivotal and Virtustream were welcomed into the EMC family to form a technological powerhouse

Powering Human Progress: developing technology to transform lives

On September 7, 2016, Dell and EMC joined forces in the largest technology merger in history to become Dell Technologies. Dell Technologies unites seven technology leaders – Dell, Dell EMC, Pivotal, RSA, Secureworks, Virtustream and VMware – in one company with the power to drive digital transformation and generate real results every day for the customers and people who partner with us.

Human progress is a journey, one we believe should be traveled together. Whether you know our journey well, or you're just beginning yours, we're honored to embark upon it with you.

Attachment A

Attachment A

NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID

The undersigned declares:
I am the Proposal Manager of Dell Marketing, L.P., the party making the foregoing bid.
The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.
Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.
I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on May 20th [date], at Round Rock [city], TX [state].”
Firm Dell Marketing, L.P. (Signature)
Street One Dell Way (Print Name & Title)
Laura Valdes - Proposal Manager
City Round Rock State TX Zip 78682

Attachment B

Attachment B

CITY OF WEST COVINA TERMS AND CONDITIONS OF PURCHASE ORDER/CONTRACT

This is a government contract. The terms are not changed by any words added by Contractor, nor superseded because of any form used by Contractor in the course of business. Any change in terms must be agreed to by an authorized representative of the City, in writing. Acceptance by the City of goods, materials or services is not an acceptance of Contractor's other terms.

1. Contractor agrees to furnish the materials or services described in the Purchase Order/Contract to which this is attached and subject to all terms and conditions of the Purchase Order/Contract, this Attachment to the Purchase Order/Contract and all other attachments hereto.
2. Contractor agrees to submit all invoices in duplicate to the address indicated on the Purchase Order/Contract.
3. Contractor agrees to invoice at net prices without federal excise tax or federal fuel tax.
4. Contractor agrees to show on all invoices the name of the department to which goods or services were furnished, and whether the invoice covers complete or partial delivery or performance, the Purchase Order/Contract number and any applicable cash discount.
5. Contractor agrees to prepay transportation charges and show them separately on all invoices.
6. Contractor agrees to show applicable sales or use tax as separate items on all invoices.
7. Title to all materials furnished under the Purchase Order/Contract shall pass to the City upon delivery and loading of merchandise at the F.O.B. point designated in the Purchase Order/Contract.
8. Any item ordered on the face hereof that is listed in the Safety Orders of the California Division of Industrial Safety shall fully comply with the latest revised requirements of said Safety Orders.
9. All goods, materials and equipment ordered shall, except as otherwise noted in this contract, be delivered in a new and unused condition.
10. All automotive equipment delivered to the City shall meet all requirements of the latest revision of the California Vehicle Code and of the Federal Department of Transportation.
11. The Contractor shall transfer to the City the manufacturer's warranty or guarantee for each item furnished under this contract. Where applicable, the City shall be named as owner-beneficiary in any such warranty or guarantee. The Contractor shall ensure that each warranty or guarantee is in full force and effect from the date the City commences operation and use of the item. All such manufacturers' warranties or guarantees shall be in addition to the Contractor's warranty under this contract. In addition, the Contractor shall warrant that all items provided under this contract are free from defects in materials and workmanship.
The City will notify Contractor of any patent defect. Such notice will be given in writing, if possible, or by the means most practical under the circumstances. If the Contractor fails to correct the defect or other non-conformity within 10 days after receiving such notice, or more timely in case of emergency demanding immediate action, then the City may make the necessary replacements or repairs and charge the Contractor the total cost of all labor, materials, equipment and administration. The City may withhold from Contractor an amount for these costs; if the amount withheld is not sufficient, the City may recover any balance from the Contractor.
12. Before the issuance of the Purchase Order/Contract, Contractor may be required to provide to City evidence of insurance. Failure to maintain the required amounts and types of coverage throughout the duration of services supplied shall constitute a material breach of this contract and shall entitle the City to terminate this contract.
13. Contractor agrees to indemnify, hold harmless, and defend (even if the allegations are false, fraudulent or groundless), to the maximum extent permitted by law, the City, its City Council and each member thereof, and its officers, employees, commission members and representatives, from any and all liability, loss, suits, claims, damages, costs, judgments and expenses (including attorney's fees and costs of litigation) which in whole or in part are claimed to result from or to arise out of the usage or operation, including the malfunctioning of, or, any injury caused by, any product purchased herein; or any acts, errors or omissions (including, without limitation, professional negligence) of Contractor, its employees, representatives, subcontractors, or agents in connection with the performance of this contract. This agreement to indemnify includes, but is not limited to, personal injury (including death at any time) and damage to property (including, but without limitation, contract or tort or patent, copyright, trade secret or trademark infringement) sustained by any person or persons (including, but not limited to, companies, or corporations, Contractor and its employees or agents, and members of the general public).
14. Contractor shall not perform work on City owned property, and shall not commence work or cause materials to be delivered to the job site, until so authorized in writing by the Head of the Department (or designee) for whom the work was ordered.
15. Contractor certifies and represents that, during the performance of this contract, the Contractor and each subcontractor shall adhere to equal opportunity employment practices to assure that applicants and employees are treated equally and are not discriminated against because of their race, religion, color, national origin, ancestry, disability, sex, age, medical condition or marital status. Contractor further agrees that it will not maintain any segregated facilities.
16. Contractor shall obtain a City Business License under the terms and conditions of West Covina Municipal Code, Chapter 14, where required.
17. Contractor hereby represents, warrants and certifies that no officer or employee of the Contractor is a director, officer or employee of the City of West Covina, or a member of any boards, commission or committees, except to the extent permitted by law.

8 | Page

18. The City, or its authorized auditors or representatives, shall have access to and the right to audit and reproduce any of the Contractor's records to the extent the City deems necessary to ensure it is receiving all money to which it is entitled under the contract and/or is paying the amounts to which Contractor is properly entitled to under the contract or for other purposes relating to the contract. The Contractor shall maintain and preserve all such records for a period of at least 3 years after the termination of the contract. The Vendor shall maintain all such records in the City of West Covina. If not, the Contractor shall, upon request, promptly deliver the records to the City of West Covina or reimburse the City for all reasonable and extra costs incurred in conducting the audit at a location other than the City of West Covina, including, but not limited to, such additional (out of the City) expenses for personnel, salaries, private auditors, travel, lodging, meals and overhead.
19. It is understood that in the performance of any services herein provided, for Contractor shall be, and is, and independent contractor, and is not an agent or employee of City and shall furnish such services in its own manner and method, except as required by this contract. Further, Contractor has and shall retain the right to exercise full control over the employment, direction, compensation and discharge of all persons employed by Contractor in the performance of the services hereunder. Contractor shall be solely responsible for, and shall indemnify, defend and save City harmless from all matters relating to the payment of its employees, including compliance with social security, withholding and all other wages, salaries, benefits, taxes, exactions, and regulations of any nature whatsoever. Contractor acknowledges that Contractor and any subcontractors, agents or employees are not entitled to any of the benefits or rights afforded employees of City, including, but not limited to, sick leave, vacation leave, holiday pay, Public Employees Retirement System benefits, or health, life, dental, long-term disability of Workers' Compensation insurance benefits.
20. In case of conflict between the terms of this contract and the terms of any other document which is a part of this transaction, the terms of this Purchase Order/Contract shall strictly prevail.
21. Contractor shall not assign or transfer this contract or any rights hereunder without the prior written consent of the City which may be withheld in the City's sole discretion. Any unauthorized assignment of transfer shall be null and void and shall constitute a material breach of Contractor of its obligations under this contract.
22. Time is strictly of the essence of this contract and each and every covenant, term and provision hereof.
23. The City's waiver of any term, condition, breach or default of this contract shall not be considered to be a waiver of any other term, condition, default of breach, not of a subsequent breach of the one waived.
24. The City reserves the right to cancel any portion of this Purchase Order at any time prior to the delivery of Goods and Services.
25. This Purchase Order/Contract shall be governed and construed according to the laws of the State of California.
26. This Purchase Order/Contract, including any Exhibits attached hereto, constitutes the entire agreement and understanding between the parties regarding its subject matter and supersedes all prior or contemporaneous negotiations, representations, understandings, correspondence, documentation and agreements (written or oral).
27. Additional terms (All additional terms and conditions must be approved as to form by the City Attorney in writing).

On behalf of

Dell Marketing, L.P.

(Name of Vendor/Contractor)

One Dell Way Round Rock, TX 78682

(Address)

I agree to the terms as stated

Signature / Title / Date

Diana Valdes

Proposal Manager May 20, 2020

*Please refer to Dell's terms and conditions in our response.

Attachment C

City of West Covina

Attachment C

May 11th, 2020 – Microsoft Enterprise Agreement Price List

Shawn Granger, IT Manager

Please provide quote split for two departments of the organization, EA# 82695853 is for wcpd.org and EA# 6681311 is for westcovina.org. The organization for both is The City of West Covina. The Microsoft contract term should be three years.

EA# 82695853 for City of West Covina Police Department wcpd.org

Unit # (how many)	Part # (Microsoft ID)	Part Name (Microsoft Name)	Price	Extended Price
100	KV3-00353	WINENTperDVC ALNG SA MVL Pltfrm	\$41.46	\$4146.00
100	269-12442	OfficeProPlus ALNG SA MVL Pltfrm	\$93.44	\$9344.00
180	W06-01072	CoreCAL ALNG SA MVL Pltfrm	\$44.33	\$7979.00
1	9GA-00310	CISStdCore ALNG SA MVL 16Lic CoreLic	\$264.78	\$264.78
2	9EM-00267	WinSvrSTDCore ALNG SA MVL 16Lic CoreLic	\$136.93	\$273.86
5	9GS-00130	CISStdCCore ALNG SA MVL 16Lic CoreLic	\$1307.63	\$6538.15
5	77D-00111	VSPProSubMSDN ALNG SA MVL	\$301.94	\$1509.70
10	7NQ-00292	SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	\$576.51	\$5765.10
9	6QK-00001	Azure Monetary Commitment. Under EA enrollment# 6681311	\$1194.84	\$10,753.56
1	312-02177	ExchgSvrStd ALNG LicSAPk MVL	\$290.27	\$290.57
			TOTAL	\$46,864.82

EA# 6681311 City of West Covina westcovina.org

Unit # (how many)	Part # (Microsoft ID)	Part Name (Microsoft Name)	Price	Extended Price
215	AAD-34704	M365 E3 GCC Unified ShrdSvr ALNG SubsvL MVL PerUsr	\$333.00	\$71,595.00
215	MQY-00002	EntMobandSecE5FullGCC ShrdSvr ALNG SU MVL	\$60.48	\$13,003.20
70	3NS-00003	EntMobandSecE3GCC PerUsr	\$70.68	\$4947.60
1	6QK-00001	ExchgOnlnP2GCC ShrdSvr ALNG SubsvL MVL PerUsr. People who work in parks department	\$1182.36	\$1182.36
3	9GS-00130	Azure Monetary Commitment. CISStdCCore ALNG SA MVL 16Lic CoreLic	\$1293.97	\$3881.91
1	312-02257	ExchgSvrStd ALNG SA MVL	\$123.08	\$123.08
14	7NQ-00292	SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	\$570.49	\$7986.86
			TOTAL	\$102,720.01

Detailed Quotes



Dell Customer Confidential

Quotation

Chris Boyington
chris_boyington@Dell.com
 512.723.8722

Microsoft Enterprise Agreement (EA) #:
 Customer: City of West Covina

Date of Issue: 5/19/2020
 Quote Expires: 6/30/2020

PLEASE SEE IMPORTANT TERMS AND CONDITIONS AT THE BOTTOM OF THIS QUOTATION

Section 1- Licenses and Software Assurance					
Product Description	Mfg#	Quantity	Unit Price		Ext. Price
CISSteDCCore ALNG SA MVL 16Lic CoreLic	9GS-00130	3	\$1,293.97		\$3,881.91
ExchgSvrStd ALNG SA MVL	312-02257	1	\$123.08		\$123.08
SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	7NQ-00292	14	\$570.49		\$7,986.86
Total Year 1 Payment					\$11,991.85
CISSteDCCore ALNG SA MVL 16Lic CoreLic	9GS-00130	3	\$1,293.97		\$3,881.91
ExchgSvrStd ALNG SA MVL	312-02257	1	\$123.08		\$123.08
SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	7NQ-00292	14	\$570.49		\$7,986.86
Total Year 2 Payment					\$11,991.85
CISSteDCCore ALNG SA MVL 16Lic CoreLic	9GS-00130	3	\$1,293.97		\$3,881.91
ExchgSvrStd ALNG SA MVL	312-02257	1	\$123.08		\$123.08
SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	7NQ-00292	14	\$570.49		\$7,986.86
Total Year 3 Payment					\$11,991.85
TOTAL SECTION 1 YEARS 1 - 3					\$35,975.55

Section 2- Monthly Subscriptions					
Product Description	Mfg#	Quantity	Months	Unit Price	Ext. Price
ExchgOnlnP2GCC ShrdSvr ALNG SubsVL MVL PerUsr	3NS-00003	70	12	\$5.89	\$4,947.60
M365 E3 GCC Unified ShrdSvr ALNG SubsVL MVL PerUsr	AAD-34704	215	12	\$27.75	\$71,595.00
Azure Monetary Commitment	6QK-00001	1	12	\$98.53	\$1,182.36
EntMobandSecE5FullGCC ShrdSvr ALNG SU MVL EntMobandSecE3GCC PerUsr	MQY-00002	215	12	\$5.04	\$13,003.20
Total Year 1 Payment					\$90,728.16
ExchgOnlnP2GCC ShrdSvr ALNG SubsVL MVL PerUsr	3NS-00003	70	12	\$5.89	\$4,947.60
M365 E3 GCC Unified ShrdSvr ALNG SubsVL MVL PerUsr	AAD-34704	215	12	\$27.75	\$71,595.00
Azure Monetary Commitment	6QK-00001	1	12	\$98.53	\$1,182.36
EntMobandSecE5FullGCC ShrdSvr ALNG SU MVL EntMobandSecE3GCC PerUsr	MQY-00002	215	12	\$5.04	\$13,003.20
Total Year 2 Payment					\$90,728.16
ExchgOnlnP2GCC ShrdSvr ALNG SubsVL MVL PerUsr	3NS-00003	70	12	\$5.89	\$4,947.60
M365 E3 GCC Unified ShrdSvr ALNG SubsVL MVL PerUsr	AAD-34704	215	12	\$27.75	\$71,595.00
Azure Monetary Commitment	6QK-00001	1	12	\$98.53	\$1,182.36
EntMobandSecE5FullGCC ShrdSvr ALNG SU MVL EntMobandSecE3GCC PerUsr	MQY-00002	215	12	\$5.04	\$13,003.20
Total Year 3 Payment					\$90,728.16
TOTAL SECTION 2 YEARS 1 - 3					\$272,184.48
Notes:		Total Annual Payment Yr 1			\$102,720.01
Microsoft Enterprise Agreement (EA) #:		Total Annual Payment Yr 2			\$102,720.01
Microsoft Enterprise Agreement (EA) Enrollment#: TBD		Total Annual Payment Yr 3			\$102,720.01
		Grand Total			\$308,160.03
**Customer must complete all required Microsoft enrollment documentation. The EA cannot be executed (processed at Microsoft) until both the complete documents and PO are received for the first annual payment.					
Dell offers this quote for the first of three annual payments for City of West Covina Microsoft Enterprise Agreement Enrollment.					
For customer's general information and budgeting purposes, Dell includes the above as an estimate for subsequent years of City of West Covina Microsoft Enterprise Agreement.					

Notes:

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| <p>1) Customer's purchase is subject to Dell's Terms and Conditions of Sale found at www.dell.com, unless Customer has a separate purchase agreement with Dell.</p> <p>2) Sales/use tax is based on the "ship to" address on your invoice. Please indicate your taxability status on your purchase order. If exempt, Customer must have an Exemption Certificate on file.</p> <p>3) If you have a question re: your tax status, please contact your Dell i ASAP. Software inside sales representative listed above. Shipments to California: for certain products, a State Environmental Fee of up to \$10 per item may be applied to your invoice. Prices do not reflect this fee unless noted. For more information, refer to www.dell.com/environmentalfee.</p> | <p>4) All product descriptions and prices are based on latest information available and are subject to change without notice or obligation.</p> <p>5) All prices are based on Net 30 Terms. If not shown, shipping, handling, taxes, and other fees will be added at the time of order, where applicable.</p> <p>6) Customer understands and acknowledges that all warranties, representations and returns are subject to the manufacturer, publisher or distributor guidelines.</p> |
|---|--|



Dell Customer Confidential

Quotation

Chris Boyington
chris_boyington@Dell.com
 512.723.8722

Microsoft Enterprise Agreement (EA) #:
 Customer: City of West Covina Police Department

Date of Issue: 5/20/2020
 Quote Expires: 6/30/2020

PLEASE SEE IMPORTANT TERMS AND CONDITIONS AT THE BOTTOM OF THIS QUOTATION

Section 1- Licenses and Software Assurance					
Product Description	Mfg#	Quantity	Unit Price		Ext. Price
OfficeProPlus ALNG SA MVL Pltfrm	269-12442	100	\$93.44		\$9,344.00
CoreCAL ALNG SA MVL Pltfrm UsrCAL	W06-01072	180	\$44.33		\$7,979.40
CISStdCore ALNG SA MVL 16Lic CoreLic	9GA-00310	1	\$264.78		\$264.78
WinSvrSTDCore ALNG SA MVL 16Lic CoreLic	9EM-00267	2	\$136.93		\$273.86
CISStdCCore ALNG SA MVL 16Lic CoreLic	9GS-00130	5	\$1,307.63		\$6,538.15
VProSubMSDN ALNG SA MVL	77D-00111	5	\$301.94		\$1,509.70
SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	7NQ-00292	10	\$576.51		\$5,765.10
ExchgSvrStd ALNG LicSAPk MVL	312-02177	1	\$290.27		\$290.27
WINENTperDVC ALNG SA MVL Pltfrm	KV3-00353	100	\$41.46		\$4,146.00
Total Year 1 Payment					\$36,111.26
OfficeProPlus ALNG SA MVL Pltfrm	269-12442	100	\$93.44		\$9,344.00
CoreCAL ALNG SA MVL Pltfrm UsrCAL	W06-01072	180	\$44.33		\$7,979.40
CISStdCore ALNG SA MVL 16Lic CoreLic	9GA-00310	1	\$264.78		\$264.78
WinSvrSTDCore ALNG SA MVL 16Lic CoreLic	9EM-00267	2	\$136.93		\$273.86
CISStdCCore ALNG SA MVL 16Lic CoreLic	9GS-00130	5	\$1,307.63		\$6,538.15
VProSubMSDN ALNG SA MVL	77D-00111	5	\$301.94		\$1,509.70
SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	7NQ-00292	10	\$576.51		\$5,765.10
ExchgSvrStd ALNG LicSAPk MVL	312-02177	1	\$290.27		\$290.27
WINENTperDVC ALNG SA MVL Pltfrm	KV3-00353	100	\$41.46		\$4,146.00
Total Year 2 Payment					\$36,111.26

OfficeProPlus ALNG SA MVL Pltfrm	269-12442	100	\$93.44		\$9,344.00
CoreCAL ALNG SA MVL Pltfrm UsrCAL	W06-01072	180	\$44.33		\$7,979.40
CISStdCore ALNG SA MVL 16Lic CoreLic	9GA-00310	1	\$264.78		\$264.78
WinSvrSTDCore ALNG SA MVL 16Lic CoreLic	9EM-00267	2	\$136.93		\$273.86
CISStdCCore ALNG SA MVL 16Lic CoreLic	9GS-00130	5	\$1,307.63		\$6,538.15
VSPSubMSDN ALNG SA MVL	77D-00111	5	\$301.94		\$1,509.70
SQLSvrStdCore ALNG SA MVL 2Lic CoreLic	7NQ-00292	10	\$576.51		\$5,765.10
ExchgSvrStd ALNG LicSAPk MVL	312-02177	1	\$290.27		\$290.27
WINENTperDVC ALNG SA MVL Pltfrm	KV3-00353	100	\$41.46		\$4,146.00
Total Year 3 Payment					\$36,111.26
TOTAL SECTION 1 YEARS 1 - 3					\$108,333.78
Section 2- Monthly Subscriptions					
Product Description	Mfg#	Quantity	Months	Unit Price	Ext. Price
Azure Monetary Commitment	6QK-00001	9	12	\$99.57	\$10,753.56
Total Year 1 Payment					\$10,753.56
Azure Monetary Commitment	6QK-00001	9	12	\$99.57	\$10,753.56
Total Year 2 Payment					\$10,753.56
Azure Monetary Commitment	6QK-00001	9	12	\$99.57	\$10,753.56
Total Year 3 Payment					\$10,753.56
TOTAL SECTION 2 YEARS 1 - 3					\$32,260.68
Notes:					
Microsoft Enterprise Agreement (EA) #:					Total Annual Payment Yr 1
Microsoft Enterprise Agreement (EA) Enrollment#: TBD					Total Annual Payment Yr 2
					Total Annual Payment Yr 3
					Grand Total
					\$46,864.82
					\$46,864.82
					\$46,864.82
					\$140,594.46
**Customer must complete all required Microsoft enrollment documentation. The EA cannot be executed (processed at Microsoft) until both the complete documents and PO are received for the first annual payment.					

Dell offers this quote for the first of three annual payments for West Covina PD Microsoft Enterprise Agreement Enrollment.
For customer's general information and budgeting purposes, Dell includes the above as an estimate for subsequent years of West Covina PD Microsoft Enterprise Agreement.

Notes:

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| <p>1) Customer's purchase is subject to Dell's Terms and Conditions of Sale found at www.dell.com, unless Customer has a separate purchase agreement with Dell.</p> <p>2) Sales/use tax is based on the "ship to" address on your invoice. Please indicate your taxability status on your purchase order. If exempt, Customer must have an Exemption Certificate on file.</p> <p>3) If you have a question re: your tax status, please contact your Dell ASAP Software Inside sales representative listed above. Shipments to California: for certain products, a State Environmental Fee of up to \$10 per item may be applied to your invoice. Prices do not reflect this fee unless noted. For more information, refer to www.dell.com/environmentalfee.</p> | <p>4) All product descriptions and prices are based on latest information available and are subject to change without notice or obligation.</p> <p>5) All prices are based on Net 30 Terms. If not shown, shipping, handling, taxes, and other fees will be added at the time of order, where applicable.</p> <p>6) Customer understands and acknowledges that all warranties, representations and returns are subject to the manufacturer, publisher or distributor guidelines.</p> |
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Contractual Information and Exceptions

In lieu of the terms specified in the Request for Quotes Spec. No. 11-005 (the “RFQ”) issued by the City of West Covina, California (the “City”), and notwithstanding anything to the contrary in the RFQ, Dell Marketing, L.P. (“Dell”) respectfully submits and will accept an award from the City under the terms of the Licensing Solution Provider Agreement Number PSA-001524 between the County of Riverside, California and Dell Marketing L.P. dated October 22, 2019 (as amended, the “LPA”). Any additional or contrary terms in the RFQ or on a resulting purchase order from the City to Dell shall not be applicable. To the extent the terms of this quote are not acceptable to the City, Dell agrees to negotiate such terms reasonably and in good faith. In the absence of a negotiated agreement signed by authorized signatories of Dell and the City, Dell’s receipt of an award or purchase order or subsequent performance in relation to this quote or the RFQ (each, an “Award”) shall be governed by and understood to indicate the City’s acceptance of this quote (including the Participation Agreement, as hereinafter defined) and the LPA as the sole governing terms, and to exclude all contrary or additional terms in the RFQ. Without limiting the foregoing and in accordance with the terms of the LPA, the City shall (and any Award hereunder shall constitute the City’s agreement to): (1) enter into a participation agreement in the form attached to this quote or in such other reasonable form as may be negotiated in good faith by the parties (the “Participation Agreement”) to the LPA, confirming that the City agrees to comply with the LPA as an Enrolled Affiliate (as defined in the LPA) thereunder; and (2) take any and all action required by the LPA and/or the Master Agreement (as defined in the LPA) to permit the City to participate as an Enrolled Affiliate thereunder.

EXCEPTIONS:

Without limiting the above, Dell notes the following exceptions to the RFQ:

<u>Section of RFQ</u>	<u>Explanation</u>	<u>Proposed Revision</u>
Page 2, paragraph captioned “Purchase Order/Contract Period”	Dell will offer pricing under the terms of the LPA.	<u>PURCHASE ORDER/CONTRACT PERIOD:</u> The term of the purchase order/contract period will be 36 months. During this time frame the selected vendor shall hold its pricing.
Page 4, I. Award of Contract	Dell cannot offer terms that are different from or in addition to those offered by the third-party licensor. The City’s contract and purchase order terms cannot, therefore, be applicable.	I. AWARD OF CONTRACT Award of any purchase order / contract arising from any quote submitted as a result of this RFQ may require approval by the West Covina City Council as presented by City Ordinances and Codes. The City purchase order / contract terms and conditions shall govern any award. If, after award of purchase order/contract, bidder provides additional terms or conditions, purchase order / contract shall

<u>Section of RFQ</u>	<u>Explanation</u>	<u>Proposed Revision</u>
		be void. To the extent not otherwise stated in the purchase order / contract, the California Commercial Code shall apply. The City reserves the right to award a purchase order / contract for goods described in this RFQ in part or in whole to a single bidder or to multiple bidders; whichever may be deemed in the best interest of the City. The award will be made in writing to the responsible bidder whose quote is determined to be the most advantageous for the City, taking into account all the evaluation criteria set forth in this RFQ.
Page 5, L. Permits and Licenses	Dell will obtain all permits and licenses which it is required to obtain pursuant to applicable law, but a City Business License may not be required for the purpose of reselling third-party software pursuant to this response.	L. PERMITS AND LICENSES The successful bidder and its all of his/her employees or agents shall secure and maintain in force such licenses and permits as are required by laws <u>applicable to such successful bidder, including a City Business License.</u>
Page 5, M. Assignment	Dell will be acting solely as reseller. Assignment is governed by the LPA (in particular, please refer to Section 14.f. of the Master Agreement.	M. ASSIGNMENT The awarded bidder may shall, under no circumstances, assign any purchase order / contract issued as a result of this quote by any means whatsoever, or any part thereof to another party without express written permission of the governing board for the City.
Page 5, O. Agreement to Terms and Conditions and Additional Requirements	The deleted language is not a complete sentence, and appears to be included in error. Also, Attachment B to the RFQ cannot be applicable because Dell cannot offer terms that are different from or in addition to those offered under the LPA.	O. AGREEMENT TO CONDITIONS AND ADDITIONAL REQUIREMENTS Quotes submitted without comment to the specified terms and conditions are deemed to agree with those conditions. Vendors acknowledge that due to the type of service requested a formal contract may be required. The attached "Statement of Non-Collusion by Contractor" (Attachment A) and the "Terms and Conditions of Purchase Order/Contract" (Attachment B). The City reserves the right to reject any or all quotes.

<u>Section of RFQ</u>	<u>Explanation</u>	<u>Proposed Revision</u>
Page 5, P. Cancellation	Cancellation must be governed by the LPA.	Delete in its entirety.
Pages 8-9, Attachment B, City of West Covina Terms and Conditions of Purchase Order/Contract	This response is offered under the LPA. Dell cannot offer additional or different terms.	Delete in its entirety.

ATTACHMENT:

Dell proposes that the parties enter into the following Participation Agreement upon Award (and, unless otherwise agreed by the parties, any such Award shall constitute the City's acceptance of the following Participation Agreement, whether or not same is actually executed and delivered by the parties):

Participation Agreement

This Participation Agreement (this "Agreement") is entered into as of May __, 2020 by and between the City of West Covina, California (the "City") and Dell Marketing L.P. ("Contractor").

WHEREAS, Contractor and the County of Riverside are parties to that certain Licensing Solution Provider Agreement Number PSA-0001524 dated October 22, 2019 (the "LSPA");

WHEREAS, the City wishes to order certain product licenses, receive support, and otherwise participate as an Enrolled Affiliate (as defined in the LSPA), under and in accordance with the terms of the LSPA; and

WHEREAS, Contractor wishes to permit the City to become an Enrolled Affiliate in accordance with and subject to the terms of this Agreement.

NOW THEREFORE, in consideration of the premises set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Contractor hereby agree as follows:

1. Defined Terms; Recitals. Capitalized terms used herein and not otherwise defined shall have the meanings set forth in the LSPA and the Master Agreement. The foregoing recitals are incorporated into and made a part of this Agreement.
2. Enrollment. As a condition to the City's participation as an Enrolled Affiliate under the LSPA, and by its signature of this Agreement, the City agrees to complete the Enrollment and comply with and be bound by all terms and conditions set forth in the LSPA and the Master Agreement. Subject to such completion and compliance, the parties agree that the City shall constitute an Enrolled Affiliate. The City represents and warrants that it meets and will continue to meet throughout the term of this Agreement, the definition of "Enrolled Affiliate" set forth in the LSPA and the Master Agreement.
3. Term. The term of this Agreement shall commence on the date of the last signing hereof and shall continue until terminated in accordance with the LSPA or the Master Agreement. For avoidance of doubt, this Agreement shall terminate upon termination of the LSPA or the Master Agreement.
4. Entire Agreement. This Agreement, the LSPA, and the Master Agreement constitute the entire agreement between the parties with respect to the subject matter hereof any and all agreements and representations between the parties made or dated prior to the date hereof. In the event of any conflict between this Agreement and the LSPA or the Master Agreement, the terms of the LSPA and the Master Agreement shall control. The City shall be bound by the terms of any subsequent amendment, modification, supplement, rider, addendum, renewal, extension or replacement of the LSPA or the Master Agreement, whether or not the City is a signatory thereto or had knowledge or received notice thereof.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date first above written.

THE CITY OF WEST COVINA

DELL MARKETING L.P.

By: _____

By: _____

Name:

Name:

Title:

Title:

Date:

Date:

Licensing Solution Provider Agreement Number PSA-0001524

This Licensing Solution Provider Agreement is made and entered into this 22nd day of October 2019, by and between Dell Marketing L.P., a Texas corporation ("CONTRACTOR"), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, ("COUNTY").

WHEREAS, COUNTY and Microsoft Corporation ("Microsoft") have entered into that certain Microsoft Enterprise Agreement (Master Agreement No. 8084445; the "Master Agreement"), effective August 23, 2019, under which COUNTY has the ability to enter into one or more enrollments to order certain Microsoft product licenses;

WHEREAS, CONTRACTOR desires to provide support to COUNTY and its Enrolled Affiliates (as defined in the Master Agreement) for said licenses under this Agreement and hereby represents that it has the skills, experience, and knowledge necessary to perform under this Agreement; and

WHEREAS, COUNTY desires to accept CONTRACTOR's services under this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. This Agreement covers all enrollments for all products licensed under the Master Agreement. All terms and conditions of the Master Agreement, attached as Exhibit E of this Agreement and incorporated by reference, shall apply to the purchase of related products and services.
2. This Agreement is available for use by all government entities within the State of California (an "Enrolled Affiliate") for the duration of the Term (defined below in section 4). Enrollment documents will contain the terms and conditions specific to each entity.
3. CONTRACTOR agrees to extend the same pricing, terms, and conditions as stated in this agreement to each and every government entity in the State of California. Terms and conditions are governed by this Agreement, the Master Agreement, and the applicable enrollment documents for each entity. Entities shall make purchases in their own name, make direct payment to CONTRACTOR, and be liable directly to CONTRACTOR for all obligations.
 - 3.1 COUNTY shall in no way be responsible to CONTRACTOR for Enrolled Affiliates' purchases and obligations. COUNTY shall in no way be responsible to other entities for their purchases or any acts or omissions of CONTRACTOR, including but not limited to product selection or implementation, services or other related matters.
 - 3.2 CONTRACTOR shall notify Enrolled Affiliate in writing of the terms and conditions stated in Section 11.
4. This Agreement shall be effective from November 1, 2019 through October 31, 2021, unless terminated earlier (the "Term").
5. Hold Harmless/Indemnification:
 - 5.1 CONTRACTOR shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives (individually and collectively hereinafter referred to as Indemnitees) from any liability, action, claim or damage

Licensing Solution Provider Agreement Number PSA-0001524

whatsoever, based or asserted upon any services, or acts or omissions, of CONTRACTOR, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature. CONTRACTOR shall defend the Indemnitees at its sole expense including all costs and fees (including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards) in any claim or action based upon such acts, omissions or services.

5.2 With respect to any action or claim subject to indemnification herein by CONTRACTOR, CONTRACTOR shall, at their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of COUNTY; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes CONTRACTOR indemnification to Indemnitees as set forth herein.

5.3 CONTRACTOR'S obligation hereunder shall be satisfied when CONTRACTOR has provided to COUNTY the appropriate form of dismissal relieving COUNTY from any liability for the action or claim involved.

6. Contractor Responsibilities: CONTRACTOR will offer the following services to each Enrolled Affiliate at no additional charge. It is the responsibility of the Enrolled Affiliate to determine which products and/or services, if any, meet their needs and communicate that to the CONTRACTOR.

6.1 Provide reports showing year to date annual spend according to Enrolled Affiliate's specifications. Frequency will be determined by each Enrolled Affiliate (monthly, quarterly, etc.).

6.2 Provide a short synopsis of why an amendment is needed and the ramification of each amendment to an enrollment at the time of such amendment.

6.3 Provide an updated price list on an annual basis or when requested by Enrolled Affiliate.

7. CONTRACTOR's Microsoft Enterprise Agreement license subscription price attached hereto as Exhibit A and service rates attached hereto as Exhibit B.

8. CONTRACTOR's Microsoft Enterprise Agreement Participation Form attached hereto as Exhibit C and incorporated herein by reference.

9. Usage Reporting: CONTRACTOR will provide to COUNTY the Licensed Support Provider (LSP) Reporting of Active Enrollments to Master Microsoft Enterprise Agreement No. 8084445, Select Plus Agreement No. 7756479, Microsoft Premier, Unified, and MCS Support services, showing a list of enrollments by February 15th of each year. Forms shall be submitted electronically to MasterMicrosoftAdmin@rivco.org. A copy of the form is attached hereto as Exhibit D and incorporated herein by reference.

10. Administrative fees: CONTRACTOR will be charged .5% of the annual enrollment amount to leverage the Riverside County Master Microsoft Agreement No. 8084445, Select Plus Agreement No. 7756479, Microsoft Premier, Unified, and MCS Support services. This will be an annual fee, per enrollment inclusive of Affiliates Shadow Enrollments. Example: A three-year aggregated agreement with a contract

Licensing Solution Provider Agreement Number PSA-0001524

amount of \$300K, divisible by three years will result in an LSP Participation Fee of \$500 annually (100K*.5%). RCIT will invoice the Awarded LSP annually based on the enrollments verified from the "Reporting of Active Enrollments" list submitted by December 15th of each year. Payment is due to Riverside County Information Technology thirty (30) days from invoice date.

10.1 Riverside County Information Technology (RCIT) will invoice the CONTRACTOR annually based on the enrollments verified. Payment is due to RCIT within thirty (30) days of invoice date. The COUNTY will not accept credit as a form of payment.

10.2 Failure to meet the administrative fee requirements herein and submit fees on a timely basis may constitute grounds for immediate termination of this Agreement.

11. Contract Management: The contacts for this Agreement for COUNTY shall be both RCIT and Purchasing as listed below.

COUNTY Primary Contact:
Jim Smith
3450 14th Street
Riverside, CA 92501

COUNTY Secondary Contact:
Rick Hai
2980 Washington Street
Riverside, CA 92504

CONTRACTOR contact:
Alisson Harrington
One Dell Way
Round Rock, TX 78682

11.1 Should Contract Management contact information change, the CONTRACTOR shall provide written notice with the updated information to the COUNTY no later than 10 business days after the change.

12. Termination:

12.1 COUNTY may terminate this Agreement without cause upon thirty (30) days written notice served upon the CONTRACTOR stating the extent and effective date of termination.

12.2 COUNTY may, upon five (5) days written notice terminate this Agreement for CONTRACTOR's default, if CONTRACTOR refuses or fails to comply with the terms of this Agreement or fails to make progress that may endanger performance and does not immediately cure such failure. In the event of such termination, the COUNTY may proceed with the work in any manner deemed proper by COUNTY.

12.3 CONTRACTOR's rights under this Agreement shall terminate (except for fees accrued prior to the date of termination) upon dishonesty or a willful or material breach of this Agreement by CONTRACTOR; or in the event of CONTRACTOR's unwillingness or inability for any reason whatsoever to perform the terms of this Agreement.

13. Conduct of Contractor:

13.1 The CONTRACTOR covenants that it presently has no interest, including, but not limited to, other projects or contracts, and shall not acquire any such interest, direct or indirect, which would

Licensing Solution Provider Agreement Number PSA-0001524

conflict in any manner or degree with CONTRACTOR's performance under this Agreement. The CONTRACTOR further covenants that no person or subcontractor having any such interest shall be employed or retained by CONTRACTOR under this Agreement. The CONTRACTOR agrees to inform the COUNTY of all the CONTRACTOR's interests, if any, which are or may be perceived as incompatible with the COUNTY's interests.

- 13.2 The CONTRACTOR shall not, under circumstances which could be interpreted as an attempt to influence the recipient in the conduct of his/her duties, accept any gratuity or special favor from individuals or firms with whom the CONTRACTOR is doing business or proposing to do business, in accomplishing the work under this Agreement.
- 13.3 The CONTRACTOR or its employees shall not offer gifts, gratuity, favors, and entertainment directly or indirectly to COUNTY employees.
- 13.4 CONTRACTOR shall establish adequate procedures for self-monitoring and quality control and assurance to ensure proper performance under this Agreement; and shall permit a COUNTY representative or other regulatory official to monitor, assess, or evaluate CONTRACTOR's performance under this Agreement at any time, upon reasonable notice to the CONTRACTOR.

14. Independent Contractor/Employment Eligibility/Non-Discrimination:

- 14.1 The CONTRACTOR is, for purposes relating to this Agreement, an independent contractor and shall not be deemed an employee of the COUNTY. It is expressly understood and agreed that the CONTRACTOR (including its employees, agents, and subcontractors) shall in no event be entitled to any benefits to which COUNTY employees are entitled, including but not limited to overtime, any retirement benefits, worker's compensation benefits, and injury leave or other leave benefits. There shall be no employer-employee relationship between the parties; and CONTRACTOR shall hold COUNTY harmless from any and all claims that may be made against COUNTY based upon any contention by a third party that an employer-employee relationship exists by reason of this Agreement. It is further understood and agreed by the parties that CONTRACTOR in the performance of this Agreement is subject to the control or direction of COUNTY merely as to the results to be accomplished and not as to the means and methods for accomplishing the results.
- 14.2 CONTRACTOR warrants that it shall make its best effort to fully comply with all federal and state statutes and regulations regarding the employment of aliens and others and to ensure that employees performing work under this Agreement meet the citizenship or alien status requirement set forth in federal statutes and regulations. CONTRACTOR shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by federal or state statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. CONTRACTOR shall retain all such documentation for all covered employees, for the period prescribed by the law.
- 14.3 CONTRACTOR shall not discriminate in the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of ethnic group identification, race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status or sex in the performance of this Agreement; and, to the extent they shall

Licensing Solution Provider Agreement Number PSA-0001524

be found to be applicable hereto, shall comply with the provisions of the California Fair Employment and Housing Act (Gov. Code 12900 et. seq), the Federal Civil Rights Act of 1964 (P.L. 88-352), the Americans with Disabilities Act of 1990 (42 U.S.C. S1210 et seq.) and all other applicable laws or regulations.

15. Entire Agreement: This Agreement, including any attachments or exhibits, constitutes the entire agreement of the parties with respect to its subject matter and supersedes all prior and contemporaneous representations, proposals, discussions and communications, whether oral or in writing. This Agreement may be changed or modified only by a written amendment signed by authorized representatives of both parties.

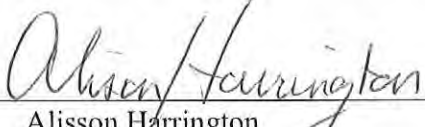
IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Agreement.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By: 
Kevin Jeffries, Chairman
Board of Supervisors

Dated: OCT 22 2019

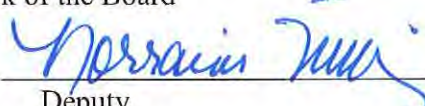
Dell Marketing L.P., a Texas corporation

By: 
Alison Harrington
Senior Commercial Counsel

Dated: October 11, 2019

ATTEST:

Kecia Harper
Clerk of the Board

By: 
Deputy

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel

By: 
Susanna Oh, Deputy County Counsel

Licensing Solution Provider Agreement Number PSA-0001524

**Exhibit A
Microsoft Enterprise license subscription and services**

Line	Description	Price Level	Markup %
1	Enterprise Online Services** (including Full USLs, From SA USLs, Add-ons and Step Ups) M365 E3 and E5, Enterprise Mobility + Security E3 and E5, Office 365 Enterprise E1 or E3, Windows 10 Enterprise E3 or E5.	Level D Minus 2%	-0.56
2	Enterprise Products Office 365 Pro Plus, Windows 10 Enterprise, Core CAL Suite, Enterprise CAL Suite.	Level D	-0.43
3	Additional Products M365 F1, M365 E5 Compliance, M365 E5 Security, Office 365 Enterprise F1, Project Online, Visio Online Plan 1 or Plan 2, Dynamics 365, Azure, SQL Server, Windows Server, etc.	Level D	-0.43
4	Server and Tools Product (applies to Server and Cloud Enrollments only) SharePoint Server, SQL Server, BizTalk Server, Visual Studio, Core Infrastructure Suites, etc.	Level D	-0.43
5	All products for Select Plus Agreement No.7756479.		0.55
6	Microsoft Premier Support		2.00
7	Microsoft Unified Support Services		2.00
8	Microsoft Consulting Services		2.00

Licensing Solution Provider Agreement Number PSA-0001524

**Exhibit B
License Support Provider (LSP) service rates**

Line	Description	Certified Competency (Yes/No)	Hourly Rate
Data and Artificial Intelligent			
1	Build Intelligent Apps	Yes	\$425
2	Build Intelligent Agents	Yes	\$425
3	Machine Learning	Yes	\$425
4	Internet of Things	Yes	\$425
5	Globally distributed data	Yes	\$425
6	OSS Databases	Yes	\$425
7	Cloud Scale Analytics	Yes	\$425
8	Data Platform Modernization to Azure	Yes	\$425
9	Windows Server on Azure	Yes	\$425
10	Security & Management	Yes	\$425
11	Datacenter Migration	Yes	\$425
12	Modern Business Intelligence	Yes	\$425
Biz Apps			
1	Customer Service	Yes	\$425
2	Field Service	Yes	\$425
3	Marketing	Yes	\$425
4	Talent	Yes	\$425
5	Finance and Operations	Yes	\$425
6	Business Central	Yes	\$425
7	Power Apps	Yes	\$425
8	Power BI	Yes	\$425
Apps and Infrastructure			
1	Azure Stack	Yes	\$425
2	High Performance Compute	Yes	\$425
3	Cloud Native Apps using Serverless	Yes	\$425
4	Modernize Apps	Yes	\$425
5	SAP on Azure	No	\$425
6	Linux on Azure	Yes	\$425
7	Dev Ops	Yes	\$425
8	Business Continuity & Disaster Recovery	Yes	\$425
9	Windows Server on Azure	Yes	\$425
10	Security & Management	Yes	\$425
11	Datacenter Migration	Yes	\$425

Licensing Solution Provider Agreement Number PSA-0001524

**Exhibit B (cont.)
License Support Provider (LSP) service rates**

Line	Description	Certified Competency (Yes/No)	Hourly Rate
	Modern Workplace		
1	User Adoption & Change Management	Yes	\$425
2	Security	Yes	\$425
3	GDPR & Compliance	Yes	\$425
4	Teamwork	Yes	\$425
5	Calling & Meetings	Yes	\$425
6	Modern Dcsktop	Yes	\$425
7	Office 365 Migration Assistance	Yes	\$425
7a	Mail	Yes	\$425
7b	Teams	Yes	\$425
7c	SharePoint	Yes	\$425
7d	OneDrive	Yes	\$425

Licensing Solution Provider Agreement Number PSA-0001524

Exhibit C
Microsoft LSP Participation Form

DAVE ROGERS
Assistant Chief Executive Officer
Chief Information Officer

JIM SMITH
Chief Technology Officer



JENNIFER HILBER, ACIO
Enterprise Applications Bureau

GUSTAVO VAZQUEZ, ACIO
Converged Communications Bureau
Public Safety Enterprise Communications

GIL MEJIA, ACIO
Technology Services Bureau

Microsoft LSP Participation Form
(RFQ #RIVCO-2020-RFQ-0000048 Attachment 3)

Complete this form and return to:

Attention: Rick Har
E-mail: RHar@rivco.org

Payment should be made to
Riverside County Information Technology
3450 14th Street, Fourth Floor
Riverside, CA 92501

County of Riverside TIN # 95-6000930

Company Name Dell Marketing L.P.

Name Stacie Becker Title Proposal Manager

Address One Dell Way

City Round Rock Zip Code 78682 Telephone # 512-725-3007

Fax # n/a Email Stacie.Becker@Dell.com

The County of Riverside is the host of the Microsoft Master Agreement No. 8084445. All questions regarding the products and licensing should be directed to Microsoft.

By signing below, I am agreeing to pay the participation fees for each enrollment that is established by leveraging the County of Riverside Master Agreement in accordance to the schedule referenced on RFQ #RIVCO-2020-RFQ-0000048 and any subsequent contracts and / or amendments.

By signing below, I also agree that all enrollments will be submitted to Microsoft direct, to report enrollment activity and comply to the payment schedule per RFQ #RIVCO-2020-RFQ-0000048 to Riverside County Information Technology.

Please reference the remittance information above for where to send the payment. Failure to comply may result in the award being rescinded.

A handwritten signature in blue ink, appearing to read "Stacie Becker", is written over a horizontal line.

Signature

Stacie Becker

Printed Name

September 19, 2019

Date

Proposal Manager

Title

Licensing Solution Provider Agreement Number PSA-0001524

Exhibit D
Microsoft LSP Reporting of Active Enrollments Form

LSP Name	<i>Company name</i>							
RIVCO Contract ID	<i>RIVCO-20800-00x-xx/xx</i>							
Microsoft Agreement Numbers	01E69633, 01E73134, AND NEW							
Master Enrollment	Enrollment Number:	Enrollment Entity:	Start Date:	End Date:	Annual Spend	Enrollment Contact:	Enrollment Contact Email:	Enrollment Contact Tel:
8084445	87654321	Riverside County Information Technology	1/01/12	12/31/16	\$645,000.00	John Doe	John.Doe@riverside.org	951-555-1212
							-	
							-	
							-	
							-	

**Exhibit E
Master Agreement**

Attached include the followings:

- 1) Signature Form
- 2) Microsoft Enterprise Agreement
- 3) Microsoft Enterprise Agreement Amendment

Microsoft Document Headersheet

** This is for informational purposes only **

MSE#:

(MSLI
Tracking
Number)

5-0000004275258

Doc Type:

Signature Form

Do not modify the formatting or spacing of this Form above this text

Subsidiary:

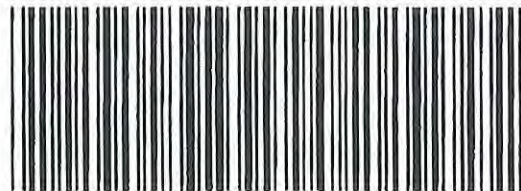
Country:

United States

Account Manager Name / Alias:

LAR/LAD/ESA:

Insight Direct USA, Inc.



Program/Version

EA 6 2016

(Scanning Code)

ACCOUNT: County of Riverside

3

Outsourcer Name:

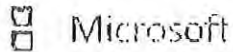
Business Agreement Number:

Master Agreement Number: **8084445**

Agreement Number:

Purchase Order Number:

Comments:



Volume Licensing

Program Signature Form

MBA/MSA number

Agreement number

808444S

004-kayleed-S-04

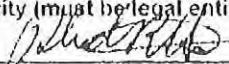
Note: Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

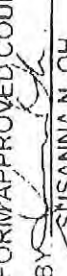
This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.



Contract Document	Number or Code
Enterprise Agreement	X20-10209
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
Amendment to Contract Documents	CTM-CPT-OPT-FWK (new)

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer
Name of Entity (must be legal entity name)* County of Riverside
Signature* 
Printed First and Last Name* Richard R. Hai
Printed Title* Sr. Procurement Contract Specialist
Signature Date* 08/22/2019
Tax ID

* indicates required field

FORM APPROVED, COUNTY COUNSEL
BY:  DATE: 8/22/19
SUSANNA N. OH

Microsoft Affiliate	
Microsoft Corporation	
Signature 	 Microsoft Microsoft Corporation AUG 23 2019 Chance Krail Duly Authorized on behalf of Microsoft Corporation
Printed First and Last Name	
Printed Title	
Signature Date <small>(date Microsoft Affiliate countersigns)</small>	
Agreement Effective Date <small>(may be different than Microsoft's signature date)</small>	
8/23/2019	

Optional 2nd Customer signature or Outsourcer signature (if applicable)

Customer
Name of Entity (must be legal entity name)*
Signature*
Printed First and Last Name*
Printed Title
Signature Date*

* indicates required field

Outsourcer
Name of Entity (must be legal entity name)*
Signature*
Printed First and Last Name*
Printed Title
Signature Date*

* indicates required field

If Customer requires physical media, additional contacts, or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

Microsoft Corporation
Dept. 551, Volume Licensing
6100 Neil Road, Suite 210
Reno, Nevada 89511-1137
USA

Microsoft Document Headersheet

* This is for informational purposes only *

MSE#:

(MSLI
Tracking
Number)

5-0000004275258

Doc Type:

[REDACTED] Agreement

Do not modify the formatting or spacing of this Form above this text

Subsidiary:

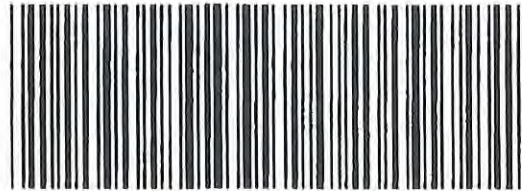
Country:

United States

Account Manager Name / Alias:

LAR/LAD/ESA:

Insight Direct USA, Inc.



Program/Version

EA 6 2016

(Scanning Code)

ACCOUNT: County of Riverside

Outsourcer Name:

Business Agreement Number:

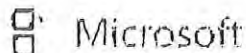
Master Agreement Number: **8084445**

Agreement Number:

Purchase Order Number:

15

Comments:



Enterprise Agreement

State and Local

Not for Use with Microsoft Business Agreement or Microsoft Business and Services Agreement

This Microsoft Enterprise Agreement ("Agreement") is entered into between the entities identified on the signature form.

Effective date. The effective date of this Agreement is the earliest effective date of any Enrollment entered into under this Agreement or the date Microsoft accepts this Agreement, whichever is earlier.

This Agreement consists of (1) these Agreement terms and conditions, including any amendments and the signature form and all attachments identified therein, (2) the Product Terms applicable to Products licensed under this Agreement, (3) the Online Services Terms, (4) any Affiliate Enrollment entered into under this Agreement, and (5) any order submitted under this Agreement.

Please note: Documents referenced in this Agreement but not attached to the signature form may be found at <http://www.microsoft.com/licensing/contracts> and are incorporated in this Agreement by reference, including the Product Terms and Use Rights. These documents may contain additional terms and conditions for Products licensed under this Agreement and may be changed from time to time. Customer should review such documents carefully, both at the time of signing and periodically thereafter, and fully understand all terms and conditions applicable to Products licensed.

Terms and Conditions

1. Definitions.

"Affiliate" means

- a. with regard to Customer,
 - (i) any government agency, department, office, instrumentality, division, unit or other entity of the state or local government that is supervised by or is part of Customer, or which supervises Customer or of which Customer is a part, or which is under common supervision with Customer;
 - (ii) any county, borough, commonwealth, city, municipality, town, township, special purpose district, or other similar type of governmental instrumentality established by the laws of Customer's state and located within Customer's state jurisdiction and geographic boundaries; and
 - (iii) any other entity in Customer's state expressly authorized by the laws of Customer's state to purchase under state contracts; provided that a state and its Affiliates shall not, for purposes of this definition, be considered to be Affiliates of the federal government and its Affiliates; and
- b. with regard to Microsoft, any legal entity that Microsoft owns, that owns Microsoft, or that is under common ownership with Microsoft.

"Customer" means the legal entity that has entered into this Agreement with Microsoft.

"Customer Data" means all data, including all text, sound, software, image, or video files that are provided to Microsoft by, or on behalf of, an Enrolled Affiliate and its Affiliates through use of Online Services.

"day" means a calendar day, except for references that specify "business day".

"Enrolled Affiliate" means an entity, either Customer or any one of Customer's Affiliates that has entered into an Enrollment under this Agreement.

"Enrollment" means the document that an Enrolled Affiliate submits under this Agreement to place orders for Products.

"Enterprise" means an Enrolled Affiliate and the Affiliates for which it is responsible and chooses on its Enrollment to include in its enterprise.

"Fixes" means Product fixes, modifications or enhancements, or their derivatives, that Microsoft either releases generally (such as Product service packs) or provides to Customer to address a specific issue.

"License" means the right to download, install, access and use a Product. For certain Products, a License may be available on a fixed term or subscription basis ("Subscription License"). Licenses for Online Services will be considered Subscription Licenses.

"Microsoft" means the Microsoft Affiliate that has entered into this Agreement or an Enrollment and its Affiliates, as appropriate.

"Online Services" means the Microsoft-hosted services identified as Online Services in the Product Terms.

"Online Services Terms" means the additional terms that apply to Customer's use of Online Services published on the Volume Licensing Site and updated from time to time.

"Product" means all products identified in the Product Terms, such as all Software, Online Services and other web-based services, including pre-release or beta versions.

"Product Terms" means the document that provides information about Microsoft Products and Professional Services available through volume licensing. The Product Terms document is published on the Volume Licensing Site and is updated from time to time.

"SLA" means Service Level Agreement, which specifies the minimum service level for Online Services and is published on the Volume Licensing Site.

"Software" means licensed copies of Microsoft software identified on the Product Terms. Software does not include Online Services, but Software may be part of an Online Service.

"Software Assurance" is an offering by Microsoft that provides new version rights and other benefits for Products as further described in the Product Terms.

"Trade Secret" means information that is not generally known or readily ascertainable to the public, has economic value as a result, and has been subject to reasonable steps under the circumstances to maintain its secrecy.

"use" or "run" means to copy, install, use, access, display, run or otherwise interact.

"Use Rights" means the use rights or terms of service for each Product published on the Volume Licensing Site and updated from time to time. The Use Rights supersede the terms of any end user license agreement that accompanies a Product. The Use Rights for Software are published by Microsoft in the Product Terms. The Use Rights for Online Services are published in the Online Services Terms.

"Volume Licensing Site" means <http://www.microsoft.com/licensing/contracts> or a successor site.

2. How the Enterprise program works.

- a. **General.** The Enterprise program consists of the terms and conditions on which an Enrolled Affiliate may acquire Product Licenses. Under the Enterprise program, Customer and its Affiliates may order Licenses for Products by entering into Enrollments.
- b. **Enrollments.** The Enterprise program gives Customer and/or its Affiliates the ability to enter into one or more Enrollments to order Products. Subscription Enrollments may be available for some of these Enrollments. Notwithstanding any other provision of this Agreement, only Enrolled Affiliates identified in an Enrollment will be responsible for complying with the terms of that Enrollment, including the terms of this Agreement incorporated by reference in that Enrollment.

- c. **Licenses.** The types of Licenses available are (1) Licenses obtained under Software Assurance (L&SA), and (2) Subscription Licenses. These License types, as well as additional License Types, are further described in the Product List.

3. ***Licenses for Products.***

- a. **License Grant.** Microsoft grants the Enterprise a non-exclusive, worldwide and limited right to download, install and use software Products, and to access and use the Online Services, each in the quantity ordered under an Enrollment. The rights granted are subject to the terms of this Agreement, the Use Rights and the Product Terms. Microsoft reserves all rights not expressly granted in this Agreement.
- b. **Duration of Licenses.** Subscription Licenses and most Software Assurance rights are temporary and expire when the applicable Enrollment is terminated or expires, unless the Enrolled Affiliate exercises a buy-out option, which is available for some Subscription Licenses. Except as otherwise noted in the applicable Enrollment or Use Rights, all other Licenses become perpetual only when all payments for that License have been made and the initial Enrollment term has expired.
- c. **Applicable Use Rights.**
- (i) **Products (other than Online Services)** The Use Rights in effect on the effective date of the applicable Enrollment term will apply to Enterprise's use of the version of each Product that is current at the time. For future versions and new Products, the Use Rights in effect when those versions and Products are first released will apply. Changes Microsoft makes to the Use Rights for a particular version will not apply unless the Enrolled Affiliate chooses to have those changes apply. The Use Rights applicable to perpetual Licenses that were acquired under a previous agreement or Enrollment are determined by the Agreement or Enrollment under which they were acquired. Renewal of Software Assurance does not change which Use Rights apply to those Licenses.
 - (ii) **Online Services.** For Online Services, the Use Rights in effect on the subscription start date will apply for the subscription term as defined in the Product Terms.
- d. **Downgrade rights.** Enrolled Affiliate may use an earlier version of a Product other than Online Services than the version that is current on the effective date of the Enrollment. For Licenses acquired in the current Enrollment term, the Use Rights for the current version apply to the use of the earlier version. If the earlier Product version includes features that are not in the new version, then the Use Rights applicable to the earlier version apply with respect to those features.
- e. **New Version Rights under Software Assurance.** Enrolled Affiliate must order and maintain continuous Software Assurance coverage for each License ordered. With Software Assurance coverage, Enterprise automatically has the right to use a new version of a licensed Product as soon as it is released, even if Enrolled Affiliate chooses not to use the new version immediately.
- (i) Except as otherwise permitted under an Enrollment, use of the new version will be subject to the new version's Use Rights.
 - (ii) If the License for the earlier version of the Product is perpetual at the time the new version is released, the License for the new version will also be perpetual. Perpetual Licenses obtained through Software Assurance replace any perpetual Licenses for the earlier version.
- f. **License confirmation.** This Agreement, the applicable Enrollment, Enrolled Affiliate's order confirmation, and any documentation evidencing transfers of perpetual Licenses, together with proof of payment, will be Enrolled Affiliate's evidence of all Licenses obtained under an Enrollment.

- g. **Reorganizations, consolidations and privatizations.** If the number of Licenses covered by an Enrollment changes by more than ten percent as a result of (1) a reorganization, consolidation or privatization of an entity or an operating division, (2) a privatization of an Affiliate or an operating division of Enrolled Affiliate or any of its Affiliates, or (3) a consolidation including a merger with a third party that has an existing agreement or Enrollment, Microsoft will work with Enrolled Affiliate in good faith to determine how to accommodate its changed circumstances in the context of this Agreement.

4. Making copies of Products and re-imaging rights.

- a. **General.** Enrolled Affiliate may make as many copies of Products, as it needs to distribute them within the Enterprise. Copies must be true and complete (including copyright and trademark notices) from master copies obtained from a Microsoft approved fulfillment source. Enrolled Affiliate may use a third party to make these copies, but Enrolled Affiliate agrees it will be responsible for any third party's actions. Enrolled Affiliate agrees to make reasonable efforts to notify its employees, agents, and any other individuals who use the Products that the Products are licensed from Microsoft and subject to the terms of this Agreement.
- b. **Copies for training/evaluation and back-up.** For all Products other than Online Services, Enrolled Affiliate may: (1) use up to 20 complimentary copies of any licensed Product in a dedicated training facility on its premises for purposes of training on that particular Product, (2) use up to 10 complimentary copies of any Products for a 60-day evaluation period, and (3) use one complimentary copy of any licensed Product for back-up or archival purposes for each of its distinct geographic locations. Trials for Online Services may be available if specified in the Use Rights.
- c. **Right to re-image.** In certain cases, re-imaging is permitted using the Product media. If the Microsoft Product is licensed (1) from an original equipment manufacturer (OEM), (2) as a full packaged Product through a retail source, or (3) under another Microsoft program, then media provided under this Agreement may generally be used to create images for use in place of copies provided through that separate source. This right is conditional upon the following:
 - (i) Separate Licenses must be acquired from the separate source for each Product that is re-imaged.
 - (ii) The Product, language, version, and components of the copies made must be identical to the Product, language, version, and all components of the copies they replace and the number of copies or instances of the re-imaged Product permitted remains the same.
 - (iii) Except for copies of an operating system and copies of Products licensed under another Microsoft program, the Product type (e.g., Upgrade or full License) re-imaged must be identical to the Product type licensed from the separate source.
 - (iv) Enrolled Affiliate must adhere to any Product-specific processes or requirements for re-imaging identified in the Product Terms.

Re-imaged Products remain subject to the terms and use rights of the License acquired from the separate source. This subsection does not create or extend any Microsoft warranty or support obligation.

5. Transferring and reassigning Licenses.

- a. **License transfers.** License transfers are not permitted, except that Customer or an Enrolled Affiliate may transfer only fully-paid perpetual Licenses to:
 - (i) an Affiliate, or
 - (ii) a third party solely in connection with the transfer of hardware or employees to whom the Licenses have been assigned as part of (A) a privatization of an Affiliate or agency or of an

operating division of Enrolled Affiliate or an Affiliate (B) a reorganization, or (C) a consolidation.

Upon such transfer, Customer or Enrolled Affiliate must uninstall and discontinue using the licensed Product and render any copies unusable.

- b. **Notification of License Transfer.** Enrolled Affiliate must notify Microsoft of a License transfer by completing a license transfer form, which can be obtained from <http://www.microsoft.com/licensing/contracts> and sending the completed form to Microsoft before the License transfer. No License transfer will be valid unless Enrolled Affiliate provides to the transferee, and the transferee accepts in writing, documents sufficient to enable the transferee to ascertain the scope, purpose and limitations of the rights granted by Microsoft under the licenses being transferred (including the applicable Use Rights, use and transfer restrictions, warranties and limitations of liability). Any License transfer not made in compliance with this section will be void.
- c. **Internal Assignment of Licenses and Software Assurance.** Licenses and Software Assurance must be assigned to a single user or device within the Enterprise. Licenses and Software Assurance may be reassigned within the Enterprise as described in the Use Rights.

6. *Term and termination.*

- a. **Term.** The term of this Agreement will be 36 full calendar months from the effective date unless terminated by either party as described below. Each Enrollment will have the term provided in that Enrollment.
- b. **Termination without cause.** Either party may terminate this Agreement, without cause, upon 60 days' written notice. In the event of termination, new Enrollments will not be accepted, but any existing Enrollment will continue for the term of such Enrollment and will continue to be governed by this Agreement.
- c. **Mid-term termination for non-appropriation of Funds.** Enrolled Affiliate may terminate this Agreement or an Enrollment without liability, penalty or further obligation to make payments if funds to make payments under the Agreement or Enrollment are not appropriated or allocated by the Enrolled Affiliate for such purpose.
- d. **Termination for cause.** Without limiting any other remedies it may have, either party may terminate an Enrollment if the other party materially breaches its obligations under this Agreement, including any obligation to submit orders or pay invoices. Except where the breach is by its nature not curable within 30 days, the terminating party must give the other party 30 days' notice of its intent to terminate and an opportunity to cure the breach.

If Microsoft gives such notice to an Enrolled Affiliate, Microsoft also will give Customer a copy of that notice and Customer agrees to help resolve the breach. If the breach affects other Enrollments and cannot be resolved between Microsoft and Enrolled Affiliate, together with Customer's help, within a reasonable period of time, Microsoft may terminate this Agreement and all Enrollments under it. If an Enrolled Affiliate ceases to be Customer's Affiliate, it must promptly notify Microsoft, and Microsoft may terminate the former Affiliate's Enrollment. If an Enrolled Affiliate terminates its Enrollment as a result of a breach by Microsoft, or if Microsoft terminates an Enrollment because Enrolled Affiliate ceases to be Customer's Affiliate, then Enrolled Affiliate will have the early termination rights described in the Enrollment.

- e. **Early termination.** If (1) an Enrolled Affiliate terminates its Enrollment as a result of a breach by Microsoft, or (2) if Microsoft terminates an Enrollment because the Enrolled Affiliate has ceased to be an Affiliate of Customer, or (3) Enrolled Affiliate terminates an Enrollment for non-appropriation of funds, or (4) Microsoft terminates an Enrollment for non-payment due to non-appropriation of funds, then the Enrolled Affiliate will have the following options:

- (i) It may immediately pay the total remaining amount due, including all installments, in which case, the Enrolled Affiliate will have perpetual rights for all Licenses it has ordered, or

(ii) It may pay only amounts due as of the termination date, in which case the Enrolled Affiliate will have perpetual Licenses for:

- 1) all copies of Products (including the latest version of Products ordered under SA coverage in the current term) for which payment has been made in full, and
- 2) the number of copies of Products it has ordered (including the latest version of Products ordered under Software Assurance coverage in current term) that is proportional to the total of installment payments paid versus total amounts due (paid and payable) if the early termination had not occurred.

(iii) In the case of early termination under subscription Enrollments, Enrolled Affiliate will have the following options:

- 1) For eligible Products, Enrolled Affiliate may obtain perpetual Licenses as described in the section of the Enrollment titled "Buy-out option," provided that Microsoft receives the buy-out order for those Licenses within 60 days after Enrolled Affiliate provides notice of termination.
- 2) In the event of a breach by Microsoft, if Customer chooses not to exercise a buy-out option, Microsoft will issue Enrolled Affiliate a credit for any amount paid in advance for Subscription Licenses that the Enterprise will not be able to use to do the termination of the Enrollment.

Nothing in this section shall affect perpetual License rights acquired either in a separate agreement or in a prior term of the terminated Enrollment.

f. Effect of termination or expiration. When an Enrollment expires or is terminated,

- (i) Enrolled Affiliate must order Licenses for all copies of Products it has run for which it has not previously submitted an order. Any and all unpaid payments for any order of any kind remain due and payable. Except as provided in the subsection titled "Early termination," all unpaid payments for Licenses immediately become due and payable.
- (ii) Enrolled Affiliate's right to Software Assurance benefits under this Agreement ends if it does not renew Software Assurance.

g. Modification or termination of an Online Service for regulatory reasons. Microsoft may modify or terminate an Online Service where there is any current or future government requirement or obligation that: (1) subjects Microsoft to any regulation or requirement not generally applicable to businesses operating in the jurisdiction; (2) presents a hardship for Microsoft to continue operating the Online Service without modification; and/or (3) causes Microsoft to believe these terms or the Online Service may conflict with any such requirement or obligation.

h. Program updates. Microsoft may make changes to this program that will make it necessary for Customer and its Enrolled Affiliates to enter into new agreements and Enrollments at the time of an Enrollment renewal.

7. Use, ownership, rights, and restrictions.

- a. **Products.** Unless otherwise specified in a supplemental agreement, use of any Product is governed by the Use Rights specific to each Product and version and by the terms of the applicable supplemental agreement.
- b. **Fixes.** Each Fix is licensed under the same terms as the Product to which it applies. If a Fix is not provided for a specific Product, any use rights Microsoft provides with the Fix will apply.
- c. **Non-Microsoft software and technology.** Enrolled Affiliate is solely responsible for any non-Microsoft software or technology that it installs or uses with the Products or Fixes.

- d. **Restrictions.** Enrolled Affiliate must not (and is not licensed to) (1) reverse engineer, decompile, or disassemble any Product or Fix, (2) install or use non-Microsoft software or technology in any way that would subject Microsoft's intellectual property or technology to any other license terms; or (3) work around any technical limitations in a Product or Fix or restrictions in Product documentation. Customer must not (and is not licensed to) (i) separate and run parts of a Product or Fix on more than one device, upgrade or downgrade parts of a Product or Fix at different times, or transfer parts of a Product or Fix separately; or (ii) distribute, sublicense, rent, lease, lend any Products or Fixes in whole or in part, or use them to offer hosting services to a third party.
- e. **Reservation of rights.** Products and Fixes are protected by copyright and other intellectual property rights laws and international treaties. Microsoft reserves all rights not expressly granted in this agreement. No rights will be granted or implied by waiver or estoppel. Rights to access or use Software on a device do not give Customer any right to implement Microsoft patents or other Microsoft intellectual property in the device itself or in any other software or devices.

8. Confidentiality.

"Confidential Information" is non-public information that is designated "confidential" or that a reasonable person should understand is confidential, including Customer Data. Confidential Information does not include information that (a) becomes publicly available without a breach of this agreement, (b) the receiving party received lawfully from another source without a confidentiality obligation, (c) is independently developed, or (d) is a comment or suggestion volunteered about the other party's business products or services.

Each party will take reasonable steps to protect the other's Confidential Information and will use the other party's Confidential Information only for purposes of the parties' business relationship. Neither party will disclose that Confidential Information to third parties, except to its employees, Affiliates, contractors, advisors and consultants ("Representatives") and then only on a need-to-know basis under nondisclosure obligations at least as protective as this agreement. Each party remains responsible for the use of the Confidential Information by its Representatives and, in the event of discovery of any unauthorized use or disclosure, must promptly notify the other party.

A party may disclose the other's Confidential Information if required by law, but only after it notifies the other party (if legally permissible) to enable the other party to seek a protective order.

Neither party is required to restrict work assignments of its Representatives who have had access to Confidential Information. Each party agrees that the use of information retained in Representatives' unaided memories in the development or deployment of the parties' respective products or services does not create liability under this Agreement or trade secret law, and each party agrees to limit what it discloses to the other accordingly.

These obligations apply (i) for Customer Data until it is deleted from the Online Services, and (ii) for all other Confidential Information, for a period of five years after a party receives the Confidential Information.

9. Privacy and compliance with laws.

- a. Enrolled Affiliate consents to the processing of personal information by Microsoft and its agents to facilitate the subject matter of this Agreement. Enrolled Affiliate will obtain all required consents from third parties under applicable privacy and data protection law before providing personal information to Microsoft.
- b. Personal information collected under this agreement (i) may be transferred, stored and processed in the United States or any other country in which Microsoft or its service providers maintain facilities and (ii) will be subject to the privacy terms specified in the Use Rights. Microsoft will abide by the requirements of European Economic Area and Swiss data protection

law regarding the collection, use, transfer, retention, and other processing of personal data from the European Economic Area and Switzerland.

- c. **U.S. export.** Products and Fixes are subject to U.S. export jurisdiction. Enrolled Affiliate must comply with all applicable international and national laws, including the U.S. Export Administration Regulations and International Traffic in Arms Regulations, and end-user, end use and destination restrictions issued by U.S. and other governments related to Microsoft products, services and technologies.

10. Warranties.

a. Limited warranties and remedies.

- (i) **Software.** Microsoft warrants that each version of the Software will perform substantially as described in the applicable Product documentation for one year from the date the Enterprise is first licensed for that version. If it does not and the Enterprise notifies Microsoft within the warranty term, then Microsoft will, at its option (1) return the price Enrolled Affiliate paid for the Software license, or (2) repair or replace the Software.
- (ii) **Online Services.** Microsoft warrants that each Online Service will perform in accordance with the applicable SLA during the Enterprise's use. The Enterprise's remedies for breach of this warranty are in the SLA.

The remedies above are the Enterprise's sole remedies for breach of the warranties in this section. Customer waives any breach of warranty claims not made during the warranty period.

- b. **Exclusions.** The warranties in this agreement do not apply to problems caused by accident, abuse, or use in a manner inconsistent with this Agreement, including failure to meet minimum system requirements. These warranties do not apply to free, trial, pre-release, or beta products, or to components of Products that Enrolled Affiliate is permitted to redistribute.
- c. **Disclaimer.** Except for the limited warranties above, Microsoft provides no other warranties or conditions and disclaims any other express, implied, or statutory warranties, including warranties of quality, title, non-infringement, merchantability, and fitness for a particular purpose.

11. Defense of third party claims.

The parties will defend each other against the third-party claims described in this section and will pay the amount of any resulting adverse final judgment or approved settlement, but only if the defending party is promptly notified in writing of the claim and has the right to control the defense and any settlement of it. The party being defended must provide the defending party with all requested assistance, information, and authority. The defending party will reimburse the other party for reasonable out-of-pocket expenses it incurs in providing assistance. This section describes the parties' sole remedies and entire liability for such claims.

- a. **By Microsoft.** Microsoft will defend Enrolled Affiliate against any third-party claim to the extent it alleges that a Product or Fix made available by Microsoft for a fee and used within the scope of the license granted (unmodified from the form provided by Microsoft and not combined with anything else) misappropriates a trade secret or directly infringes a patent, copyright, trademark or other proprietary right of a third party. If Microsoft is unable to resolve a claim of infringement under commercially reasonable terms, it may, at its option, either (1) modify or replace the Product or Fix with a functional equivalent, or (2) terminate Enrolled Affiliate's license and refund any prepaid license fees (less depreciation on a five-year, straight-line basis) for perpetual licenses and any amount paid for Online Services for any usage period after the termination date. Microsoft will not be liable for any claims or damages due to Enrolled Affiliate's continued use of a Product or Fix after being notified to stop due to a third-party claim.
- b. **By Enrolled Affiliate.** To the extent permitted by applicable law, Enrolled Affiliate will defend Microsoft against any third-party claim to the extent it alleges that: (1) any Customer Data or

non-Microsoft software hosted in an Online Service by Microsoft on Enrolled Affiliate's behalf misappropriates a trade secret or directly infringes a patent, copyright, trademark, or other proprietary right of a third party, or (2) Enrolled Affiliate's use of any Product or Fix, alone or in combination with anything else, violates the law or damages a third party

12. Limitation of liability.

For each Product, each party's maximum, aggregate liability to the other under this Agreement is limited to direct damages finally awarded in an amount not to exceed the amounts Enrolled Affiliate was required to pay for the applicable Products during the term of this Agreement, subject to the following:

- a. **Online Services.** For Online Services, Microsoft's maximum liability to Enrolled Affiliate for any incident giving rise to a claim will not exceed the amount Enrolled Affiliate paid for the Online Service during the 12 months before the incident.
- b. **Free Products and Distributable Code.** For Products provided free of charge and code that Enrolled Affiliate is authorized to redistribute to third parties without separate payment to Microsoft, Microsoft's liability is limited to direct damages finally awarded up to US\$5,000.
- c. **Exclusions.** In no event will either party be liable for indirect, incidental, special, punitive, or consequential damages, or for loss of use, loss of business information, loss of revenue, or interruption of business, however caused or on any theory of liability.
- d. **Exceptions.** No limitation or exclusions will apply to liability arising out of either party's (1) confidentiality obligations (except for all liability related to Customer Data, which will remain subject to the limitations and exclusions above), (2) defense obligations; or (3) violation of the other party's intellectual property rights.

13. Verifying compliance.

- a. **Right to verify compliance.** Enrolled Affiliate must keep records relating to all use and distribution of Products by Enrolled Affiliate and its Affiliates. Microsoft has the right, at its expense, to the extent permitted by applicable law, to verify compliance with the Product's license terms. Enrolled Affiliate must promptly provide the independent auditor with any information the auditor reasonably requests in furtherance of the verification, including access to systems running the Products and evidence of Licenses for Products Enrolled Affiliate hosts, sublicenses, or distributes to third parties. Enrolled Affiliate agrees to complete Microsoft's self-audit process, which Microsoft may require as an alternative to a third party audit.
- b. **Remedies for non-compliance.** If verification or self-audit reveals any unlicensed use or distribution, then within 30 days, (1) Enrolled Affiliate must order sufficient Licenses to cover that use or distribution, and (2) if unlicensed use or distribution is 5% or more, Enrolled Affiliate must reimburse Microsoft for the cost Microsoft has incurred in verification and acquire the necessary additional licenses at 125% of the price based on the then-current price list and Enrolled Affiliate price level. The unlicensed use percentage is based on the total number of licenses purchased compared to actual install base. If there is no unlicensed use, Microsoft will not subject Enrolled Affiliate to another verification for at least one year. By exercising the rights and procedures described above, Microsoft does not waive its rights to enforce this Agreement or to protect its intellectual property by any other means permitted by law.
- c. **Verification process.** Microsoft will notify Enrolled Affiliate at least 30 days in advance of its intent to verify Enrolled Affiliate's compliance with the license terms for the Products Enrolled Affiliate and its Affiliates use or distribute. Microsoft will engage an independent auditor, which will be subject to a confidentiality obligation. Any information collected in the self-audit will be used solely for purposes of determining compliance. This verification will take place during normal business hours and in a manner that does not interfere unreasonably with Enrolled Affiliate's operations.

14. *Miscellaneous.*

- a. **Use of contractors.** Microsoft may use contractors to perform services, but will be responsible for their performance subject to the terms of this Agreement.
- b. **Microsoft as independent contractor.** The parties are independent contractors. Enrolled Affiliate and Microsoft each may develop products independently without using the other's Confidential Information.
- c. **Notices.** Notices to Microsoft must be sent to the address on the signature form. Notices must be in writing and will be treated as delivered on the date shown on the return receipt or on the courier or fax confirmation of delivery. Microsoft may provide information to Enrolled Affiliate about upcoming ordering deadlines, services, and subscription information in electronic form, including by email to contacts provided by Enrolled Affiliate. Emails will be treated as delivered on the transmission date.
- d. **Agreement not exclusive.** Customer is free to enter into agreements to license, use or promote non-Microsoft products.
- e. **Amendments.** Any amendment to this Agreement must be executed by both parties, except that Microsoft may change the Product Terms and the Use Rights from time to time in accordance with the terms of this Agreement. Any conflicting terms and conditions contained in an Enrolled Affiliate's purchase order will not apply. Microsoft may require Customer to sign a new agreement or an amendment before an Enrolled Affiliate enters into an Enrollment under this agreement.
- f. **Assignment.** Either party may assign this Agreement to an Affiliate, but must notify the other party in writing of the assignment. Any other proposed assignment must be approved by the non-assigning party in writing. Assignment will not relieve the assigning party of its obligations under the assigned agreement. Any attempted assignment without required approval will be void.
- g. **Applicable law; dispute resolution.** The terms of this Agreement will be governed by the laws of Customer's state, without giving effect to its conflict of laws. Disputes relating to this Agreement will be subject to applicable dispute resolution laws of Customer's state.
- h. **Severability.** If any provision in this agreement is held to be unenforceable, the balance of the agreement will remain in full force and effect.
- i. **Waiver.** Failure to enforce any provision of this agreement will not constitute a waiver. Any waiver must be in writing and signed by the waiving party.
- j. **No third-party beneficiaries.** This Agreement does not create any third-party beneficiary rights.
- k. **Survival.** All provisions survive termination or expiration of this Agreement except those requiring performance only during the term of the Agreement.
- l. **Management and Reporting.** Customer and/or Enrolled Affiliate may manage account details (e.g., contacts, orders, Licenses, software downloads) on Microsoft's Volume Licensing Service Center ("VLSC") web site (or successor site) at <https://www.microsoft.com/licensing/servicecenter>. Upon the effective date of this Agreement and any Enrollments, the contact(s) identified for this purpose will be provided access to this site and may authorize additional users and contacts.
- m. **Order of precedence.** In the case of a conflict between any documents in this Agreement that is not expressly resolved in those documents, their terms will control in the following order from highest to lowest priority: (1) this Enterprise Agreement, (2) any Enrollment, (3) the Product Terms, (4) the Online Services Terms, (5) orders submitted under this Agreement, and (6) any other documents in this Agreement. Terms in an amendment control over the amended document and any prior amendments concerning the same subject matter.

- n. **Free Products.** It is Microsoft's intent that the terms of this Agreement and the Use Rights be in compliance with all applicable federal law and regulations. Any free Product provided to Enrolled Affiliate is for the sole use and benefit of the Enrolled Affiliate, and is not provided for use by or personal benefit of any specific government employee.
- o. **Voluntary Product Accessibility Templates.** Microsoft supports the government's obligation to provide accessible technologies to its citizens with disabilities as required by Section 508 of the Rehabilitation Act of 1973, and its state law counterparts. The Voluntary Product Accessibility Templates ("VPATs") for the Microsoft technologies used in providing the Online Services can be found at Microsoft's VPAT page. Further information regarding Microsoft's commitment to accessibility can be found at <http://www.microsoft.com/enable>
- p. **Natural disaster.** In the event of a "natural disaster," Microsoft may provide additional assistance or rights by posting them on <http://www.microsoft.com> at such time.
- q. **Copyright violation.** Except as set forth in the section above entitled "Transferring and reassigning Licenses", the Enrolled Affiliate agrees to pay for, and comply with the terms of this Agreement and the Use Rights, for the Products it uses. Except to the extent Enrolled Affiliate is licensed under this Agreement, it will be responsible for its breach of this contract and violation of Microsoft's copyright in the Products, including payment of License fees specified in this Agreement for unlicensed use.

Supplemental Contact Information Form

This form can be used in combination with MBSA, Agreement, and Enrollment/Registration. However, a separate form must be submitted for each enrollment/registration, when more than one is submitted on a signature form. For the purposes of this form, "entity" can mean the signing entity, Customer, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement. Primary and Notices contacts in this form will not apply to enrollments or registrations.

This form applies to:

- ☐ MBSA
- ☒ Agreement
- ☐ Enrollment/Affiliate Registration Form

Insert primary entity name if more than one Enrollment/Registration Form is submitted

Contact information.

Each party will notify the other in writing if any of the information in the following contact information page(s) changes. The asterisks (*) indicate required fields; if the entity chooses to designate other contact types, the same required fields must be completed for each section. By providing contact information, entity consents to its use for purposes of administering the Enrollment by Microsoft and other parties that help Microsoft administer this Enrollment. The personal information provided in connection with this agreement will be used and protected according to the privacy statement available at <https://licensing.microsoft.com>.

1. Additional notices contact.

This contact receives all notices that are sent from Microsoft. No online access is granted to this individual.

Name of entity* County of Riverside
 Contact name*: First Regina Last Funderburk
 Contact email address* RFunderburk@rivco.org
 Street address* 3450 14th Street, 4th Floor
 City* Riverside State/Province* California Postal code* 92501-3861
 Country* USA
 Phone* 951-955-2265 Fax

☐ This contact is a third party (not the entity). Warning: This contact receives personally identifiable information of the entity.

2. Software Assurance manager.

This contact will receive online permissions to manage the Software Assurance benefits under the Enrollment or Registration.

Name of entity* County of Riverside
 Contact name*: First Regina Last Funderburk
 Contact email address* RFunderburk@rivco.org
 Street address* 3450 14th Street, 4th Floor
 City* Riverside State/Province* California Postal code* 92501-3861

Country* USA

Phone* 951-955-2265 Fax

☐ This contact is a third party (not the entity). Warning: This contact receives personally identifiable information of the entity.

3. *Subscriptions manager.*

This contact will assign MSDN, Expression, and TechNet Plus subscription licenses to the individual subscribers under this Enrollment or Registration. Assignment of the subscription licenses is necessary for access to any of the online benefits, such as subscription downloads. This contact will also manage any complimentary or additional media purchases related to these subscriptions.

Name of entity* County of Riverside

Contact name*: First Regina Last Funderburk

Contact email address* RFunderburk@rivco.org

Street address* 3450 14th Street, 4th Floor

City* Riverside State/Province* California Postal code* 92501-3861

Country* USA

Phone* 951-955-2265 Fax

☐ This contact is a third party (not the entity). Warning: This contact receives personally identifiable information of the entity.

4. *Online services manager.*

This contact will be provided online permissions to manage the online services ordered under the Enrollment or Registration.

Name of entity* County of Riverside

Contact name*: First Luis Last Flores

Contact email address* LFFlores@rivco.org

Street address* 3450 14th Street, 4th Floor

City* Riverside State/Province* California Postal code* 92501-3861

Country* USA

Phone* 951-955-8114 Fax

☐ This contact is a third party (not the entity). Warning: This contact receives personally identifiable information of the entity.

5. *Customer Support Manager (CSM).*

This person is designated as the Customer Support Manager (CSM) for support-related activities.

Name of entity* County of Riverside

Contact name*: First Luis Last Flores

Contact email address* LFFlores@rivco.org

Street address* 3450 14th Street, 4th Floor

City* Riverside State/Province* California Postal code* 92501-3861

Country* USA

Phone* 951-955-8114 Fax

6. *Primary contact information.*

An individual from inside the organization must serve as the primary contact. This contact receives online administrator permissions and may grant online access to others. This contact also receives all notices unless Microsoft is provided written notice of a change.

Name of entity* County of Riverside

Contact name*: First Jim Last Smith
Contact email address* jimsmith@rivco.org
Street address* 3450 14th Street, 4th Floor
City* Riverside State/Province* CA Postal code* 92501-3861
Country* US
Phone* 951-231-5909 Fax

7. Notices contact and online administrator information.

This individual receives online administrator permissions and may grant online access to others. This contact also receives all notices

☒ Same as primary contact

Name of entity*

Contact name*: First Last

Contact email address*

Street address*

City* State/Province* Postal code*

Country*

Phone* Fax

☐ This contact is a third party (not the entity) Warning This contact receives personally identifiable information of the entity

Microsoft Document Headersheet

* This is for informational purposes only *

MSE#:

(MSLI
Tracking
Number)

5-0000004275258

Doc Type:

Amendments

Do not modify the formatting or spacing of this Form above this text

Subsidiary:

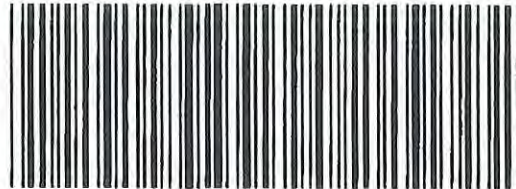
Account Manager Name / Alias:

Country:

United States

LAR/LAD/ESA:

Insight Direct USA, Inc.



Program/Version

EA 6 2016

(Scanning Code)

ACCOUNT: County of Riverside

3

Outsourcer Name:

Business Agreement Number:

Master Agreement Number: **8084445**

Agreement Number:

Purchase Order Number:

Comments:

Amendment to Contract Documents

Agreement Number:

8084445

004-kayleed-S-04

This amendment ("Amendment") is entered into between the parties identified on the attached program signature form. It amends the Enrollment or Agreement identified above. All terms used but not defined in this Amendment will have the same meanings provided in that Enrollment or Agreement.

Enterprise Agreement Custom Terms CTM

1. Section 6a, "Term", is hereby amended and restated as follows:
 - a. **Term.** The term of this Agreement will remain in effect unless terminated by either party as described below. Each Enrollment will have the term provided in that Enrollment.
2. The pricing that Microsoft will offer Enrolled Affiliate's Reseller for Enrollments effective between November 1, 2019 through October 31, 2021, and that will apply for the entire initial term of such Enrollments, is as follows:

Product	Price Level	Examples include but are not limited to the following*:
Enterprise Online Services** (including Full USLs, From SA USLs, Add ons and Step Ups)	Level D minus 2%	M365 E3 and E5, Enterprise Mobility + Security E3 and E5, Office 365 Enterprise E1 or E3, Windows 10 Enterprise E3 or E5
Enterprise Products	Level D	Office 365 Pro Plus, Windows 10 Enterprise, Core CAL Suite, Enterprise CAL Suite
Additional Products	Level D	M365 F1, M365 E5 Compliance, M365 E5 Security, Office 365 Enterprise F1, Project Online, Visio Online Plan 1 or Plan 2, Dynamics 365, Azure, SQL Server, Windows Server etc.
Server and Tools Product (applies to Server and Cloud Enrollments only)	Level D	SharePoint Server, SQL Server, BizTalk Server, Visual Studio, Core Infrastructure Suites, etc.

* The examples include online services that are available in either the commercial or government cloud offerings.

**Qualifying Enterprise Online Services are identified in the Product Terms with the cell value of "EQ" in the tables for "Program Availability". The scope of Enterprise Online Services is subject to change as Enterprise Online Services are added, updated, revised or removed from the Enterprise program offering.

Exclusions apply to the additional 2% discount on Enterprise Online Services as follows:

- The price list month that applies to an order is not a factor in determining whether the additional 2% discount on Enterprise Online Services may be applied to an order. The only applicable factor is the effective date of the Enrollment.
- The discount does not apply to any extensions of the initial Term or renewal Enrollments.
- The discount does not apply to any promotional SKUs. Enrolled Affiliate is entitled to the lower of the promotional price or discounted price.

The price level that applies to Enrollments effective on or after November 1, 2021 is Level D for all Products.

The Reseller and the Enrolled Affiliate will determine the Enrolled Affiliate's actual price and payment terms.

Except for changes made by this Amendment, the Enrollment or Agreement identified above remains unchanged and in full force and effect. If there is any conflict between any provision in this Amendment and any provision in the Enrollment or Agreement identified above, this Amendment shall control.

This Amendment must be attached to a signature form to be valid.

Microsoft Internal Use Only:

Riverside County EA Amend 8.7.docx	CTM	CTM-CPT-OPT-FWK	BD
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COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE LICENSING SOLUTION PROVIDER AGREEMENT
WITH
Dell Marketing L.P.

Original Contract Term:	11/01/2019 through 10/31/2021
Original Contract ID:	PSA-0001524
Effective Date of Amendment:	04/01/2020
Original Annual Maximum Contract Amount:	\$0
Amended Annual Maximum Contract Amount:	\$0

This AMENDMENT NO. 1 TO THE LICENSING SOLUTION PROVIDER AGREEMENT with Dell Marketing L.P. ("First Amendment"), dated as of 01 April 2020, is entered into by and between the County of Riverside ("COUNTY"), a political subdivision of the State of California, and Dell Marketing L.P. ("CONTRACTOR"), a Texas corporation, sometimes collectively referred to as the "Parties".

RECITALS

WHEREAS, COUNTY and Microsoft Corporation ("Microsoft") have entered into that certain Microsoft Enterprise Agreement (Master Agreement No. 8084445; the "Master Agreement"), effective August 23, 2019, under which COUNTY has the ability to enter into one or more enrollments to order certain Microsoft product licenses;

WHEREAS, CONTRACTOR and COUNTY entered into the aforementioned Licensing Solution Provider Agreement Number PSA-0001524 (the "Agreement") to provide support services to COUNTY and its Enrolled Affiliates (as defined in the Master Agreement) for said licenses; and

WHEREAS, COUNTY and CONTRACTOR now desire to amend the Agreement for the first time to extend the period of performance of the Agreement.

NOW, THEREFORE, for good and valuable consideration the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference.
2. Section 4 of the Agreement is hereby deleted in its entirety and replaced with the following:

"This Agreement shall be effective from November 1, 2019 through October 31, 2024, unless terminated earlier (the "Term")."
3. Section 9 of the Agreement is hereby deleted in its entirety and replaced with the following:

"Usage Reporting: CONTRACTOR will provide to COUNTY the Licensed Support Provider (LSP) Reporting of Active Enrollments to Master Microsoft Enterprise Agreement No. 8084445, Select Plus Agreement No. 7756479, Microsoft Premier, Unified, and MCS Support services, showing a list of enrollments by December 15th of each year. Forms shall be submitted electronically to MasterMicrosoftAdmin@rivco.org. A copy of the form is attached hereto as Exhibit D and incorporated herein by reference."
4. Capitalized Terms/Amendment to Prevail. Unless defined herein or the context requires otherwise, all capitalized terms herein shall have the meaning defined in the Agreement, as heretofore

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE LICENSING SOLUTION PROVIDER AGREEMENT
WITH
Dell Marketing L.P.

amended. The provisions of this First Amendment shall prevail over any inconsistency or conflicting provisions of the Agreement, as heretofore amended, and shall supplement the remaining provisions thereof.

5. Miscellaneous. Except as amended or modified herein, all the terms of the Agreement shall remain in full force and effect and shall apply with the same force and effect. Time is of the essence in this First Amendment and the Agreement and each and all of their respective provisions. Subject to the provisions of the Agreement as to assignment, the agreements, conditions and provisions herein contained shall apply to and bind the heirs, executors, administrators, successors and assigns of the parties hereto. If any provisions of this First Amendment or the Agreement shall be determined to be illegal or unenforceable, such determination shall not affect any other provision of the Agreement and all such other provisions shall remain in full force and effect. The language in all parts of the Agreement shall be construed according to its normal and usual meaning and not strictly for or against either COUNTY or CONTRACTOR.
6. Effective Date. This First Amendment shall not be binding or consummated until its approval by the Riverside County Board of Supervisors and fully executed by the Parties.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this First Amendment.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By: _____

Richard R. Hai
Senior Procurement Contract Specialist

Dated: 4/28/2020

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel

By: _____

Susanna Oh
Deputy County Counsel

Dell Marketing L.P., a Texas corporation

By: _____

Amanda E. Hudson
Contracts Manager

Dated: 4/17/20



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

**SUBJECT: CONSIDERATION OF RESOLUTION NO. 2020-45 EXTENDING THE LOCAL
EMERGENCY DECLARATION**

RECOMMENDATION:

That the City Council adopt Resolution 2020-45 as follows:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA,
DETERMINING THE NEED TO FURTHER CONTINUE THE LOCAL EMERGENCY PROCLAIMED
ON MARCH 16, 2020 AND PREVIOUSLY CONTINUED ON APRIL 7, 2020 AND MAY 5, 2020**

BACKGROUND:

On March 17, 2020, the City Council adopted Resolution 2020-19, ratifying Proclamation 2020-01 declaring existence of a local emergency, which was issued by the City Manager acting in the capacity of Director of Emergency Services. The local emergency is due to the novel coronavirus (COVID-19) pandemic. Following adoption of the resolution, the City Council needs to review and reevaluate the need for continuing the local emergency at least once every thirty (30) days in conformance with Section 8-7(a)(2) of the West Covina Municipal Code (WCMC). The City Council previously continued the local emergency on April 7, 2020 and May 5, 2020.

DISCUSSION:

The City Manager acting in the capacity of Director of Emergency Services has mobilized appropriate staff and other resources on a daily basis to address the COVID-19 pandemic. Staff at all levels of the organization have been engaged in the response.

On May 13, 2020, the Los Angeles County Health Department issued a revised "Safer at Home" order. The County's revised order does not have an expiration date. Due to the ongoing COVID-19 emergency, the City Manager has canceled all large scale community events through September 1, 2020, including the July 4th parade and picnic and the summer concert series. Staff will continue to monitor the situation and explore the possibility of having a Labor Day event, if an event can be safely held in early September. Further updates will be provided to the City Council as information becomes available.

As of May 26, 2020, there were 5,404,512 confirmed cases of COVID-19 globally. On May 25, 2020, California reported that, as of May 25, 2020, there were 94,558 confirmed cases in California. As of May 26, 2020, there were 47,822 confirmed cases in Los Angeles County, including 303 confirmed cases in the City of West Covina according to the Los Angeles County Department of Public Health. Health officials expect the number of cases in

California, the United States and worldwide to increase. It is essential that the City continue to provide basic services and provide for continuity of services over the long-term. Staff is requesting that the City Council continue the local emergency.

LEGAL REVIEW:

The City Attorney's Office has reviewed and approved the proposed resolution as to form.

OPTIONS:

The options available to the City Council are as follows:

1. Adopt the resolution as submitted.
2. Determine the local emergency has ceased.
3. Provide alternative direction.

Prepared by: Mark Persico, Assistant City Manager

Attachments

Attachment No. 1 - Resolution No. 2020-45

CITY COUNCIL GOALS & OBJECTIVES: Achieve Fiscal Sustainability and Financial Stability
Enhance Public Safety

RESOLUTION NO. 2020-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, DETERMINING THE NEED TO FURTHER CONTINUE THE LOCAL EMERGENCY PROCLAIMED ON MARCH 16, 2020 AND PREVIOUSLY CONTINUED ON APRIL 7, 2020 AND MAY 5, 2020

WHEREAS, the California Emergency Services Act (Government Code Section 8550 et seq.) authorizes the City Council, or an official designated by ordinance adopted by the City Council, to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, West Covina Municipal Code section 8-7(a)(1) empowers the City Manager, as the Director of Emergency Services, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, on March 16, 2020, the City Manager declared a local emergency as authorized by Government Code section 8630(a) and West Covina Municipal Code section 8-7(a)(1) through Proclamation No. 2020-01 due to the COVID-19 pandemic; and

WHEREAS, on March 17, 2020, the City Council adopted Resolution No. 2020-19, ratifying the City Manager's proclamation as required by Government Code section 8630(b) and West Covina Municipal Code section 8-7(a)(1); and

WHEREAS, Section 8-7(a)(2) of the West Covina Municipal Code empowers the City Manager to request that the City Council review the need for continuing the local emergency at least once every 30 days until the City Council terminates the local emergency; and

WHEREAS, at the time the City Council ratified the proclamation, the World Health Organization (WHO) reported, as of March 15, 2020, 153,517 confirmed cases of COVID-19 globally, 5,735 of which resulted in death. As of May 26, 2020, the WHO reported 5,404,512 confirmed cases globally, 343,514 of which resulted in death; and

WHEREAS, at the time the City Council ratified the proclamation, the California Department of Public Health (CDPH) reported that, as of March 15, 2020, there were 335 confirmed cases of COVID-19 in California, six (6) of which resulted in death. On May 25, 2020, CDPH reported that, as of May 24, 2020, there were 94,558 confirmed cases in California, 3,795 of which resulted in death; and

WHEREAS, at the time the City Council ratified the proclamation, the Los Angeles County Department of Public Health ("LA County Health Department") reported that, as of March 15, 2020, Los Angeles County had 69 confirmed cases, including one (1) death and one (1) confirmed case at West Covina High School. As of May 26, 2020, the LA County Health

Department reported 47,822 confirmed cases in Los Angeles County, 1,843 of which resulted in death; and

WHEREAS, as of May 26, 2020, the LA County Health Department reported 303 confirmed cases in the City of West Covina; and

WHEREAS, health officials expect the number of cases in California, the United States, and worldwide to increase; and

WHEREAS, on April 7, 2020, the City Council adopted Resolution No. 2020-22, determining there was a need to continue the local emergency and confirming the written orders and regulations promulgated by the City Manager; and

WHEREAS, on May 5, 2020, the City Council adopted Resolution No. 2020-41, determining there was a need to continue the local emergency and confirming the written orders and regulations promulgated by the City Manager; and

WHEREAS, the City Manager has requested that the City Council review the need for continuing the local emergency in accordance with Section 8-7(a)(2) of the West Covina Municipal Code; and

WHEREAS, the City Council has reviewed the need for continuing the local emergency as required by West Covina Municipal Code section 8-7(a)(2); and

WHEREAS, the City Council finds that the conditions resulting from the COVID-19 emergency are still beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council has reviewed the need for continuing the local emergency as required by West Covina Municipal Code section 8-7(a)(2), and determines, based on the foregoing recitals, that there is a need to continue the local emergency.

SECTION 2. This local emergency shall continue to exist until the City Council proclaims the termination of the local emergency. The City Council shall review the need for continuing the local emergency in the manner required by law.

APPROVED AND ADOPTED this 2nd day of June, 2020.

Tony Wu
Mayor

APPROVED AS FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-45 was duly adopted by the City Council of the City of West Covina, California, at a special meeting thereof held on the 2nd day of June 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

SUBJECT: CONSIDERATION OF RESOLUTION 2020-44 AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

RECOMMENDATION:

It is recommended that the City Council adopt Resolution 2020-44 as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

BACKGROUND:

Increasing the availability of affordable homes statewide is critical to improving the quality of life of all Californians. In the 2019-20 Budget Act, Governor Newsom allocated \$250 million for all regions, cities, and counties to do their part by prioritizing planning activities that accelerate housing production to meet identified needs of every community. With this allocation, the Department of Housing and Community Development (HCD) established the Local Early Action Planning Grant Program (LEAP) with \$119 million earmarked for cities and counties. LEAP provides one-time grant funding to cities and counties to update their planning documents and implement process improvements that will facilitate the acceleration of housing production and help local governments prepare for their 6th cycle Regional Housing Needs Assessment (RHNA) much like the SB2 Planning Grants. Eligible activities must be related to housing planning and facilitate the streamlining and acceleration of housing production.

DISCUSSION:

Staff is seeking approval to submit a grant application to the California Department of Housing and Community Development under the "Local Early Action Planning" program. If awarded, the LEAP grant will be used to complete a comprehensive re-write of the City's Zoning Ordinance. The last comprehensive update was completed in 1977. A major goal of the new Code will be increased housing production by allowing housing which meets prescribed standards to be permitted "by right." Additionally, the Code will provide supportive services for the new residents. Through the consolidation of commercial zoning categories (e.g. retail, service-commercial, food establishment, and alcohol related, etc.) commercial uses will be more easily established and interchangeable. Streamlining and consolidating uses will allow tenants and property owners to respond to the changing economy and changing consumer preferences more readily. This consolidation will increase economic development activity within the City.

The new Code will be a “Development Code” that combines zoning standards and subdivision standards into a single document. Extensive community input will be required as the Development Code is being drafted. City staff and the selected consultant team will lead the community through an extensive visioning process that engages the youth, seniors, and people with disabilities.

Drafting and adopting the new Code will be accomplished over a 24-month period and is broken-down into seven major tasks:

1. Project Initiation
2. Community Engagement
3. Technical Analysis and Evaluation
4. Draft Development Code
5. General Plan Analysis
6. Environmental Review
7. Public Review and Code Adoption

The new Development Code will reflect the community’s vision for the future and be responsive to evolving market needs and consumer preferences. Drafting a new Code is timely. While it is unclear how the COVID-19 pandemic will affect housing, commercial and office development, it is clear that the City’s Zoning Code must be retooled to address the “new normal.” Staff believes the new Code will increase housing production by removing barriers to housing production and simultaneously increase commercial economic development activity.

LEGAL REVIEW:

The City Attorney's Office previously reviewed the State's "Standard Agreement" as part of the SB 2 grant. The State requires all entities receiving funding to execute the same Agreement.

OPTIONS:

Options available to the City Council include:

1. Approve submittal of the grant application.
2. Provide alternative direction.

ENVIRONMENTAL REVIEW:

This project is exempt from the California Environmental Quality Act (CEQA) and the CEQA Guidelines under Section 15060 (c)(2) "the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment."

Prepared by: Mark Persico, Assistant City Manager

Fiscal Impact

FISCAL IMPACT:

The grant funds must be used for planning projects that "facilitate the acceleration of housing production." The maximum amount of the grant is \$500,000 based upon our population and there is no required match for the funds. The funding will be utilized to hire a consultant team to draft the new Development Code. If the grant is awarded, a subsequent budget amendment will be processed.

Attachments

Attachment No. 1 - Resolution 2020-44 (Authorization to Submit LEAP Grant Application)

CITY COUNCIL GOALS & OBJECTIVES: Achieve Fiscal Sustainability and Financial Stability
Enhance the City Image and Effectiveness

RESOLUTION NO. 2020-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, the City Council of the City of West Covina, California desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA ("APPLICANT") DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the City Manager of the City of West Covina is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$500,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby

agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

SECTION 4. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 2nd day of June, 2020

Tony Wu
Mayor

APPROVED AS TO FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-44 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

SUBJECT: CONSIDERATION OF ACTIONS TAKEN BY THE CITY MANAGER UNDER THE FISCAL EMERGENCY (RESOLUTION 2020-46) REGARDING AGREEMENTS WITH NATIONWIDE ENVIRONMENTAL SERVICES AND CARE AMBULANCE SERVICES

RECOMMENDATION:

Adopt the following resolutions related to the City's Fiscal Emergency:

RESOLUTION NO. 2020-55 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, RATIFYING THE CITY MANAGER'S TERMINATION OF THE CONTRACT SERVICES AGREEMENT BETWEEN THE CITY AND NATIONWIDE ENVIRONMENTAL SERVICES, DATED JUNE 18, 2002, AS AMENDED

RESOLUTION NO. 2020-56 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA CALIFORNIA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH CARE AMBULANCE SERVICES, INC. FOR AMBULANCE TRANSPORTATION AND BILLING SERVICES

BACKGROUND:

On March 4, 2020, Governor Newsom declared a State of Emergency in California. On March 4, 2020, the County of Los Angeles declared a local emergency and a local health emergency.

On March 16, 2020, the City Manager, acting as the Director of Emergency Services, declared a local emergency due to the novel coronavirus (COVID-19). On March 17, 2020 the City Council adopted Resolution 2020-19, ratifying the actions of the City Manager, and declaring the existence of a local emergency.

On May 19, 2020, the City Council adopted Resolution 2020-46, declaring a fiscal emergency due to cash flow issues. The City's unassigned fund balance has continuously declined from \$20,531,695 in FY 2014-15 to a projected balance of \$1,903,251 on June 30, 2020. The City is struggling to meet its obligations as they become due. Compounding the matter is the widespread business disruption caused by the COVID-19 pandemic.

DISCUSSION:

The City is experiencing a significant decline in revenue from all sources (i.e. sales tax, property tax, hotel occupancy tax and fees for service). While the Los Angeles County Public Health Officer's "Safer at Home" order is still in effect, businesses are starting to reopen under the County's five-stage roadmap to reopening. On May 26, 2020, the Public Health Officer issued a Stage 2 opening allowing more retail stores and offices to reopen. The situation is evolving quickly and the City has been actively following and anticipating next steps in the reopening process.

In order to address the near-term and long-term budget impacts, immediate action is necessary. The City Manager has implemented a hiring freeze and suspended all non-essential purchases. On May 20, 2020, the City Manager also issued a "Notice of Termination" to Nationwide Environmental Services ("Nationwide"). Nationwide has been providing street sweeping services to the City since 2002. Nationwide sent a response to the Notice of Termination on May 27, 2020 (Attachment No. 2). Cancellation of the contract will impact the City's ability to comply with the National Pollution Discharge Elimination System (NPDES) permit requirements and the federal Clean Water Act. The City Manager is in communication with Nationwide and is seeking amicable resolution. This matter will need to be resolved; however, cancellation of the contract is necessary to assure the fiscal viability of the City. The City Council is being asked to ratify the City Manager's termination of the agreement through adoption of Resolution 2020-55 (Attachment No. 1).

It is further recommended that the City Council approve the contracting of emergency medical transport - Basic Life Support (BLS) and Advanced Life Support (ALS) - and other related services with Care Ambulance Service, Inc. (Attachment No. 3). Contracting for these services will reduce the City's need for Fire Department personnel and improve the City's cash flow. The City Council is being asked to authorize the City Manager to enter into an agreement with Care Ambulance Service, Inc., in a form approved by the City Attorney, for such services, for a two-year term (Attachment No. 4). Pursuant to West Covina Municipal Code section 2-330(b), bidding for such services is not required due to the COVID-19 emergency and the fiscal emergency.

LEGAL REVIEW:

The City Attorney's Office has reviewed and approved the resolutions as to form. The agreement with Care Ambulance Services, Inc. will be in substantially the same form as attached, subject to final approval as to form by the City Attorney prior to execution by the City Manager.

OPTIONS:

The options available to the City Council include the following:

1. Adopt the attached resolutions.
2. Direct the City Manager to rescind the notice of termination and renegotiate the contract with Nationwide Environmental Services for street sweeping.
3. Not approve the agreement with Care Ambulance Service, Inc. for BLS/ALS services.
4. Provide alternate direction.

Prepared by: Mark Persico, Assistant City Manager

Attachments

Attachment No. 1 - Resolution 2020-55 (Termination of Nationwide Environmental)

Attachment No. 2 - Response from Nationwide Environmental Services

Attachment No. 3 - Draft Agreement with CARE Ambulance Services

Attachment No. 4 - Resolution 2020-56 (Agreement with CARE Ambulance Services)

CITY COUNCIL GOALS & OBJECTIVES: Achieve Fiscal Sustainability and Financial Stability
Enhance Public Safety
Engage in Proactive Economic Development

RESOLUTION NO. 2020-55**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, RATIFYING THE CITY MANAGER'S TERMINATION OF THE CONTRACT SERVICES AGREEMENT BETWEEN THE CITY AND NATIONWIDE ENVIRONMENTAL SERVICES, DATED JUNE 18, 2002, AS AMENDED**

WHEREAS, the City was recently listed by the California State Auditor as a fiscally challenged city based on criteria that ranked the fiscal health of over 470 California cities across the State; and

WHEREAS, over the course of the past five (5) years, the City's unassigned General Fund balance has continuously declined: in Fiscal Year (FY) 2014-15, the unassigned fund balance was \$20,531,695, in FY 2015-16, the unassigned fund balance was \$15,032,389, in FY 2016-17, the unassigned fund balance was \$14,119,078, in FY 2017-18, the unassigned fund balance was \$11,979,653, in FY 2018-19, the unassigned fund balance was \$9,884,913, and for FY 2019-20, the unassigned fund balance is projected to be \$1,903,251; and

WHEREAS, in order to deliver a balanced budget for FY 2019-20, the City made significant cuts in expenditures, including contracting out the Building & Safety and Engineering functions, not funding vacancies in nine (9) positions citywide, layoff of eight (8) employees, shifting some eligible salaries and benefits to special funds; and

WHEREAS, in order to ensure, to the maximum extent possible, that essential services of the City are not jeopardized, public health and safety are preserved, the City is able to pay its obligations when due, and the City is able to pay its employees for the work they perform, the City must take immediate and comprehensive action to further reduce spending, including, but not limited to, spending on personnel and benefit costs; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency as part of the State's response to the global novel coronavirus (COVID-19) outbreak; and

WHEREAS, on March 16, 2020, the City Manager, acting in the capacity of the City's Director of Emergency Services, declared the existence of a local emergency due to the COVID-19 pandemic; and

WHEREAS, on March 16, 2020, the Los Angeles County Public Health Officer ("Local Health Officer"), issued an Order for the Control of COVID-19, directing, among other things, the immediate closure of: (1) bars and nightclubs that do not serve food, (2) movie theatres, live performance venues, bowling alleys, and arcades, (3) gyms and fitness centers, and (4) wineries, breweries, and tap rooms that provide tastings; and

WHEREAS, on March 17, 2020, the City Council adopted Resolution No. 2020-19, ratifying the City Manager's proclamation; and

WHEREAS, on March 19, 2020, Governor Newsom issued Executive Order N-33-20, ordering all individuals living in the State of California to stay home or at their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure sectors; and

WHEREAS, on March 19, 2020, the Local Health Officer issued a Safer at Home Order for the Control of COVID-19, ordering, among other things, the immediate closure of: (1) non-essential retail businesses, (2) indoor malls and shopping centers, including all stores therein regardless whether they are essential or non-essential businesses, and (3) indoor and outdoor playgrounds for children, except for those located in childcare centers; and

WHEREAS, the unforeseen economic impacts of the COVID-19 pandemic have been significant, and the City's approximately 3,278 businesses are experiencing substantial losses; and

WHEREAS, the City has experienced an unforeseen significant decline in economic activity due to the decline in business activity and the closure of all non-essential business establishments within the City due to the COVID-19 pandemic, thereby reducing revenues for Fiscal Year (FY) 2019-20 below budget estimates, with similar trends projected for FY 2020-21; and

WHEREAS, City staff estimates a potential loss of \$2,800,000 in General Fund revenues (i.e., sales tax, Transient Occupancy Tax, etc.) for FY 2019-20, and a continuing loss of \$2,100,000 in General Fund revenues in FY 2020-21; and

WHEREAS, the City Manager sent an all staff memorandum to City employees on April 29, 2020 and May 19, 2020 summarizing the City's need to address its unforeseen emergency costs and strained financial position; and

WHEREAS, during the week of May 4, 2020, management met with each of the City's nine labor groups to discuss the City's unforeseen and dire fiscal situation; and

WHEREAS, on May 15, 2020, the Los Angeles County Department of Auditor-Controller ("County Auditor-Controller") notified the City that due to delayed payments of property taxes due to the COVID-19 pandemic, the City's May 20, 2020 property tax remittance will be less than expected. On the same date, the County Auditor-Controller notified the Successor Agency that due to delayed payments of property taxes due to the COVID-19 pandemic, the Successor Agency's June 1, 2020 property tax remittance will be less than expected; and

WHEREAS, the City's General Fund reserves are insufficient to fully absorb the anticipated loss in revenue that will occur from the COVID-19 pandemic; and

WHEREAS, as of May 19, 2020, the City's General Fund deficit was \$7,201,514; and

WHEREAS, on May 19, 2020, the City Council declared a fiscal emergency through the adoption of Resolution No. 2020-46; and

WHEREAS, in declaring the fiscal emergency, the City Council directed the City Manager to take any and all actions necessary to address the fiscal emergency, including, but not limited to, measures relating to personnel and benefit costs, operations, and reductions in service levels, and reviewing and negotiating changes to labor agreements, service agreements, and franchise agreements, to the extent permitted by law; and

WHEREAS, in declaring the fiscal emergency, the City Council also directed that City management meet with all vendors and franchisees providing services to the City to negotiate and approve cost savings measures, and required that modifications to service agreements be subsequently ratified by the City Council; and

WHEREAS, the City is currently experiencing a month-to-month deficit cash flow of approximately \$3,225,000; and

WHEREAS, the City's on-going monthly operating expenses, including payroll, is approximately \$5,900,000;

WHEREAS, the City anticipates reviewing its annual budget on June 16, 2020, and it must make significant budget cuts before this date in order to fiscally sustain City services; and

WHEREAS, the City has a Contract Services Agreement with Nationwide Environmental Services ("Nationwide"), dated June 18, 2002, which was amended by the First Amendment dated on or about June 7, 2006, the Second Amendment dated on or about May 1, 2007, the Third Amendment dated on or about March 4, 2008, the Fourth Amendment dated on or about May 9, 2009, the Fifth Amendment dated on or about November 29, 2012, and the Sixth Amendment, dated on or about June 20, 2017 (the Contract Services Agreement and all amendments are collectively referred to herein as the "Agreement"); and

WHEREAS, pursuant to the Agreement, the City pays Nationwide approximately \$561,500 per year for the street sweeping services; and

WHEREAS, pursuant to the City Council's direction, the City Manager spoke with the President of Nationwide on May 20, 2020, regarding potential cost savings measures in connection with the Agreement; and

WHEREAS, the City Manager determined that the cost savings measures suggested were insufficient; and

WHEREAS, due to the COVID-19 pandemic, which is an "irresistible, superhuman cause", as that term is contemplated by California Civil Code section 1511(2), the City is unable to perform its contractual obligations pursuant to the Agreement due to the high cost of the services. Therefore, the City Manager provided Nationwide with notice of termination of the

Agreement, effective immediately. The notice of termination is attached hereto as Exhibit "A"; and

WHEREAS, the City Manager will determine a more cost-effective method of obtaining the street sweeping services; and

WHEREAS, the City Manager has requested that the City Council ratify the termination of the Agreement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council finds that all of the foregoing recitals are true and correct and hereby incorporates and adopts them as findings and determinations by the City Council as if fully set forth herein.

SECTION 2. The City Council hereby ratifies the City Manager's termination of the Agreement with Nationwide Environmental Services.

SECTION 3. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

APPROVED AND ADOPTED this 2nd day of June, 2020.

Tony Wu
Mayor

APPROVED AS FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-55 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk



ATTACHMENT NO. 2

May 27, 2020

David Carmany
City Manager
1444 West Garvey Avenue
West Covina, CA 91790

SENT VIA CERTIFIED MAIL & EMAIL

Re:

Contract : Contract Services Agreement Between the City
of West Covina and NES for Street Sweeping
(Contract Date 6-18-2002), Project No. SS-02
Subject : "Defective" Notice of Termination Dated May
20, 2020

Dear Mr. Carmany:

I have reviewed your May 20, 2020, letter with my attorneys and must make Nationwide Environmental Services' ("NES") position clear to The City of West Covina ("City"). The above referenced Contract Services Agreement, including all amendments thereto are hereinafter referred to as the "Sweeping Contract". The purported Notice of Termination dated May 20, 2020 is hereinafter referred to as the "Notice of Termination". Assuming the City had a right to terminate the Sweeping Contract, which it does not, the Notice of Termination dated May 20, 2020, is defective both procedurally and substantively and cannot terminate the Sweeping Contract with NES.

Moreover, in your letter you have referenced six (6) amendments to the Sweeping Contract. This is incorrect. There are only five (5) signed amendments to the original Contract Service Agreement June 18, 2002. The proposed Sixth Amendment which you referenced in your letter dated on or about June 20, 2017 was never executed or finalized. In fact, your prior City Attorney had been communicating with my attorney, about that proposed amendment when she went silent and no longer returned emails or phone calls. This occurred in the fall of 2017 through early 2018. The bottom line is NES through my attorney made substantial

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proposed changes, and reserved the right to make further changes, to the proposed Sixth Amendment which were never responded to by the City. If you have a final signed Sixth Amendment, please forward that to my attention immediately.

Putting aside the actual expiration date for the Sweeping Contract which is determined based on the terms of the Sweeping Contract, the City's ability to terminate the Sweeping Contract is defined in the Fifth Amendment at Section 1 Term of Agreement, Section 3.4 which replaced and superseded 7.8, except for 7.8 (a), of the original Contract Services Agreement dated June 18, 2002. In short, the City does not have the right to terminate the Sweeping Contract, but instead pursuant to the Fifth Amendment has the right to terminate only the one-year renewal and extension provision (evergreen provision). Assuming the City correctly provides notice of its intention to terminate the one-year renewal and extension provision as set forth in the Fifth Amendment the Sweeping Agreement would remain in full force and effect for a fifteen (15) year term thereafter.

The notion that the City could use the declarations by WHO, Governor Newsome, and Los Angeles County of a public health emergency to terminate what would otherwise be a fifteen-year term contract is inconsistent with California law, the terms of the Sweeping Contract, and common sense. A fiscal crisis declared by the City cannot, and does not, justify the termination of Sweeping Contract under Civil Code Section 1511 or under any legal theory, including impossibility and frustration of purpose. Moreover, it is irreconcilable that the City would use this excuse to terminate the Sweeping Contract when the residents are already paying for these services through sewer fund assessments.

It has been long established that "[E]conomic crises do not excuse performance on a contract. 'Facts which may make performance more difficult or costly than contemplated when the agreement was executed do not constitute impossibility.'" Kashmiri v. Regents of University of California, 156 Cal.App.4th 809, 839 (2007)(Rev.den. 2008). Similarly to Glendale Fed. Sav. & Loan Assn. v. Marina View Heights Dev. Co., 66 Cal.App.3d 101, 154 (1977), "There [is] simply no evidence that performance was 'prevented or delayed by an irresistible, superhuman cause, or by the act of public enemies of this state or of the United States,...' Civil Code Sec. 1511, subd. (2)." In this case the City is attempting to terminate a contract that would otherwise go into the future for many years based on its self-proclaimed economic crisis that cannot legally support its actions.

Furthermore, your letter makes clear that the City's purported termination is not based on Covid-19, but on a previously declared City fiscal crisis which has existed for many years. The fact that the City is still facing a fiscal crisis does not allow the City to use the Covid-19 crisis as an excuse to terminate a valid and enforceable agreement. The City's decision to attempt to terminate the Sweeping

Contract is not designed to protect lives or property. To the contrary, without sweeping the streets and keeping the areas clean, the City is actually increasing the risk of injury and sickness to its residents. NES relied on the City's promises in the Fifth Amendment to invest substantial sums of money in capital equipment to service the Sweeping Contract for the extended term. NES has performed and will continue to perform its obligations under the Sweeping Contract.

Even assuming for the sake of argument that the financial situation arising from Covid-19 presented an emergency recognized under the law which temporarily prevents the City from performing, which it does not, that would still not allow the City to *terminate* the contract but would merely entitle the City to temporarily suspend the obligations. See Maudlin v. Pacific Decision Sciences Corp., 137 Cal.App.4th 1001, 1017 (2006) ("Temporary impossibility usually suspends the obligation to perform during the time it exists." (1 Witkin, Summary of Cal. Law (10th ed. 2005) Contracts, § 833, p. 921.) The obligation to perform is not excused or discharged by a temporary impossibility—it is merely suspended. The bottom line is that City cannot justify termination of the Sweeping Contract with NES under any set of circumstances, and the City cannot use its declared fiscal crisis as a pretext to terminate or suspend the Sweeping Contract.

The Sweeping Contract, at paragraph 1.7, contains an express provision requiring the City to act in good faith. Although a good faith requirement is implied in every contract, the City and NES thought it important enough in this case to include an express provision. In short, neither party shall take any action that would deprive the other of the benefits expected under the agreement. The Sweeping Contract does not grant the City the right to terminate under any circumstances. The City is clearly acting in bad faith by purporting to unilaterally terminate a valid 15-year contract which required NES to invest substantial sums in capital with "zero" notice. Not only is the purported Notice of Termination defective, it is the most extreme aggressive action possible. The City had at its fingertips the ability to exercise good faith and to treat NES fairly and these options were ignored, and instead used a temporary health crisis as an excuse to take aggressive action adverse to NES.

At this time, NES intends to continue to service the City and comply with its contractual obligations. Additionally, it is NES' position that the City's action taken in its Notice of Termination is itself a default by the City under the Sweeping Contract. Therefore, pursuant to Section 7.2 of the Sweeping Contract, this letter shall constitute NES' written notice to the City that it is in default under the Sweeping Contract. The City should review Section 7.2 of the Sweeping Contract and thereafter comply with its obligation to cure its default within ten (10) days of this letter, which also must include a written withdrawal of its Notice of Termination. Should the City fail to cure its default, NES has no alternative but to

David Carmany

May 27, 2020

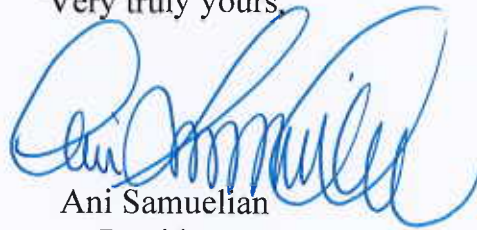
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institute legal action to enforce its rights under the Sweeping Contract. If NES is forced to bring legal action to enforce its rights and obtain a declaration that the City's actions are unlawful and a breach of the Sweeping Contract, NES will also seek recovery of all damages, legal fees and costs incurred.

NES reserves all rights under the Sweeping Agreement and California law and this letter shall not constitute a waiver of any rights.

For nearly two decades, NES has been a high-performing corporate partner working with the City to provide essential health and safety street sweeping services. NES looks forward to working with the City to develop a reasonable solution during this period, however, the City should clearly recognize that NES will take all actions necessary to protect its legal rights under the Sweeping Contract. I look forward to your response.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Ani Samuelian', is written over the typed name.

Ani Samuelian
President

**AGREEMENT
FOR AMBULANCE TRANSPORTATION AND BILLING SERVICES**

THIS AGREEMENT FOR AMBULANCE TRANSPORTATION AND BILLING SERVICES ("Agreement"), dated July 1, 2020 for purposes of identification only, is made and entered into by and between the CITY OF WEST COVINA, a municipal corporation ("WEST COVINA") and CARE AMBULANCE SERVICES, INC., a California corporation ("CONTRACTOR").

WITNESSETH:

WHEREAS, WEST COVINA seeks ambulance transportation and billing services on a temporary basis; and

WHEREAS, CONTRACTOR is an ambulance provider fully licensed and qualified to perform the work required by this Agreement; and

WHEREAS, WEST COVINA desires to use the services of CONTRACTOR in accordance with all applicable laws and the terms set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

SECTION 1. GENERAL REQUIREMENTS

CONTRACTOR shall perform Basic (BLS) and Advanced (ALS) emergency medical transport and other related services as set forth herein in accordance with and as required by all applicable laws and by the terms and conditions of this Agreement. The terms BLS and ALS as utilized throughout this Agreement shall be as defined in the California Health and Safety Code and applicable provisions of the California Code of Regulations, as amended.

A. CONTRACTOR shall perform the services set forth herein in accordance with the Minimum Acceptable Operational Standards and Procedures agreed upon by WEST COVINA and CONTRACTOR.

B. CONTRACTOR shall comply with the Schedule of Performance to be issued and approved by the WEST COVINA Fire Chief.

C. CONTRACTOR shall involve itself in and support the WEST COVINA Fire Department's (hereinafter "Department") First Responder Program to enhance quality patient care with the timely delivery of appropriately trained EMS personnel.

D. CONTRACTOR shall provide continuous quality improvement reports (CQI), as required by WEST COVINA's Fire Chief.

E. CONTRACTOR's Clinical Performance must be consistent with standards established by the Los Angeles County Emergency Medical Services Agency (EMSA).

F. CONTRACTOR shall provide all labor, supervision and equipment required to perform said ambulance services.

G. CONTRACTOR's Director of Operations and WEST COVINA's Fire Chief, or their mutually agreeable designees, shall meet monthly, or as reasonably determined by WEST COVINA's Fire Chief to review the performance of CONTRACTOR under this Agreement and to review operational concerns and make such operational modifications as are reasonably deemed necessary by WEST COVINA's Fire Chief.

SECTION 2. COMPENSATION TO CONTRACTOR

A. CONTRACTOR will not be compensated by WEST COVINA for its services under this Agreement, except that CONTRACTOR may bill for ambulance service necessitated by work related injuries of WEST COVINA employees. CONTRACTOR will bill patients for services provided in accordance with rates established by the County of Los Angeles and/or WEST COVINA.

B. WEST COVINA assumes no financial liability for the cost of services to be provided to patients pursuant to this Agreement, including financial liability for the cost of dry run (non-transports).

SECTION 3. BILLING

A. CONTRACTOR agrees to identify code, bill and collect all fees on behalf of WEST COVINA for emergency response services rendered by WEST COVINA. CONTRACTOR further agrees that all ALS amounts billed and collected on behalf of WEST COVINA will be separately identified within the accounting records in sufficient detail to allow for verification by WEST COVINA pursuant to Section 21 (AUDITS) of this Agreement and that such records will be retained for the current year of operation and for

six (6) years following termination of this Agreement. CONTRACTOR shall, on or before the close of business on the last day of every calendar month, remit all funds collected on behalf of WEST COVINA during the immediately preceding calendar month. CONTRACTOR shall bill and collect in accordance with current practices of CONTRACTOR or as otherwise reasonably directed by WEST COVINA.

B. The services covered by this Agreement include situations where a patient is transported in a basic life support ambulance of CONTRACTOR and the ambulance crew is supplemented by WEST COVINA paramedic(s). CONTRACTOR shall bill patients or their insurance service for ALS service to the extent allowed by law.

C. Upon receipt of payment by the patient or third-party payors, CONTRACTOR shall pay WEST COVINA the difference between the amount actually received for the transport and what would have been paid had the transport been a BLS transport, provided that such amount shall not exceed the difference between what would have been paid for ALS transport and what would have been paid for BLS transport.

D. WEST COVINA is only entitled to be reimbursed for use of its paramedic when a paramedic is actually provided and a paramedic is medically necessary due to the condition of the patient.

E. If after payment is made by CONTRACTOR to WEST COVINA, an overpayment is assessed against CONTRACTOR by any third-party payor claiming ALS (i.e., the paramedic) was not medically necessary, WEST COVINA shall refund to CONTRACTOR the amount of such overpayment, whether calculated individually or through statistical sampling.

F. To the extent permitted by law, WEST COVINA shall be responsible to provide CONTRACTOR a copy of the Prehospital Care Report form completed by its paramedic when the paramedic is in the CONTRACTOR's vehicle used to transport a patient.

SECTION 4. EQUIPMENT AND SUPPLIES

CONTRACTOR shall comply with the following:

A. maintain, at a minimum, a standard inventory of supplies and equipment per Los Angeles County Emergency Medical Services Agency protocol on primary responding and reserve ambulances.

B. where possible, ensure that all equipment and supplies are readily available and accessible from the interior portions of the patient transportation compartments.

C. maintain all emergency equipment and supplies in a “ready to use” condition, as required by Los Angeles County EMSA Policies and Procedures, California Vehicle Code, and the California Health and Safety Code and all other applicable laws, regulations and/or procedures throughout the term of this Agreement.

SECTION 5. VEHICLES

A. All vehicles utilized by CONTRACTOR to provide services to WEST COVINA shall meet or exceed requirements of the California Highway Patrol, the Department of Transportation, and/or the Los Angeles County EMSA.

B. CONTRACTOR shall dedicate three (3) ambulances to be used exclusively for emergency transports originating in WEST COVINA.

C. The dedicated ambulances shall serve WEST COVINA twenty-four (24) hours per day, seven (7) days per week, and shall be housed at locations as approved by the WEST COVINA Fire Chief within the boundaries of WEST COVINA, or such other locations as are approved in writing by the WEST COVINA Fire Chief. The housing of such ambulances and crews may include lease arrangements between CONTRACTOR and WEST COVINA, which may be the subject of a separate agreement. However, the inability to procure such lease agreements with WEST COVINA shall not extinguish CONTRACTOR’s obligations to house such ambulances and crews in WEST COVINA.

D. CONTRACTOR shall ensure that the appearance of all ambulances utilized in WEST COVINA reflect the highest standards of the industry in appearance. Ambulances shall be unblemished, clean, waxed to a shine, and without defects.

SECTION 6. PERSONNEL AND HOUSING

A. CONTRACTOR shall ensure that all services provided pursuant to this Agreement are rendered by personnel trained and experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by ambulance operators, emergency medical technicians (EMTs) and other personnel in similar circumstances.

B. CONTRACTOR shall ensure that ambulance personnel are certified and able to perform all treatment modalities within their scope of practices as defined by Los Angeles County EMSA policies and procedures.

C. CONTRACTOR shall conduct a thorough investigation of all personnel employed to work in WEST COVINA, including, but not limited to:

1. subscribing to and utilizing the California State Department of Motor Vehicles Pull Notice Program;

2. screening EMT candidates by requiring that all EMT candidates submit current proof of a valid EMT certification, Los Angeles County EMT Provider's License, valid California Driver's License and a valid California Ambulance Driver's Certificate with a Medical Examiner's Certificate;

3. requiring all EMT candidates to provide a current Department of Motor Vehicles Report of Driving Record. If the EMT candidate is a non-California licensed driver, the candidate must submit a driving record from the state in which the applicant is currently licensed. CONTRACTOR shall strictly adhere to its policies that require that only candidates who meet minimum driving standards are considered and accepted for employment. Any candidate with a poor driving history shall not be considered for employment to serve WEST COVINA;

4. ensuring compliance with Los Angeles County EMSA's criminal history check requirement for all persons issued an EMT-B Provider's license. CONTRACTOR shall thoroughly contact all references given on applications, particularly any prior EMS employer;

5. conducting an oral interview of all qualified candidates with authorized personnel of CONTRACTOR's at which time the candidate's prior work history, goals and EMT knowledge will be reviewed;

6. conducting strength and flexibility testing of all EMT candidates by qualified and licensed health care professionals to simulate the physical strength necessary for the position, flexibility, and use of proper lifting techniques; and

7. requiring a pre-placement medical examination, including, a personal health history, vision testing, hearing tests, blood sugar testing, musculoskeletal evaluation and urinalysis drug screening.

D. CONTRACTOR shall ensure that all of CONTRACTOR's responding personnel shall be physically and mentally capable of performing all duties of emergency ground ambulance personnel.

E. CONTRACTOR shall ensure that personnel for the three (3) dedicated ambulances are housed within the WEST COVINA city limits and/or locations approved in advance by the WEST COVINA Fire Chief. Staff for each ambulance shall be housed in accordance with Los Angeles County EMSA standards.

F. Contractor shall ensure that each ambulance is staffed in accordance with Los Angeles County EMSA standards.

G. CONTRACTOR shall provide a field supervisor to be stationed within WEST COVINA or at a location approved by the WEST COVINA Fire Chief and immediately available on a twenty-four (24) hour basis.

H. CONTRACTOR shall obtain the approval by WEST COVINA Fire Chief of all EMTs assigned to WEST COVINA.

I. CONTRACTOR shall assign EMTs to a work week that matches the WEST COVINA Fire Department's shift schedule or other schedule as may be approved from time to time by the WEST COVINA Fire Chief.

J. CONTRACTOR shall train, at its own expense, all employed personnel in the Los Angeles County disaster response procedures.

K. CONTRACTOR shall provide driver training to all employed personnel in accordance with the standards of the Commission of Accreditation of Ambulance Services (CAAS).

L. CONTRACTOR shall provide training of all personnel in accordance with CAAS standards.

M. CONTRACTOR shall ensure that all personnel complete WEST COVINA's orientation training module as approved by the Fire Chief.

N. CONTRACTOR agrees to participate, upon the request of WEST COVINA's Fire Chief, in joint training exercises to improve the capability and coordination of both agencies' response to a given emergency or disaster. Such training will be scheduled and coordinated by the training officers of the Department and CONTRACTOR and shall meet all current State Regulations. The individuals to be involved in such training will be identified by the training officers of the Department and CONTRACTOR.

O. CONTRACTOR shall, to the extent allowed by law, provide upon request of WEST COVINA's Fire Chief or his/her designee, the training records of all personnel responding to emergencies within WEST COVINA.

P. CONTRACTOR shall ensure that ambulance personnel do not participate in any fire fighting operations.

Q. CONTRACTOR shall ensure compliance by all employees to all applicable vehicle, safety and medical provisions of CONTRACTOR.

R. CONTRACTOR ensure that all response personnel have in their possession at all times when on duty applicable licenses, certifications or permits required for their specific job.

S. CONTRACTOR shall make available for inspection upon request by WEST COVINA's Fire Chief licenses, certifications or permits of any or all employees of CONTRACTOR.

T. CONTRACTOR shall have in place a chemical dependence awareness program and a critical incident plan to deal with personnel demonstrating signs and/or symptoms of chemical dependence, emotional instability or physical injury or incapacity.

U. CONTRACTOR shall utilize reasonable work schedules, shift assignments, and shall provide adequate working conditions. CONTRACTOR shall utilize management practices which ensure that field personnel working extended shifts, part-time jobs, voluntary overtime or mandatory overtime are not exhausted to an extent which might impair judgment or motor skills.

WEST COVINA's Fire Chief may determine that work schedules and shift assignments are not reasonable, in which case CONTRACTOR will revise same accordingly. No liability shall result to WEST COVINA or to WEST COVINA's Fire Chief as the result of determining or failing to determine the reasonability of work schedules and shift assignments.

W. Upon the request of WEST COVINA's Fire Chief, CONTRACTOR shall ensure that certain personnel are not assigned to dedicated units responding within WEST COVINA. CONTRACTOR shall take all appropriate actions relating to personnel based on documented complaints received from the Department.

X. CONTRACTOR shall ensure that none of its personnel are in possession of or under the influence of any alcohol, drugs, medications or any other chemical substances, the use of which may impair performance.

Y. CONTRACTOR shall ensure that all personnel working in WEST COVINA conform to company and city uniform and grooming standards, and conduct themselves in a positive and professional manner.

Z. CONTRACTOR shall ensure compliance by all employees to all applicable provisions of all applicable federal, state, and local laws, WEST COVINA's ordinances, and other regulations and statutes.

AA. CONTRACTOR shall require that all ambulance personnel work under the direction of the Incident Commander and/or the EMT-Paramedic in charge of the patient(s) and/or scene. They shall respond to the directions of such persons in a positive and affirmative manner.

BB. CONTRACTOR shall ensure that ambulance personnel inform the EMT-Paramedic and/or Incident Commander of any unseen danger or safety concern of which ambulance personnel become aware.

CC. CONTRACTOR shall ensure that ambulance personnel place their apparatus and equipment in a safe location and are mindful of the need for safe operations on the scene of an emergency.

SECTION 7. TERM

A. CONTRACTOR shall commence operations under the terms and conditions of this Agreement within fifteen (15) days of receipt of written notification to commence from the West Covina Fire Chief, or sooner if the need arises to prevent any interruption of service.

B. This Agreement shall be for an initial term of two (2) years commencing upon the date of execution of this Agreement by both parties.

SECTION 8. TERMINATION

A. Either party may terminate this Agreement for by providing the other party ninety (90) days prior written notice of termination. During that ninety (90) day period, both parties may meet to amend this agreement to a "Leased Unit Hour" service delivery model.

B. WEST COVINA may terminate this Agreement for cause by providing CONTRACTOR seven (7) days prior written notice of termination for cause detailing the factors constituting cause.

SECTION 9. INDEPENDENT CONTRACTOR

The performance of CONTRACTOR's services hereunder shall be in the capacity of an independent contractor and not as an officer, agent, or employee of WEST COVINA. CONTRACTOR agrees that WEST COVINA shall not be liable or responsible for any benefits, including, but not limited to, worker's compensation, disability, retirement, life,

unemployment, health or any other benefits and CONTRACTOR agrees that it shall not sue or file a claim, petition or application relative to any of the above against WEST COVINA or any of its officers, employees, agents, representatives or sureties. CONTRACTOR shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for CONTRACTOR and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. CONTRACTOR shall indemnify and hold WEST COVINA harmless from any and all taxes, assessments, penalties, and interest asserted against WEST COVINA by reason of the independent contractor relationship created by this Agreement. CONTRACTOR further agrees to indemnify and hold WEST COVINA harmless from any failure of CONTRACTOR to comply with the applicable worker's compensation laws.

SECTION 10. CONFIDENTIALITY

CONTRACTOR shall maintain the confidentiality of all records and information, including, but not limited to, billings, WEST COVINA records and patient records, in accordance with all applicable Federal, State and local laws, rules, regulations, ordinances, directives, guidelines, policies and procedures relating to confidentiality, including, without limitation, Los Angeles County policies concerning information technology security and the protection of confidential records and information including but not limited to Prehospital Care Policy No. 607, Electronic Submission of Prehospital Data.

SECTION 11. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)

A. The parties acknowledge the existence of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and its implementing regulations. CONTRACTOR understands and agrees that, as a provider of medical treatment services, it is a "covered entity" under HIPAA and, as such, has obligations with respect to the confidentiality, privacy, and security of patients' medical information, and must take certain steps to preserve the confidentiality of this information, both internally and externally, including the

training of its staff and the establishment of proper procedures for the release of such information, including the use of appropriate consents and authorizations specified under HIPAA.

B. The parties acknowledge their separate and independent obligations with respect to HIPAA, and that such obligations relate to transactions and code sets, privacy, and security. CONTRACTOR understands and agrees that it is separately and independently responsible for compliance with HIPAA in all these areas and that WEST COVINA has not undertaken any responsibility for compliance on CONTRACTOR's behalf. CONTRACTOR has not relied, and will not in any way rely, on WEST COVINA for legal advice or other representations with respect to CONTRACTOR's obligations under HIPAA, but will independently seek its own counsel and take the necessary measures to comply with the law and its implementing regulations.

C. CONTRACTOR and WEST COVINA understand and agree that each is independently responsible for HIPAA compliance and agree to take all necessary and reasonable actions to comply with the requirements of the HIPAA laws and implementing regulations related to transactions and code sets, privacy, and security.

D. Each party further agrees that, should it fail to comply with its obligations under HIPAA, it shall indemnify and hold harmless the other party (including the other party's officers, employees, and agents), for damages to the other party that are attributable to such failure.

SECTION 12. COMPLIANCE WITH LAWS

In the performance of this Agreement, CONTRACTOR shall abide by and conform to (and shall ensure that CONTRACTOR'S employees, agents and representatives, if any, shall abide by and conform to) any and all applicable laws, statutes, safety rules, regulations and practices of the United States, the State of California, the ordinances of the City of West Covina, and any other local laws. Such compliance includes, but is not limited to, the California Health and Safety Code, the California Vehicle Code, Los Angeles County ordinances, and the Los Angeles County Emergency Medical Service policies and procedures.

SECTION 13. LAWS GOVERNING CONSTRUCTION OF TERMS

This Agreement shall be governed by the laws of the State of California. Any legal action concerning or arising out of this Agreement shall be filed in a court of the State of California having jurisdiction of the subject matter, and venue shall be in the County of Los Angeles, State of California.

SECTION 14. DISPUTES BETWEEN CONTRACTOR AND WEST COVINA

Either party hereto may give the other party written notice of any dispute with respect to this Agreement. Such notice shall specify a date and location for a meeting of the parties hereto at which such parties shall attempt to resolve such dispute. The WEST COVINA Fire Chief shall cause a record to be kept of the proceedings conducted and information presented during such meeting. In the event that such dispute cannot be resolved by the parties within 30 days, the dispute may be referred by either party to the WEST COVINA City Manager. The decision of the WEST COVINA City Manager shall be final.

SECTION 15. ASSIGNMENT AND DELEGATION

CONTRACTOR may not delegate or assign the rights or obligations hereunder, either in whole or in part, without prior written consent of WEST COVINA, which consent may be withheld with impunity by WEST COVINA. Any attempted assignment or delegation in derogation of this paragraph shall be void. For purposes of the Section, a transfer or sale by any shareholder of greater than twenty-five percent (25%) of the stock currently issued by CONTRACTOR, or sale or transfer of over twenty-five (25%) of the assets of CONTRACTOR, will be deemed an assignment.

SECTION 16. GRATUITIES

CONTRACTOR warrants that neither it, nor any of its employees, agents or representative has offered or given any gratuities to WEST COVINA's employees, agents or representatives in an attempt to secure this Agreement or secure favorable treatment with respect thereto.

SECTION 17. CONFLICTS OF INTEREST

A. CONTRACTOR warrants that it has no blood or marriage relationship, and that it is not in any way associated with, any WEST COVINA officer or employee. CONTRACTOR acknowledges receipt of WEST COVINA's Conflict of Interest Code, as promulgated in accordance with the Political Reform Act (hereinafter "Code"). CONTRACTOR agrees to abide by WEST COVINA's Code, and agrees that any material breach of such Code shall give WEST COVINA the right to rescind, cancel or otherwise terminate this Agreement, at WEST COVINA's discretion.

B. CONTRACTOR shall be responsible for complying with the Political Reform Act and such other conflict of interest laws as may be applicable, as such laws may be amended from time to time.

SECTION 18. WAIVER

Waiver of any default shall be deemed a waiver of any subsequent default. Waiver of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless stated to be such, in writing, by WEST COVINA and attached to the original Agreement.

SECTION 19. INDEMNIFICATION

CONTRACTOR agrees to indemnify, defend, with counsel selected by WEST COVINA, and hold harmless WEST COVINA and its officials, officers, agents, employees, representatives and volunteers from and against any and all claims, demands, defense costs, actions, litigation, liability, or consequential damages of any kind or nature arising out of and/or relating to this Agreement, except for such loss or damage arising out of the sole, active negligence of WEST COVINA.

SECTION 20. INSURANCE

Without limiting WEST COVINA's right to indemnification, it is agreed that CONTRACTOR shall secure prior to commencing any activities under this Agreement, and maintain during the term of this Agreement, insurance coverage as follows:

A. Worker's Compensation/Employer's Liability

Worker's Compensation and Employer's Liability Insurance in a statutory amount for workers' compensation, and in an amount not less than \$1,000,000 for employer's liability. Such insurance shall contain a waiver-of-subrogation clause in favor of WEST COVINA, its officers, officials, employees, agents, representatives and volunteers.

B. Commercial General Liability

Commercial General Liability Insurance in an amount not less than \$10,000,000 per occurrence, written on an occurrence form. If policy carries an annual aggregate, such aggregate shall be in an amount not less than \$10,000,000 per occurrence.

C. Comprehensive Automobile Liability

Comprehensive Automobile Liability Insurance in an amount not less than \$3,000,000 per occurrence, covering owned, non-owned and hired vehicles, written on an occurrence form. If policy carries an annual aggregate, such aggregate shall be in an amount not less than \$6,000,000 per occurrence.

D. Ambulance Medical Malpractice

Ambulance Medical Malpractice Insurance in an amount not less than \$3,000,000 per occurrence. If policy carries an annual aggregate, such aggregate shall be in an amount not less than \$6,000,000 per occurrence. Such insurance coverage may be combined with either the general or automobile liability coverage required above; however, if the insurance coverage is so structured, the combined coverage shall be in an amount not less than \$5,000,000 per occurrence, with an annual aggregate of not less than \$10,000,000.

E. Automobile Physical Damage

Automobile Physical Damage Insurance covering the ambulances required under this Agreement, covering collision and comprehensive damages exposures, in an amount not less than the actual cash value of each ambulance (including related on-board equipment).

F. Professional Liability

Insurance covering CONTRACTOR's liability arising from or related to this Agreement, with limits of not less than \$3,000,000 million per claim and \$5,000,000 aggregate. Further, CONTRACTOR understands and agrees it shall maintain such

coverage for a period of not less than three (3) years following this Agreement's expiration, termination or cancellation.

G. Sexual Misconduct Liability

Insurance covering actual or alleged claims for sexual misconduct and/or molestation with limits of not less than \$2,000,000 per claim and \$2,000,000 aggregate, and claims for negligent employment, investigation, supervision, training or retention of, or failure to report to proper authorities, a person(s) who committed any act of abuse, molestation, harassment, mistreatment or maltreatment of a sexual nature.

Prior to commencing any work under this Agreement, CONTRACTOR shall deliver to WEST COVINA insurance certificates confirming the existence of the insurance required by this Agreement.

H. Additional Provisions

The following terms and conditions also apply:

1. As respects the above-referenced General, Automobile, and Ambulance Liability Insurance:

- a. Upon receipt of notice of a claim or claims which reasonably may deplete one-half or more of the aggregate limits, CONTRACTOR shall immediately provide written notification to WEST COVINA.
- b. Upon receipt of notice of a claim or claims against such liability insurance which is reasonably expected to deplete ninety percent (90%) or more of the aggregate limits, CONTRACTOR shall immediately provide written notification to WEST COVINA.
- c. Such insurance, except for ambulance malpractice coverage (if a stand-alone coverage), shall contain or be endorsed to contain the following provisions:
 - i. The City of West Covina, its officers, officials, employees, representatives, and volunteers are to be covered as additional insureds with respect to liability arising out of the operations, activities, work, products, materials, or services of the CONTRACTOR; or with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the CONTRACTOR. The coverage shall contain no special

limitations on the scope of its protection afforded to the City of West Covina, its officers, officials, employees, representatives, and volunteers.

- ii. This insurance is primary to, and shall not contribute with, any insurance or self-insurance maintained by the City of WEST COVINA or any of the designated additional insureds.

2. All insurance policies required under this Agreement shall provide for thirty (30) days prior written notice to WEST COVINA before cancellation, limitation, or reduction of coverage.

3. No insurance required under this Agreement shall provide for a deductible or a self-insured retention in excess of \$5,000, without prior written consent by WEST COVINA. The granting or denying of such consent shall be at the sole and absolute discretion of WEST COVINA.

4. All required insurance shall be placed with insurers acceptable to WEST COVINA with current A.M. Best's ratings of no less than A:VII. Workers' compensation insurance may be placed with the California State Compensation Insurance Fund. All insurers shall be licensed by or hold admitted status in the State of California. At the sole discretion of the WEST COVINA, insurance provided by non-admitted or surplus carriers with a minimum A.M. Best's rating of no less than A, Class X may be accepted if CONTRACTOR evidences the requisite need to the sole satisfaction of WEST COVINA.

5. Prior to commencing any work under this Agreement, CONTRACTOR shall furnish WEST COVINA with certificates of insurance which bear original signatures of authorized agents and which reflect insurers' names and addresses, policy numbers, coverage, limits, deductibles and self-insured retentions. Additionally, CONTRACTOR shall furnish certified copies of all policy endorsements required herein. All certificates and endorsements must be received and approved by WEST COVINA before work commences under this Agreement. WEST COVINA reserves the right to require at any time complete, certified copies of any or all required insurance policies and endorsements.

6. In addition to any other remedies WEST COVINA may have, if CONTRACTOR fails to provide or maintain any insurance policies or policy endorsements

to the extent and within the time herein required or if WEST COVINA receives notices of a depletion of 90% or more of CONTRACTOR's aggregate limits of insurance, WEST COVINA may, at its sole option:

- a. Obtain or reinstate required insurance limits and coverages and deduct and charge CONTRACTOR for the premiums for such insurance.
- b. Order CONTRACTOR to stop work under this Agreement until CONTRACTOR demonstrates compliance with the requirements hereof.
- c. Terminate this Agreement.

Exercise of any of the above remedies, however, is an alternative to other remedies WEST COVINA may have and is not the exclusive remedy for CONTRACTOR's failure to maintain insurance or secure appropriate endorsements.

Nothing herein contained shall be construed as limiting in any way the extent to which CONTRACTOR may be held responsible for payment of damages (to persons or property) resulting from CONTRACTOR's performance of, or failure to perform, the work covered under this Agreement.

WEST COVINA reserves the right at any time to review the coverage, form, and limits of insurance required herein. If, in the sole and absolute discretion of WEST COVINA, the insurance provisions in this Agreement do not provide adequate protection for WEST COVINA or the users of ambulance service, WEST COVINA shall have the right to require CONTRACTOR to obtain insurance sufficient in coverage, form, and limits to provide adequate protection, and CONTRACTOR shall promptly comply with such requirement. WEST COVINA's requirements shall not be unreasonable, but shall be adequate in the sole opinion of WEST COVINA to protect against the kind and nature of risks which exist at the time a change of insurance is required, or thereafter, but in no event shall the required limits exceed One Hundred Twenty Percent (120%) of the limits set forth herein.

WEST COVINA is authorized to lower or reduce the requirements, limits, terms, and conditions set forth herein, provided that (i) any request to do so from CONTRACTOR is made in writing, (ii) WEST COVINA determines at its sole and absolute discretion that

such change is in the best interest of WEST COVINA, and (iii) WEST COVINA issues written approval of such changes to CONTRACTOR.

SECTION 21. AUDITS

A. At any time during normal business hours, and as often as may reasonably be deemed necessary, WEST COVINA's representatives may observe CONTRACTOR's operations and CONTRACTOR shall make available to WEST COVINA for its examination, its records with respect to all matters covered by this Agreement, and WEST COVINA may audit, examine, copy and make excerpts or transcripts from such records, records of personnel, daily logs, conditions of employment, and other data, including but not limited to financial records, related to all matters covered by this Agreement, WEST COVINA representatives may, at any time and without notification, directly observe the CONTRACTOR's operation of the ambulance dispatch center, maintenance facility, or any ambulance post location, and a WEST COVINA representative may ride as an "observer" on any of the CONTRACTOR's ambulance units at any time.

B. WEST COVINA's right to observe and inspect operations or records in CONTRACTOR's business office shall be restricted to normal business hours and reasonable notification shall be given CONTRACTOR in advance of any such visit.

SECTION 22. DESIGNATION OF AGENTS

WEST COVINA's Fire Chief, or his/her designee, shall represent WEST COVINA in all matters pertaining to this Agreement.

The Regional Managing Director of CONTRACTOR or his/her designee, shall represent CONTRACTOR in all matters pertaining to this Agreement.

SECTION 23. NO THIRD PARTY RIGHTS

The parties do not intend to create rights in, or to grant remedies to, any third party as a beneficiary of this Agreement or of any duty, covenant, obligation or undertaking established herein.

SECTION 24. INTEGRATION CLAUSE; CONSENTS

A. This writing constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all oral or written representations or written agreements which may have been entered into between the parties. No modification or revision shall be of any force or effect, unless the same is in writing and executed by the parties hereto. Any document not specifically incorporated herein either by reference or by actual inclusion shall not be considered as part of this Agreement and shall be of no force or effect.

B. If any provision of this Agreement shall be held invalid, such invalidity shall not affect the other provisions hereof, and to this extent, the provisions of this Agreement are intended to be and shall be deemed severable.

C. Any consent required pursuant to this Agreement shall not be unreasonably withheld, conditioned, or delayed by the consenting party.

SECTION 25. NOTICES

Any notice or demand required or permitted to be given by the terms of this Agreement, or by any law or statute may be given by WEST COVINA by depositing said notice or demand in the U.S. Mail, postage prepaid, addressed to CONTRACTOR at CONTRACTOR's address set forth below or any new address provided by CONTRACTOR in writing to WEST COVINA. Service of said notice or demand on CONTRACTOR shall be complete five (5) days after deposit of said notice or demand in the mail as reflected by official U.S. postmark.

Any notice or demand required or permitted by the terms of this Agreement or by any law or statute may be given by CONTRACTOR by delivering said notice or demand to the WEST COVINA City Clerk at the address set forth below. Service of said notice or demand shall be completed when received at the Office of the City Clerk.

Notices and communications regarding this Agreement shall be sent to the following addresses:

TO WEST COVINA:

City of West Covina
1444 W. Garvey Ave S.
West Covina, CA 91790
Attn: City Clerk

Copy to:

City of West Covina
1444 W. Garvey Ave S.
West Covina, CA 91790
Attn: Fire Chief

TO CONTRACTOR:

Care Ambulance Service, Inc.
1517 W. Braden Court
Orange, CA 92868
Attn: Bill Weston

SECTION 26. EFFECTIVE DATE AND AUTHORITY

CONTRACTOR and CONTRACTOR's signatories represent that the signatories hold the positions set forth below their signatures and that the signatories are authorized to execute this Agreement on behalf of CONTRACTOR and to bind CONTRACTOR hereto.

The effective date of this Agreement shall be the latest date of execution hereinafter set forth opposite the names of the signatories hereto. In the event CONTRACTOR fails to set forth a date of execution opposite the name(s) of CONTRACTOR's signatories, CONTRACTOR hereby authorizes WEST COVINA, by and through its representative, to insert the date of execution by CONTRACTOR's signatories as the date said Agreement, as executed by CONTRACTOR, is received by WEST COVINA.

SECTION 27. COUNTERPARTS AND ELECTRONIC SIGNATURES

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement. Counterpart written signatures may be transmitted by facsimile, email or other electronic means and have the same legal effect as if they were original signatures.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the dates hereinafter respectively set forth.

WEST COVINA:

CITY OF WEST COVINA
A municipal corporation

DATE OF EXECUTION:

By _____
David Carmany
City Manager

ATTEST:

Lisa Sherrick
Assistant City Clerk

APPROVED AS TO FORM:

Thomas P. Duarte
City Attorney

CONTRACTOR:

CARE AMBULANCE SERVICE, INC.,
A California Corporation

DATE OF EXECUTION:

By _____

Printed Name _____

Title _____

RESOLUTION NO. 2020-56**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CARE AMBULANCE SERVICES, INC. FOR AMBULANCE TRANSPORTATION AND BILLING SERVICES**

WHEREAS, the City was recently listed by the California State Auditor as a fiscally challenged city based on criteria that ranked the fiscal health of over 470 California cities across the State; and

WHEREAS, over the course of the past five (5) years, the City's unassigned General Fund balance has continuously declined: in Fiscal Year (FY) 2014-15, the unassigned fund balance was \$20,531,695, in FY 2015-16, the unassigned fund balance was \$15,032,389, in FY 2016-17, the unassigned fund balance was \$14,119,078, in FY 2017-18, the unassigned fund balance was \$11,979,653, in FY 2018-19, the unassigned fund balance was \$9,884,913, and for FY 2019-20, the unassigned fund balance is projected to be \$1,903,251; and

WHEREAS, in order to deliver a balanced budget for FY 2019-20, the City made significant cuts in expenditures, including contracting out the Building & Safety and Engineering functions, not funding vacancies in nine (9) positions citywide, layoff of eight (8) employees, shifting some eligible salaries and benefits to special funds; and

WHEREAS, in order to ensure, to the maximum extent possible, that essential services of the City are not jeopardized, public health and safety are preserved, the City is able to pay its obligations when due, and the City is able to pay its employees for the work they perform, the City must take immediate and comprehensive action to further reduce spending, including, but not limited to, spending on personnel and benefit costs; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a State of Emergency as part of the State's response to the global novel coronavirus (COVID-19) outbreak; and

WHEREAS, on March 16, 2020, the City Manager, acting in the capacity of the City's Director of Emergency Services, declared the existence of a local emergency due to the COVID-19 pandemic; and

WHEREAS, on March 16, 2020, the Los Angeles County Public Health Officer ("Local Health Officer"), issued an Order for the Control of COVID-19, directing, among other things, the immediate closure of: (1) bars and nightclubs that do not serve food, (2) movie theatres, live performance venues, bowling alleys, and arcades, (3) gyms and fitness centers, and (4) wineries, breweries, and tap rooms that provide tastings; and

WHEREAS, on March 17, 2020, the City Council adopted Resolution No. 2020-19, ratifying the City Manager's proclamation; and

WHEREAS, on March 19, 2020, Governor Newsom issued Executive Order N-33-20, ordering all individuals living in the State of California to stay home or at their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure sectors; and

WHEREAS, on March 19, 2020, the Local Health Officer issued a Safer at Home Order for the Control of COVID-19, ordering, among other things, the immediate closure of: (1) non-essential retail businesses, (2) indoor malls and shopping centers, including all stores therein regardless whether they are essential or non-essential businesses, and (3) indoor and outdoor playgrounds for children, except for those located in childcare centers; and

WHEREAS, the unforeseen economic impacts of the COVID-19 pandemic have been significant, and the City's approximately 3,278 businesses are experiencing substantial losses; and

WHEREAS, the City has experienced an unforeseen significant decline in economic activity due to the decline in business activity and the closure of all non-essential business establishments within the City due to the COVID-19 pandemic, thereby reducing revenues for Fiscal Year (FY) 2019-20 below budget estimates, with similar trends projected for FY 2020-21; and

WHEREAS, City staff estimates a potential loss of \$2,800,000 in General Fund revenues (i.e., sales tax, Transient Occupancy Tax, etc.) for FY 2019-20, and a continuing loss of \$2,100,000 in General Fund revenues in FY 2020-21; and

WHEREAS, the City Manager sent an all staff memorandum to City employees on April 29, 2020 and May 19, 2020 summarizing the City's need to address its unforeseen emergency costs and strained financial position; and

WHEREAS, during the week of May 4, 2020, management met with each of the City's nine labor groups to discuss the City's unforeseen and dire fiscal situation; and

WHEREAS, on May 15, 2020, the Los Angeles County Department of Auditor-Controller ("County Auditor-Controller") notified the City that due to delayed payments of property taxes due to the COVID-19 pandemic, the City's May 20, 2020 property tax remittance will be less than expected. On the same date, the County Auditor-Controller notified the Successor Agency that due to delayed payments of property taxes due to the COVID-19 pandemic, the Successor Agency's June 1, 2020 property tax remittance will be less than expected; and

WHEREAS, the City's General Fund reserves are insufficient to fully absorb the anticipated loss in revenue that will occur from the COVID-19 pandemic; and

WHEREAS, as of May 19, 2020, the City's General Fund deficit was \$7,201,514; and

WHEREAS, on May 19, 2020, the City Council declared a fiscal emergency through the adoption of Resolution No. 2020-46; and

WHEREAS, in declaring the fiscal emergency, the City Council directed the City Manager to take any and all actions necessary to address the fiscal emergency, including, but not limited to, measures relating to personnel and benefit costs, operations, and reductions in service levels, and reviewing and negotiating changes to labor agreements, service agreements, and franchise agreements, to the extent permitted by law; and

WHEREAS, the City is currently experiencing a month-to-month deficit cash flow of approximately \$3,225,000; and

WHEREAS, the City's on-going monthly operating expenses, including payroll, is approximately \$5,900,000;

WHEREAS, the City anticipates reviewing its annual budget on June 16, 2020, and it must make significant budget cuts before this date in order to fiscally sustain City services; and

WHEREAS, the City Manager has identified contracting with Care Ambulance Services, Inc. for ambulance transportation and billing services as a cost savings measure for the City; and

WHEREAS, the City Manager has requested that the City Council authorize the City Manager to enter an agreement with Care Ambulance Services, Inc. for ambulance transportation and billing services for a two-year term (the "Agreement"); and

WHEREAS, the Agreement will be at no cost to the City, as Care Ambulance Services, Inc. will bill patients for services rendered. The City would only be charged if the City requires ambulance services for work-related injuries of City employees; and

WHEREAS, to the extent the Agreement will have impacts on current City employees, the City will meet and confer with current employees regarding such impacts.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council finds that all of the foregoing recitals are true and correct and hereby incorporates and adopts them as findings and determinations by the City Council as if fully set forth herein.

SECTION 2. The City Council hereby authorizes the City Manager to enter into an agreement with Care Ambulance Services, Inc., in a form approved by the City Attorney, for ambulance transportation and billing services, for a two-year term.

SECTION 3. To the extent that the agreement with Care Ambulance Services, Inc. will have impacts on current City employees, the City Council directs City management to meet and confer with current City employees regarding such impacts.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

APPROVED AND ADOPTED this 2nd day of June, 2020.

Tony Wu
Mayor

APPROVED AS FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-56 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

**SUBJECT: CONSIDERATION OF ACCEPTANCE OF CORONAVIRUS EMERGENCY
SUPPLEMENTAL FUNDING (CESF) GRANT FROM U.S. DEPARTMENT OF JUSTICE**

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Accept the Coronavirus Emergency Supplemental Funding grant from the U.S. Department of Justice for police overtime, services, and supplies, and authorize the City Manager or his designee to complete all grant award documents; and
2. Adopt the attached resolution authorizing the necessary budget amendments:

RESOLUTION NO. 2020-43 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020 (USDOJ CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT)

DISCUSSION:

Very recently, the federal Bureau of Justice Assistance (BJA), within the U.S. Department of Justice, offered a new grant entitled the Coronavirus Emergency Supplemental Funding (CESF) grant. According to federal requirements, this new CESF grant can be used for overtime, supplies, and services that are involved in the response to the coronavirus pandemic. The grant must be appropriated separately, and cannot be used to supplant existing funds or ongoing activities budgeted elsewhere, but must supplement local funds.

Police Department staff completed a grant application for West Covina's maximum allocation amount of \$60,602. This application included the following:

- \$34,090 for overtime (for homeless health outreach and park enforcement, enforcement of safety measures, and emergency deployment plans supporting local hospitals) and overtime-derived benefits;
- \$12,512 for supplies including electrostatic disinfecting sprayers, protective kits, and disinfecting sprays and wipes;
- \$14,000 for professional sanitizing services, repeatedly targeting the Police Station and Dispatch Center, and all Patrol vehicles during the grant period.

The U.S. Department of Justice swiftly approved the Police Department's grant application, so now, the final grant award documents (see Attachment No. 1) can be completed and the funds can be appropriated. Staff will then complete the grant purchases and activities during the two-year grant period.

LEGAL REVIEW:

The City Attorney's Office has reviewed and approved the resolution as to form.

Prepared by: Alex B. Houston, Police Administrative Services Manager

Additional Approval: Richard Bell, Chief of Police

Additional Approval: Robbeyn Bird, Finance Director

Fiscal Impact

FISCAL IMPACT:

The City of West Covina will receive \$60,602 in CESF grant funds. As detailed in the proposed budget amendment, staff is recommending an expenditure appropriation of this amount and a corresponding revenue appropriation in Fund 156.



Attachments

Attachment No. 1 – CESF Grant 2020-VD-BX-0264 Award Summary Forms

Attachment No. 2 - Resolution No. 2020-43

Exhibit 1 - Budget Adjustment

CITY COUNCIL GOALS & OBJECTIVES: Enhance Public Safety

 <p>Department of Justice (DOJ) Office of Justice Programs Bureau of Justice Assistance</p>		Grant																
1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of West Covina 1444 W. Garvey Ave. West Covina, CA 91790-2716		4. AWARD NUMBER: 2020-VD-BX-0264																
		5. PROJECT PERIOD: FROM 01/20/2020 TO 01/31/2022 BUDGET PERIOD: FROM 01/20/2020 TO 01/31/2022																
		6. AWARD DATE 04/30/2020	7. ACTION Initial															
2a. GRANTEE IRS/VENDOR NO. 956000810		8. SUPPLEMENT NUMBER 00																
2b. GRANTEE DUNS NO. 071914824		9. PREVIOUS AWARD AMOUNT \$ 0																
3. PROJECT TITLE BJA FY 20 Coronavirus Emergency Supplemental Funding Program		10. AMOUNT OF THIS AWARD \$ 60,602																
		11. TOTAL AWARD \$ 60,602																
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).																		
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C																		
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.034 - Coronavirus Emergency Supplemental Funding Program																		
15. METHOD OF PAYMENT GPRS																		
AGENCY APPROVAL		GRANTEE ACCEPTANCE																
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Dave Carmany City Manager																
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL		19A. DATE														
AGENCY USE ONLY																		
20. ACCOUNTING CLASSIFICATION CODES <table border="1"> <thead> <tr> <th>FISCAL YEAR</th> <th>FUND CODE</th> <th>BUD. ACT.</th> <th>DIV. REG.</th> <th>SUB.</th> <th>POMS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>X</td> <td>B</td> <td>VD</td> <td>80</td> <td>00</td> <td>00</td> <td>60602</td> </tr> </tbody> </table>		FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. REG.	SUB.	POMS	AMOUNT	X	B	VD	80	00	00	60602	21. VVDUGT0297		
FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. REG.	SUB.	POMS	AMOUNT												
X	B	VD	80	00	00	60602												

 <div>Department of Justice (DOJ) Office of Justice Programs Bureau of Justice Assistance</div>	GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY	
	Grant	
	PROJECT NUMBER 2020-VD-BX-0264	PAGE 1 OF 1
This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C		
1. STAFF CONTACT (Name & telephone number) Elaine Vanlandingham (202) 305-0034	2. PROJECT DIRECTOR (Name, address & telephone number) Alex Houston Police Admin. Services Mgr. 1444 W. Garvey Ave. West Covina, CA 91790-2716 (626) 939-8536	
3a. TITLE OF THE PROGRAM BJA FY 20 Coronavirus Emergency Supplemental Funding Program		3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)
4. TITLE OF PROJECT BJA FY 20 Coronavirus Emergency Supplemental Funding Program		
5. NAME & ADDRESS OF GRANTEE City of West Covina 1444 W. Garvey Ave. West Covina, CA 91790-2716	6. NAME & ADDRESS OF SUBGRANTEE	
7. PROGRAM PERIOD FROM: 01/20/2020 TO: 01/31/2022	8. BUDGET PERIOD FROM: 01/20/2020 TO: 01/31/2022	
9. AMOUNT OF AWARD \$ 60,602	10. DATE OF AWARD 04/30/2020	
11. SECOND YEAR'S BUDGET	12. SECOND YEAR'S BUDGET AMOUNT	
13. THIRD YEAR'S BUDGET PERIOD	14. THIRD YEAR'S BUDGET AMOUNT	
15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse) The Coronavirus Emergency Supplemental Funding (CESF) Program allows States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. Funded projects or initiatives may include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers. NCA/NCF		

RESOLUTION NO. 2020-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020 (USDOJ CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT)

WHEREAS, the City Manager, on or about June 18, 2019, submitted to the City Council a proposed budget for the appropriation and expenditure of funds for the City for West Covina for Fiscal Year 2019-2020; and

WHEREAS, following duly given notice and prior to budget adoption, the City Council held a public meeting on June 18, 2019, received, considered and evaluated all comments, and adopted a budget for the fiscal year commencing July 1, 2019 and ending June 30, 2020; and

WHEREAS, amendments must periodically be made to the budget to conform to changed circumstances following adoption of the budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Budget Adjustment No. 054, attached hereto as Exhibit 1, is hereby approved.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 2nd day of June, 2020.

Tony Wu
Mayor

APPROVED AS TO FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, Assistant City Clerk of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-43 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk

CITY OF WEST COVINA
BUDGET AMENDMENT

Exhibit 1 **BA #** 054

Posted By:

Date Posted:

Date: 6/2/2020
Requested by: Alex Houston
Dept/Div: Police

Fiscal Year: 2019-2020
Amount: \$60,602.00
Description: USDOJ Coronavirus Emergency
Supplemental Funding (CESF) grant

EXPENDITURES

Account Number	Dept/Account Description	Current Budget	Proposed Amendment	Amended Budget
156.31.3110.5113	overtime	-	31,725.00	31,725.00
156.31.3110.5151	workers comp benefit	-	2,365.00	2,365.00
156.31.3110.6270	supplies	-	12,512.00	12,512.00
156.31.3110.6110	professional services		14,000.00	14,000.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-

REVENUES

Account Number	Account Description	Current Budget	Proposed Amendment	Amended Budget
156.31.4551	Federal JAG grant revenue	-	60,602.00	60,602.00
				-
				-
				-

REASON/JUSTIFICATION (Please be specific)

To appropriate revenues and expenditures for the USDOJ Coronavirus Emergency Supplemental Funding grant, not previously identified or budgeted.

APPROVALS

City Council Approval Date (if required, attach minutes): 6/2/2020 ☐ Approval Not Required

Dept Head Approval: see attached Date: _____

Finance Director: _____ Date: _____

Funds Available? ☐ Yes ☐ No

City Manager: see attached Date: _____

(if over \$100,000)

☐ Approved ☐ Denied

EXPENDITURES

[illegible]

REVENUES

[illegible]



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

**SUBJECT: PUBLIC HEARING - CONSIDERATION OF ASSESSMENTS FOR FISCAL YEAR 2020-21
FOR LANDSCAPE MAINTENANCE DISTRICT NO. 4**

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2020-49 — A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 4

BACKGROUND:

The Landscaping and Lighting Act of 1972 (Streets & Highways Code Section 22500 et seq.) (the "Act") sets forth requirements for annual proceedings for a Landscape Maintenance District (LMD). A LMD is not a separate entity of the City. It is a financing vehicle utilized when the development of a neighborhood in the community is identified to specially benefit by certain improvements, such as parks, playgrounds, landscapes, sidewalks, trees, etc. Due to this special benefit, landowners in the identified area are assessed to pay the costs of the construction and/or ongoing maintenance of such improvements.

Each LMD is created through formation proceedings (also known as a vote of the affected property owners) pursuant to the Act. This usually occurs at the time a residential or commercial project is first developed. The Act allows a local agency (such as the City of West Covina) to levy an annual assessment for the maintenance of the community improvements, based on special benefit directly or indirectly, to the property owners within the LMD. Annual assessments are paid as part of a line-item on individual property tax bills.

This report concerns Landscape Maintenance District No. 4 ("LMD4" or the "District"). LMD4 was established in 1975. This District is located in the southeasterly part of the City. The assessments collected are used to maintain landscaping, irrigation, hardscape (e.g. sidewalks, walls, etc.), and area lighting on 130 acres of public open space within the boundaries of the district. To encourage innovative housing types and neighborhood designs and to preserve the ridgelines in the San Jose Hills, this area was originally developed with relatively narrow street rights-of-way and small lot sizes. The resulting surplus land was converted to landscaped slope areas and park like "green belt" areas containing walkways, landscaping, and lighting.

DISCUSSION:

The Act specifies the procedures for renewal of landscape maintenance districts. At its regular meeting on May 5, 2020, the City Council preliminarily approved the Engineer's Report prepared pursuant to the provisions of the Act. The City Council also adopted Resolution No. 2020-28, declaring its intention to levy and collect the assessment for Fiscal Year 2020-21 and set June 2, 2020 as the date for the public hearing.

The preliminary approval of the Engineer's Report does not commit the City Council to adopt the proposed assessments for LMD4. During or after the public hearing, the City Council may order changes in the improvements, any zones within the assessment district, and the proposed diagram or the proposed assessment. However, it cannot raise the rate that is now capped by Proposition 218. The City Council's action only becomes final when the diagram and assessment are confirmed by resolution upon completion of the public hearing.

The next step is conducting the public hearing. Following the public hearing, the City Council may adopt a resolution confirming the diagram and assessment levy either as proposed or as revised by the City Council. The adoption of the resolution levies the assessment for the upcoming Fiscal Year.

The District contains lighted paseos and approximately 30 to 50-foot landscaped hillside slopes vegetated with plants, shrubbery, and trees. The current scope of work for the operations, maintenance, and care of these areas include 3 to 5 feet of fire clearing at the tops and toes of slopes and irrigation maintenance repairs. Increased scope of work for the District is recommended to include the modification of the paseo lighting to LED for energy cost savings, repair and replacement of light standards, hardscape repair and replacement of off-grade, cracked and broken areas, tree trimming of the hillside trees on a trimming cycle, and landscape maintenance including trash removal and clearing of the hillside plants and shrubbery. It is estimated that the budget required for the increased lighting, hardscape, and landscaping scope is approximately double the existing District budget.

As outlined in the May 5, 2020 staff report relating to LMD4, the assessment rates have not been increased in over 15 years, which has led to reduced services and increased concerns by residents. As costs have risen, maintenance has suffered. A full study of what a proper level of maintenance would cost and explore how to set the assessment rate accordingly is recommended. Such a study will take several months and, if rates are to be increased, would require a vote by the affected property owners.

Pending completion of a further analysis, this report recommends that assessment rates be maintained at their current levels for Fiscal Year 2020-21. In order to increase the rates further, it would be necessary to comply with the voting requirements of Article XIII D of the California Constitution. LMD4 has nine separate zones of benefit based on property type and level of benefit with varying annual assessment rates including maximum benefit rates of \$49.16 for a Zone A1 commercial property, \$232.48 for a Zone A4 condo, \$348.02 for a Zone A7 single family unit, \$386.66 for Zone A8 4-plex and \$464.00 for a Zone A9 duplex unit.

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolution and approved it as to form.

OPTIONS:

The City Council has the following options:

1. Adopt staff's recommendation to maintain the assessment rates at their current levels. The attached "10-Year Fiscal Projection" (Attachment No. 3) shows rates being maintained at their current levels and the reserve levels over the next 10 years; or
2. Reduce the assessment rates; however, LMD4's reserves will be depleted at a faster pace requiring the City's General Fund to subsidize the District; or
3. Provide alternative direction.

Prepared by: Michael Ackerman, City Engineer

Fiscal Impact

FISCAL IMPACT:

The Fiscal Year 2020-2021 Engineer's Report for LMD4 recommends that the assessment rates be maintained at their current levels. The annual assessment rates for LMD4 will be maintained at \$49.16 for commercial property, \$232.48 for condos, \$348.02 for a single dwelling unit, \$464.00 for a duplex unit, and \$386.66 for a 4-plex unit.

The projected income from the recommended rates is \$1,030,452. In addition, \$9,000 is projected to be received from Landscape Maintenance District No. 2 (LMD2) for costs of maintenance in an overlap area between LMD2 and LMD4. The total projected revenue is \$1,042,993, including \$3,541 in interest. With the \$2,368,866 balance from the previous year, the funding for Fiscal Year 2020-21 will be \$2,375,968.

The preliminary operating budget for LMD4 for Fiscal Year 2020-2021 is \$1,035,891, which is an increase of 2% compared to the approved/amended budget for Fiscal Year 2019-2020. The proposed operating budget funds only the regular landscape maintenance. Ongoing improvements such as irrigation system improvements, enhancement to existing landscaping, tree trimming, and other extras are being eliminated to maintain the operating budget within projected revenues from the capped assessment rates.

Attachments

Attachment No. 1 - 15 Year Rate History

Attachment No. 2 - LMD4 Engineer's Report

Attachment No. 3 - 10 Year Fiscal Projection

Attachment No. 4 - Resolution No. 2020-49

CITY COUNCIL GOALS & OBJECTIVES: Enhance City Facilities and Infrastructure
Enhance the City Image and Effectiveness
Enhance City Programs and Activities

**West Covina
Landscape Maintenance District No.4
15 Rate History**

Fiscal Year	Per Unit Zone*
2020/21	
Proposed	\$464.00
2019/20	\$464.00
2018/19	\$464.00
2017/18	\$464.00
2016/17	\$464.00
2015/16	\$464.00
2014/15	\$464.00
2013/14	\$464.00
2012/13	\$464.00
2011/12	\$464.00
2010/11	\$464.00
2009/10	\$464.00
2008/09	\$464.00
2007/08	\$464.00
2006/07	\$464.00

*MD4 has nine (9) separate zones of benefit with varying assessment rates from \$49.16 to \$464.00 per assessment unit. The zone shown in the table is for a single parcel with a duplex and is the highest assessment per parcel.



City of West Covina

Landscape Maintenance District No. 4

FISCAL YEAR 2020/2021 ENGINEER'S REPORT

Intent Meeting: May 5, 2020

Public Hearing: June 2, 2020

27368 Via Industria
Suite 200

Temecula, CA 92590

T. 951.587.3500 | 800.755.6864

F. 951.587.3510 | 888.326.6864

Property Tax Information Line

T.866.807.6864

www.willdan.com



ENGINEER'S REPORT AFFIDAVIT

City of West Covina Landscape Maintenance District No. 4

City of West Covina,
County of Los Angeles, State of California

This Report describes the District including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2020/2021 as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 13th day of May, 2020.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of West Covina

By: Chonney Gano
Chonney Gano, Project Manager
District Administration Services

By: Richard Kopecky
Richard Kopecky
R. C. E. # 16742



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OVERVIEW

The City of West Covina (“City”), annually levies and collects assessments in order to provide and maintain facilities, improvements and services within Landscape Maintenance District No. 4 (“District”). The District was established in 1975 pursuant to the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code* (“1972 Act”). The District was created at the request of the owner of the developments in lieu of forming a Homeowner’s Association. The funds collected are used to maintain landscaping, irrigation, hardscape, and paseo lighting on 130 acres of public open space within the boundaries of the District.

The Engineer’s Report (“Report”) has been prepared pursuant to Chapter 1, Article 4 and Chapter 3 of the 1972 Act, and presented to the City Council for their consideration and approval of the proposed improvements and services to be provided within the District and the levy and collection of annual assessments for Fiscal Year (“FY”) 2020/2021.

This Report describes the District, the improvements and the proposed assessments to be levied against properties in connection with the benefits the properties will receive from the maintenance and servicing of the District improvements for FY 2020/21. The annual assessments to be levied on properties within the District provide a funding source for the continued operation and maintenance of local landscape improvements installed in connection with the development of properties within the District. Each FY, the City establishes the District’s assessments based on an estimate of the costs to maintain, operate and service the landscape improvements and based upon available revenues including fund balances, City contributions and assessment limits. The costs of the improvements and the proposed annual assessments budgeted and assessed against properties within the District may include: the estimated expenditures for regular annual maintenance and repairs; incidental expenditures related to the operation and administration of the District; deficits or surpluses from prior years; revenues from other sources; and the collection of adequate funds for operational reserves or periodic expenditures including installments collected for long-term improvement projects. Each parcel is assessed proportionately for only those improvements, services and expenses for which the parcel will receive special benefit.

The word “parcel,” for the purposes of this Report, refers to an individual property assigned its own Assessor’s Parcel Number (“APN”) by the Los Angeles County (“County”) Assessor’s Office. The County Auditor/Controller uses Assessor’s Parcel Numbers and specific Fund Numbers to identify properties to be assessed on the tax roll for the special benefit assessments.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the District and the annual levy of assessments. Upon conclusion of the Public Hearing, the City Council will consider all public comments and review the Report. The City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and

confirmation of the assessments the Council will, by Resolution, order the improvements to be made and confirm the levy and collection of assessments pursuant to the 1972 Act. The assessments as approved will be submitted to the County Auditor/Controller to be included on the property tax roll for each parcel.

While the budgets outlined in this Report reflect the estimated costs necessary to fully and adequately provide for the maintenance and operation of the improvements within the District, many of these estimated costs and associated services cannot be funded by the current assessment revenues. To fully fund the improvements, it will be necessary to increase assessment revenues which will require the support of the property owners for new or increased assessments through a ballot proceeding conducted under the provisions of the California Constitution Article XIID. Although such proceedings are not being conducted this FY and the proposed District assessments for FY 2020/2021 are not being increased over the assessments levied in the prior FY, such assessment increases may be considered in the future due to the rising costs associated with the maintenance of District improvements.

As required by the 1972 Act, this Engineer's Report describes the improvements to be operated, maintained and serviced by the District, an estimated budget for the District improvements, and the proposed assessments to be levied upon each assessable lot or parcel within the District for FY 2020/2021.

This Report consists of five (5) parts:

Part I

Plans and Specifications: A general description of the District and the improvements for which parcels are assessed. The proposed assessments as outlined in this Report are based on the improvements that provide a special benefit to the properties within the District. The plans and specifications contained in this Report generally describe the nature, location and extent of the improvements.

Part II

Method of Apportionment: A description of how the proportionate amount of the assessments is to be charged in proportion to the benefits received by each lot or parcel within the boundaries of the District.

Part III

Estimate of Costs: An estimate of the annual costs to properly operate, maintain, and service the landscape improvements and appurtenant facilities. This budget includes an estimate of the maintenance costs and incidental expenses including, but not limited to: labor, materials, equipment and administration expenses as well as the collection of appropriate funding necessary to properly support the improvements. Not all services and costs identified in these budgets can be supported by the current assessment revenues and City contributions, and as such, City staff shall make the

determination of which services and activities shall be provided based on available revenues.

Part IV

Boundary Map: A diagram showing the boundaries of the District is provided in this Report and includes all parcels determined to receive special benefits from the improvements. Parcel identification, the lines and dimensions of each lot, parcel and subdivision of land within the District are shown on the Los Angeles County Assessor's Parcel Maps, and shall include any subsequent lot line adjustments or parcel changes therein. Reference is hereby made to the Los Angeles County Assessor's Parcel Maps for a detailed description of the lines and dimensions of each lot and parcel of land within the District. A diagram showing the overall boundaries of the District is on file with the City Clerk and the Office of the City Engineer, and by reference is made part of this Report.

Part V

Assessment Roll: A listing of the assessment amount associated with each parcel within the District. The assessments presented herein are unchanged from the previous FY.

PROPOSITION 218 COMPLIANCE

On November 5, 1996, California voters approved Proposition 218 ("Prop 218"). This Proposition amended the California Constitution and was the latest in a series of initiatives reducing the revenue-raising discretion of California local governments. The provisions of the Proposition, now California Constitution Articles XIII C and XIII D, can be summarized in four general areas:

1. Strengthens the general and special tax provisions of Proposition 13 and Proposition 62.
2. Extends the initiative process to all local taxes, assessments, fees, and charges.
3. Adds substantive and procedural requirements to assessments.
4. Adds substantive and procedural requirements to property-related fees and charges.

Prop 218 required that beginning July 1, 1997, all new and existing assessments (with some exceptions) must conform to new substantive and procedural requirements. However, certain assessments are exempted from these requirements until they are increased.

Generally, these exemptions include:

- (a) Assessments used exclusively to fund sidewalks, streets, sewers, water, flood control, drainage systems, or vector control.
- (b) Assessments imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed.
- (c) Assessments used exclusively for bond repayments, the cessation of which would violate the Contract Impairment Clause of the U.S. Constitution.
- (d) Assessments previously approved by a majority of voters.

Since the District and the related assessments were established in 1975 at the request of the owner of the property, the initial District assessments were not required to conform with the Article XIID substantive and procedural requirements. The maximum assessment rate for the District at the time of the passage of Prop 218 was \$464.00 previously approved by the City Council in FY 1989-90. Any subsequent increases in the assessments above the maximum rate previously approved by City Council prior to November 5, 1996 will be subject to the procedures and approval process of Section 4 of Article XIID of the California Constitution.

I. PLANS AND SPECIFICATIONS

A. ZONES OF BENEFIT

For FY 2020/2021, the parcels, lots, subdivisions and developments within the District are identified and grouped into nine (9) zones of benefit referred to as “Zones”. Each Zone reflects the landscape improvements associated with the development of properties in that Zone, in order to fairly and equitably apportion the net cost of providing those improvements to the properties that receive special benefits from the service and activities associated with those improvements. Most of the parcels in the District are identified as single-family and multi-family residential properties. All parcels receive special benefits from the improvements because of the increased desirability of a parcel that is located in an area with landscaping, and open space areas. Public agency parcels within the District will not be used for residential occupancies or commercial/industrial workplaces, and therefore, do not receive special benefit and will not be assessed. The assessments proposed to be levied on each property do not exceed the reasonable cost of proportional special benefit conferred on each property from the funded improvements.

The following is a brief description of the District Zones:

Zone A1:

Parcels in this zone are commercial properties, which are located at the intersections of major arterial roadways. These parcels are benefited by the District improvements to a lesser degree due to their proximity to the open space areas. Nonetheless, the parcels are benefited by aesthetically pleasing landscaping and open space areas which enhance the desirability of living in the District, because its promotion of evening business and industry vitality, and contribution to a positive nighttime visual image.

Zone A2:

Parcels in this zone are condominium type homes with open space areas located along the fringes of the zone. Due to the nature and higher density of the parcels and the higher intensity of the property use, the parcels derive benefits such as providing a more peaceful and relaxed lifestyle due to the surrounding open space areas.

Zone A3:

Parcels in this zone are made up of condominiums and apartment complexes with smaller areas of open space within the zone. Due to the denser housing within this zone, Zone A3 is distinctly benefited by the interspersed open space areas within the zone. Although open space areas are smaller than in other zones, the incorporation of such areas into Zone A3’s higher-intensity property uses peculiarly benefits Zone A3’s parcels by providing aesthetically pleasing landscaping and enhancing the desirability of living in Zone A3.

Zone A4:

Parcels in this zone are condominium type homes. The open space areas are in close proximity to the condominiums in this zone, thus providing the zone's parcels with benefits such as the enhancement of quality of life within the community characterized by openness, landscape and natural vistas, wildlife and relaxed, peaceful living.

Zone A5:

Parcels in this zone are made up of detached single-family homes with large open space areas in close proximity. Zone A5 parcels derive a benefit particular to their zone, based on the significant size and proximity of the open space areas to the parcels. The large open spaces in the vicinity of the parcels contribute to lower housing density due to the dedication of acreage for landscaping and natural areas, which thereby reduce the number of buildable parcels.

Zone A6:

Parcels in this zone are made up of detached single-family homes with open space areas located along the fringes of the zone. Having the open space areas along the perimeter of the zone is advantageous to the parcels within Zone A6 due to the open space areas' positive results on the parcels, such as attracting natural flora and fauna, providing a more peaceful and relaxed lifestyle.

Zone A7:

Parcels in this zone are made up of detached single-family homes. The open space areas are in close proximity to the single-family homes. These open space areas are connected with paseos that include concrete walkways and lights. These paseos provide for safe pedestrian travel within the zone and into adjacent Zone A9.

Zone A8:

Parcels in this zone are made up of four-plexes with open space areas located along the fringes of the zone that provide a barrier from the major arterial roadway. The strategic location of open space areas at the fringe create an aesthetically pleasing yet practical perimeter around the zone, which provides a more peaceful and relaxed lifestyle by attracting natural flora and fauna to Zone A8 parcels which, because of the close proximity to major arterial roadways, would not otherwise receive such benefit. Moreover, the higher-intensity property use receives a significant benefit from the natural vistas and landscaping provided by the open space areas.

Zone A9:

Parcels in this zone are made up of duplexes. The open space areas are in close proximity to the duplexes and are connected by paseos. The paseos are improved with concrete walkways and lights. These paseos provide for safe pedestrian travel within the zone and into adjacent Zone A7, and promote social interaction.

B. DESCRIPTION OF WORK

The existing facilities to be maintained and serviced include public open space area, lighting, parkway, and manufactured slopes and appurtenant facilities. There are approximately 130 acres of open space within the District.

The District will fund the costs in connection with the district maintenance and servicing including, but not limited to, personnel, electrical energy, water, materials, contracting services, and other expenses necessary for the satisfactory operation of these facilities. The facilities and improvements which have been constructed within the District and which will be maintained and serviced are described as follows:

Landscaping and Appurtenant Facilities

Facilities include but are not limited to: landscaping, planting, shrubbery, trees, irrigation system, hardscape, fixtures, sidewalk maintenance resulting from landscape growth and appurtenant facilities, in public right-of-way, parkways, and dedicated easements within the boundaries of said District.

Lighting and Appurtenant Facilities

Facilities include but are not limited to: poles, fixtures, bulbs, conduits, conductors, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide lighting in the public right-of-way and dedicated easements within the boundaries of said District.

“Maintenance” means, as defined in the 1972 Act, the furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities; providing for the life, growth, health, and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste; and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

“Servicing” means the furnishing of water for the irrigation of landscaping and the maintenance of any of the public lighting facilities and furnishing of electrical energy for the public lighting facilities or for the lighting or operation of landscaping or appurtenant facilities.

C. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

D. DESCRIPTION OF IMPROVEMENTS AND SERVICES

The District is located in the southeasterly part of the City of West Covina. To encourage innovative housing types and neighborhood designs, and to preserve the ridgelines of the San Jose Hills, this area was developed with relatively narrow street right-of-way's and small lot sizes. The resulting surplus of land was converted to landscaped slope areas and park-like "green belt" areas containing walkways, landscaping, and lighting.

The detailed plans and specifications of the District improvements are on file in the office of the City Public Works Department and by reference are made part of this Report.

Ongoing and Completed Capital Improvement Projects:

FY 2020/21, improvements included:

- There are currently no ongoing and completed capital improvement projects for FY 2020/2021.

FY 2019/20, improvements included:

- Drought tolerant landscaping and water-wise irrigation improvements
- Basic maintenance and repair of pathways, electrical equipment, and irrigation system

Total Cost of Improvements: \$188,000

II. METHOD OF APPORTIONMENT

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance, and servicing of public lights, landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Because assessments are levied on the basis of benefit, they are not a tax, and, therefore, are not governed by Article XIII A of the California Constitution.

Section 22574 of the 1972 Act permits the designation of zones of benefits within any individual assessment district if "by reason of variation in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvements." Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

The 1972 Act also permits certain parcels to be exempt from assessment. Excluded from these assessments are areas of all publicly owned property such as: public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, all public easements, and right-of-way's, all public parks, public greenbelts and parkways, and all public property being used for public purposes. However, per Proposition 218, any publicly owned property that benefits from District improvements shall be assessed its proportional share of District costs.

The formula used for calculating assessments in this District reflects the composition of the parcels, and the improvements and services provided in order to fairly apportion the costs based on estimated benefit to each parcel.

A. BENEFIT ANALYSIS

All parcels in the District derive benefit from the open space maintenance. The intent of this Report is to establish a methodology that fairly distributes the cost of the system in relation to the benefit received.

The assessment ratio for all properties is based on dwelling units. Each single-family residential parcel, condominium complex, apartment, duplex, multi-family residential, and other developed land, is assessed per dwelling unit. This pro-rata accounts for an adjustment for street right-of-way's and public easements.

B. ASSESSMENT METHODOLOGY

The methods of apportionment utilized for the District calculates the receipt of special benefit from the respective improvements based on the actual or proposed land use of the parcels. The special benefit received by each lot or parcel is equated to the overall land use of the parcel based on the parcel's actual land use or proposed planned development and is reliant upon the special benefit received from the improvements within the District.

To identify and determine the special benefit to be received by each parcel, it is necessary to consider the entire scope of the improvements. The costs associated with the improvements shall be fairly distributed among the parcels based upon the special benefit received by each parcel. Additionally, in compliance with Section 4 of Article XIID, each parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred to that parcel. The benefit formula used to determine the assessment obligation is therefore based upon both the improvements that benefit the parcels of the District as well as the proposed land use of each property as compared to other parcels that benefit from those specific improvements.

The assessment methodology and assessment rates proposed for FY 2020/2021 determined that all parcels receive special benefit for the landscape and lighting maintenance. In order to continue to provide the current level of maintenance services, the budget is proposed to be maintained at the FY 2019-20 level. Therefore, the assessment rates for the FY 2020/2021 are not proposed to be increased.

The District was established in 1975 prior to Proposition 218 requirements, and the assessment for all properties is based on dwelling units. Each single-family residential parcel, condominium complex, apartment, duplex, multi-family residential, and other developed land, is assessed per dwelling unit. The land-use classification for each parcel is based on the Los Angeles County Auditor/Controller's Assessment Roll.

The specific percent budget allocations, which were previously established for each zone, will not be increased in FY 2020/2021. To calculate the Assessment Rates, the budget for each zone is divided by the total number of Equivalent Dwelling Units ("EDU") in the zone.

The following table summarizes the different assessment rates for the different zone classifications and compares the proposed assessment with the prior year's assessment.

**City of West Covina
Landscape and Maintenance District No. 4
FY 2020/2021 Preliminary Assessment Summary and Comparison**

Zone	% of Budget	Parcel Count	EDU	FY 2019-20 Assessment Rates	FY 20-21 Proposed Assessment Rates	Total Assessment
A1	2%	30	451	\$49.16	\$49.16	\$22,171.16
A2	2%	218	319	\$77.89	\$77.89	24,846.91
A3	13%	326	2,651	\$49.33	\$49.33	130,773.83
A4	11%	498	497	\$232.48	\$232.48	115,542.56
A5	4%	157	157	\$260.98	\$260.98	40,973.86
A6	7%	246	246	\$289.99	\$289.99	71,337.54
A7	52%	1,549	1,548	\$348.02	\$348.02	538,734.96
A8	5%	118	117	\$386.66	\$386.66	45,239.22
A9	4%	88	88	\$464.00	\$464.00	40,832.00
Total*	100%	3,230	6,074			\$1,030,452.04

*Totals may not foot due to rounding

BENEFIT ZONE LEGEND

A1	Commercial Property
A2	Condos (Triangle Area, East of Azusa Ave. and north of Woodgrove Park)
A3	Condos Minimum Maintenance Benefit
A4	Condos Medium Maintenance Benefit
A5	Single Family Triangle Area (Special Area, West of Azusa Ave and north of Amar Rd.)
A6	Single Family Medium Maintenance Benefit
A7	Single Family Maximum Maintenance Benefit
A8	Four-plex Minimum Maintenance Benefit
A9	Duplex Minimum Maintenance Benefit

III. ESTIMATE OF COSTS

The total estimate of costs for maintenance of the proposed improvements for FY 2020/2021, as defined under Section 22569 of the 1972 Act, are those as hereinafter set forth. Said cost estimates include the total District costs for constructing or installing any proposed improvements and for maintenance and servicing the existing improvements including incidental expenses; the amount of any surplus or deficit in the maintenance fund to be carried over from the previous year; any annual installments to be collected over more than a single year; as well as the amount of any contributions to be made from any other sources.

A. CAPITAL IMPROVEMENT PROJECT FUND

For FY 2020/2021, there are no capital improvement projects.

B. PROPOSED INCREASE SCOPE OF WORK AND SUMMARY OF COSTS

The City's budget for the operation and service costs detail the estimated costs and fund balances for FY 2020/2021 as available at the time of preparation of this Report. The 1972 Act provides that the total cost can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing, and all other related costs identified with the District proceedings.

The 1972 Act requires that a special fund be set-up for the revenue and expenditures of the District. Funds raised by the assessment shall be used only for the purpose as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1st must be carried over to the next FY.

Also located in the budget is the proposed increase in scope of maintenance work at optimal levels. The District contains lighted paseos and approximately 30 to 50-foot landscaped hillside slopes vegetated with plants, shrubbery, and trees. The current scope of work for the operations, maintenance, and care of these areas include 3 to 5-feet of fire clearing at the tops and toes of slopes and irrigation maintenance repairs. Increased scope of work for the District is recommended to include the modification of the Paseo Lighting to LED for energy cost savings, repair and replacement of light standards, hardscape repair and replacement of off-grade, cracked and broken areas, tree trimming of the hillside trees on a trimming cycle, and landscape maintenance including trash removal and clearing of the hillside plants and shrubbery. It is estimated that the budget required for the increased lighting, hardscape, and landscaping scope is approximately double the existing District budget.

**City of West Covina
Landscape Maintenance District No. 4
Fiscal Year 2020-21
Estimated Costs for Landscape Maintenance**

	<u>Existing Maintenance</u>	<u>Optimal Maintenance</u>
Previous Fiscal Year Fund Balance	\$2,368,866	\$2,368,866
Revenues		
Assessment Income (Total Balance to Levy)	\$1,030,452	\$1,030,452
Interest	3,541	3,541
Reimbursement from District No. 2	9,000	9,000
Total Projected Revenue	\$1,042,993	\$1,042,993
Expenditures		
Direct Maintenance		
Personnel Services	\$173,553	\$347,106
Materials and Services		
Maintenance Contracts	269,323	538,646
Utilities (electricity & water)	345,000	690,000
Maintenance Supplies	30,512	61,024
Property & Liability Insurance	11,289	22,578
Administration & Overhead	121,704	243,408
Total Direct Maintenance	951,381	\$1,902,762
Engineering & Incidental		
Personnel Services	\$9,510	\$19,020
NPDES	75,000	150,000
Equipment Outlay	0	0
Total Engineering & Incidental	84,510	169,020
Capital Improvement ⁽¹⁾	\$0	\$0
Total Operating and Capital Budget	\$1,035,891	\$2,071,782
Ending Fund Balance	\$2,375,968	\$1,340,077

⁽¹⁾ See Capital Project Fund Section III. A.

Note: The variance in existing and optimal maintenance is the amount needed to support the recommended increased scope of work for Landscape Maintenance District 4. The recommended scope of work includes the modification of the Paseo Lighting to LED for energy cost savings, repair and replacement of light standards, hardscape repair and replacement of off-grade, cracked and broken areas, tree trimming of the hillside trees on a trimming cycle, and landscape maintenance including trash removal and clearing of the hillside plants and shrubbery.

IV. BOUNDARY MAP

A diagram showing the exterior boundaries of the District, boundaries of any zone within the District and the lines and dimensions of each lot or parcel of land within the District is on file in the Office of the City Engineer and incorporated herein by reference. The lines and dimensions shown on the Los Angeles County Assessor's parcel maps for the current year are incorporated by reference and made part of this Report.

CITY OF WEST COVINA LANDSCAPE MAINTENANCE DISTRICT NO. 4



V. ASSESSMENT ROLL

Parcel identification for each lot or parcel within the District shall be the parcel as shown on the Los Angeles County Secured Roll for the year in which this Report is prepared and reflective of the Assessor's Parcel Maps. A listing of the proposed lots and parcels to be assessed within this District along with the assessment amounts shall be submitted to the City Clerk, under a separate cover, and by reference is made part of this Report.

West Covina Landscape Maintenance District No. 4
10 Year Fiscal Projection

Percent Increase	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Fiscal Year	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30
Assessment Income	\$1,030,452	\$1,030,452	\$1,030,452	\$1,030,452	\$1,030,452	\$1,030,452	\$1,030,452	\$1,030,452	\$1,030,452	\$1,030,452
Interest (1)	3,541	4,752	4,727	4,660	4,550	4,395	4,195	3,949	3,656	3,315
Transfer In From District 2	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Prior Year Balance	2,368,866	2,375,968	2,363,563	2,330,001	2,274,818	2,197,538	2,097,677	1,974,743	1,828,232	1,657,629
Total Funding	\$3,411,859	\$3,420,172	\$3,407,742	\$3,374,113	\$3,318,819	\$3,241,385	\$3,141,325	\$3,018,145	\$2,871,340	\$2,700,396
Maintenance Costs (2)	1,035,891	1,056,609	1,077,741	1,099,296	1,121,282	1,143,707	1,166,582	1,189,913	1,213,711	1,237,986
Capital Improvements	0									
Total Cost	\$1,035,891	\$1,056,609	\$1,077,741	\$1,099,296	\$1,121,282	\$1,143,707	\$1,166,582	\$1,189,913	\$1,213,711	\$1,237,986
Ending Balance	\$2,375,968	\$2,363,563	\$2,330,001	\$2,274,818	\$2,197,538	\$2,097,677	\$1,974,743	\$1,828,232	\$1,657,629	\$1,462,410
Assessment of Highest Zone (3)	\$464	\$464	\$464	\$464	\$464	\$464	\$464	\$464	\$464	\$464

Notes: (1) Interest is 0.4% of one-half of the previous year ending balance.

(2) 2% increase in maintenance cost each year due to inflation.

(3) Previously approved maximum highest rate of \$464, may not be increased further without vote.

RESOLUTION NO. 2020-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 4

WHEREAS, the City's Landscape Maintenance District No. 4 (the "District") has been established pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500 *et seq.*) (the "Act") to fund the maintenance and servicing of certain public landscaping and appurtenant facilities in the City; and

WHEREAS, in connection with the District, the City annually levies an assessment against real property; and

WHEREAS, by its Resolution No. 2020-27, adopted May 5, 2020, the City Council directed Willdan Financial Services, as assessment engineer (the "Engineer"), to prepare and file a report regarding the District; and

WHEREAS, the Engineer filed said report, entitled "City of West Covina, Landscape Maintenance District No. 4, Fiscal Year 2020/2021 Engineer's Report" (the "Report"), which is on file and available for public inspection in the Office of the City Clerk and is incorporated herein by reference; and

WHEREAS, by its Resolution No. 2020-28, adopted May 5, 2020, the City Council preliminarily approved the Report, declared its intention to levy an assessment in connection with the District for Fiscal Year 2020-21, and called a public hearing on the assessment for June 2, 2020 (the "Hearing"); and

WHEREAS, at the Hearing, which was noticed as required by law, all interested persons were afforded the opportunity to hear and be heard and the City Council considered all oral and written statements and all written protests made or filed by any interest person; and

WHEREAS, the City Council now desires to complete proceedings to levy the Fiscal Year 2020-21 assessment in connection with the District.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the Report as filed.

SECTION 2. The City Council hereby confirms the diagram and assessment contained in the Report.

SECTION 3. Pursuant to Section 22631 of the Act, the adoption of this Resolution shall constitute the levy of the assessment for Fiscal Year 2020-21.

SECTION 4. The City Clerk is directed to file the diagram and assessment, or a certified copy thereof, with the Los Angeles County Auditor-Controller. The assessments shall be collected at the same time and in the same manner as County taxes are collected, and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments.

SECTION 5. The City Council finds that the levy and collection of these assessments is statutorily exempt from CEQA pursuant to Section 15273 of the Guidelines, in that the proceeds of the assessments are to be used for meeting operating expenses, purchasing supplies and meeting financial reserves needs and requirements.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 2nd day of June 2020.

Tony Wu, Mayor

APPROVED AS TO FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, Assistant City Clerk of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-49 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick, CMC
Assistant City Clerk



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

**SUBJECT: PUBLIC HEARING - CONSIDERATION OF ASSESSMENT FOR FISCAL YEAR 2020-21
FOR LANDSCAPE MAINTENANCE DISTRICT NO. 6**

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2020-50 — A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 6

BACKGROUND:

The Landscaping and Lighting Act of 1972 (Streets & Highways Code Section 22500 et seq.) (the "Act") sets forth requirements for annual proceedings for a Landscape Maintenance District (LMD). A LMD is not a separate entity of the City. It is a financing vehicle utilized when the development of a neighborhood in the community is identified to specially benefit by certain improvements, such as parks, playgrounds, landscapes, sidewalks, trees, etc. Due to this special benefit, landowners in the identified area are assessed to pay the costs of the construction and/or ongoing maintenance of such improvements.

Each LMD is created through formation proceedings (also known as a vote of the affected property owners) pursuant to the Act. This usually occurs at the time a residential or commercial project is first developed. The Act allows a local agency (such as the City of West Covina) to levy an annual assessment for the maintenance of the community improvements, based on special benefit directly or indirectly, to the property owners within the LMD. Annual assessments are paid as part of a line-item on individual property tax bills.

This report concerns Landscape Maintenance District No. 6 ("LMD6" or the "District"). LMD6 was established in 1980 at the request of the owner of the development in lieu of forming a Homeowners' Association. LMD6 is generally located in the easterly end of the City known as South Hills. The funds collected by the District are used to maintain landscaping and irrigation in public open space areas within its boundaries. LMD6 contains 238 single-family dwellings, approximately 12 acres of landscaped and irrigated areas, and approximately 65 acres of natural area.

DISCUSSION:

The Act specifies the procedures for renewal of landscape maintenance districts. At its regular meeting on May 5, 2020, the City Council preliminarily approved the Engineer's Report prepared pursuant to the provisions of the Act. The City Council also adopted Resolution No. 2020-30 declaring its intention to levy and collect the assessment for Fiscal Year 2020-21 and set June 2, 2020 as the date for the public hearing.

The preliminary approval of the Engineer's Report does not commit the City Council to adopt the proposed assessments for the District. During or after the public hearing, the City Council may order changes in the improvements, any zones within the assessment district, and the proposed diagram or the proposed assessment. However, it cannot raise the rate that is now capped by Proposition 218. The City Council's action only becomes final when the diagram and assessment are confirmed by resolution upon completion of the public hearing.

The next step is conducting the public hearing. Following the public hearing, the City Council may adopt a resolution confirming the diagram and assessment levy either as proposed or as revised by the City Council. The adoption of the resolution levies the assessment for the upcoming Fiscal Year.

The District contains approximately 30 to 50-foot landscaped hillside slopes vegetated with plants, shrubbery, and trees. The current scope of work for the operations, maintenance, and care of these areas include 3 to 5-feet of fire clearing at the tops and toes of slopes and irrigation maintenance repairs. Increased scope of work for the District is recommended to include the repair and replacement of light standards, hardscape repair and replacement of off-grade, cracked and broken areas, tree trimming of the hillside trees on a trimming cycle, and landscape maintenance including trash removal and clearing of the hillside plants and shrubbery. It is estimated that the budget required for the increased lighting, hardscape, and landscaping scope is approximately double the existing District budget.

As outlined in the May 5, 2020 staff report relating to LMD6, the assessment rates have not been increased since 2009, which has led to reduced services and increased concerns by residents. As costs have risen, maintenance has suffered. A full study of what a proper level of maintenance would cost and explore how to set the assessment rate accordingly is recommended. Such a study will take several months and, if rates are to be increased, would require a vote by the affected property owners.

Pending completion of a further analysis, this report recommends that assessment rates be maintained at their current levels for Fiscal Year 2020-21. In order to increase the rates further, it would be necessary to comply with the voting requirements of Article XIID of the California Constitution. The annual assessment rates for LMD6 will be maintained at \$650 per lot annually (\$54.16 per month).

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolution and approved it as to form.

OPTIONS:

The City Council has the following options:

1. Adopt staff's recommendation to maintain the assessment rate at their current levels. The attached "10-Year Fiscal Projection" (Attachment No. 3) shows the rates being maintained at their current level and the reserve levels over the next 10 years; or
2. Reduce the assessment rate; however, LMD6's reserves will be depleted at a faster pace requiring the City's General Fund to subsidize the District; or
3. Provide alternative direction.

FISCAL IMPACT:

The Fiscal Year 2020-2021 Engineer's Report for LMD6 recommends that the assessment rates be maintained at their current levels. The assessment rate for LMD6 is based on a special uniform benefit to the property owners and is recommended to remain at its current level of \$650 per lot annually (\$54.16 per month). The projected income from the recommended rates is \$154,700. Including the balance of \$245,686 from the previous year, the funding for Fiscal Year 2020-21 will be \$235,200.

The preliminary operating budget for LMD6 is \$165,186, which is an increase of 2% when compared to the approved/amended budget for Fiscal Year 2019-20. The proposed operating budget funds only the regular landscape maintenance services.

Attachments

Attachment No. 1 - 15 Year Rate History

Attachment No. 2 - LMD6 Engineer's Report

Attachment No. 3 - 10 Year Fiscal Projection

Attachment No. 4 - Resolution No. 2020-50

**West Covina
Landscape Maintenance District No.6
15 Year Rate History**

Fiscal Year	Per Unit Zone
2020/2021 Proposed	\$650.00
2019/20	\$650.00
2018/19	\$650.00
2017/18	\$650.00
2016/17	\$650.00
2015/16	\$650.00
2014/15	\$650.00
2013/14	\$650.00
2012/13	\$650.00
2011/12	\$650.00
2010/11	\$650.00
2009/10	\$617.41
2008/09	\$588.01
2007/08	\$520.36
2006/07	\$460.49



City of West Covina

Landscape Maintenance District No. 6

FISCAL YEAR 2020/2021 ENGINEER'S REPORT

Intent Meeting: May 5, 2020

Public Hearing: June 2, 2020

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ENGINEER'S REPORT AFFIDAVIT

City of West Covina Landscape Maintenance District No. 6

City of West Covina,
County of Los Angeles, State of California

This Report describes the District including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2020/2021 as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 13th day of May, 2020.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of West Covina

By: Chonney Gano
Chonney Gano, Project Manager
District Administration Services

By: Richard Kopecky
Richard Kopecky
R. C. E. # 16742



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OVERVIEW

The City of West Covina (“City”), annually levies and collects assessments in order to provide and maintain facilities, improvements and services within Landscape Maintenance District No. 6 (“District”). The District was established in 1980 pursuant to the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code* (“1972 Act”). The District was created at the request of the owner of the development in lieu of forming a Homeowner’s Association. The funds collected by the District are used to maintain landscaping and irrigation in public open space areas within its boundaries.

The Engineer’s Report (“Report”) has been prepared pursuant to Chapter 1, Article 4 and Chapter 3 of the 1972 Act, and presented to the City Council for their consideration and approval of the proposed improvements and services to be provided within the District and the levy and collection of annual assessments for Fiscal Year (“FY”) 2020/2021.

This Report describes the District, the improvements and the proposed assessments to be levied against properties in connection with the benefits the properties will receive from the maintenance and servicing of the District improvements for FY 2020/2021. The annual assessments to be levied on properties within the District provide a funding source for the continued operation and maintenance of local landscape improvements installed in connection with the development of properties within the District. Each fiscal year, the City establishes the District’s assessments based on an estimate of the costs to maintain, operate and service the landscape improvements and based upon available revenues including fund balances, City contributions and assessment limits. The costs of the improvements and the proposed annual assessments budgeted and assessed against properties within the District may include: the estimated expenditures for regular annual maintenance and repairs; incidental expenditures related to the operation and administration of the District; deficits or surpluses from prior years; revenues from other sources; and the collection of adequate funds for operational reserves or periodic expenditures including installments collected for long-term improvement projects. Each parcel is assessed proportionately for only those improvements, services and expenses for which the parcel will receive special benefit.

The word “parcel,” for the purposes of this Report, refers to an individual property assigned its own Assessor’s Parcel Number (“APN”) by the Los Angeles County (“County”) Assessor’s Office. The County Auditor/Controller uses Assessor’s Parcel Numbers and specific Fund Numbers to identify properties to be assessed on the tax roll for the special benefit assessments.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the District and the annual levy of assessments.

Upon conclusion of the Public Hearing, the City Council will consider all public comments and review the Report. The City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and confirmation of the assessments the Council will, by Resolution, order the improvements to be made and confirm the levy and collection of assessments pursuant to the 1972 Act. The assessments as approved will be submitted to the County Auditor/Controller to be included on the property tax roll for each parcel.

While the budgets outlined in this Report reflect the estimated costs necessary to fully and adequately provide for the maintenance and operation of the improvements within the District, many of these estimated costs and associated services cannot be funded by the current assessment revenues. To fully fund the improvements, it will be necessary to increase assessment revenues which will require the support of the property owners for new or increased assessments through a ballot proceeding conducted under the provisions of the California Constitution Article XIID. Although such proceedings are not being conducted this fiscal year and the proposed District assessments for FY 2020/2021 are not being increased over the assessments levied in the prior fiscal year, such assessment increases may be considered in the future due to the rising costs associated with the Maintenance District improvements.

As required by the 1972 Act, this Engineer's Report describes the improvements to be operated, maintained and serviced by the District, an estimated budget for the District improvements, and the proposed assessments to be levied upon each assessable lot or parcel within the Maintenance District for FY 2020/2021.

This Report consists of five (5) parts:

Part I

Plans and Specifications: A general description of the District and the improvements for which parcels are assessed. The proposed assessments as outlined in this Report are based on the improvements that provide a special benefit to the properties within the District. The plans and specifications contained in this Report generally describe the nature, location and extent of the improvements.

Part II

Method of Apportionment: A description of how the proportionate amount of the assessments is to be charged in proportion to the benefits received by each lot or parcel within the boundaries of the District.

Part III

Estimate of Costs: An estimate of the annual costs to properly operate, maintain, and service the landscape improvements and appurtenant facilities. This budget includes an estimate of the maintenance costs and incidental expenses including,

but not limited to: labor, materials, equipment and administration expenses as well as the collection of appropriate funding necessary to properly support the improvements. Not all services and costs identified in these budgets can be supported by the current assessment revenues and City contributions, and as such, City staff shall make the determination of which services and activities shall be provided based on available revenues.

Part IV

Boundary Map: A diagram showing the boundaries of the District is provided in this Report and includes all parcels determined to receive special benefits from the improvements. Parcel identification, the lines and dimensions of each lot, parcel and subdivision of land within the District are shown on the Los Angeles County Assessor's Parcel Maps, and shall include any subsequent lot line adjustments or parcel changes therein. Reference is hereby made to the Los Angeles County Assessor's Parcel Maps for a detailed description of the lines and dimensions of each lot and parcel of land within the District. A diagram showing the overall boundaries of the District is on file with the City Clerk and the Office of the City Engineer, and by reference is made part of this Report.

Part V

Assessment Roll: A listing of the assessment amount associated with each parcel within the District. The assessments presented herein are unchanged from the previous fiscal year.

PROPOSITION 218 COMPLIANCE

On November 5, 1996, California voters approved Proposition 218 ("Prop 218"). This Proposition amended the California Constitution and was the latest in a series of initiatives reducing the revenue-raising discretion of California local governments. The provisions of the Proposition, now California Constitution Articles XIII C and XIII D, can be summarized in four general areas:

1. Strengthens the general and special tax provisions of Proposition 13 and Proposition 62.
2. Extends the initiative process to all local taxes, assessments, fees, and charges.
3. Adds substantive and procedural requirements to assessments.
4. Adds substantive and procedural requirements to property-related fees and charges.

Prop 218 required that beginning July 1, 1997, all new and existing assessments (with some exceptions) must conform to new substantive and procedural

requirements. However, certain assessments are exempted from these requirements until they are increased.

Generally, these exemptions include:

- (a) Assessments used exclusively to fund sidewalks, streets, sewers, water, flood control, drainage systems, or vector control.
- (b) Assessments imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed.
- (c) Assessments used exclusively for bond repayments, the cessation of which would violate the Contract Impairment Clause of the U.S. Constitution.
- (d) Assessments previously approved by a majority of voters.

Since the District and the related assessments were established in 1980 at the request of the owner of the property, the initial District assessments were not required to conform with the Article XIID substantive and procedural requirements. The maximum assessment rate for the District at the time of the passage of Prop 218 was \$650.00 previously approved by the City Council in Fiscal Year 1984/'85. Any subsequent increases in the assessments above the maximum rate previously approved by City Council prior to November 5, 1996 will be subject to the procedures and approval process of Section 4 of Article XIID of the California Constitution.

I. PLANS AND SPECIFICATIONS

A. DESCRIPTION OF WORK

The existing facilities to be maintained and serviced include public open space, manufactured slopes, and appurtenant facilities. There are approximately 12 acres of landscaped and irrigated area and 65 acres of natural open space within the District.

The District will fund the costs in connection with the District maintenance and servicing including, but not limited to, personnel, electrical energy, water, materials, contracting services, and other expenses necessary for the satisfactory operation of these facilities. The facilities are described as follows:

Landscaping and Appurtenant Facilities

Facilities include but are not limited to trees, irrigation system, hardscape, fixtures, sidewalk maintenance resulting from landscape growth and appurtenant facilities, in open spaces and dedicated easements within the boundaries of the District.

“Maintenance” means the furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of the landscaping, and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping or appurtenant facilities; providing for the life, growth, health, and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste; and the cleaning, sandblasting and painting of walls and the improvements to remove or cover graffiti.

“Servicing” means the furnishing of water for the irrigation of landscaping and the maintenance or operation of landscaping or appurtenant facilities.

B. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal

of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.

- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "Maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

C. DESCRIPTION OF IMPROVEMENTS AND SERVICES

The District is located in the easterly end of the City known as South Hills on the westerly-facing slopes of the San Jose Hills. The District contains 238 single-family dwellings, approximately 12 acres of landscaped and irrigated area, and approximately 65 acres of natural area.

The following outlines the various improvements associated with the properties and developments throughout the District. The detailed plans and specifications of the District improvements are on file in the office of the City Public Works Department and by reference are made part of this Report.

FY 2020-21, improvements included:

- There were no improvements made for FY 2020-21.

//. METHOD OF APPORTIONMENT

The 1972 Act permits the establishment of assessment Districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance, and servicing of public lights, landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

"The net amount to be assessed upon lands within an assessment District may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Because assessments are levied on the basis of benefit, they are not a tax, and, therefore, are not governed by Article XIII A of the California Constitution.

Section 22574 of the 1972 Act permits the designation of zones of benefits within any individual assessment District if "by reason of variation in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvements." Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

The 1972 Act also permits certain parcels to be exempt from assessment. Excluded from these assessments are areas of all publicly owned property such as: public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, all public easements, and right-of-way, all public parks, public greenbelts and parkways, and all public property being used for public purposes. However, per Proposition 218, any publicly owned property that benefits from District improvements shall be assessed its proportional share of District costs.

The formula used for calculating assessments in this District reflects the composition of the parcels, and the improvements and services provided in order to fairly apportion the costs based on estimated benefit to each parcel.

A. BENEFIT ANALYSIS

All parcels in the District derive benefit from the maintenance and servicing of trees, landscaping, hardscaping and appurtenant facilities. The intent of this Report is to establish a methodology that fairly distributes the cost of the system in relation to the benefit received.

The assessment ratio for all properties is based on dwelling units. Each single family residential parcel, condominium complex, apartment, duplex, triplex, mobile home park, and other developed land is assessed per dwelling unit. This proration accounts for an adjustment for street right-of-way and public easements.

B. ASSESSMENT METHODOLOGY

The methods of apportionment utilized for the District calculates the receipt of special benefit from the respective improvements based on the actual or proposed land use of the parcels. The special benefit received by each lot or parcel is equated to the overall land use of the parcel based on the parcel's actual land use or proposed planned development, and is reliant upon the special benefit received from the improvements planned or existing within the District.

To identify and determine the special benefit to be received by each parcel, it is necessary to consider the entire scope of the improvements. The costs associated with the improvements shall be fairly distributed among the parcels based upon the special benefit received by each parcel. Additionally, in compliance with Section 4 of Article XIID, each parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred to that parcel. The benefit formula used to determine the assessment obligation is therefore based upon both the improvements that benefit the parcels of the District as well as the proposed land use of each property as compared to other parcels that benefit from those specific improvements.

All properties in the District benefit from the maintenance and servicing of trees, landscaping, hardscaping and appurtenant facilities. There are 238 parcels within the District equating 238 dwelling units.

Therefore, the assessment rate for the District is proposed to be maintained as:

$$\frac{\$154,700.00}{238} = \$650.00 \text{ DU}$$

The following table summarizes the assessment rates and compares the proposed assessment with last year's assessment.

**City of West Covina
Landscape Maintenance District No. 6
FY 2020/2021 Preliminary Assessment Summary and Comparison**

Assessment Year	# of Parcels	Dwelling Units	FY 2019/2020 Assessment Rate	FY 2020/2021 Proposed Assessment Rate	Total Assessment
2020/2021	238	238	\$650	\$650	\$154,700

III. ESTIMATE OF COST

The total estimate of costs for maintenance of the proposed improvements for FY 2020/2021, as defined under Section 22569 of the 1972 Act, are those as hereinafter set forth. Said cost estimates include the total District costs for constructing or installing any proposed improvements and for maintenance and servicing the existing improvements including incidental expenses; the amount of any surplus or deficit in the maintenance fund to be carried over from the previous year; any annual installments to be collected over more than a single year; as well as the amount of any contributions to be made from any other sources.

A. CAPITAL IMPROVEMENT PROJECT FUND

For FY 2020/2021, there are no capital improvements.

B. PROPOSED INCREASE SCOPE OF WORK AND SUMMARY OF COSTS

The City's budget for the operation and service costs detail the estimated costs and fund balances for FY 2020/2021 as available at the time of preparation of this Report.

The 1972 Act provides that the total cost can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing, and all other related costs identified with the District proceedings. The 1972 Act requires that a special fund be set-up for the revenue and expenditures of the District. Funds raised by the assessment shall be used only for the purpose as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1st must be carried over to the next FY.

Also located in the budget is the proposed increase in scope of maintenance work at optimal levels. The District contains lighted paseos and approximately 30 to 50-foot landscaped hillside slopes vegetated with plants, shrubbery, and trees. The current scope of work for the operations, maintenance, and care of these areas include 3 to 5-feet of fire clearing at the tops and toes of slopes and irrigation maintenance repairs. Increased scope of work for the District is recommended to include the modification of the Paseo Lighting to LED for energy cost savings, repair and replacement of light standards, hardscape repair and replacement of off-grade, cracked and broken areas, tree trimming of the hillside trees on a trimming cycle, and landscape maintenance including trash removal and clearing of the hillside plants and shrubbery. It is estimated that the budget required for the increased lighting, hardscape, and landscaping scope is approximately double the existing District budget.

**City of West Covina
Landscape Maintenance District No. 6
Fiscal Year 2020-21
Estimated Costs for Landscape Maintenance**

	<u><i>Existing Maintenance</i></u>	<u><i>Optimal Maintenance</i></u>
<i>Previous Fiscal Year Fund Balance</i>	<i>\$245,686</i>	<i>\$245,686</i>
<i>Revenues</i>		
Assessment Income (Total Balance to Levy)	<u>\$154,700</u>	<u>\$154,700</u>
Total Projected Revenue	\$154,700	\$154,700
<i>Expenditures</i>		
Direct Maintenance		
Personnel Services	\$37,812	\$75,624
Materials and Services		
Maintenance Contracts	68,881	137,762
Utilities (electricity & water)	23,000	46,000
Maintenance Supplies	0	0
Property & Liability Insurance	5,202	10,404
Administration & Overhead	<u>17,804</u>	<u>35,608</u>
Total Direct Maintenance	<u>152,699</u>	<u>305,398</u>
Engineering & Incidental		
Personnel Services	\$7,487	\$14,974
NPDES	5,000	10,000
Equipment Outlay	<u>0</u>	<u>0</u>
Total Engineering & Incidental	<u>12,487</u>	<u>24,974</u>
Capital Improvement ⁽¹⁾	<u>\$0</u>	<u>\$0</u>
Total Operating and Capital Budget	<u>\$165,186</u>	<u>\$330,372</u>
Ending Fund Balance	<u>\$235,200</u>	<u>\$70,014</u>

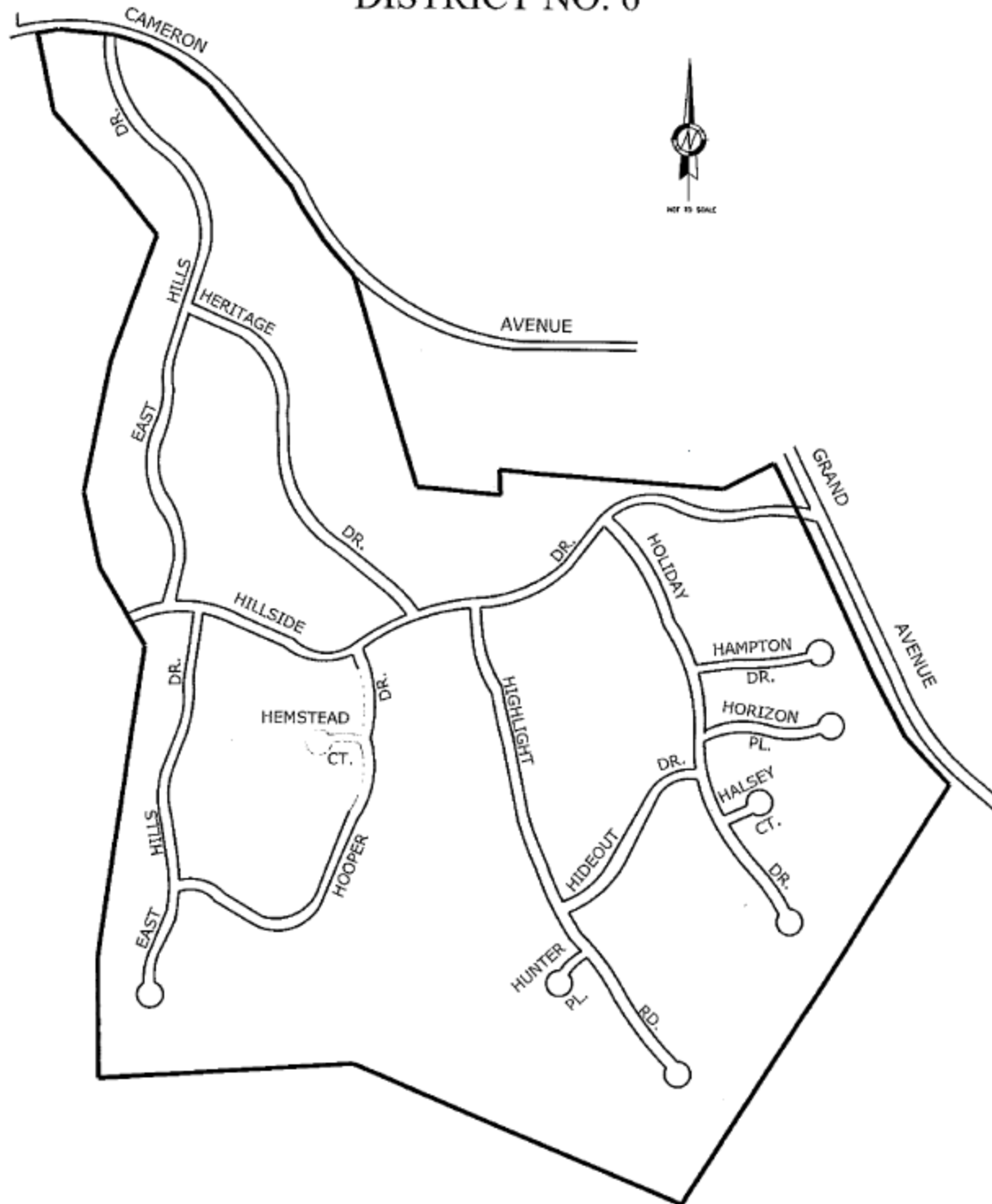
⁽¹⁾ See Capital Improvement Project Fund Section III. A.

Note: The variance in existing and optimal maintenance is the amount needed to support the recommended increased scope of work for Landscape Maintenance District 6. The recommended scope of work includes the modification of the Paseo Lighting to LED for energy cost savings, repair and replacement of light standards, hardscape repair and replacement of off-grade, cracked and broken areas, tree trimming of the hillside trees on a trimming cycle, and landscape maintenance including trash removal and clearing of the hillside plants and shrubbery.

IV. BOUNDARY MAP

A diagram showing the exterior boundaries of the District and the lines and dimension of each lot or parcel of land within the District is on file in the Office of the City Engineer and incorporated herein by reference. The lines and dimensions shown on the Los Angeles County Assessor's parcel maps for the current year are incorporated by reference and made part of this Report.

CITY OF WEST COVINA LANDSCAPE MAINTENANCE DISTRICT NO. 6



V. ASSESSMENT ROLL

Parcel identification for each lot or parcel within the District shall be the parcel as shown on the Los Angeles County Secured Roll for the year in which this Report is prepared and reflective of the Assessor's Parcel Maps. A listing of the proposed lots and parcels to be assessed within this District along with the assessment amounts shall be submitted to the City Clerk, under a separate cover, and by reference is made part of this Report.

West Covina Landscape Maintenance District No. 6

10 Year Fiscal Projection

Percent Increase Fiscal Year	0% 20-21	0% 21-22	0% 22-23	0% 23-24	0% 24-25	0% 25-26	0% 26-27	0% 27-28	0% 28-29
Assessment Income	\$154,700	\$154,700	\$154,700	\$154,700	\$154,700	\$154,700	\$154,700	\$154,700	\$154,700
Prior Year Balance	245,686	235,200	221,410	204,251	183,654	159,552	131,873	100,547	65,500
Total Funding	\$400,386	\$389,900	\$376,110	\$358,951	\$338,354	\$314,252	\$286,573	\$255,247	\$220,200
Maintenance Costs ⁽¹⁾	165,186	168,490	171,859	175,297	178,803	182,379	186,026	189,747	193,542
Capital Improvements	0								
Total Cost	\$165,186	\$168,490	\$171,859	\$175,297	\$178,803	\$182,379	\$186,026	\$189,747	\$193,542
Ending Balance	\$235,200	\$221,410	\$204,251	\$183,654	\$159,552	\$131,873	\$100,547	\$65,500	\$26,659
Assessment of Highest Zone ⁽²⁾	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$650

Notes: (1) 2% increase in maintenance cost each year due to inflation.

(2) Previously approved maximum highest rate of \$650, may not be increased further without vote.

RESOLUTION NO. 2020-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 6

WHEREAS, the City's Landscape Maintenance District No. 6 (the "District") has been established pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500 *et seq.*) (the "Act") to fund the maintenance and servicing of certain public landscaping and appurtenant facilities in the City; and

WHEREAS, in connection with the District, the City annually levies an assessment against real property; and

WHEREAS, by its Resolution No. 2020-29, adopted May 5, 2020, the City Council directed Willdan Financial Services, as assessment engineer (the "Engineer"), to prepare and file a report regarding the District; and

WHEREAS, the Engineer filed said report, entitled "City of West Covina, Landscape Maintenance District No. 6, Fiscal Year 2020/2021 Engineer's Report" (the "Report"), which is on file and available for public inspection in the Office of the City Clerk and is incorporated herein by reference; and

WHEREAS, by its Resolution No. 2020-30, adopted May 5, 2020, the City Council preliminarily approved the Report, declared its intention to levy an assessment in connection with the District for Fiscal Year 2020-21, and called a public hearing on the assessment for June 2, 2020 (the "Hearing"); and

WHEREAS, at the Hearing, which was noticed as required by law, all interested persons were afforded the opportunity to hear and be heard and the City Council considered all oral and written statements and all written protests made or filed by any interest person; and

WHEREAS, the City Council now desires to complete proceedings to levy the Fiscal Year 2020-21 assessment in connection with the District.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the Report as filed.

SECTION 2. The City Council hereby confirms the diagram and assessment contained in the Report.

SECTION 3. Pursuant to Section 22631 of the Act, the adoption of this Resolution shall constitute the levy of the assessment for Fiscal Year 2020-21.

SECTION 4. The City Clerk is directed to file the diagram and assessment, or a certified copy thereof, with the Los Angeles County Auditor-Controller. The assessments shall be collected at the same time and in the same manner as County taxes are collected, and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments.

SECTION 5. The City Council finds that the levy and collection of these assessments is statutorily exempt from CEQA pursuant to Section 15273 of the Guidelines, in that the proceeds of the assessments are to be used for meeting operating expenses, purchasing supplies and meeting financial reserves needs and requirements.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 2nd day of June 2020.

Tony Wu, Mayor

APPROVED AS TO FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, Assistant City Clerk of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-50 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick, CMC
Assistant City Clerk



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

**SUBJECT: PUBLIC HEARING - CONSIDERATION OF ASSESSMENT FOR FISCAL YEAR 2020-21
FOR LANDSCAPE MAINTENANCE DISTRICT NO. 7**

RECOMMENDATION:

It is recommended that the City Council adopt the following resolution, which provides for the assessment rates in Landscape Maintenance District No. 7 to be maintained at their current levels:

RESOLUTION NO. 2020-51 — A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING THE ENGINEER'S REPORT AND CONFIRMING A DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2020-21 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 7

BACKGROUND:

The Landscaping and Lighting Act of 1972 (Streets & Highways Code Section 22500 et seq.) (the "Act") sets forth requirements for annual proceedings for a Landscape Maintenance District (LMD). A LMD is not a separate entity of the City. It is a financing vehicle utilized when the development of a neighborhood in the community is identified to specially benefit by certain improvements, such as parks, playgrounds, landscapes, sidewalks, trees, etc. Due to this special benefit, landowners in the identified area are assessed to pay the costs of the construction and/or ongoing maintenance of such improvements.

Each LMD is created through formation proceedings (also known as a vote of the affected property owners) pursuant to the Act. This usually occurs at the time a residential or commercial project is first developed. The Act allows a local agency (such as the City of West Covina) to levy an annual assessment for the maintenance of the community improvements, based on special benefit directly or indirectly, to the property owners within the LMD. Annual assessments are paid as part of a line-item on individual property tax bills.

This report concerns Landscape Maintenance District No. 7 ("LMD7" or the "District"). LMD7 was established in 1980 at the request of the owner of the development in lieu of forming a Homeowners' Association. LMD7 is generally located in the easterly end of the City. The funds collected by the District are used to maintain landscaping and irrigation in public open space areas within its boundaries. Currently, LMD7 contains 372 improved and 8 unimproved single-family residential parcels. When development is 100 percent complete, LMD7 will contain 380 developed single residential parcels, 25 acres of landscaped and irrigated area, and 105 acres of natural area.

DISCUSSION:

The Act specifies the procedures for renewal of landscape maintenance districts. At its regular meeting on May 5, 2020, the City Council preliminarily approved the Engineer's Report prepared pursuant to the provisions of the Act. The City Council also adopted Resolution No. 2020-32, declaring its intention to levy and collect the assessment for Fiscal Year 2020-21 and set June 2, 2020 as the date for the public hearing.

The preliminary approval of the Engineer's Report does not commit the City Council to adopt the proposed assessments for the District. During or after the public hearing, the City Council may order changes in the improvements, any zones within the assessment district, and the proposed diagram or the proposed assessment. However, it cannot raise the rate that is now capped by Proposition 218. The City Council's action only becomes final when the diagram and assessment are confirmed by resolution upon completion of the public hearing.

The next step is conducting the public hearing. Following the public hearing, the City Council may adopt a resolution confirming the diagram and assessment levy either as proposed or as revised by the City Council. The adoption of the resolution levies the assessment for the upcoming Fiscal Year.

The District contains landscaped hillside slopes vegetated with plants, shrubbery, and trees. The current scope of work for the operations, maintenance, and care of these areas include 3 to 5 feet of fire clearing at the tops and toes of slopes and irrigation maintenance and repairs. Increased scope of work for LMD 7 is recommended to include tree trimming of the hillside trees on a trimming cycle and landscape maintenance including trash removal and clearing of the hillside plants and shrubbery. It is estimated that the budget required for the increased and landscaping maintenance and operations scope is approximately double the existing LMD budget.

As outlined in the May 5, 2020 staff report, over the past decade, the assessment rates have increased very incrementally - the total increase since 2009 has been 8.6%, which is below the cumulative rate of inflation of 20.3%. This has led to reduced services and increased complaints from residents. As costs have risen, maintenance has suffered. A full study of what a proper level of maintenance would cost and explore how to set the assessment rate accordingly is recommended. Such a study will take several months and, if rates are to be increased, would require a vote by the affected property owners.

Pending completion of a further analysis, this report recommends that assessment rates be maintained at their current levels for Fiscal Year 2020-21. In order to increase the rates further, it would be necessary to comply with the voting requirements of Article XIID of the California Constitution. The annual assessment rates for LMD7 will be maintained at \$464.06 per developed lot and \$139.22 per undeveloped lot.

LEGAL REVIEW:

The City Attorney's Office has reviewed the resolution and approved it as to form.

OPTIONS:

The City Council has the following options:

1. Adopt staff's recommendation to maintain the assessment rates at their current levels. The attached "10-Year Fiscal Projection" (Attachment No. 3) shows rates being maintained at their current levels and the reserve levels over the next 10 years; or
2. Reduce the assessment rates; however, LMD7's reserves will be depleted at a faster pace requiring the City's General Fund to subsidize the district; or
3. Provide alternative direction.

Prepared by: Michael Ackerman, City Engineer

FISCAL IMPACT:

The Fiscal Year 2020-2021 Engineer's Report for LMD7 recommends that the assessment rates be maintained at their current levels. The annual assessment rates for LMD7 will be maintained at \$464.06 per improved lot and \$139.22 per unimproved lot. The total projected revenue is \$174,197 including interest. Including the \$288,914 balance from the previous year, the funding for Fiscal Year 2020-21 will be \$288,400.

The preliminary operating budget for LMD7 for Fiscal Year 2020-21 is \$174,711 which is an increase of 2% compared to the approved/amended budget for Fiscal Year 2019-20. The proposed operating budget funds not only the regular landscape maintenance but is also able to fund some improvements, such as irrigation system improvements and enhancement to existing landscaping.

Upon 100% completion of the development within LMD7, there will be 380 improved residential lots. The District's open space area will increase to 25 acres of landscaped and irrigated areas and 105 acres of open space, for a total of 130 acres. The total cost to maintain these areas is estimated at \$200,000.

Attachments

Attachment No. 1 - 15 Year Rate History

Attachment No. 2 - LMD7 Engineer's Report

Attachment No. 3 - 10 Year Fiscal Projection

Attachment No. 4 - Resolution No. 2020-51

CITY COUNCIL GOALS & OBJECTIVES: Enhance City Facilities and Infrastructure
Enhance the City Image and Effectiveness
Enhance City Programs and Activities

**West Covina
Landscape Maintenance District No.7
15 Rate History**

Fiscal Year	Improved Per Lot	Unimproved Per Lot
2020/21 Proposed	\$464.06	\$139.22
2019/20	\$464.06	\$139.22
2018/19	\$464.06	\$139.22
2017/18	\$464.06	\$139.22
2016/17	\$464.06	\$139.22
2015/16	\$454.96	\$136.49
2014/15	\$454.96	\$136.49
2013/14	\$454.96	\$136.49
2012/13	\$446.04	\$133.81
2011/12	\$437.29	\$131.19
2010/11	\$428.72	\$128.62
2009/10	\$389.74	\$116.92
2008/09	\$354.31	\$106.29
2007/08	\$322.10	\$96.63
2006/07	\$292.82	\$87.85



City of West Covina

Landscape Maintenance District No. 7

FISCAL YEAR 2020/2021 ENGINEER'S REPORT

Intent Meeting: May 5, 2020

Public Hearing: June 2, 2020

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ENGINEER'S REPORT AFFIDAVIT

City of West Covina Landscape Maintenance District No. 7

City of West Covina,
County of Los Angeles, State of California

This Report describes the District including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2020/2021 as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 13th day of May, 2020.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of West Covina

By: Chonney Gano

Chonney Gano, Project Manager
District Administration Services

By: Richard Kopecky

Richard Kopecky
R. C. E. # 16742



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OVERVIEW

The City of West Covina (“City”), annually levies and collects assessments in order to provide and maintain facilities, improvements and services within Landscape Maintenance District No. 7 (“District”). The District was established in 1980 pursuant to the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code* (“1972 Act”). The District was created at the request of the owner of the development in lieu of forming a Homeowner’s Association. The funds collected by the District are used to maintain landscaping and irrigation in public open space areas within its boundaries.

The Engineer’s Report (“Report”) has been prepared pursuant to Chapter 1, Article 4 and Chapter 3 of the 1972 Act, and presented to the City Council for their consideration and approval of the proposed improvements and services to be provided within the District and the levy and collection of annual assessments for Fiscal Year (“FY”) 2020/2021.

This Report describes the District, the improvements and the proposed assessments to be levied against properties in connection with the benefits the properties will receive from the maintenance and servicing of the District improvements for FY 2020/2021. The annual assessments to be levied on properties within the District provide a funding source for the continued operation and maintenance of local landscape improvements installed in connection with the development of properties within the District. Each fiscal year, the City establishes the District’s assessments based on an estimate of the costs to maintain, operate and service the landscape improvements and based upon available revenues including fund balances, City contributions and assessment limits. The costs of the improvements and the proposed annual assessments budgeted and assessed against properties within the District may include: the estimated expenditures for regular annual maintenance and repairs; incidental expenditures related to the operation and administration of the District; deficits or surpluses from prior years; revenues from other sources; and the collection of adequate funds for operational reserves or periodic expenditures including installments collected for long-term improvement projects. Each parcel is assessed proportionately for only those improvements, services and expenses for which the parcel will receive special benefit.

The word “parcel,” for the purposes of this Report, refers to an individual property assigned its own Assessor’s Parcel Number (“APN”) by the Los Angeles County (“County”) Assessor’s Office. The County Auditor/Controller uses Assessor’s Parcel Numbers and specific Fund Numbers to identify properties to be assessed on the tax roll for the special benefit assessments.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the District and the annual levy of assessments. Upon conclusion of the Public Hearing, the City Council will consider all public comments and review the Report. The City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and

confirmation of the assessments the Council will, by Resolution, order the improvements to be made and confirm the levy and collection of assessments pursuant to the 1972 Act. The assessments as approved will be submitted to the County Auditor/Controller to be included on the property tax roll for each parcel.

While the budgets outlined in this Report reflect the estimated costs necessary to fully and adequately provide for the maintenance and operation of the improvements within the District, many of these estimated costs and associated services cannot be funded by the current assessment revenues and contributions from the City. To fully fund the improvements, it will be necessary to increase assessment revenues which will require the support of the property owners for new or increased assessments through a ballot proceeding conducted under the provisions of the California Constitution Article XIID. Although such proceedings are not being conducted this fiscal year and the proposed District assessments for FY 2020/2021 are not being increased over the assessments levied in the prior fiscal year, such assessment increases may be considered in the future due to the rising costs associated with the District improvements.

As required by the 1972 Act, this Engineer's Report describes the improvements to be operated, maintained and serviced by the District, an estimated budget for the District improvements, and the proposed assessments to be levied upon each assessable lot or parcel within the District for FY 2020/2021.

This Report consists of five (5) parts:

Part I

Plans and Specifications: A general description of the District and the improvements for which parcels are assessed. The proposed assessments as outlined in this Report are based on the improvements that provide a special benefit to the properties within the District. The plans and specifications contained in this Report generally describe the nature, location and extent of the improvements.

Part II

Method of Apportionment: A description of how the proportionate amount of the assessments is to be charged in proportion to the benefits received by each lot or parcel within the boundaries of the District.

Part III

Estimate of Costs: An estimate of the annual costs to properly operate, maintain, and service the landscape improvements and appurtenant facilities. This budget includes an estimate of the maintenance costs and incidental expenses including, but not limited to: labor, materials, equipment and administration expenses as well as the collection of appropriate funding necessary to properly support the improvements. Not all services and costs identified in these budgets can be supported by the current

assessment revenues and City contributions, and as such, City staff shall make the determination of which services and activities shall be provided based on available revenues.

Part IV

Boundary Map: A diagram showing the boundaries of the District is provided in this Report and includes all parcels determined to receive special benefits from the improvements. Parcel identification, the lines and dimensions of each lot, parcel and subdivision of land within the District are shown on the Los Angeles County Assessor's Parcel Maps, and shall include any subsequent lot line adjustments or parcel changes therein. Reference is hereby made to the Los Angeles County Assessor's Parcel Maps for a detailed description of the lines and dimensions of each lot and parcel of land within the District. A diagram showing the overall boundaries of the District is on file with the City Clerk and the Office of the City Engineer, and by reference is made part of this Report.

Part V

Assessment Roll: A listing of the assessment amount associated with each parcel within the District. The assessments presented herein are unchanged from the previous fiscal year.

PROPOSITION 218 COMPLIANCE

On November 5, 1996, California voters approved Proposition 218 ("Proposition"). This Proposition amended the California Constitution and was the latest in a series of initiatives reducing the revenue-raising discretion of California local governments. The provisions of the Proposition, now California Constitution Articles XIII C and XIII D, can be summarized in four general areas:

1. Strengthens the general and special tax provisions of Proposition 13 and Proposition 62.
2. Extends the initiative process to all local taxes, assessments, fees, and charges.
3. Adds substantive and procedural requirements to assessments.
4. Adds substantive and procedural requirements to property-related fees and charges.

Proposition 218 required that beginning July 1, 1997, all new and existing assessments (with some exceptions) must conform to new substantive and procedural requirements. However, certain assessments are exempted from these requirements until they are increased.

Generally, these exemptions include:

- (a) Assessments used exclusively to fund sidewalks, streets, sewers, water, flood control, drainage systems, or vector control.
- (b) Assessments imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed.
- (c) Assessments used exclusively for bond repayments, the cessation of which would violate the Contract Impairment Clause of the U.S. Constitution.
- (d) Assessments previously approved by a majority of voters.

Since the District and the related assessments were established in 1980 at the request of the owner of the property, the initial District assessments were not required to conform with the Article XIID substantive and procedural requirements. The maximum assessment rate for the District at the time of the passage of Prop 218 was \$644.00 previously approved by the City Council in FY 1985-86. Any subsequent increases in the assessments above the maximum rate previously approved by City Council prior to November 5, 1996 will be subject to the procedures and approval process of Section 4 of Article XIID of the California Constitution.

I. PLANS AND SPECIFICATIONS

A. DESCRIPTION OF WORK

The existing facilities to be maintained and serviced include public open spaces and manufactured slopes and appurtenant facilities. Upon completion, the District will contain 25 acres of landscaped and irrigated areas and 105 acres of natural open space.

The District will fund the costs in connection with the District maintenance and servicing including, but not limited to, personnel, electrical energy, water, materials, contracting services, and other expenses necessary for the satisfactory operation of these facilities. The facilities are described as follows:

Landscaping and Appurtenant Facilities

Facilities include but are not limited to: trees, irrigation system, hardscape, fixtures, sidewalk maintenance resulting from landscape growth and appurtenant facilities, in public open space areas and dedicated easements within the boundaries of the District.

“Maintenance” means the furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of the landscaping and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping or appurtenant facilities; providing for the life, growth, health, and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste; and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

“Servicing” means the furnishing of water for the irrigation of landscaping and the maintenance or operation of landscaping or appurtenant facilities.

B. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to this District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or

servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.

- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

C. DESCRIPTION OF IMPROVEMENTS AND SERVICES

The District is generally located in the easterly end of the City on the north-facing slopes of the San Jose Hills. Currently, the District contains 372 improved single-family residential parcels, approximately 19.5 acres of landscaped and irrigated areas and 92 acres of natural area that is only 98 percent developed. When development is 100 percent complete, the District will contain 380 improved single residential parcels, 25 acres of landscaped and irrigated area, and 105 acres of natural area.

The detailed plans and specifications of the District Improvements are on file in the office of the City Public Works Department and by reference are made part of this Report.

Ongoing and Completed Capital Improvement Projects

FY 2020-21, improvements included:

- There were no improvements made for FY 2020-21.

II. METHOD OF APPORTIONMENT

The 1972 Act permits the establishment of assessment Districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance, and servicing of public lights, landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

"The net amount to be assessed upon lands within an assessment District may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Because assessments are levied on the basis of benefit, they are not a tax, and, therefore, are not governed by Article XIII A of the California Constitution.

Pursuant to Section 22574 of the 1972 Act permits the designation of zones of benefits within any individual assessment District if "by reason of variation in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvements." Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

The 1972 Act also permits certain parcels to be exempt from assessment. Excluded from these assessments are areas of all publicly owned property such as: public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, all public easements, and right-of-way, all public parks, public greenbelts and parkways, and all public property being used for public purposes. However, per Proposition 218, any publicly owned property that benefits from District improvements shall be assessed its proportional share of District costs.

The formula used for calculating assessments in this District reflects the composition of the parcels, and the improvements and services provided in order to fairly apportion the costs based on estimated benefit to each parcel.

A. BENEFIT ANALYSIS

All parcels in the District derive benefit from the open space maintenance. The intent of this report is to establish a methodology that fairly distributes the cost of the system in relation to the benefit received.

The assessment ratio for all properties is based on dwelling units. Each single family residential parcel, condominium complex, apartment, duplex, triplex, mobile home park, and other developed or undeveloped land is assessed per dwelling unit.

B. ASSESSMENT METHODOLOGY

The method of apportionment utilized for the District calculates the receipt of special benefit from the respective improvements based on the actual or proposed land use

of the parcels. The special benefit received by each lot or parcel is equated to the overall land use of the parcel based on the parcel's actual land use or proposed planned development, and is reliant upon the special benefit received from the improvements planned or existing within the District.

To identify and determine the special benefit to be received by each parcel, it is necessary to consider the entire scope of the improvements. The costs associated with the improvements shall be fairly distributed among the parcels based upon the special benefit received by each parcel. Additionally, in compliance with Section 4 of Article XIID, each parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred to that parcel. The benefit formula used to determine the assessment obligation is therefore based upon both the improvements that benefit the parcels of the District as well as the proposed land use of each property as compared to other parcels that benefit from those specific improvements.

The assessment methodology and assessment rates proposed for FY 2020/2021 determined that all parcels receive special benefit for the landscape maintenance. In order to continue to provide the current level of maintenance services, the budget is proposed to be maintained at the FY 2019-20 level. Therefore, the assessment rates for FY 2020/2021 are not proposed to be increased.

Zone classifications depends on whether a parcel is improved or unimproved, those properties that are improved receive the greater benefit from the service provided.

Zone C1 - All unimproved parcels within the District. There are 8 unimproved parcels.

Zone C2 - All improved parcels within the District. There are 372 improved parcels.

The land-use classification for each parcel has been based on the FY 2019-20 Los Angeles County Auditor/Controller's Assessment Roll.

The following table summarizes the different assessment rates for the different zone classifications, and compares the proposed assessment with the prior year's assessment.

**City of West Covina
Landscape Maintenance District No. 7
FY 2020-21 Preliminary Assessment Summary and Comparison**

ZONE	# of Parcels	FY 2019/2020 Assessment Rates	FY 2020/2021 Proposed Assessment Rates	Total Assessment
C1	8	\$139.22	\$139.22	\$1,113.76
C2	372	464.06	464.06	172,630.32
TOTAL	380			\$173,744.08

III. ESTIMATE OF COSTS

The total estimate of costs for maintenance of the proposed improvements for FY 2020/2021, as defined under Section 22569 of the 1972 Act, are those as hereinafter set forth. Said cost estimates include the total District costs for constructing or installing any proposed improvements and for maintenance and servicing the existing improvements including incidental expenses; the amount of any surplus or deficit in the maintenance fund to be carried over from the previous year; any annual installments to be collected over more than a single year; as well as the amount of any contributions to be made from any other sources.

A. CAPITAL IMPROVEMENT PROJECT FUND

For FY 2020/2021, there are no capital improvements.

B. PROPOSED INCREASE SCOPE OF WORK AND SUMMARY OF COSTS

The City's budget for the operation and services costs detail the estimated costs and fund balances for FY 2020/2021 as available at the time of preparation of this report. The 1972 Act provides that the total cost can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing, and all other related costs identified with the District proceedings.

The 1972 Act requires that a special fund be set-up for the revenue and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1st must be carried over to the next fiscal year.

Also located in the budget is the proposed increase in scope of maintenance work at optimal levels. The District contains landscaped hillside slopes vegetated with plants, shrubbery, and trees. The current scope of work for the operations, maintenance, and care of these areas include 3 to 5-feet of fire clearing at the tops and toes of slopes and irrigation maintenance and repairs. Increased scope of work is recommended to include tree trimming of the hillside trees on a trimming cycle and landscape maintenance including trash removal and clearing of the hillside plants and shrubbery. It is estimated that the budget required for the increased and landscaping maintenance and operations scope is approximately double the existing budget.

**City of West Covina
Landscape Maintenance District No. 7
Fiscal Year 2020-21
Estimated Costs for Landscape Maintenance**

	<i>Existing Maintenance</i>	<i>Optimal Maintenance</i>
Previous Fiscal Year Fund Balance	\$288,914	\$288,914
Revenues		
Assessment Income (Total Balance to Levy)	\$173,744	\$173,744
Interest	453	453
Total Projected Revenue	\$174,197	\$174,197
Expenditures		
Direct Maintenance		
Personnel Services	\$41,258	\$82,516
Materials and Services		
Maintenance Contracts	59,484	118,968
Utilities (electricity & water)	34,200	68,400
Maintenance Supplies	0	0
Property & Liability Insurance	3,572	7,144
Administration & Overhead	23,710	47,420
Total Direct Maintenance	\$162,224	\$324,448
Engineering & Incidental		
Personnel Services	\$7,487	\$14,974
NPDES	5,000	10,000
Equipment Outlay	0	0
Total Engineering & Incidental	12,487	24,974
Capital Improvement ⁽¹⁾	\$0	\$0
Total Operating and Capital Budget	\$174,711	\$349,422
Ending Fund Balance	\$288,400	\$113,689

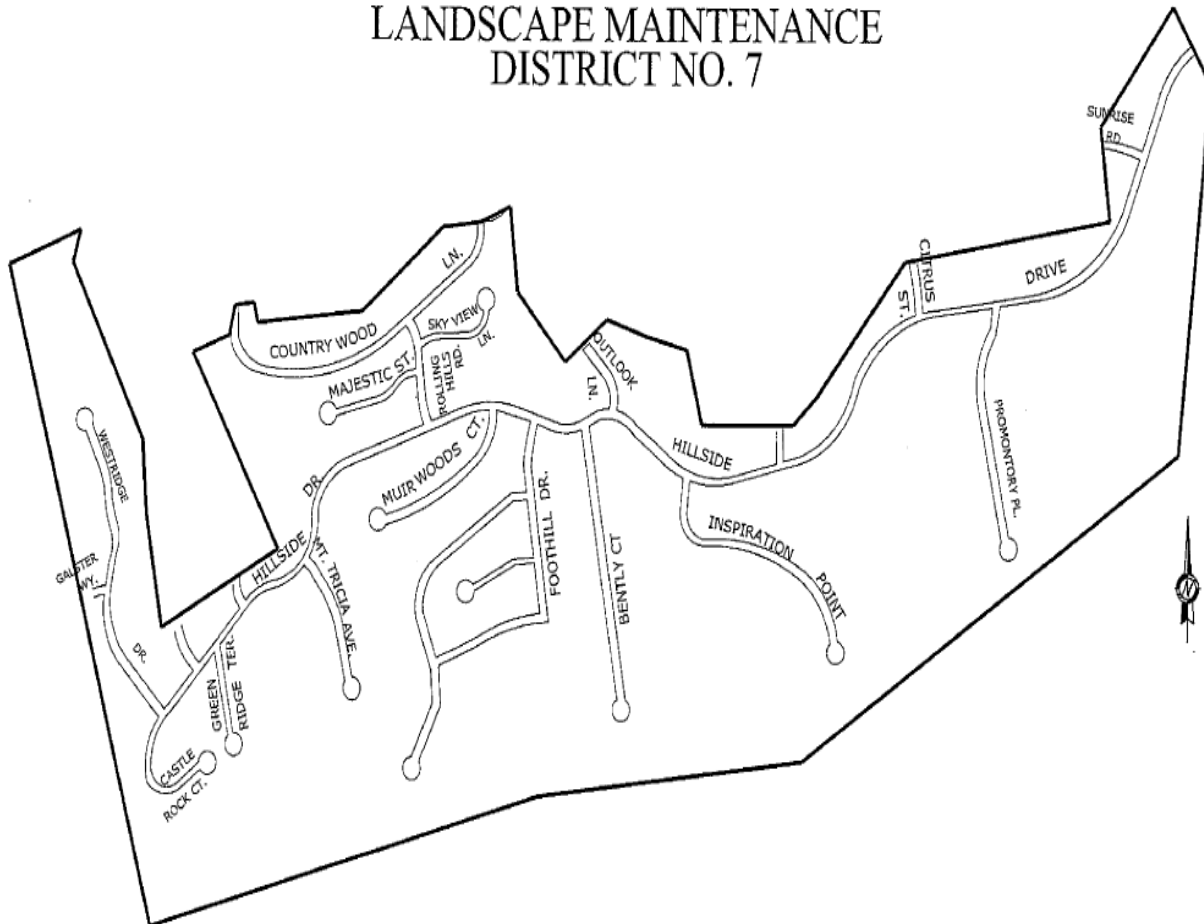
(1) See Capital Improvement Project Fund Section III. A

Note: The variance in existing and optimal maintenance is the amount needed to support the recommended increased scope of work for Landscape Maintenance District 6. The recommended scope of work includes the modification of the Paseo Lighting to LED for energy cost savings, repair and replacement of light standards, hardscape repair and replacement of off-grade, cracked and broken areas, tree trimming of the hillside trees on a trimming cycle, and landscape maintenance including trash removal and clearing of the hillside plants and shrubbery.

IV. BOUNDARY MAP

A diagram showing the exterior boundaries of the District, boundaries of any zone within the District and the lines and dimension of each lot or parcel of land within the District is on file in the Office of the City Engineer and incorporated herein by reference. The lines and dimensions shown on the Los Angeles County Assessor's parcel maps for the current year are incorporated by reference and made part of this Report.

CITY OF WEST COVINA
LANDSCAPE MAINTENANCE
DISTRICT NO. 7



V. ASSESSMENT ROLL

Parcel identification for each lot or parcel within the District shall be the parcel as shown on the Los Angeles County Secured Roll for the year in which this Report is prepared and reflective of the Assessor's Parcel Maps. A listing of the proposed lots and parcels to be assessed within this District along with the assessment amounts shall be submitted to the City Clerk, under a separate cover, and by reference is made part of this Report.

West Covina Landscape Maintenance District No. 7
10 Year Fiscal Projection

Percent Increase	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Fiscal Year	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30
Assessment Income	\$173,744	\$170,821	\$170,821	\$170,821	\$170,821	\$170,821	\$170,821	\$170,821	\$170,821	\$170,821
Interest (1)	453	518	504	483	455	419	0	0	0	0
Prior Year Balance	259,461	258,947	252,081	241,636	227,536	209,699	188,044	162,112	132,245	98,364
Total Funding	\$433,658	\$430,286	\$423,405	\$412,940	\$398,811	\$380,939	\$358,865	\$332,932	\$303,065	\$269,184
Maintenance Costs (2)	174,711	178,205	181,769	185,404	189,112	192,895	196,753	200,688	204,701	208,795
Total Cost	\$174,711	\$178,205	\$181,769	\$185,404	\$189,112	\$192,895	\$196,753	\$200,688	\$204,701	\$208,795
Ending Balance	\$258,947	\$252,081	\$241,636	\$227,536	\$209,699	\$188,044	\$162,112	\$132,245	\$98,364	\$60,389
Developed Lot Rate	\$464.06	\$464.06	\$464.06	\$464.06	\$464.06	\$464.06	\$464.06	\$464.06	\$464.06	\$464.06
Undeveloped Lot Rate	\$139.22	\$139.22	\$139.22	\$139.22	\$139.22	\$139.22	\$139.22	\$139.22	\$139.22	\$139.22

Notes: (1) Interest is 0.4% of one-half of the previous year ending balance.

(2) 2% increase in maintenance cost each year due to inflation.

RESOLUTION NO. 2020-51

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WEST COVINA, CALIFORNIA, APPROVING THE
ENGINEER'S REPORT AND CONFIRMING A DIAGRAM
AND ASSESSMENT FOR FISCAL YEAR 2020-21 FOR
LANDSCAPE MAINTENANCE DISTRICT NO. 7**

WHEREAS, the City's Landscape Maintenance District No. 7 (the "District") has been established pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500 *et seq.*) (the "Act") to fund the maintenance and servicing of certain public landscaping and appurtenant facilities in the City; and

WHEREAS, in connection with the District, the City annually levies an assessment against real property; and

WHEREAS, by its Resolution No. 2020-31, adopted May 5, 2020, the City Council directed Willdan Financial Services, as assessment engineer (the "Engineer"), to prepare and file a report regarding the District; and

WHEREAS, the Engineer filed said report, entitled "City of West Covina, Landscape Maintenance District No. 7, Fiscal Year 2020/2021 Engineer's Report" (the "Report"), which is on file and available for public inspection in the Office of the City Clerk and is incorporated herein by reference; and

WHEREAS, by its Resolution No. 2020-32, adopted May 5, 2020, the City Council preliminarily approved the Report, declared its intention to levy an assessment in connection with the District for Fiscal Year 2020-21, and called a public hearing on the assessment for June 2, 2020 (the "Hearing"); and

WHEREAS, at the Hearing, which was noticed as required by law, all interested persons were afforded the opportunity to hear and be heard and the City Council considered all oral and written statements and all written protests made or filed by any interest person; and

WHEREAS, the City Council now desires to complete proceedings to levy the Fiscal Year 2020-21 assessment in connection with the District.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the Report as filed.

SECTION 2. The City Council hereby confirms the diagram and assessment contained in the Report.

SECTION 3. Pursuant to Section 22631 of the Act, the adoption of this Resolution shall constitute the levy of the assessment for Fiscal Year 2020-21.

SECTION 4. The City Clerk is directed to file the diagram and assessment, or a certified copy thereof, with the Los Angeles County Auditor-Controller. The assessments shall be collected at the same time and in the same manner as County taxes are collected, and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments.

SECTION 5. The City Council finds that the levy and collection of these assessments is statutorily exempt from CEQA pursuant to Section 15273 of the Guidelines, in that the proceeds of the assessments are to be used for meeting operating expenses, purchasing supplies and meeting financial reserves needs and requirements.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution and shall enter the same in the book of original resolutions and it shall become effective immediately.

APPROVED AND ADOPTED this 2nd day of June 2020.

Tony Wu, Mayor

APPROVED AS TO FORM

ATTEST

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, Assistant City Clerk of the City of West Covina, California, do hereby certify that the foregoing Resolution No. 2020-51 was duly adopted by the City Council of the City of West Covina, California, at a regular meeting thereof held on the 2nd day of June, 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick, CMC
Assistant City Clerk



AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: June 2, 2020

TO: Mayor and City Council

FROM: David Carmany
City Manager

SUBJECT: FISCAL YEAR 2020-21 PRELIMINARY BUDGET

RECOMMENDATION:

It is recommended that the City Council: 1) receive and file the Preliminary Fiscal Year Preliminary 2020-21 Operating and Capital Improvement Program Budget, 2) refer for review and comments at the June 3 Finance and Audit Committee meeting, 3) direct that the Preliminary Budget be broadly publicly disseminated, including at a community budget workshop on June 9, and 4) schedule the matter for consideration at the June 16th City Council meeting.

BACKGROUND:

The City of West Covina fiscal year is a 12-month period used to measure revenues and expenditures. It starts July 1 and ends June 30 the following year. At its highest level, a municipal budget identifies the needs and interests of the community and allocates available resources to those interests while remaining fiscally strong for the future. In crafting the following proposed allocations, the staff was guided by the principles of fiscal sustainability & responsibility. This budget represents the City's 2020-21 financial plan.

DISCUSSION:

The City's financial policies, plans, and reporting systems help the operating departments achieve their objectives and affect the City's long-term fiscal health. The City's accounting program maintains accounting records in accordance with Governmental Accounting Standards Board (GASB) pronouncements and Generally Accepted Accounting Principles (GAAP).

The 2020-21 Budget is quite closely balanced and focuses on provision of essential services. For the budget projections to be realized, the community may assume changes must be made consistent with the fiscal emergency declaration unanimously adopted on May 19th. Due to cash flow requirements, changes to the city organization will be required to achieve economies and efficiencies in city operations, and essential services maintained. As these changes are implemented, the city will analyze implementing service delivery options, to include levels of service, service quality and expected performance, service revenues and costs, required transition activities and other relevant factors before implementing service delivery methods. Timing, labor relations and cash flow considerations during a fiscal emergency will be critical factors.

City Fund Structure

A number of different funds are utilized to account for the City, the Successor Agency to the Former

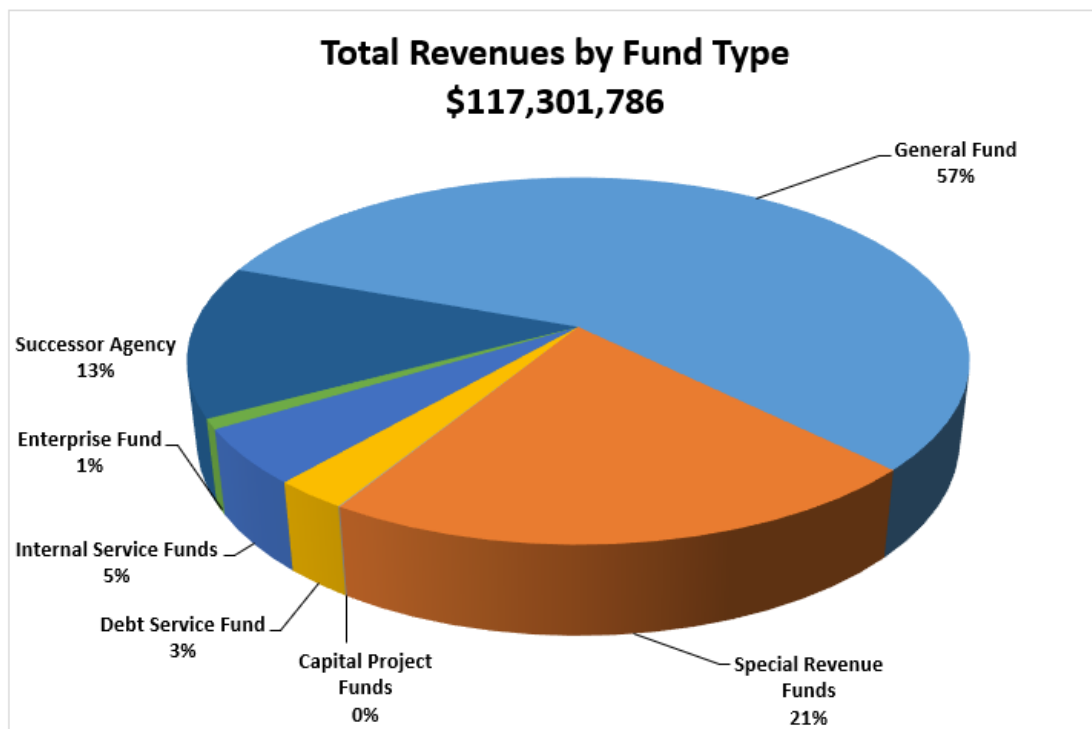
Redevelopment Agency, and the West Covina Housing Authority financial resources. Funds are classified into the following fund types:

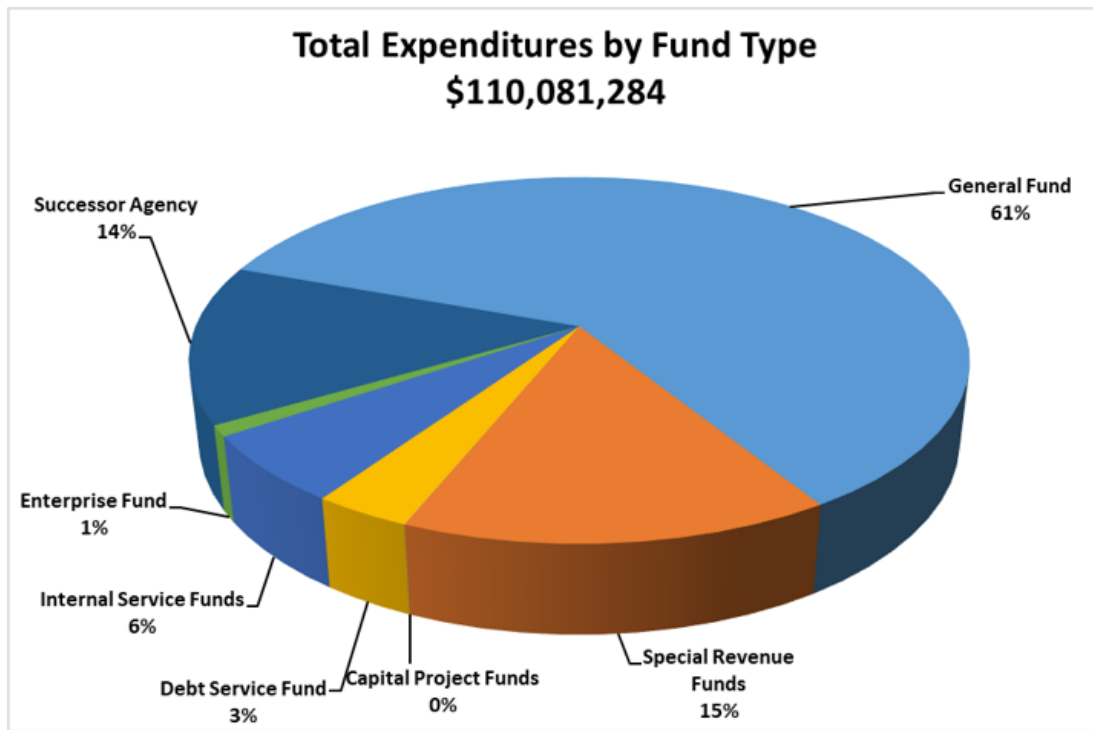
- General Fund
- Special Revenue
- Debt Service
- Capital Projects
- Proprietary
- Private Purpose Trust

The City has established multiple funds, under each fund type, to assist in accounting and record keeping for the City and outside agencies. A brief description of all the funds begins on page 17.

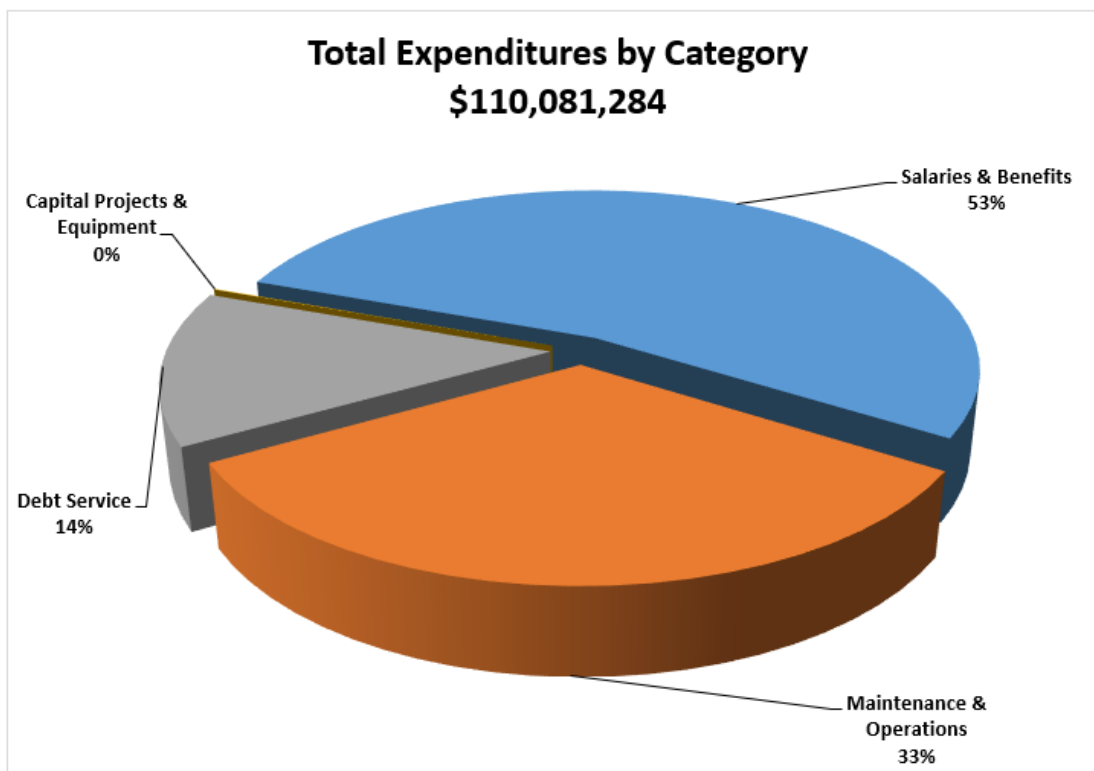
Proposed Budget Information

For FY 2020-21, estimated revenues (including transfers in) on an all funds basis are \$117,301,786. Many funds make up the total budget amount, with the largest being the General Fund in the amount of \$66,672,236, or 57% of the City's total budget.





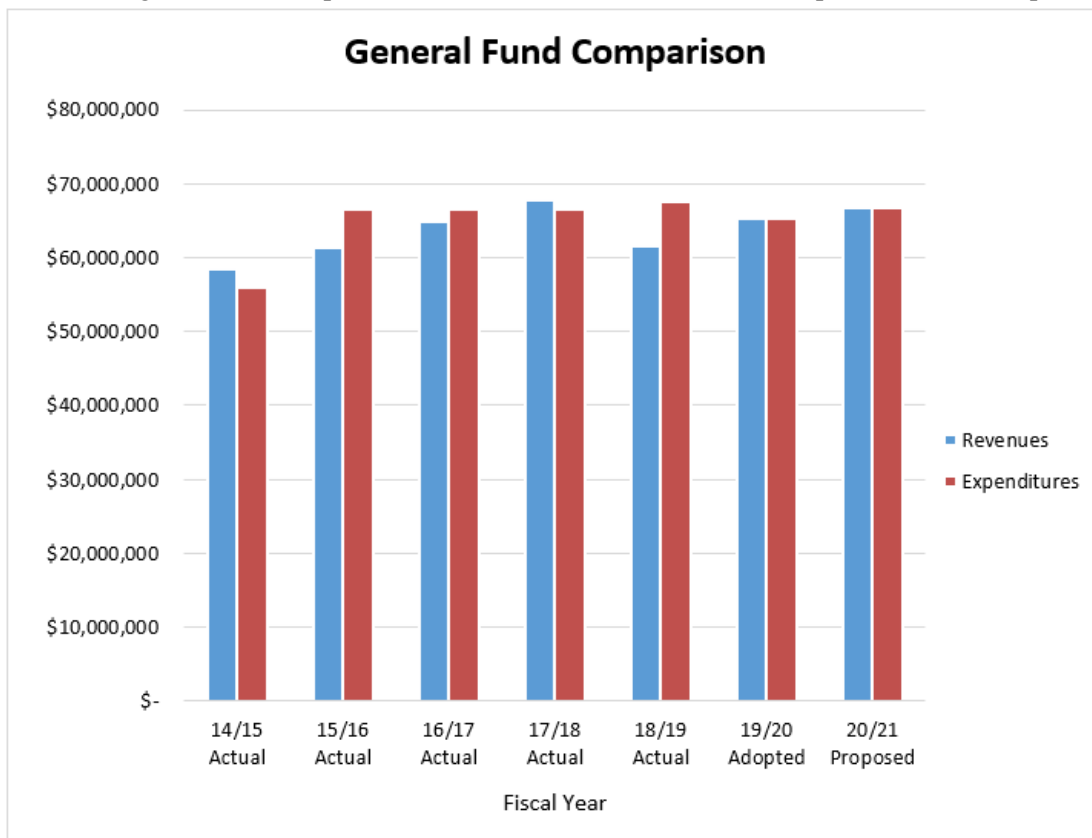
Estimated expenditures (including transfers out) for all budgeted funds are estimated at \$110,081,284. The General Fund makes up 61% of the organization's total budget, or \$66,672,236.



Personnel costs inclusive of all City funds are anticipated to be \$58.7 million. Pension costs for the California Public Employment Retirement System (CalPERS) continue to increase again this year and are anticipated to rise for the next several years.

General Fund

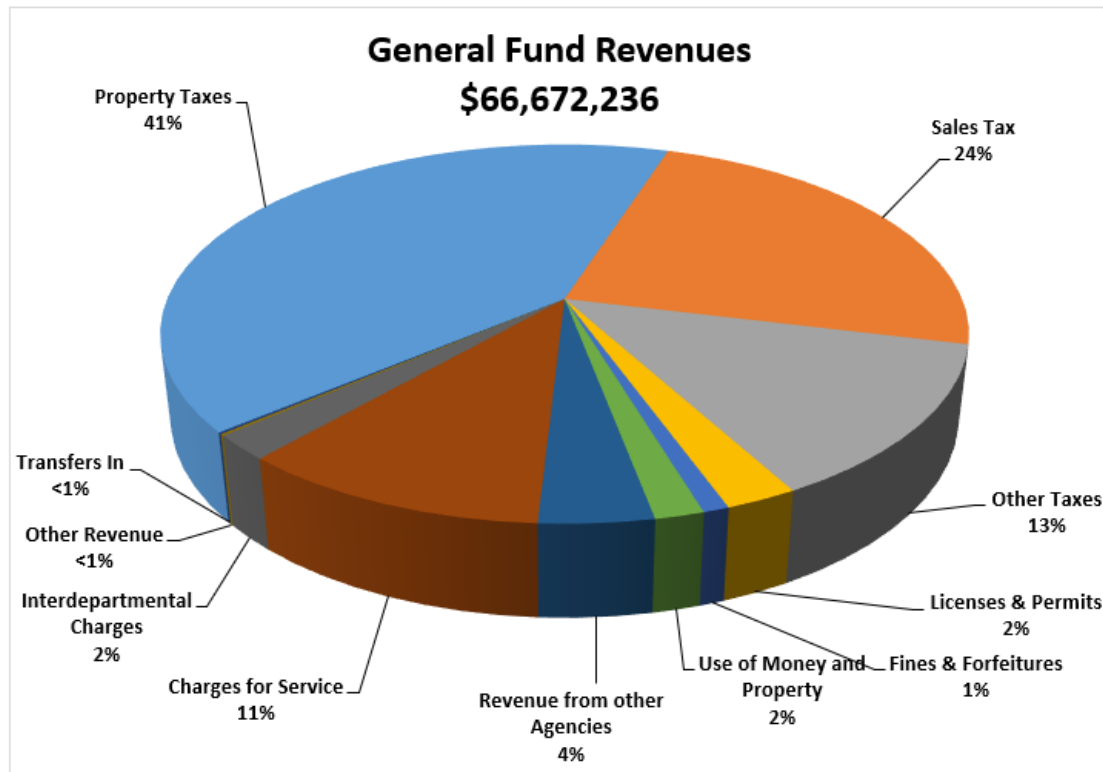
The City's primary financial goal is to provide an appropriate level of municipal services meeting the needs of the present without compromising the ability of future generations to meet their own needs. This will require that community leaders continue to take an active role in the city's efforts to think and act sustainably. The City of West Covina's General Fund continues to be negatively impacted by economic conditions, increases in pension costs, the State's elimination of redevelopment, and most recently from the COVID-19 virus (see attached article). The following chart is a comparison of General Fund Revenues and expenditures for the past 5 years.



General Fund Revenues:

Total General Fund revenues are projected to be \$66,672,236, an increase of \$1,313,463 or 2% from the prior year adopted budget. Although many of the revenue sources of the City are slightly increasing, due to the COVID-19 pandemic, many of the major revenue sources are expected to decline. The numbers that are budgeted reflect a decrease in business license, transient occupancy tax, animal control & licensing, and franchise taxes. The assumptions in the 2020-21 budget for revenues are based on the economy being re-opened. The revenues will need to be monitored very closely during the year and adjustments made as revenues are being negatively impacted by the pandemic. Allocated costs are a type of expense that are clearly associated with and can be readily assigned to a certain business process, project or department. Allocated costs have been reallocated into the General Fund for Miscellaneous Reimbursements in the amount of \$1.5 million.

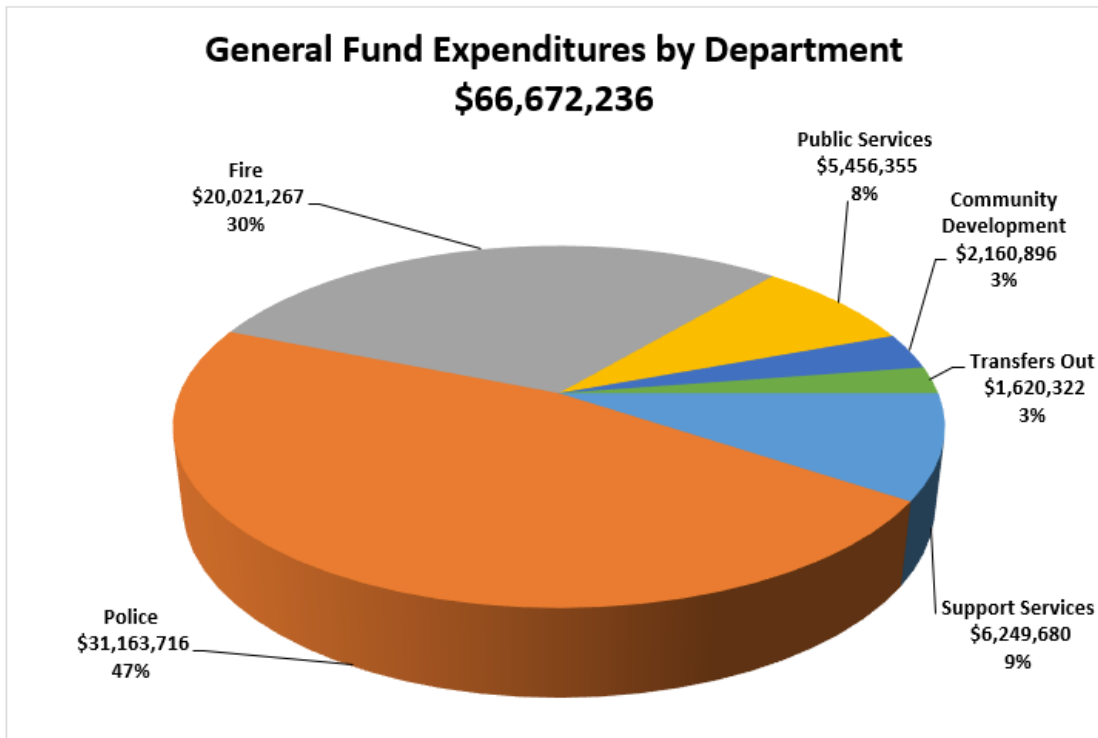
Property tax and sales tax continue to be the City's main source of revenue at 41% and 24%, respectively. The City is also expected to see an increase in permit fee revenue due to the fee schedule being updated during fiscal year 2019-20.



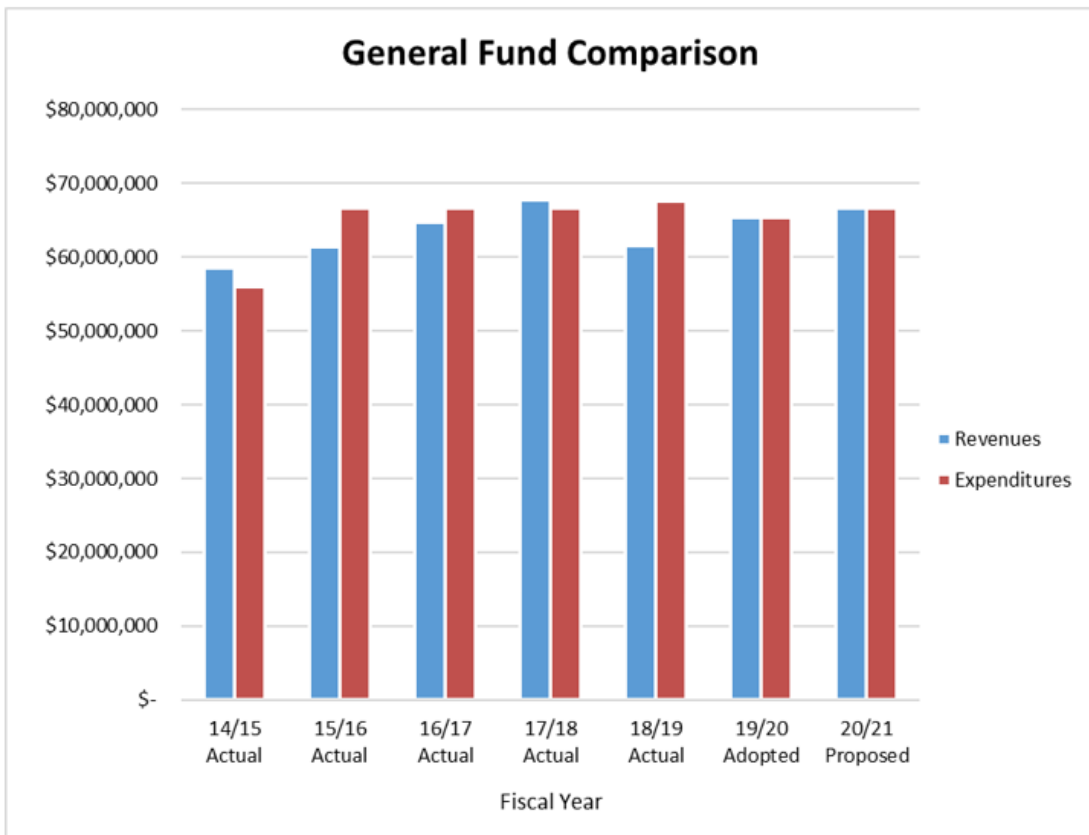
General Fund Expenditures:

At this time, General Fund expenditures for FY 2020-21 are projected to be \$66,672,236 reflecting a balanced General Fund budget. This equates to an increase in budgeted expenditures of \$1,313,463 when compared to the adopted budget for FY 2019-20.

The chart below indicates that Support Services (which includes Administration, City Clerk, Finance and Human Resources), Community Development, and Police Department percentages remain the same as last year. Public Services and Fire both decreased by 1% and Transfers Out increased to 3% from 1% last year. The increase in the Transfers is mainly due to debt service payments for the 2018 bonds. The reduction in the Fire Department percentage is due to the overtime budget being decreased from \$2.1 million in fiscal year 2019-20 to \$782,948 in fiscal year 2020-21.



General Fund revenues and expenditures are equal and the budget is balanced once again this year as illustrated in the chart below.



General Fund Reserves:

To maintain the City's credit rating and meet seasonal cash flow shortfalls, economic downturns or a local disaster, the budget provides for an anticipated fund balance for the general fund. The General Fund ending unassigned fund

balance, or reserve, is equivalent to a “savings account” to cover unexpected costs or significant economic changes. The intent is to not use this for normal operating expenses. Unless changes are made to this preliminary budget, the General Fund ending unassigned fund balance is projected to be approximately \$9,593,864 million, which is 14.3% of operating expenditures, which does not meet the City’s required 17% per the City’s reserve policy. Another standard for unrestricted budgetary fund balance is recommended by the Government Finance Officers Association (GFOA). GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures. Per the City’s policy, when reserves dip below the required 17%, a plan must be implemented to replenish the reserves within the next few years. Staff will return to the City Council with a plan to replenish the reserves at a future date.

At this time, the General Fund’s estimated ending fund balance for FY 2020-21 is \$16.1 million; however, \$6.5 million is considered nonspendable. The nonspendable portion consists of unpaid loans to the former Redevelopment Agency which have been approved by the Department of Finance (DOF) and will be repaid over the next few years in the amount of \$3.3 million, approximately \$200 thousand in receivables, and land held for resale in the amount of \$3 million.

Capital Improvement Program:

Staff is recommending a number of CIP projects for FY 2020-21, all of them being funded from special revenue funds. These projects are listed in the budget beginning on page 317.

Prepared by: Robbeyn Bird, Finance Director

Fiscal Impact

FISCAL IMPACT:

City staff will make every effort to continue to provide the best quality service to our customers with the resources available. Revenues and expenditures will be monitored and evaluated monthly to ensure departments are not exceeding budgeted amounts and in light of the COVID-19 pandemic analysis of revenues and adjustments to the budget as needed will be made.

Attachments

Attachment No. 1 - FY 2020-21 Preliminary Operating and Capital Improvement Program Budget
Attachment No. 2 - Local Governments must plan without delay for post-pandemic fiscal realities

CITY COUNCIL GOALS & OBJECTIVES: Achieve Fiscal Sustainability and Financial Stability
Enhance City Facilities and Infrastructure
Enhance the City Image and Effectiveness



CITY OF WEST COVINA

PRELIMINARY ANNUAL OPERATING & CAPITAL IMPROVEMENT PROGRAM BUDGET

FISCAL YEAR 2020-2021

WWW.WESTCOVINA.ORG

CITY OF WEST COVINA, CALIFORNIA

1444 W. Garvey Avenue South, West Covina CA 91790

PROPOSED BUDGET

for fiscal year
July 1, 2020 - June 30, 2021

CITY COUNCIL

Tony Wu, Mayor
Letty Lopez-Viado, Mayor Pro Tem
Dario Castellanos
Lloyd Johnson
Jessica C. Shewmaker

ELECTED OFFICIALS

Nickolas S. Lewis, City Clerk
Colleen B. Rozatti, City Treasurer

CITY MANAGER

David N. Carmany

EXECUTIVE MANAGEMENT TEAM

Mark Persico, Assistant City Manager / Public Services Director
Thomas P. Duarte, City Attorney
Lisa Sherrick, Assistant City Clerk
Robbeyn Bird, Finance Director
Vincent Capelle, Fire Chief
Helen Tran, Human Resources Director
Vacant Position, Community Development Director
Richard Bell, Police Chief

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*City Manager's
Office*

June 2, 2020

Honorable Mayor, Members of the City Council, and Citizens of West Covina:

Introduction

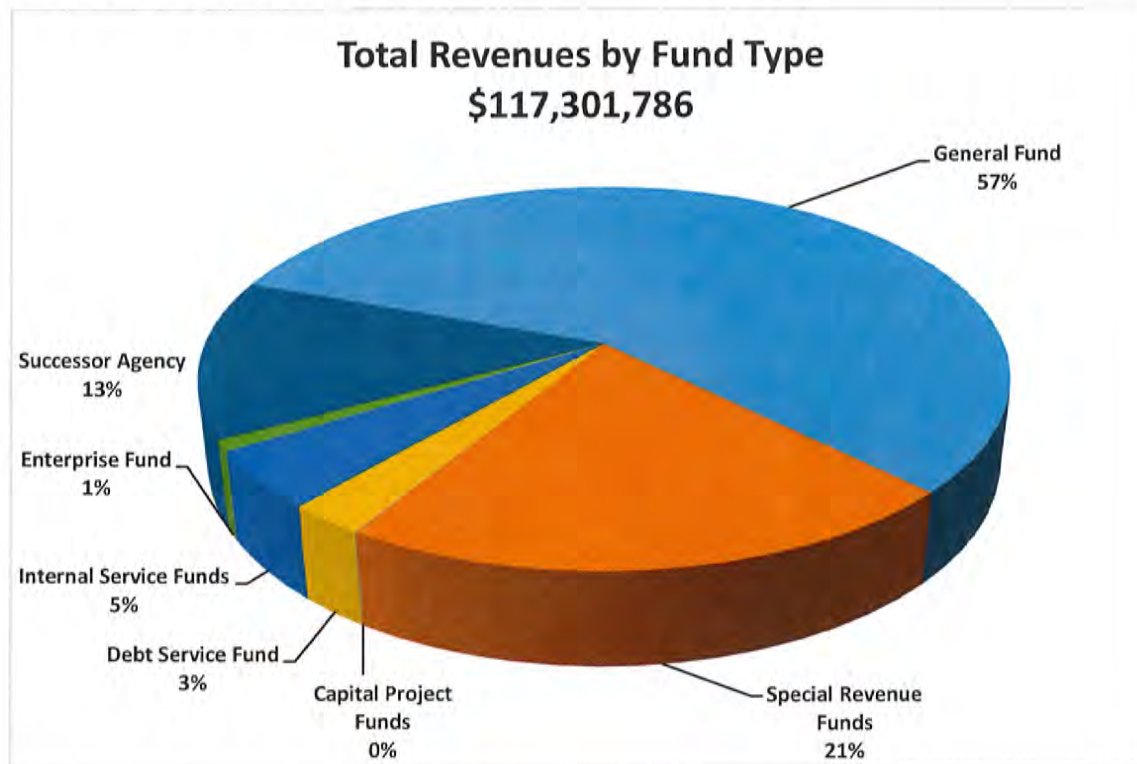
This is to present the Recommended Fiscal Year 2020-21 Budget for the City of West Covina and the Successor Agency to the Former Redevelopment Agency of the City of West Covina. The Budget provides the framework for providing services and programs to the community of West Covina. The services and programs included in the budget represent the delivery of core services and priorities. The budget document includes the General Fund, Special Revenue Funds, Capital Projects Fund, and Enterprise Funds as well as both Operating and Capital Improvement Program (CIP) budgets.

The proposed budget demonstrates a financial plan for the next twelve months during an unprecedented global pandemic. The conversation this fiscal year has shifted from what the city needs to what the city has. As the rainy-day fund is depleted, it is a tightly balanced cutback budget with current revenues equal to current expenditures. The municipal organization continues to focus on the public safety needs of the community, infrastructure requirements and providing service for the City residents. However, it is important to note that the community is facing tough choices about supplying core services, including police, fire and emergency medical services. These core public safety services typically represent the largest piece of the budget pie, and thus are an understandable target for cost reductions. But savings cannot come at the cost of lost lives. The package of safety services must change to reflect available resources – the traditional way of providing services cannot be the template in Fiscal Year 2020-21.

Overall Summary

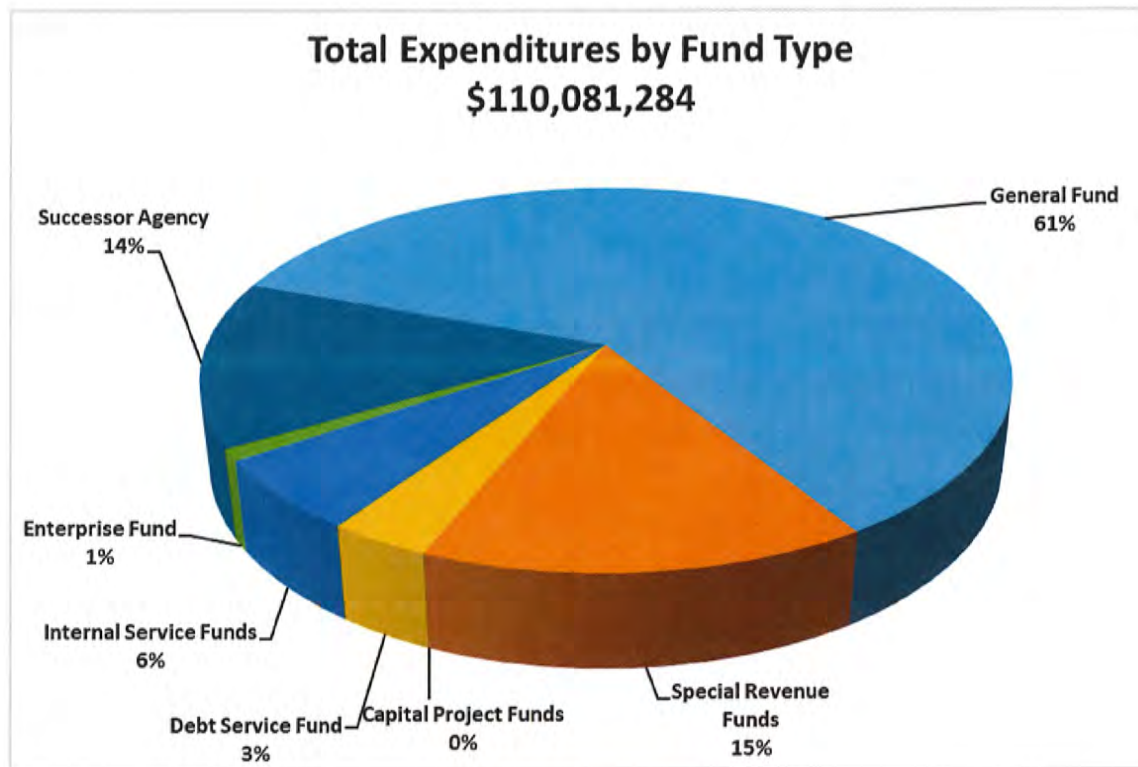
West Covina's total Projected General Fund operating and capital improvement expenditures for 2020-21 are \$66,737,834. The City's budget policy requires that the City maintain an undesignated, unappropriated reserve amount equal to at least 17% of budgeted expenditures or approximately \$11 million. This requirement is unmet and City staff is working on a plan to replenish General Fund reserves to adequate levels. At the close of each Fiscal Year, any revenues over expenditures are generally transferred to fund balance reserved to be used for one-time capital expenditures or the reduction of General Fund debt service requirements. The total proposed budget for all funds combined is \$110,212,480 and includes the General Fund budget of \$66,737,834, Special Revenue Funds budget of \$16,530,681, Capital Projects Funds of \$20,000 a Debt Service Fund budget of \$3,788,006, an Enterprise Fund budget of \$1,047,198, Internal Service Funds budgets totaling \$6,581,460, Successor Agency expenditures of \$9,080,235, and Community Facilities District Fund budget of \$4,701,699.

In addition, the Capital Improvement Plan budget totaling \$11,128,980 is not included in the number above and is funded entirely from Special Revenue Funds.

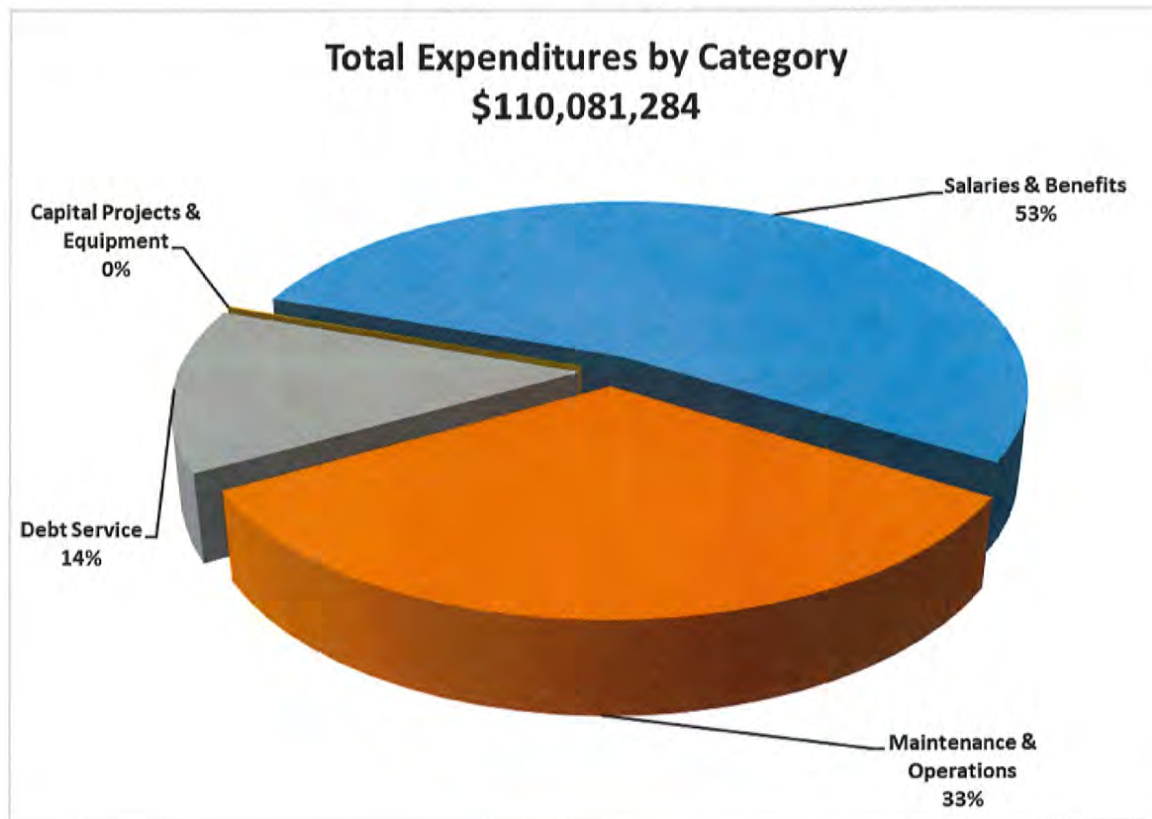


Total Revenues by Fund Type are projected at \$117,301,786. Property tax remains the City's largest General Fund revenue source and is projected at \$27,386,200, an increase of 2.6% compared to 2019-20 estimated revenues. Sales Tax, which is the next largest General Fund revenue source, is projected at \$15,900,000, or a decrease of 5.9%. Overall, total General Fund revenues for 2020-21 are projected to increase approximately 2%. This is largely due to an increase in Miscellaneous Reimbursements in the amount of \$1,548,139. The reimbursements were for excess distributions to the Workers' Compensation Fund.

Total expenditures (including transfers out) for all budgeted funds are estimated at \$110,081,284. Many funds make up the total budgeted amount, with the largest being the General Fund in the amount of \$66,672,236, or 61% of the City's budget, as shown in the graph below.

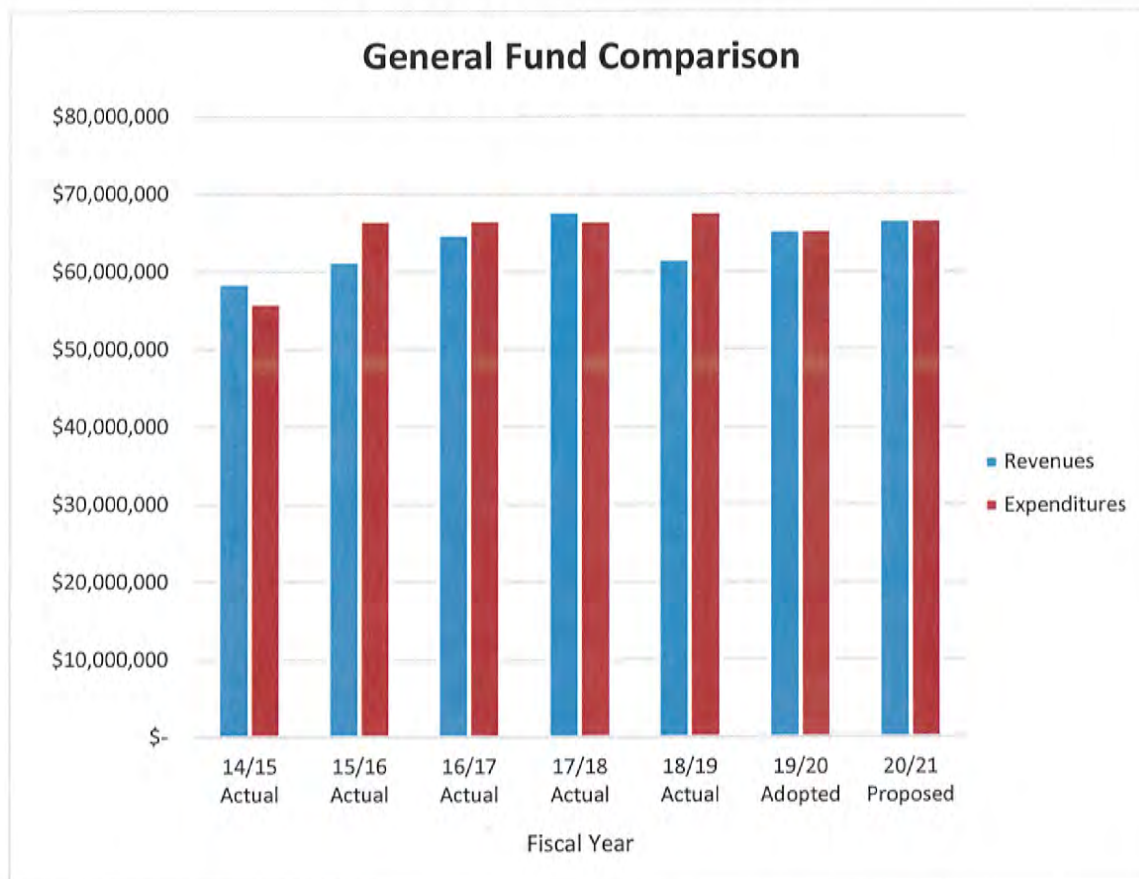


Salary and benefits are 53% of the City's total budget, which is slightly less than last year. The decrease is due to a hiring freeze that has been implemented due to the COVID19 pandemic. However, it should be noted that California Public Employees Retirement System pension costs and the cost of health benefits provided to the City's employees continues to rise each year.



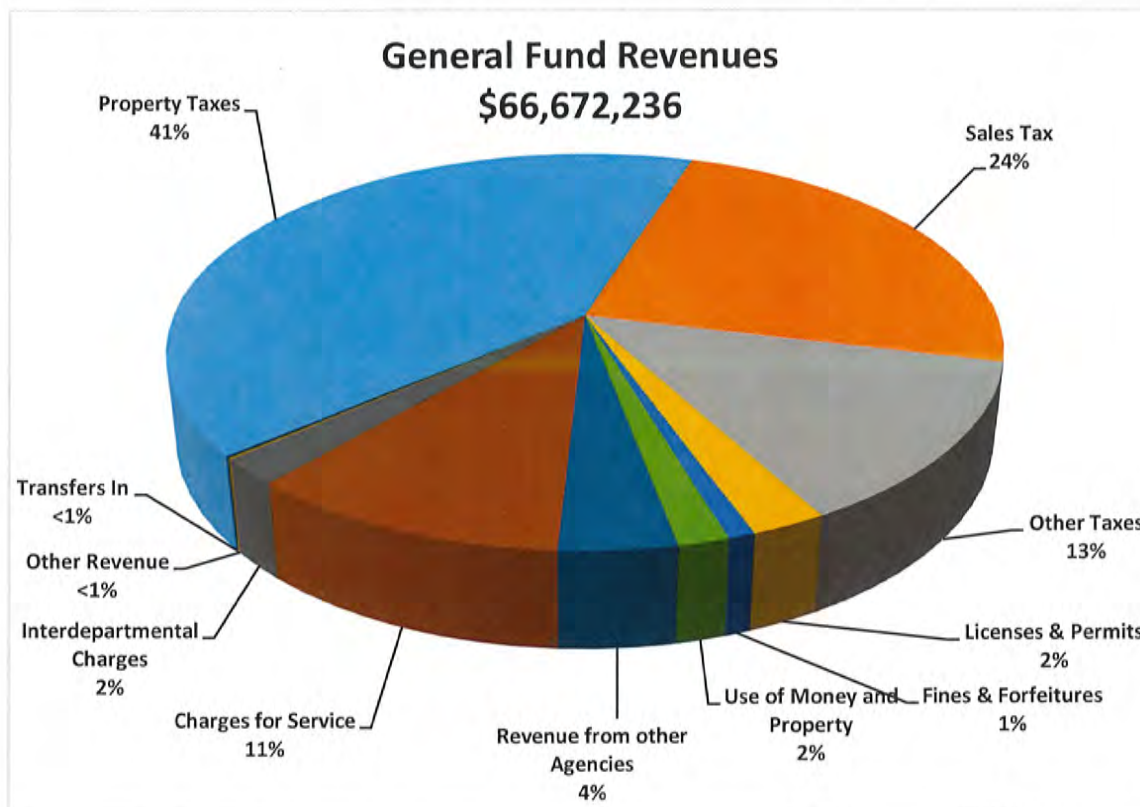
General Fund

The City's primary financial goal is to provide an appropriate level of municipal services with the ability to adapt to local and regional economic changes, while maintaining and enhancing the sound fiscal condition of the City. Local government leaders throughout the world are struggling to protect, support, and lead their communities during the COVID-19 pandemic. The City's General Fund has been negatively impacted by rising pension costs, the State's elimination of redevelopment, and the sudden unexpected loss of major local revenues. The General Fund provides basic services to the City (i.e. police, fire, planning, administrative services, and parks and recreation). The following chart is a comparison of General Fund revenues and expenditures for the past five (5) years.



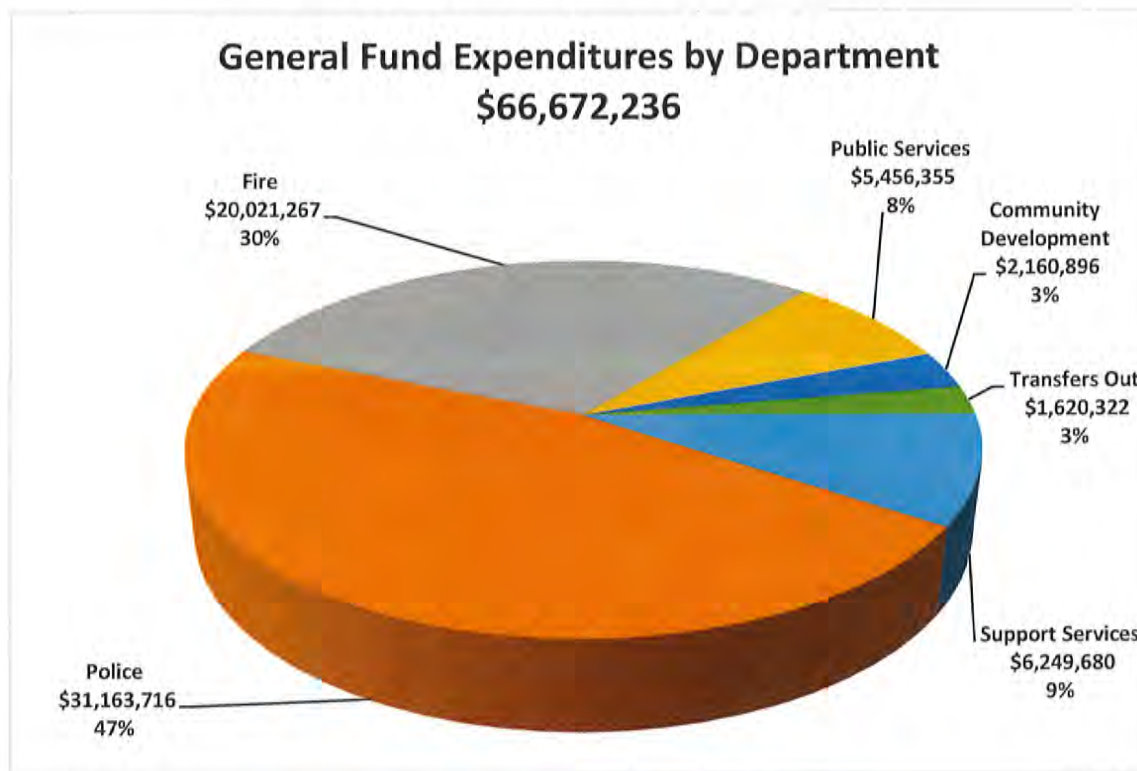
General Fund Revenues

Total General Fund revenues are projected to be \$66,672,236, a slight increase in revenue from the 2019-20 Fiscal Year adopted budget. This is largely due to an increase in the Miscellaneous Reimbursement Revenue.



General Fund Expenditures

General Fund Expenditures for fiscal year 2020-21 are projected to be \$66,672,236. This is an increase of \$1,313,463 entirely due to reallocation of excess workers' compensation distributions that have been redistributed to the General Fund.



Fiscal Challenges

On January 30, 2020, the World Health Organization declared the novel coronavirus, COVID-19, outbreak a “public health emergency of international concern.” On March 11, 2020, the World Health Organization elevated the public health emergency to the status of a pandemic. In California, Governor Gavin Newsom declared a State of Emergency on March 4, 2020. On the same date, Los Angeles County declared a local emergency and a local health emergency. The City of West Covina declared a local emergency on March 16, 2020.

On March 19, 2020, Governor Newsom issued Executive Order N-33-20, mandating all individuals living in the State of California to stay at home or at their place of residence except as needed to maintain the continuity of operations of the federal critical infrastructure sectors. On the same date, the Los Angeles County Public Health Officer issued a Safer at Home Order for the Control of COVID-19, ordering, among other things, the immediate closure of: (1) non-essential retail businesses, (2) indoor malls and shopping centers, including all stores therein regardless whether they are essential or non-essential businesses, and (3) indoor and outdoor playgrounds for children, except for those located in childcare centers.

As a result of the State and County stay-at-home orders, the City experienced a decline in economic activity, which impacted the City’s revenues. City staff estimates a potential loss of \$2.8 million in General Fund revenues for Fiscal Year (FY) 2019-20 and a continuing loss of \$2.1 million in General Fund revenues in FY 2020-21.

In addition to the economic impacts from the COVID-19 pandemic, over the past five years, the City’s General Fund reserves have continued to decline – in FY 2014-15, the unassigned fund

balance was \$20,531,695, in FY 2015-16, the unassigned fund balance was \$15,032,389, in FY 2016-17, the unassigned fund balance was \$14,119,078, in FY 2017-18, the unassigned fund balance was \$11,979,653, in FY 2018-19, the unassigned fund balance was \$9,884,913, and for FY 2019-20, the unassigned fund balance is projected to be \$1,903,251. These reserves are insufficient to fully absorb the loss in revenue that will occur due to the COVID-19 pandemic.

The City has also faced challenges in delivering a balanced budget in recent years. For example, to deliver a balanced budget for FY 2019-20, the City had to make significant cuts in expenditures, including layoffs of City employees, contracting out Building & Safety and Engineering functions, and not funding vacancies in City positions. Further, as of May 19, 2020, the City's General Fund deficit was \$7,201,514.

Due to the financial condition of the City, which has been exacerbated by the COVID-19 pandemic, on May 19, 2020, the City Council unanimously declared a fiscal emergency. In declaring the fiscal emergency, the City Council authorized the City Manager to take any and all actions necessary to address the fiscal emergency, including reviewing and making changes to service agreements.

Unfortunately, as outlined above, the City has faced significant fiscal challenges in recent years, which were not foreseeable at the time the City entered into its employee labor agreements (MOU's). The COVID-19 pandemic, which effectively shut down the economy, was also not foreseeable at the time the City entered into the MOU's. Due to this "irresistible, superhuman cause," which is expected to result in a loss to the City of approximately \$2.8 million in General Fund revenues in the fiscal year 2019-20 alone and which exacerbated the City's financial condition such that the City declared a fiscal emergency, the City has been working quickly to stabilize its cash flow.

The 2020-21 budget is tightly balanced and represents a recognition that there's a direct correlation between revenues and expenditures. Revenues and expenditures continue to increase annually. The City has attempted to attain fiscal sustainability into the future by finding economies and efficiencies in its operations. Like most California cities, West Covina has several unfunded liabilities. The biggest of these being the cost of employee pensions. This situation is expected to worsen during fiscal year 2020-21 and for several years following. However, the City expects to issue Pension Obligation Bonds in July or August to address the unfunded pension liabilities.

Three specific challenges affect the City's annual budget:

1. Unfunded Pension Liabilities – "The CalPERS problem" is the elephant in the room. Alternative approaches such as pension obligation bonds are being pursued. Cost management will require interest-based bargaining and employee collaboration. The City maintains a strong commitment to collective bargaining which includes the requirement to meet and confer on any changes affecting wages, hours, promotions, benefits, and other terms of employment. Once the 2020-21 budget is adopted, considerable real work will begin. The City has initiated a frank, open and honest dialog with its employees. Maintenance of a high level of service will depend upon the ability of the City and the Unions to communicate openly and honestly during the collective bargaining process. The municipal organization must find solutions in "good faith" with the Unions and unrepresented employees alike. Given unfunded pension obligations, the collective challenge is: How to effectively secure the solvent financial future of the City, its employees, and

its retirees while ensuring the delivery of public services and stewardship of public resources. During the great recession, the CalPERS unfunded pension obligation grew due to losses in investment balances. To pay for the unfunded pension obligation, CalPERS has imposed significant pension payment increases, and more increases are projected. The City's Comprehensive Annual Financial Report (CAFR) for June 30, 2019 reflects a net pension liability of \$183,318,574.

2. Other Post-Employment Benefits – Other Post-Employment benefits (OPEB) is a term used to describe the benefits that an employee begins to receive at the start of their retirement. These benefits do not include the pension paid to the retiree. West Covina's net OPEB obligation is \$58,697,077. The City continues to pay for this benefit on a pay-as-you-go basis.

3. Capital Needs – The City's infrastructure is aging. Due to budget constraints, capital maintenance of buildings, streets, and parks has been deferred and maintenance has suffered. Facilities are not to standard and run to failure. Many assets operate until they break down, at which point reactive maintenance is performed. This year's CIP does not recommend any General Fund support. Funding sources need to be identified to address these issues.

City Council Goals

The budget contains City Council goals for 2020-21 to guide the City. These goals will be instrumental in guiding the budget process. These goals can be seen throughout the budget document as follows:

Respond to the global COVID-19 pandemic and create crucial partnership to guide the community toward a multifaced recovery from the disaster, including restoration of economic stability.

Achieve Financial Stability and Sustainability. Over the past several years, the City has made significant cuts to expenditures by reductions in the workforce and restructuring the organization. This work will continue in 2020-21.

Maintain and enhance City Facilities and Infrastructure. This goal will be accomplished through the comprehensive Capital Improvement Plan which is part of this budget.

Enhance the City Image and Effectiveness.

Protect Public Safety. Assess risk and determine appropriate levels of service in the context of community resources.

Engage in Proactive Economic Development – The City is committed to engaging in proactive economic development activities, including providing supportive and transparent processes to create an environment conducive to businesses. These efforts are a vital part of attaining fiscal sustainability.

Services provided by the City

The citizens of West Covina continue to expect a high level of service provided by the City. These services are paid for with local tax dollars and include police; recreation and community service programs for youth, adults, and seniors; park maintenance; street maintenance; transportation;

engineering; building & safety; housing programs; planning & development; code enforcement; animal control; and environmental programs and services. The general fund is the major funding source for all services. Therefore, the budget discussion herein focuses primarily on the General Fund, as highlighted in the Financial Summaries section following the Budget Message.

Conclusion

Services levels are directly related to income from which public expenses are met. Finding economies in municipal operations including privatization and reductions in force, the City has made some progress toward the goal to attain fiscal sustainability and positioned the City for long-term financial success. Some of the progress made in the last year has been eliminated by the COVID19 pandemic. The closure of all non-essential businesses in the City has caused the revenues for Sales Tax, Transient Occupancy Tax, and Business License Tax to substantially decline.

Acknowledgement

The preparation of this budget could not have been accomplished without the efficient and dedicated services of Finance Director, Robbeyn Bird, CPA, and the entire staff of the Finance Department. I would like to express my appreciation to all members of the Department who assisted and contributed to the preparation of this report. These are extremely challenging times for local government in which many difficult decisions must be made. Credit must also be given to the City Council for their interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Respectfully submitted,



David N. Carmany
City Manager

BUDGET GUIDE

PURPOSE OF THE BUDGET DOCUMENT

The Budget sets forth a strategic resource allocation plan and serves as a policy document, financial plan, operations guide, and communication device all in one.

The Budget:

- ◆ Determines the quality and quantity of City programs and services;
- ◆ States expenditure requirements for the allocation plan and estimated available revenues to finance it;
- ◆ Sets targets and provides a means of measuring accomplishments against goals; and,
- ◆ Serves as a communication device for elected officials, the public, and the City organization that promotes the City's vision and direction, fiscal health and vitality, and what the public is getting for its tax dollars.

Through the Budget Document, the City demonstrates its accountability to its residents, customers, and community.

The Relationship Between the Operating Budget and Capital Improvement Program

The Budget document is comprised of both the Annual Operating Budget and the Capital Budget. The development of the two budgets, however, takes place on two separate, albeit interrelated, tracks.

The Operating Budget is the complete budget used to finance all day-to-day operations and obligations of the City. The budget includes general government administration and operations, debt service, capital expenditures, and transfer payments for a particular fiscal year. The funding for this budget is derived from taxes, fees, licenses, fines, and inter-governmental revenues (state and federal).

The Capital Improvement Program (CIP) is a multi-year instrument that drives the identification, evaluation, and financing of capital infrastructure projects that are in need of renovation, repair and/or construction. Capital projects range from road maintenance or construction to the renovation of municipal buildings, recreation centers, water main and sewer system replacement. The CIP relates these capital project needs to the financial sources that will support their realization and the timeframe in which both the financing and work will take place. Capital improvement projects typically carry considerable future impact, meaning, they have a life span of at least five years or more. They are usually financed over a longer period of time, in effect spreading the cost of the project across a generation of users.

GUIDE TO THE BUDGET

The City of West Covina's fiscal year begins each July 1st and concludes on June 30th. The development of the annual budget is comprised of distinct phases and requires a great deal of effort on the part of the City Council and all members of the City's management team. A budget kick-off meeting is held in January and is attended by the City Manager, Finance staff, and all Department Heads and their budget staff. The City Manager briefs the participants on policy directives and general budgeting guidelines and Finance staff follows with a discussion on the technical and procedural aspects of preparing the budget. Departments have approximately two months to prepare their line-item budgets.

Once the initial line-item requests are compiled, Finance staff works with the City Manager and departments to review the requests and gain a high-level understanding of the challenges facing the City and specific departments, including gaps revenues and expenditures, fund balance projections, and department priorities.

Budget review meetings are then held with each department to discuss the proposed budgets, including increases, reductions, or other significant changes, goals and objectives, and supplemental requests. Actions available for addressing budget gaps are discussed, along with the merits of the various work program components. Departments are then given the opportunity to amend their proposed line-item budgets to address issues or concerns discussed in the budget review meetings.

Once the City Manager and department reviews have taken place and all departmental budget issues are resolved, the Finance staff prepares the preliminary budget. The Finance Director presents the preliminary operating and capital improvement program (CIP) budget to the City Council and the Community at a City Council meeting in late May or early June. Specific policy issues, funding shortfalls, and major challenges are discussed, and recommended changes are then incorporated into the budget. Meetings are held, as needed, to ensure that the budget accurately reflects the City Council's objectives for the coming year until the final budget is adopted by the City Council.

The budget plays a crucial role in communicating to elected officials, City employees, and the public the City's plans for the use of its resources. Although the City has made every effort to make the document as easy to navigate as possible, budgets are complex documents that can be difficult to grasp at first hand. This section provides the reader with some basic understanding of the constituent components of a budget document.

Organization of the Budget Document

The Budget document is comprised of the following sections:

City Manager's Budget Message

The City Manager's Budget Message is a transmittal letter addressed to the Mayor, City Council, and Citizens of West Covina that introduces the FY 2020-21 annual budget. The Budget Message outlines the organizing principles of the budget and the assumptions on which the budget was developed. The City Manager's Budget Message aims to provide the reader with highlights of the operating and capital budgets, and sufficient context to understand how and why the budgetary changes occurred between fiscal years.

Financial Information

This section provides the reader an understanding of the City's financial policies and budgetary practices. It describes the purpose of the budget, its development, reading the budget, and the financial and operational policies followed in the budget development and planning process. Additionally, this section provides a description of each of the City's funds, detail about the City's debt, and includes the resolutions for the appropriations limit and adoption of the budget.

City Profile

The City Profile provides a snapshot of the City for which the Budget has been developed. The purpose of this section is to give the reader an at-a-glance look at the City's organizational structure, demographic data, and other statistics. It also includes a matrix illustrating department/fund relationships.

Budget Summaries

The budget summaries section is the nuts and bolts of the Budget. It provides the following information: Summary of Changes in Fund Balance, Schedule of Revenues by Fund, Schedule of Revenue Detail by Fund, Schedule of Expenditures by Fund, Schedule of Expenditures by Fund and Category, Expenditures by Division and the Summary of Operating Transfers.

Department Narratives

The Department Narratives contain budget information for the basic organizational units of the City, its departments. Each department narrative presents the following information:

- ◆ Mission Statement – Each department has formulated a mission statement that presents the “what, for whom, and why” the department exists.
- ◆ Department Summary – Summary of the department's areas of responsibility and major business activities.

- ◆ Organizational Chart – Overview of the department’s basic organization and positions.
- ◆ Expenditures by Funding Source – The table and graph provide information on the funding sources for the budgeted expenditures.
- ◆ Expenditures by Category – The table and graph provide information on budgeted operating expenditures organized by personnel and maintenance and operations.
- ◆ Goals and Objectives – Departments are comprised of smaller organizational units that allow the department to attain its mission.
- ◆ Accomplishments – This section lists a department’s achievements over the past fiscal year.
- ◆ Expenditure Summary by Division – These tables provide line-item budgetary detail for the department.

Capital Improvement Program

This section looks at the City’s five-year capital improvement program, funding sources, project descriptions, and the specific projects being funded in the current budget year.

Schedule of Positions

The Schedule of Positions section includes the titles of the Full Time Equivalent (FTE) positions authorized for each department. A comparative table that provides four years of data is also presented in this section, along with a summary of changes from the prior year amended to the current year adopted.

Glossary of Terms

Budget documents may be difficult to read and may contain terms unfamiliar to the reader. This section covers key terms used throughout the budget document and in the budgeting process in general.

FINANCIAL STRUCTURE

The City provides a full range of services to its citizens. These include police, fire, emergency medical, street construction and maintenance, traffic signalization, parks, recreational, cultural and social, planning, building and safety, economic development, environmental, and general administrative services.

Services are categorized into a departmental structure to afford similarity in services provided. Departments may receive funding from one or more funds. Through the budget process and ongoing activity, the City Council oversees the operation of the City, and sets forth community priorities and policies to be implemented by the City Manager. The City Manager directs the Department Heads in the administration of City programs and service delivery. The City Manager establishes administrative policy in areas under his purview.

To monitor and evaluate departmental effectiveness, a project-performance program is utilized. Under this program, each department sets forth projects and programs to be undertaken during the fiscal year. Projects and programs may be one-time (with a specific completion date) or ongoing programs. A listing of each department's projects and programs is submitted at the beginning of the fiscal year as an overview of the department's work program. This information is compiled in the budget document and provides a detailed overview of the City's work program for the fiscal year.

The more significant departmental projects and programs provide the basis for the departmental goals and objectives, and workload indicators included in the departmental budgets. Departmental work programs are updated periodically. Completed projects, completion dates, new projects undertaken, as well as specific actions completed in providing ongoing programs, are established and reviewed. This process provides an ongoing measure of departmental activity and effectiveness in meeting the City Council's priorities.

Basis of Accounting and Budgeting

The City's accounting system is organized and operated on a "fund basis" under which each fund is a distinct self-balancing accounting entity. A fund is "an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created". Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, legal restrictions, or limitations on the revenue source.

Governmental funds are classified into three broad categories: governmental (general, special, debt service, and capital improvement projects), proprietary, and fiduciary funds. Governmental funds include activities usually associated with typical or local government operations. Proprietary funds are financed and operated in a manner similar to private business enterprises, where the intent is to recover the cost of providing goods and services from user charges. Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent.

The City's annual operating budget is prepared in conformity with Generally Accepted Accounting Principles (GAAP) and provides for the general operation of the City. The modified accrual basis of accounting is used for governmental fund types and the accrual basis of accounting is used for proprietary fund types. The City Manager is authorized to transfer budgeted amounts between departments to assure adequate and proper standards of service. Budgetary revisions, which increase the combined appropriations in individual funds, must be approved by the City Council. The budgetary level of control is at the departmental level.

Capital Improvement Program

Each year, the City Council adopts a Capital Improvement Program (CIP), which identifies all of the major projects to be undertaken to improve facilities and infrastructure within the city. During the fiscal year, a separate CIP document that reflects the current year program and proposes a program of prioritized projects for the next five years is prepared.

Department Heads submit all proposed projects for their department in the foreseeable future, along with their best cost-estimate. The request includes the year a project will commence, any funding sources that may be available with either future sources or ones which might have been previously designated, justification for the project, and on-going costs expected to occur after the project has been completed. The CIP budget team then compiles the information and presents a draft CIP program to the City Council. Projects are prioritized, based on City Council and staff input. Additional projects may be approved during the year by City Council action.

Capital projects may be funded from a variety of funds, with the majority of projects funded from restricted funds.

Allocated Costs

As part of the City's effort to incorporate stronger cost accounting controls and methods, the cost of operating certain departments is allocated to user departments. This process is used to fund those departments that provide inter-departmental services. This allows these departments to operate in a manner similar to an Internal Service Fund.

Allocated departments include fleet maintenance and replacement, insurance costs and workers' compensation. Fleet maintenance is budgeted based on a three-year average of the department's actual service usage and allocated based on actuals. Insurance and worker's compensation are based on projections from the California Joint Powers Insurance Authority (CJPIA). Vehicle replacement is budgeted based on the vehicle or equipment's replacement cost divided by the life of the asset.

CITY FUND STRUCTURE

A number of different funds are utilized to account for the City, the Successor Agency to the Former Redevelopment Agency, and the West Covina Housing Authority financial resources. Funds are classified into the following fund types:

- General Fund
- Special Revenue
- Debt Service
- Capital Projects
- Proprietary
- Private Purpose Trust

The City has established multiple funds, under each fund type, to assist in accounting and record keeping for the City and outside agencies.

GENERAL FUND TYPE

General Fund (Fund 110)

The General Fund is the City's largest single fund type and is used to account for unrestricted revenues. The City's General Fund is the main operating fund for non-restricted revenues, such as general taxes and fees. Appropriations may be made from the General Fund for City activities. This fund is used to account for basic City services such as police, fire, recreation, building, planning, and general administration. Within the General Fund, the City maintains non-spendable (not available) and unassigned (available) reserves that represent the unappropriated fund balance.

SPECIAL REVENUE FUNDS

Asset Seizure (Funds 116 and 117)

Asset Seizure revenues are received based on the City's participation in drug-related asset seizures. Funds are received from federal and state agencies. These funds are restricted to uses that enhance the police department's activities.

Air Quality Improvement Trust (Fund 119)

In 1991-1992, the state passed AB 2766, the State's Air Quality Improvement Trust Fund. An increase in motor vehicle license fees collected by the State of California supports this state fund. The City receives a portion of the fees to enhance the City's clean air efforts.

Proposition A (Fund 121)

Under Proposition A, the City receives a portion of the ½ cent sales tax levied in Los Angeles County to provide transportation-related programs and projects. For years the City has sold its Proposition A funds to other cities in exchange for non-restricted General Fund dollars.

Proposition C (Fund 122)

Under Proposition C, the City receives a portion of an additional ½ cent sales tax approved for transportation-related programs in Los Angeles County. The funds may be used for certain capital projects or transportation projects similar to those allowed under Proposition A. Projects include street rehabilitation and reconstruction, traffic monitoring systems, congestion management and planning, bus shelter maintenance, Park-and-Ride lots, the City's shuttle and Dial-A-Ride services and recreational transit services.

Gas Tax (Fund 124)

This fund accounts for State Gas Tax monies received under various state laws. The funds are used to fund the City's street maintenance program. Activities include ongoing minor street repairs, upgrades of traffic signals, replacement and installation of new traffic signs and street painting. Programs are administered through the Community Development and Community Services Departments.

Police Donations (Fund 127)

This fund accounts for donations received and expenditures related to various police programs.

Transportation Development Act (Fund 128)

Transportation Development Act funds are received through the County and may only be used for specific transportation development purposes. These funds are generally used by the City for sidewalk rehabilitation and construction, and the long-term transportation planning efforts within the City.

AB 939 (Fund 129)

This fund accounts for revenues and expenditures of programs implemented to meet the requirements of the California Integrated Waste Management Act of 1989 (AB 939). Revenues are generated through a waste management fee. Programs funded include the development and implementation of a solid waste reduction and recycling project, household hazardous waste disposal project, and solid waste management activities.

Community Development Block Grant (Fund 131)

This fund accounts for activities of the Community Development Block Grant received from the U.S. Department of Housing and Urban Development, including monies received from this agency as part of the federal stimulus program.

Surface Transportation Program (STP) Local (Fund 140)

The Intermodal Surface Transportation Efficiency Act of 1992 (ISTEA) is the Federal Highway Program. This fund accounts for federal money received for use in improving certain major streets. Caltrans and the Federal Highway Administration must approve projects.

LA County Park Bond (Fund 143 & 210)

These funds account for grant money received through the Los Angeles County Regional Park and Open Space District Grant.

Waste Management Enforcement Grant (Fund 145)

This fund accounts for the money received from the State of California to help support the local enforcement agent who monitors the local closed landfill.

Senior Meals Program (Fund 146)

This program provides meals to low-income seniors with funding from the United States Department of Agriculture and Area Agency on Aging. The program also receives donations from seniors for the meals served.

Used Oil Block Grant (Fund 149)

The California Integrated Waste Management Board (CIWMB) provides grant funds to cities to promote used motor oil recycling.

Inmate Welfare (Fund 150)

This fund accounts for any money, refund, rebate or commission received from a telephone call from inmates while incarcerated to meet the requirements of California Penal Code: Part 3; Title 4; Chapter 1; Section 4025. The monies are to be expended for the benefit, education, and welfare of inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of the jail facilities.

Public Safety Augmentation (Fund 153)

This fund accounts for the permanent extension of the sales tax by ½ cent guaranteed under Proposition 172. These revenues are restricted to the enhancement of public safety services. Revenue is allocated based on each qualified county's proportionate share of statewide taxable sales.

COPS/SLESA (Fund 155)

This fund accounts for grant revenue provided by the state to support Community Oriented Policing programs. Funds must be spent on front-line law enforcement services.

Beverage Container Recycling Grant (Fund 158)

The Beverage Container Recycling Grant provides funds derived from consumer deposits on beverage containers. These funds are to be used for beverage container recycling and litter cleanup activities.

Summer Meals Program (Fund 159)

This fund comes from the Food and Nutrition Service (FNS) of the United States Department of Agriculture, which provides a free lunch to children on weekdays during the summer months.

Maintenance District Funds (Fund 18x)

The City levies special benefit assessments and property taxes upon property within defined districts. Through the Los Angeles County Tax Collector, assessments are placed on the property owner's annual tax bill. These funds are used to maintain and improve the open spaces within the districts by providing landscape maintenance. Assessment districts currently established in the City include:

Maintenance District #1 (Fund 181)
Maintenance District #2 (Fund 182)
Maintenance District #4 (Fund 184)
Maintenance District #6 (Fund 186)
Maintenance District #7 (Fund 187)

Coastal Sage and Scrub Community Facilities District (Fund 183)

This community facilities district was formed to provide for the restoration and ongoing maintenance of sensitive environmental habitat within the development area of a former landfill, including habitat for endangered species such as the California gnatcatcher (*Polioptila californica*).

Citywide Maintenance District (Fund 188)

This is the City's most significant special assessment fund. Revenue for the fund comes from annual special benefit assessments from property owners who benefit from covered improvements. The Citywide Assessment District provides the majority of funding for the City's street lighting system and street tree program.

Sewer Maintenance (Fund 189)

This fund supports the City's street sweeping program and maintenance of the City's sewer system.

Business Improvement District (Fund 190)

This is an assessment district supported by seven of West Covina's automobile dealers to fund the construction, maintenance and operation of a reader board adjacent to Interstate 10.

Police Grant Funds

These funds come from federal or state grants to provide funding for various public safety programs.

Bureau of Justice Assistance Grant (Fund 130)
Alcohol Beverage Control (ABC) Grant (Fund 138)
Police Private Grants (Fund 221)

Charter PEG (Fund 205)

Charter Communications awarded the City a \$150,000 Public Education Grant for several years. Due to changes in communications rules, no additional grant revenue is being received. The money remaining in this fund can only be used to make capital expenditures related to the City's Public Access Channel.

Art in Public Places (Fund 212)

This fund accounts for development fees paid in lieu of acquisition and installation of approved artwork in a development, with expenditures restricted to acquisition, installation, maintenance and repair of artworks at approved sites.

WC Community Services Foundation (Fund 220)

This fund is used to account for activity of the West Covina Community Services Foundation, a 501(c)(3) non-profit organization.

Measure R (Fund 224)

Under Measure R, the City receives a portion of a ½ cent sales tax levied in Los Angeles County to provide transportation related projects and programs. The City uses Measure R Funds to provide a variety of transportation services including Dial-A-Ride and the West Covina Shuttle (a fixed route system).

Taskforce for Regional Auto Theft Prevention (TRAP) Grant (Fund 233)

A regional law enforcement taskforce known as TRAP is funded through vehicle registration fees pursuant to Vehicle Code section 9250.14 (SB-2139). The primary mission of TRAP is to combat auto thefts and spearhead major investigations related to vehicle thefts throughout the Southern California regions.

City Law Enforcement Grant (Fund 234)

This fund accounts for personnel costs that are reimbursable through the Board of State and Community Corrections (BSCC) City Law Enforcement Grant.

Measure M (Fund 235)

Under Measure M, the City receives a portion of a ½ cent sales tax levied in Los Angeles County to provide transportation related projects and programs. The City uses Measure M Funds for certain capital projects or transportation projects such as street rehabilitation and reconstruction, traffic monitoring systems, and congestion management and planning.

Measure A (Fund 236)

Under Measure A, the City receives a portion of a 1.5 cent per square foot parcel tax levied in Los Angeles County to help fund new parks and maintain existing ones. The City uses Measure A Funds for certain capital projects related to parks, such as rebuilding restrooms, updating park parking lots, and the purchase of new playground equipment.

SB1 – Road Maintenance Rehab (Fund 237)

Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017, increased per gallon fuel excise taxes, increased diesel fuel sales taxes and vehicle registration fees, and provides for inflationary adjustments to tax rates in future years, to address basic road maintenance, rehabilitation and critical safety needs on both state highways and local streets. The City uses SB1 funding for street improvements such as residential road rehabilitation.

West Covina Housing Authority (Fund 820)

Under ABX1 26, the housing functions were transferred to the West Covina Housing Authority with the adoption of Resolution No. 2012-11 by the West Covina City Council on January 17, 2012. Accordingly, all rights, powers, duties and obligations related to the housing functions have been assumed by the Housing Authority and it may enforce affordability covenants and perform related activities pursuant to the applicable provisions of the Community Redevelopment Law.

ABX1 26 provides that the non-cash housing assets and obligations of dissolving redevelopment agencies ("RDAs") do not pass to the Successor Agencies formed to wind-down each RDA, but

rather to the Housing Successor Agency. As such, decisions regarding such housing assets and obligations are not subject to approval by the Oversight Board of the Successor Agency.

This fund will accumulate loan repayments from homeowners and multi-family housing developers per agreements that were put in place using low and moderate income housing funds of the former Redevelopment Agency. Those funds, along with repayment of the Supplemental Educational Revenue Augmentation Fund loans that were previously made by the housing fund of the former Redevelopment Agency, will be used to continue to provide low and moderate income housing programs in compliance with state law regarding affordable housing.

CAPITAL PROJECT FUNDS

Capital Projects (Fund 160)

The fund was established by the City Council to serve as the source of capital funding for projects that have no other funding source.

Construction Tax (Fund 161)

The Construction Tax Fund receives monies from developers based on the construction of dwelling units in the City. These funds are then used to purchase or construct public facilities, such as street reconstruction, traffic signal modifications, curb and gutter replacements and rehabilitation of park structures and equipment.

Information Technology (Fund 162)

The funds paid into this fund are to be used for information technology capital outlay projects.

Development Impact Fees (Fund 16x)

The City receives one-time fees on new development to be used to cover costs of capital equipment and infrastructure required to serve new growth. The following funds have been established:

Fund 164 – Police Impact Fees

Fund 165 – Fire Impact Fees

Fund 166 – Park Impact Fees

Fund 167 – City Administrative Impact Fees

Fund 168 – Public Works Impact Fees

Park Acquisition (Fund 169)

The funds paid into this fund are to be utilized for new parkland acquisition and the development of new parkland.

Park Dedication Fees (Fund 17x)

The City receives fees from developers to fund recreation facilities. The City has been divided into eight park districts for purposes of collecting revenue. These funds are used for qualified recreational purposes throughout the City. The following Districts have been established:

Fund 170 – Park District “A”

Fund 171 – Park District “B”

Fund 172 – Park District “C”

Fund 173 – Park District “D”

Fund 174 – Park District “E”
Fund 175 – Park District “F”
Fund 176 – Park District “G”
Fund 177 – Park District “H”

DEBT SERVICE FUND

Debt Service (Fund 300)

The City has established one Debt Service Fund to accumulate assets for the repayment of City long-term debt, which includes outstanding bonds, notes, capital leases and related costs. Funding is accumulated from interest income, developer reimbursements, and transfers from the General Fund and the Successor Agency.

INTERNAL SERVICE FUNDS

Insurance - General and Auto Liability (Fund 361)

Funding for general/auto liability claims, uninsured losses and insurance premiums is provided through a charge on all operating departments based on prior year claims expense.

Insurance - Workers' Compensation (Fund 363)

Funding for workers' compensation is derived from a percentage charge of all salaries with different rates levied for the various employee categories.

Fleet Management (Fund 365)

The Maintenance Division of the Public Works Department operates the fleet management function for the City which oversees the repair and disposal of City vehicles and heavy equipment. Revenue for the fleet management fund is generated through charges to operating departments. Each department that operates assigned vehicles is charged based on the departmental usage of the vehicles. Fleet management costs are reflected in each department's line-item budget.

Vehicle Replacement (Fund 367)

This fund accounts for the replacement of vehicles to update the fleet and save on maintenance costs.

Retirement Health Savings Plan (368)

This fund accounts for the set-aside lump sum benefits for retiring employees.

ENTERPRISE FUND

Police Computer Service Group (Fund 375)

This fund accounts for the computer services provided by the Police Department to other public safety agencies for a fee. The programs are marketed to both public and private agencies. The program also provides these products and services to the West Covina Police Department.

SUCCESSOR AGENCY

Successor Agency Redevelopment Obligation Retirement (Fund 810)

The City's Redevelopment Agency was dissolved as a result of the passage of ABX1 26, and the Successor Agency was subsequently created for the purpose of winding down the affairs of the former Redevelopment Agency. The responsibilities of the Successor Agency are to (1) continue to make payments on the outstanding debt of the former Redevelopment Agency for items that are deemed to be "enforceable obligations", and (2) wind down the activities of the Redevelopment Agency through the sale and disposition of assets and properties. The Successor Agency will receive allocations of property tax increment in amounts determined by the State Department of Finance (DOF) and deposited into the Redevelopment Property Tax Trust Fund (RPTTF) by the county. Those RPTTF allocations will then be used to pay the enforceable obligations.

Successor Agency Administration (Fund 815)

This fund is for all allowable administrative expenses of the Successor Agency, including salaries and benefits, legal costs, appraisals, consultants, and other administrative and overhead charges as well as support costs incurred for the Oversight Board. The Successor Agency receives an annual amount equal to 3% of the RPTTF allocation approved for payment of enforceable obligations.

CFD Debt Service (Fund 853)

This fund was established as part of the Fashion Plaza Expansion Project of the former Redevelopment Agency for issuing bonds to assist in the expansion of the leasable square footage and parking facilities of a regional shopping mall. The fund collects revenues from a special tax assessment on the property, as well as sales and property tax increment revenues generated on the property. Those revenues are used to service the principal and interest payments, and related costs of the outstanding bonds.

FINANCIAL POLICIES

Budgetary Control and Policies

Budgetary control is exercised by (1) the annual budget adoption by the City Council (2) formal budgetary integration within the accounting system (3) quarterly financial reports presented to the City Council (4) the encumbrance of estimated purchase/contract amounts prior to the release of purchase orders to vendors (5) properly and adequately documented City Council approved budget adjustments to expenditure appropriations and revenue estimates (6) monthly review of departmental expenditure reports comparing budget to actual amounts and (7) the established review process of carry-overs in which departments are requested to submit justification for any requested purchase order (PO) carryovers.

The City Council approves each year's budget submitted by the City Manager prior to the beginning of the fiscal year. Public meetings are conducted prior to the adoption by City Council. It is the City Council's goal to adopt an annual balanced budget, a budget in which current revenues equal recurring expenditures. The City Manager has authority to adjust the amounts appropriated between the funds and activities of a fund, provided, however, that the total appropriations for each fund may not exceed the amounts provided in the budget resolution. The City Manager is also authorized to approve continuing appropriations at year-end for capital improvement projects and other expenditures previously approved by the City Council.

Budget Amendment Procedures

The City's operating budget may be amended by three methods: 1) purchase order carryovers, 2) administrative carryovers approved by the City Manager, and 3) City Council action. Under all methods where appropriations are increased, funds must be available to match the request.

Administrative Carryovers

At the end of each fiscal year, the Finance department requests that each department review its budget for items or programs for which any planned expenditure is pending. This may include a project, which has been initiated, or an item ordered but not received.

The Finance Director determines the merit of any requests and ensures that adequate funding is available. Recommendations are then presented to the City Manager, who in turn, determines which requests will be approved. Approved carryover requests increase the department's budget appropriation in the new fiscal year.

City Council Action

Throughout the year, the City Council considers departmental requests for additional appropriations to fund activities not included in the original Adopted Budget.

CIP Carryovers

Every year, staff reviews each capital project and carries forward prior year appropriations for projects that have not been completed or for which long-term funding is being accumulated. The

carryovers are handled administratively and are not included as part of the current year CIP Budget. Projects funded in prior years, but not started, are reviewed to determine whether such projects continue to be City Council priorities. The budget for any project that has not been started and is no longer a City Council priority is made available for other projects.

Cash and Investment Policies

The City's cash and investments are reported at fair value. Changes in fair value that occur during a fiscal year are recognized as interest revenue reported for that fiscal year. Interest revenue includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation or sale of investments.

Cash accounts of all funds are pooled for investment purposes to enhance safety and liquidity while maximizing interest earnings. Interest revenue earned by the pooled investments is allocated to the various funds based on each fund's average monthly cash and investment balance.

Reserve Policy

In order to prudently protect the fiscal solvency of the City, it is important to maintain some minimum level of reserves. Reserves are important to mitigate the negative impact to revenues from economic fluctuations, to fund unforeseen expenditure requirements, to provide a minimum level of cash investment interest revenue, and to avoid the need to borrow for cash management purposes. The General Fund Reserve is currently below the reserve policy limit of 17% of operating expenditures.

Capital Assets

Capital assets (including infrastructure) greater than \$5,000 are capitalized and recorded at cost or at the estimated fair value of the assets at the time of acquisition where complete historical records have not been maintained. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets include public domain (infrastructure) general fixed assets consisting of certain improvements including roads, curbs and gutters, streets and sidewalks, medians, sewers and storm drains.

GANN LIMIT

The adoption of the appropriation limit occurs annually to comply with the California Constitution, Article XIII B (as amended) and Government Code Section 7910. The Gann Limit restricts annual expenditures the City may appropriate. If certain proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller or refunded to the taxpayers. For the fiscal year ending June 30, 2021, the appropriation limit is \$203,107,940. The City's tax proceeds are projected to be less than the established appropriation limit.

DEBT SERVICE

The City of West Covina, the Community Development Commission, and the Public Financing Authority (PFA) have issued debt instruments to finance capital projects and equipment. The three governmental units, although related, are distinct legal entities. The debt of the Community Development Commission (the former Redevelopment Agency) has been assumed by the Successor Agency to the City of West Covina Redevelopment Agency ("Successor Agency").

The City has tax-based revenue from which to repay debt. The Successor Agency receives an allocation of property taxes from the Redevelopment Property Tax Trust Fund (RPTTF) in an amount sufficient to meet the annual debt service requirements. The PFA has no ability to generate revenues, other than through charges for the use of money and property. Debt between related governments has not been budgeted, as doing so would result in double-counting the debt and related revenues.

DEBT ISSUED BY THE CITY OF WEST COVINA

Notes Payable:

Successor Agency Note - \$11,578,351

On December 4, 2015, the City and Successor Agency entered into a settlement agreement with the California Department of Finance (DOF) regarding the Other Funds Due Diligence Review. The agreement requires the City to repay the Successor Agency \$11,578,351 for transfers that did not represent enforceable obligations. The Successor Agency will then remit these funds to the Los Angeles County Auditor-Controller for allocation to the affected taxing entities. The amount of the note must be repaid through biannual payments in the amount of \$289,459 each on January 15th and June 15th until the loan is repaid in full on June 15, 2035. There is no interest charged on this repayment.

Year-ending June 30	Principal
2021	578,918
2022	578,918
2023	578,918
2024	578,918
2025	578,918
2026-2030	2,894,590
2031-2035	2,894,581
Total	\$ 8,683,761

DEBT ISSUED BY THE FORMER REDEVELOPMENT AGENCY

Bonds Payable:

1996 Special Tax Refunding Bonds Community Facilities District No. 1989-1 (The Fashion Plaza Project), Original Issue - \$51,220,000 – A Special Tax levy, sales tax increment and property tax increment revenues secure repayment. The serial bonds matured during the fiscal year ended June 30, 2007. The term bonds bear interest at a rate from 5.75% to 6.0% payable semiannually on March 1st and September 1st of each year. Final maturity is in September 2022.

Year-ending June 30	Principal	Interest
2021	3,735,000	649,650
2022	4,055,000	415,950
2023	4,905,000	147,150
Total	\$ 12,695,000	\$ 1,212,750

2017 Tax Allocation Revenue Refunding Bonds, Series A (Tax-Exempt) and B (Federally Taxable), Original Issue - \$15,380,000 – This is composed of Series A (\$4,725,000) and Series B (\$10,655,000) bonds issued in February 2017, to refinance the 1998 Housing Set-Aside Tax Allocation Bonds, Series A and B, the 2001 Housing Set-Aside Tax Allocation Revenue Bonds, the 2002 Tax Allocation Refunding Bonds and the 1999 Taxable Variable Rate Demand Tax Allocation Bonds. Interest rates range from 2.0% to a maximum of 5.0% over the term of the Series A bonds and from 1.0% to a maximum of 4.0% over the term of the Series B bonds. The bonds are payable from and secured by designated property tax revenues (formerly tax increment revenues).

Year-ending June 30	Series A Principal	Series A Interest	Series B Principal	Series B Interest
2021	670,000	99,225	1,195,000	206,416
2022	400,000	74,475	1,215,000	178,531
2023	410,000	56,225	1,015,000	149,388
2024	435,000	37,275	820,000	123,131
2025-2029	920,000	24,863	2,555,000	311,002
2030-2032	-	-	680,000	25,500
Total	\$ 2,835,000	\$ 292,063	\$ 7,480,000	\$ 993,968

Sales and Use Tax Reimbursement Agreement – The former Redevelopment Agency agreed to reimburse the City for sales tax revenues used to secure CFD bonds. Under the agreement, all previously foregone sales tax through FY 2005-06 totaling \$9.6 million will be repaid starting FY 2005-06, spread over 20 years at 4% interest. These repayments will be combined with the annual reimbursement of future sales tax amounts. The total annual payments would range from \$1.5 million in 2005-06 to a high of \$2.9 million in 2021-22 with final payments totaling \$1.2 million in 2024-25. In the event sufficient revenues to make the scheduled payments do not exist,

the amount will carry forward with no default on the agreement. Said agreement may be amended so long as owners of obligations payable from the tax increment are not harmed. As a result of redevelopment dissolution, this agreement has also been deemed invalid by the Department of Finance (DOF) at this time. Staff continues to research ways to get this agreement approved by the DOF.

DEBT ISSUED BY CITY OF WEST COVINA PUBLIC FINANCING AUTHORITY

Bonds Payable:

Big League Dreams Project, \$10,710,000 Lease Revenue Bonds, 2006 Series A, \$7,295,000 Lease Revenue Bonds, 2006 Series B (Taxable) - Issued to provide funds for the construction of the West Covina Big League Dreams Sports Park and adjacent infrastructure improvements. Series A Bonds are payable from base rental payments from Series A Site (six replica stadiums, a multi-sport pavilion, restaurants, batting cages, playgrounds and administration and maintenance facilities). Interest rates range from 4.0% to a maximum of 5.0% over the term of the bonds. Series B Bonds are payable from rental payments for Series B Site (comprised of the North Parking Structure located at the West Covina Civic Center Complex). Interest rates range from 5.39% to 6.07% over the term of the bonds.

Year-ending June 30	Series A Principal	Series A Interest	Series B Principal	Series B Interest
2021	290,000	475,300	225,000	355,690
2022	345,000	462,250	240,000	342,077
2023	405,000	445,000	255,000	327,557
2024	425,000	424,750	270,000	312,129
2025	445,000	403,500	285,000	295,795
2026-2030	2,580,000	1,660,500	1,725,000	1,195,729
2031-2035	3,775,000	948,000	2,315,000	605,179
2036	1,270,000	63,500	550,000	33,385
Total	\$ 9,780,000	\$ 4,882,800	\$ 5,865,000	\$ 3,467,541

2018 West Covina Public Financing Authority Lease Revenue Refunding Bonds, Series A and B, Original Issue - \$24,165,000 – This was composed of Series A (\$19,310,000) and Series B (\$4,855,000) Taxable bonds issued on November 20, 2018. The bonds are payable from lease payments from the City’s General Fund as rental for certain public facilities. Interest rates range from 2.953% to 5.0% over the term of the bonds. The final maturity date is May 2044.

Year-ending June 30	Series A Principal	Series A Interest	Series B Principal	Series B Interest
2021	485,000	855,150	350,000	172,947
2022	510,000	830,900	360,000	160,176
2023	535,000	805,400	375,000	146,611
2024	560,000	778,650	390,000	131,919
2025	585,000	750,650	405,000	116,100
2026-2030	3,282,750	3,444,750	2,295,000	309,852
2031-2035	7,075,000	2,099,750		
2036-2040	5,245,000	541,000		
2041-2044	470,000	48,000		
Total	\$ 18,850,000	\$ 10,870,400	\$ 4,510,000	\$ 1,037,605

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING THE OPERATING BUDGET FOR THE CITY OF WEST COVINA, WEST COVINA PUBLIC FINANCING AUTHORITY, WEST COVINA HOUSING AUTHORITY, THE SUCCESSOR AGENCY TO THE FORMER WEST COVINA REDEVELOPMENT AGENCY AND THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2020-21

WHEREAS, the City Manager has presented to the City Council a proposed budget for Fiscal Year 2020-21; and

WHEREAS, the City Council of the City of West Covina has conducted public meetings on June 2, 2020, June 3, 2020 and June 9, 2020 to consider the Fiscal Year 2020-21 budget document; and

WHEREAS, the City Council of the City of West Covina has concluded its review and intends to approve and adopt the Fiscal Year 2020-21 budget for the City, West Covina Public Financing Authority, Housing Authority, Successor Agency to the Former West Covina Redevelopment Agency and the Capital Improvement Program.

NOW, THEREFORE, the City Council of the City of West Covina does resolve as follows:

SECTION 1. The Operating Budget and Capital Improvement Program for the City of West Covina, West Covina Public Financing Authority, and West Covina Housing Authority for Fiscal Year 2020-21, as prepared and submitted by the City Manager and as modified by the City Council, is hereby approved, adopted and appropriated. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk within thirty days and shall be certified by the City Clerk as having been adopted by this resolution.

SECTION 2. The budget for the Successor Agency to the Former West Covina Redevelopment Agency for Fiscal Year 2020-21, as prepared and submitted by the Executive Director and as modified by the Agency Board Members, is hereby approved, adopted and appropriated, on the express condition that said budget be published the same as a separate component of the City of West Covina's budget, and further conditioned on the City of West Covina, its General Fund and all its various other accounting funds are NOT obligated to finance or fulfill any Successor Agency Obligations. A copy of said budget is hereby ordered to be filed in the Office of the City Clerk/Secretary within thirty days and shall be certified by the City Clerk/Secretary as having been adopted by this resolution.

SECTION 3. From the effective date of said Budget, appropriations may be reallocated from one activity account to another within the operating budget upon review by the Finance Department and approval of the City Manager or his/her designee, providing there is no change in the scope of service delivery level or increase in the appropriation as approved by the City Council.

SECTION 4. As necessary, appropriations may be made for donations and grants received during the fiscal year up to \$30,000 per source or grantor upon review by the Finance Department and approval of the City Manager or his/her designee. Donations and grant awards with matching requirements, or exceeding \$30,000 from a single source or grantor, require City Council approval.

SECTION 5. The approved budgets for the Capital Improvement Program remain as authorized appropriations for the individual capital projects until these capital projects are completed. Any unexpended authorized appropriations for each capital project is automatically carried over from fiscal year to fiscal year, until the funds of the individual capital project are expended or the capital project is canceled. Following the completion of the individual capital projects, the unexpended appropriations of each completed capital project shall be canceled and the capital projects funding sources shall be released from their unexpended funding commitment.

SECTION 6. The City Council does hereby authorize and approve the number and classification of employees in the respective functions, departments and/or activities as set forth in the Fiscal Year 2020-21 Budget. No increase shall be made in this number of positions without City Council approval. However, the City Manager is authorized to transfer such positions within existing position classifications and reorganize departments under his authority, if in his judgement such actions will result in a higher degree of efficiency of overall operations of the City.

SECTION 7. At the close of the 2019-20 Fiscal Year, unexpended appropriations in the Operating Budget may be carried forward to the 2020-21 Fiscal Year upon review by the Finance Department and approval of the City Manager or his/her designee for the expense of outstanding purchase commitments and programs.

SECTION 8. That the City Clerk shall certify to the adoption of this resolution and the same shall be in full force in effect immediately upon adoption.

PASSED, APPROVED AND ADOPTED on this 16th day of June 2020.

Tony Wu
Mayor

APPROVED AS TO FORM:

Thomas P. Duarte
City Attorney

ATTEST:

Lisa Sherrick
Assistant City Clerk

I, Lisa Sherrick, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing resolution was duly adopted by the City Council of the City of West Covina, California, at a special meeting thereof held on the 16th day of June 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk

RESOLUTION NO. 2020-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WEST COVINA, CALIFORNIA, SETTING THE ANNUAL
APPROPRIATIONS LIMIT FOR THE FISCAL YEAR ENDING
JUNE 30, 2021**

WHEREAS, Article XIII B of the California Constitution requires the Legislative Body to establish its appropriations limit for the upcoming fiscal year ending June 30, 2021; and

WHEREAS, Section 7910 of the Government Code requires the governing body of each local jurisdiction to make such determinations and establish its appropriations limit by resolution; and

WHEREAS, the appropriations limit documentation has been available for public inspection, per Section 7910 of the Government Code, prior to the approval of the limit by the Legislative Body; and

WHEREAS, for the fiscal year ending June 30, 2021, the appropriations limit has been calculated using the change in population for the County of Los Angeles (rather than for the City of West Covina) and the change in local assessed value due to the addition of non-residential new construction (rather than the change in California per capita personal income).

NOW, THEREFORE, the City Council of the City of West Covina does resolve as follows:

SECTION 1. The appropriations limit for year ending June 30, 2021, is established at \$203,107,940; and

SECTION 2. That the City Clerk shall certify to the adoption of this resolution and the same shall be in full force in effect immediately upon adoption.

PASSED, APPROVED AND ADOPTED on this 16th day of June, 2020.

Tony Wu
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas P. Duarte
City Attorney

Lisa Sherrick
Assistant City Clerk

I, LISA SHERRICK, ASSISTANT CITY CLERK of the City of West Covina, California, do hereby certify that the foregoing resolution was duly adopted by the City Council of the City of West Covina, California, at a public meeting thereof held on the 16th day of June 2020, by the following vote of the City Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lisa Sherrick
Assistant City Clerk

APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the State Constitution, commonly referred to as the "Gann Limit", was adopted when California's voters approved Proposition 4 in November 1979. The limit has been modified by two subsequent initiatives-- Proposition 98 in 1988 and Proposition 111 in 1990--but its basic framework remains in place today.

Article XIII B places an annual limit on the appropriation of tax proceeds that can be made by the state, school districts and local governments in California. These limits are based on the amount of appropriations in the 1978-79 "base" year, as adjusted each year for population growth and cost-of-living factors. State and local governments are precluded from retaining any "excess revenues" above the limit. Article XIII B also requires the state to reimburse local governments for the cost of certain state mandates. The limit is different for every agency and changes each year.

For Fiscal Year 2019-20, the estimated tax proceeds appropriated by the West Covina City Council are under the limit. The Appropriations Limit for Fiscal Year 2019-20 is \$203,107,940. This amount is the maximum amount of tax proceeds the City is able to appropriate and spend in Fiscal Year 2019-20. The appropriations subject to the limit are \$48,596,700 leaving the City with an appropriations capacity under the limit of \$154,511,240.

APPROPRIATIONS LIMIT CALCULATION - FISCAL YEAR 2019-20

Part I - Calculation of Appropriations Limit

Appropriations Limit - Fiscal Year 2018-19:		\$ 182,766,076
Change in Non-Residential Assessed Value due to New Construction (11.14%)	1.1114 ^(a)	
Change in County Population (-0.01%):	<u>0.9999 ^(a)</u>	
Calculation of Growth Factor (1.1114 x 0.9999)		<u>1.1113</u>
Appropriations Limit - Fiscal Year 2019-20:		<u><u>\$ 203,107,940</u></u>

Part II - Appropriations Subject to the Limit

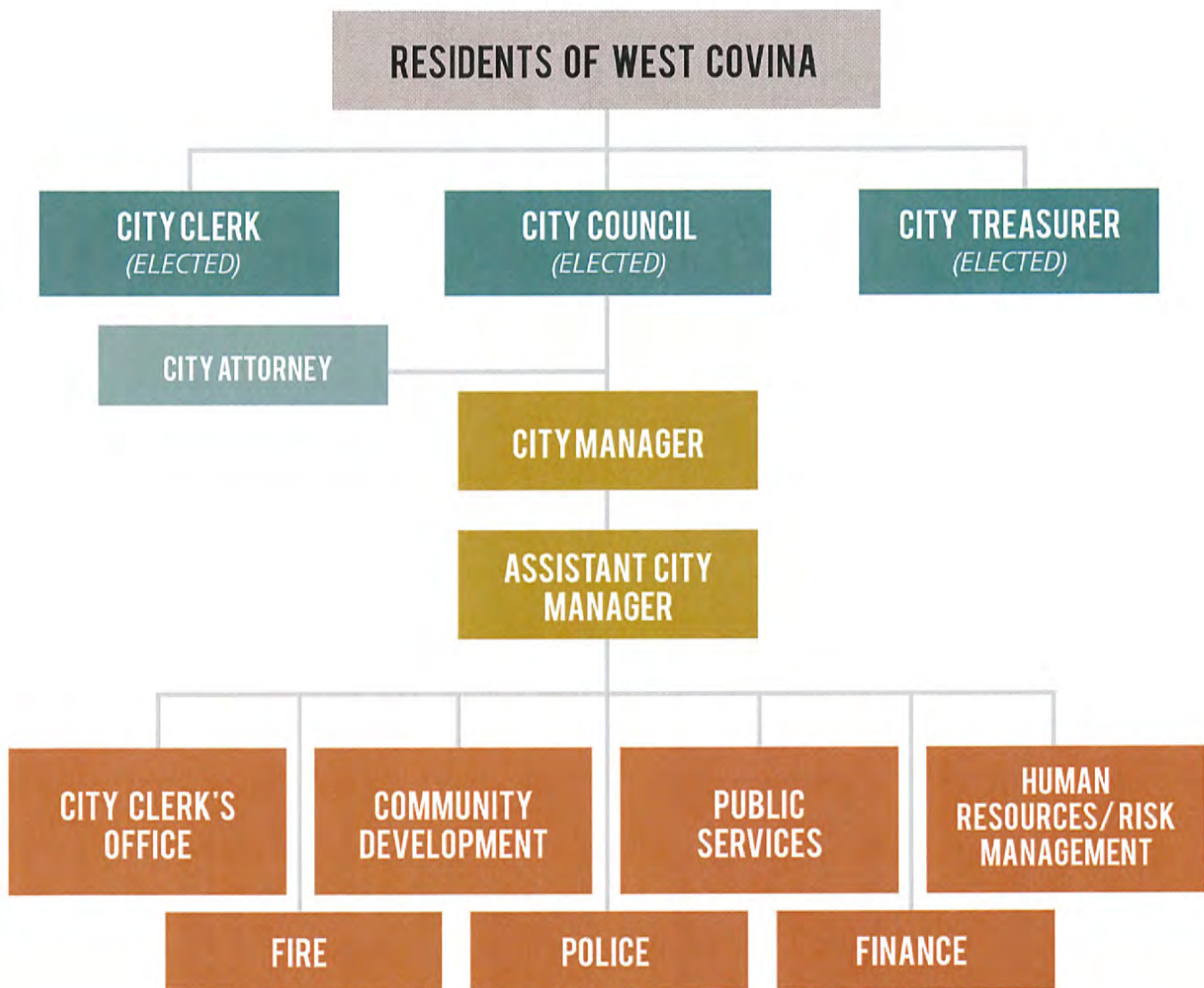
Proceeds from Taxes	\$ 48,596,700
Less: Debt Service Payments	<u>-</u>
Total Appropriations Subject to the Limit	<u><u>\$ 48,596,700</u></u>

Part III - Calculation of Appropriations Over/Under the Limit

Appropriations Limit - Fiscal Year 2019-20:	\$ 203,107,940
Less: Appropriations Subject to Limitation	<u>(48,596,700)</u>
Total Appropriations Under the Limit	<u><u>\$ 154,511,240</u></u>

^(a) Source: Hdl - Los Angeles County Assessor 2018-19 Secured Tax Rolls

^(a) Source: State of California, Department of Finance, Price and Population Information, May 2019



CITY COUNCIL GOALS

City Council Goals

Respond to the global COVID-19 pandemic and create crucial partnership to guide the community toward a multifaced recovery from the disaster, including restoration of economic stability.

Achieve Financial Stability and Sustainability. Over the past several years, the City has made significant cuts to expenditures by reductions in the workforce and restructuring the organization. This work will continue in 2020-21.

Maintain and enhance City Facilities and Infrastructure. This goal will be accomplished through the comprehensive Capital Improvement Plan which is part of this budget.

Enhance the City Image and Effectiveness.

Protect Public Safety. Assess risk and determine appropriate levels of service in the context of community resources.

Engage in Proactive Economic Development – The City is committed to engaging in proactive economic development activities, including providing supportive and transparent processes to create an environment conducive to businesses. These efforts are a vital part of attaining fiscal sustainability.

HISTORY OF WEST COVINA

The City of West Covina was incorporated in 1923 to prevent the City of Covina from establishing a sewage farm within the current city boundaries. The 507 residents of the area were mostly citizens who banded together to maintain local control of their land and were more interested in preventing the establishment of a sewage facility than in creating a city.

Walnut groves and orange groves continued to flourish during the following decades. The population in 1930 was 769 and blossomed to 1,549 in 1940. As a result of remarkable expansion during the post World War II building boom, West Covina became America's fastest growing city between 1950 and 1960, with the population increasing 1,000 percent from less than 5,000 to more than 50,000 citizens. The last two decades have continued to demonstrate steady growth. The number of residents expanded to a total of 96,242 as of the 1990 Census. The 2010 United States Census reported a population of 106,098.

The City of West Covina began the second half of the 20th century with exciting new developments and projects. The City Hall and Police facility were built in 1969 as the first phase of an example of a Joint Powers Authority in the County of Los Angeles. The Civic Center Joint Powers Authority, consisting of the County of Los Angeles and the City of West Covina, also completed a three-level parking structure in the Civic Center complex. The Civic Center complex includes the Los Angeles County Regional Library and the Citrus Municipal Court building and the City offices.

The first Redevelopment Agency project included a regional shopping center, the West Covina Fashion Plaza, with three major department stores and 150 shops in an air-conditioned, enclosed mall. It also included the revitalization of the older sections of the shopping center. The Fashion Plaza has provided the citizens of the San Gabriel Valley with convenient access to all shopping needs. In 1991 the mall was renovated adding a food court and additional shops, as well as the redecorating of the entire mall. The mall was renamed "The Plaza at West Covina." The Plaza opened a new 100,000 square foot wing in October 1993 featuring 50 new stores including a new Robinson's-May and interior renovation throughout The Plaza.

The Redevelopment Agency's efforts have also resulted in several major office buildings in the City, such as "The Lakes," in addition to two new community shopping centers, freestanding retail developments, restaurants, residential projects, and the Auto Plaza.

West Covina looks forward to additional residential and commercial development during the coming decade as it continues to serve as one of the most progressive cities in the San Gabriel Valley.

City of West Covina Top 25 Sales Tax Producers

<u>Business Name</u>	<u>Business Category</u>
76	Service Stations
Ashley Furniture	Home Furnishings
Audi West Covina	New Motor Vehicle Dealers
Azusa Arco	Service Stations
Best Buy	Electronics/Appliance Stores
Crestview Cadillac	New Motor Vehicle Dealers
Daimler Trust	Auto Leasing
Envision Toyota of West Covina	New Motor Vehicle Dealers
Ford of West Covina	New Motor Vehicle Dealers
Home Depot	Lumber/Building Materials
JC Penney	Department Stores
LA Auto Exchange	Used Automotive Dealers
Macys	Department Stores
Mercedes Benz of West Covina	New Motor Vehicle Dealers
Norm Reeves Honda	New Motor Vehicle Dealers
Porto's Bakery	Restaurants & Hotels
Reynolds Buick	New Motor Vehicle Dealers
Ross	Family Apparel
Stater Bros	Grocery Stores
Target	Discount Dept Stores
Tow Industries	Autos & Transportation
Triples Chevron	Service Stations
Walmart Supercenter	Discount Dept Stores
West Covina Chrysler Jeep Dodge Ram	New Motor Vehicle Dealers
West Covina Nissan	New Motor Vehicle Dealers

City of West Covina

Principal Property Tax Payers

For Fiscal Year Ending June 30, 2019

<u>Taxpayer</u>	<u>Taxable Assessed Value</u>	<u>Rank</u>	<u>Percent of Total Taxable Assessed Value</u>
Plaza West Covina LLC	\$271,881,917	1	2.41%
Eastland Shopping Center LLC	168,708,946	2	1.50%
301 South Glendora Avenue Apts	102,504,008	3	0.91%
PT Enterprises LLC	60,740,782	4	0.54%
Walnut Ridge Apartments LP	58,224,198	5	0.52%
TPA of NASCH LLC	55,575,956	6	0.49%
Glendora Avenue Properties LLC	53,540,399	7	0.48%
Deutsche Mellon National Asset	38,374,479	8	0.34%
Barranca Tower LLC	37,913,400	9	0.34%
CIP 2014 SG Covina Owner LLC	34,603,706	10	0.31%
Totals	<u>\$ 882,067,791</u>		<u>7.84%</u>

Department / Fund Matrix	City Admin	Planning	Police	Fire	Community Development	Public Services
General Fund	✓	✓	✓	✓	✓	✓
State Asset Forfeitures			✓			
Federal Asset Forfeitures			✓			
Air Quality Improvement Trust						✓
Proposition "A"					✓	✓
Proposition "C"					✓	✓
State Gas Tax	✓				✓	✓
Police Donations			✓			
Transportation Development Act					✓	
AB 939					✓	✓
Community Development Block Grant	✓		✓		✓	✓
Surface Transportation Program Local					✓	
LA County Park Bond					✓	✓
Waste Mgt Enforcement - Grant					✓	
Senior Meals Program						✓
Used Oil Block Grant						✓
Inmate Welfare			✓			
Public Safety Augmentation			✓			
Community Oriented Policing Services (COPS)			✓			
Beverage Container Recycling Grant						✓
Summer Meals Program						✓
Maintenance District #1					✓	✓
Maintenance District #2					✓	✓
Coastal Sage Scrub Community Facilities District					✓	✓
Maintenance District #4					✓	✓
Maintenance District #5					✓	✓
Maintenance District #7					✓	✓
Citywide Maintenance District					✓	✓
Sewer Maintenance					✓	✓
Auto Plaza Improvement District	✓					
Charter PEG	✓					
Art In Public Places		✓				
WC Community Services Foundation			✓	✓		✓
Police Private Grants			✓			
Measure R					✓	✓
Taskforce for Regional Autotheft Prevention Grant			✓			
City Law Enforcement Grant			✓			
Measure M					✓	✓
Measure A					✓	✓
West Covina Housing Authority	✓					
Capital Projects		✓	✓	✓	✓	✓
Construction Tax					✓	✓
Information Technology	✓					
Parks					✓	✓
Police Impact Fees			✓			
Fire Impact Fees				✓		
Park Impact Fees					✓	✓
City Administrative Impact Fees	✓					
Public Works Impact Fees					✓	
Park Acquisition					✓	✓
Park Dedication Fees "A"					✓	✓
Park Dedication Fees "B"					✓	✓
Park Dedication Fees "C"					✓	✓
Park Dedication Fees "D"					✓	✓
Park Dedication Fees "E"					✓	✓

Department / Fund Matrix	City Admin	Planning	Police	Fire	Community Development	Public Services
Park Dedication Fees "F"					✓	✓
Park Dedication Fees "G"					✓	✓
Park Dedication Fees "H"					✓	✓
Debt Service - City	✓					
General and Auto Liability	✓					
Workers' Compensation	✓					
Fleet Management						✓
Vehicle Replacement						✓
Retirement Health Savings Plan	✓					
Police Computer Service Group			✓			
Redevelopment Obligation Retirement	✓					
Successor Agency Administration	✓					
Community Facilities District Debt Service	✓					

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2019-2020 PROJECTED SUMMARY OF CHANGES IN FUND BALANCE

		AUDITED FUND BALANCE 7/1/2019	PROJECTED 2019-2020 OPERATING REVENUE	PROJECTED 2019-2020 OPERATING EXPENDITURES	PROJECTED CHANGE IN OPERATING FUND BALANCE	PROJECTED 2019-2020 NON-OPERATING REVENUE	PROJECTED 2019-2020 NON-OPERATING EXPENDITURES	PROJECTED 2019-2020 FUND BALANCE SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE 6/30/2020
110	GENERAL FUND*	\$ 19,245,869	\$ 61,419,124	\$ 66,702,758	\$ (5,283,633)	\$ 2,111,228	\$ -	\$ (3,172,405)	\$ 16,073,464
116	STATE ASSET FORFEITURES	\$ 176,603	\$ 1,252	\$ -	\$ 1,252	\$ -	\$ -	\$ 1,252	\$ 177,855
117	DRUG ENFORCEMENT REBATE	3,096,203	5,240,435	2,317,517	2,922,918	-	-	2,922,918	6,019,121
119	AIR QUALITY IMPROVEMENT TRUST	(196,682)	475,858	17,264	458,594	-	-	458,594	261,912
121	PROPOSITION "A"	115,537	2,299,500	2,236,263	63,237	-	-	63,237	178,774
122	PROPOSITION "C"	1,644,375	1,832,800	1,502,575	330,225	-	-	330,225	1,974,600
124	STATE GAS TAX	2,825,217	4,599,687	1,976,192	2,623,495	-	-	2,623,495	5,448,712
127	POLICE DONATIONS	26,603	1,678	1,272	406	-	-	406	27,009
128	TRANSPORTATION DEVELOPMENT ACT	(60,457)	80,243	80,243	-	-	-	-	(60,457)
129	ASSEMBLY BILL 939	564,883	172,800	139,838	32,962	-	-	32,962	597,845
130	BUREAU OF JUSTICE ASSISTANCE GRANT	(8,595)	18,765	28,379	(9,614)	-	-	(9,614)	(18,209)
131	COMMUNITY DEVELOPMENT BLOCK GRANT	(9,293)	440,000	301,430	138,570	-	300,000	(161,430)	(170,723)
133	STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE	10	-	-	-	-	-	-	10
140	SURFACE TRANSPORTATION PROGRAM LOCAL	(73,057)	53,353	2,000	51,353	-	-	51,353	(21,704)
143	LA COUNTY PARK BOND	(39,342)	31,227	38,481	(7,254)	-	-	(7,254)	(46,596)
145	WASTE MGT ENFORCEMENT - GRANT	9,643	44,822	15,732	29,090	-	-	29,090	38,733
146	SENIOR MEALS PROGRAM	72,321	204,428	232,822	(28,394)	-	-	(28,394)	43,927
149	USED OIL BLOCK GRANT	30,020	29,000	43,466	(14,466)	-	-	(14,466)	15,554
150	INMATE WELFARE	8,537	1,250	1,000	250	-	-	250	8,787
153	PUBLIC SAFETY AUGMENTATION	455,473	621,800	664,667	(42,867)	-	-	(42,867)	412,606
155	COMMUNITY ORIENTED POLICING SERVICES (COPS)	408,137	175,832	89,371	86,461	-	-	86,461	494,598
158	BEVERAGE CONTAINER RECYCLING GRANT	69,136	12,000	28,151	(16,151)	-	-	(16,151)	52,985
159	SUMMER MEALS PROGRAM	(5,737)	3,000	-	3,000	-	-	3,000	(2,737)
181	MAINTENANCE DISTRICT #1	2,301,561	518,100	343,267	174,833	-	-	174,833	2,476,394
182	MAINTENANCE DISTRICT #2	581,697	149,000	164,617	(15,617)	-	-	(15,617)	566,080
183	COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	335,235	112,250	83,710	28,540	-	-	28,540	363,775
184	MAINTENANCE DISTRICT #4	2,368,866	1,054,450	925,570	128,880	9,000	-	137,880	2,506,746
186	MAINTENANCE DISTRICT #6	245,686	156,500	153,530	2,970	-	-	2,970	248,656
187	MAINTENANCE DISTRICT #7	288,914	172,620	154,244	18,376	-	-	18,376	307,290
188	CITYWIDE MAINTENANCE DISTRICT	1,286,413	1,683,100	1,530,573	152,527	-	-	152,527	1,438,940
189	SEWER MAINTENANCE	5,404,689	3,766,000	1,325,426	2,440,574	-	-	2,440,574	7,845,263
190	AUTO PLAZA IMPROVEMENT DISTRICT	136,908	116,530	53,102	63,428	-	-	63,428	200,336
199	MEASURE W STORMWATER	-	-	-	-	-	-	-	-
205	CHARTER PEG	133,659	909	13,569	(12,660)	-	90,101	(102,761)	30,898
207	OFFICE OF TRAFFIC SAFETY GRANTS	(7,951)	46,000	25,504	20,496	-	-	20,496	12,545
212	ART IN PUBLIC PLACES	190,141	-	-	-	-	-	-	190,141
218	HOMELAND SECURITY GRANT	-	-	-	-	-	-	-	-
220	WC COMMUNITY SERVICES FOUNDATION	191,570	93,656	30,834	62,822	-	-	62,822	254,392
221	POLICE PRIVATE GRANTS	22	-	-	-	-	-	-	22
224	MEASURE R	2,506,183	1,383,300	774,518	608,782	-	133,140	475,642	2,981,825
231	ADVANCED TRAFFIC MGMT SYSTEM	(3,986)	-	-	-	-	-	-	(3,986)
233	TASKFORCE FOR REGIONAL AUTHORITY THEFT PREVENTION GRANT	(168,615)	382,000	275,340	106,660	-	-	106,660	(61,955)
234	CITY LAW ENFORCEMENT GRANT	20,564	10	46,754	(46,744)	-	-	(46,744)	(26,180)
235	MEASURE M	2,522,500	1,565,200	38,844	1,526,356	-	-	1,526,356	4,048,856
236	MEASURE A	-	-	-	-	-	-	-	-
237	SENATE BILL 1 - ROAD MAINTENANCE REHABILITATION	-	-	-	-	-	-	-	-
238	LAW ENFORCEMENT TOBACCO GRANT	(3,331)	35,000	28,802	6,198	-	-	6,198	2,867
820	WEST COVINA HOUSING AUTHORITY	7,041,835	-	901,418	(901,418)	-	-	(901,418)	6,140,417
TOTAL SPECIAL REVENUE FUNDS		\$ 34,482,095	\$ 27,574,355	\$ 16,586,285	\$ 10,988,070	\$ 9,000	\$ 523,241	\$ 10,473,829	\$ 44,955,924

2019-2020 PROJECTED SUMMARY OF CHANGES IN FUND BALANCE

	AUDITED FUND BALANCE 7/1/2019	PROJECTED 2019-2020 OPERATING REVENUE	PROJECTED 2019-2020 OPERATING EXPENDITURES	PROJECTED CHANGE IN OPERATING FUND BALANCE	PROJECTED 2019-2020 NON-OPERATING REVENUE	PROJECTED 2019-2020 NON-OPERATING EXPENDITURES	PROJECTED 2019-2020 FUND BALANCE SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE 6/30/2020
160 CAPITAL PROJECTS	\$ 138,136	\$ -	\$ -	\$ -	-	-	\$ -	\$ 138,136
161 CONSTRUCTION TAX	137,025	100,900	12,816	88,084	-	-	88,084	225,109
162 INFORMATION TECHNOLOGY	162,350	-	-	-	-	-	-	162,350
164 POLICE IMPACT FEES	99,908	-	-	-	-	-	-	99,908
165 FIRE IMPACT FEES	71,155	-	-	-	-	-	-	71,155
166 PARK IMPACT FEES	213,411	-	-	-	-	-	-	213,411
167 CITY ADMINISTRATIVE IMPACT FEES	16,577	-	-	-	-	-	-	16,577
168 PUBLIC WORKS IMPACT FEES	7,263	-	-	-	-	-	-	7,263
169 PARK ACQUISITION	(109,605)	-	-	-	-	-	-	(109,605)
172 PARK DEDICATION FEES "C"	16,846	-	-	-	-	-	-	16,846
173 PARK DEDICATION FEES "D"	28,813	-	-	-	-	-	-	28,813
174 PARK DEDICATION FEES "E"	19,940	-	-	-	-	-	-	19,940
175 PARK DEDICATION FEES "F"	305,320	-	-	-	-	-	-	305,320
177 PARK DEDICATION FEES "H"	-	-	-	-	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	\$ 1,107,139	\$ 100,900	\$ 12,816	\$ 88,084	\$ -	\$ -	\$ 88,084	\$ 1,195,223
300 DEBT SERVICE - CITY	\$ 5,528,450	\$ 1,971,695	\$ 3,759,785	\$ (1,788,090)	\$ -	\$ -	\$ (1,788,090)	\$ 3,740,360
TOTAL DEBT SERVICE FUND	\$ 5,528,450	\$ 1,971,695	\$ 3,759,785	\$ (1,788,090)	\$ -	\$ -	\$ (1,788,090)	\$ 3,740,360
361 GENERAL AND AUTO LIABILITY	\$ 7,409	\$ 2,147,194	\$ 3,739,525	\$ (1,592,331)	\$ -	\$ -	\$ (1,592,331)	\$ (1,584,922)
363 WORKERS' COMPENSATION	1,520,264	1,757,200	1,958,932	(201,732)	-	-	(201,732)	1,318,532
365 FLEET MANAGEMENT	464,536	1,131,900	1,632,060	(500,160)	-	-	(500,160)	(35,624)
367 VEHICLE REPLACEMENT	566,228	1,880	296,865	(294,985)	-	-	(294,985)	271,243
368 RETIREMENT HEALTH SAVINGS PLAN	392,839	3,132	15,300	(12,168)	-	-	(12,168)	380,671
TOTAL INTERNAL SERVICE FUNDS	\$ 2,951,276	\$ 5,041,306	\$ 7,642,682	\$ (2,601,376)	\$ -	\$ -	\$ (2,601,376)	\$ 349,900
375 POLICE COMPUTER SERVICE GROUP	\$ (326,385)	\$ 1,020,700	\$ 1,116,419	\$ (95,719)	\$ -	\$ -	\$ (95,719)	\$ (422,104)
TOTAL ENTERPRISE FUND	\$ (326,385)	\$ 1,020,700	\$ 1,116,419	\$ (95,719)	\$ -	\$ -	\$ (95,719)	\$ (422,104)
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$ 5,206,638	\$ 9,238,567	\$ 4,544,048	\$ 4,694,519	\$ -	\$ -	\$ 4,694,519	\$ 9,901,157
815 SUCCESSOR AGENCY ADMINISTRATION	(535,338)	250,000	250,046	(46)	-	-	(46)	(535,384)
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE	(9,872,065)	5,104,247	4,628,781	475,466	-	-	475,466	(9,396,599)
TOTAL PRIVATE PURPOSE TRUST FUNDS**	\$ (5,200,765)	\$ 14,592,814	\$ 9,422,875	\$ 5,169,939	\$ -	\$ -	\$ 5,169,939	\$ (30,826)
GRAND TOTAL	\$ 57,787,679	\$ 111,720,894	\$ 105,243,619	\$ 6,477,275	\$ 2,120,228	\$ 523,241	\$ 8,074,262	\$ 65,861,941

*Traffic Safety, Fee & Charge, Fire Training and Integrated Waste Management Funds were all determined not to be special revenue funds, so the activity was combined with the General Fund.

**Long-term debt and fixed assets have been removed to more accurately reflect operating costs.

2020-2021 ESTIMATED SUMMARY OF CHANGES IN FUND BALANCE

	ESTIMATED FUND BALANCE 7/1/2020	2020-2021 OPERATING REVENUE	2020-2021 OPERATING EXPENDITURES	CHANGE IN OPERATING FUND BALANCE	2020-2021 NON-OPERATING REVENUE	2020-2021 NON-OPERATING EXPENDITURES	2020-2021 FUND BALANCE SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE 6/30/2021
110 GENERAL FUND*	\$ 16,073,464	\$ 66,649,236	\$ 66,672,236	\$ (23,000)	\$ 23,000	\$ -	\$ (0)	\$ 16,073,464
116 STATE ASSET FORFEITURES	\$ 177,855	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,855
117 DRUG ENFORCEMENT REBATE	6,019,121	-	-	-	-	-	-	6,019,121
119 AIR QUALITY IMPROVEMENT TRUST	261,912	354,200	12,101	342,099	-	-	342,099	604,011
121 PROPOSITION "A"	178,774	2,384,800	2,323,938	60,862	-	-	60,862	239,636
122 PROPOSITION "C"	1,974,600	1,900,200	1,754,448	145,752	-	-	145,752	2,120,352
124 STATE GAS TAX	5,448,712	4,741,714	2,484,167	2,257,547	-	-	2,257,547	7,706,260
127 POLICE DONATIONS	27,009	-	-	-	-	-	-	27,009
128 TRANSPORTATION DEVELOPMENT ACT	(60,457)	82,000	-	82,000	-	70,000	12,000	(48,457)
129 ASSEMBLY BILL 939	597,845	172,760	194,717	(21,957)	-	-	(21,957)	575,888
131 COMMUNITY DEVELOPMENT BLOCK GRANT	(170,723)	847,054	260,443	586,611	-	-	586,611	415,888
133 STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE	10	-	-	-	-	-	-	10
140 SURFACE TRANSPORTATION PROGRAM LOCAL	(21,704)	-	-	-	-	-	-	(21,704)
143 LA COUNTY PARK BOND	(46,596)	632,154	47,120	585,034	-	-	585,034	538,438
145 WASTE MGT ENFORCEMENT - GRANT	38,733	15,732	15,732	-	-	-	-	38,733
146 SENIOR MEALS PROGRAM	43,927	208,174	296,385	(88,211)	-	-	(88,211)	(44,284)
149 USED OIL BLOCK GRANT	15,554	29,000	43,680	(14,680)	-	-	(14,680)	874
150 INMATE WELFARE	8,787	1,000	1,000	-	-	-	-	8,787
153 PUBLIC SAFETY AUGMENTATION	412,606	823,667	793,636	30,031	-	-	30,031	442,637
155 COMMUNITY ORIENTED POLICING SERVICES (COPS)	494,598	163,000	-	163,000	-	-	163,000	657,598
158 BEVERAGE CONTAINER RECYCLING GRANT	52,985	28,000	27,930	70	-	-	70	53,055
159 SUMMER MEALS PROGRAM	(2,737)	-	-	-	-	-	-	(2,737)
181 MAINTENANCE DISTRICT #1	2,476,394	518,809	391,066	127,743	-	-	127,743	2,604,137
182 MAINTENANCE DISTRICT #2	566,080	150,981	186,158	(35,177)	-	-	(35,177)	530,903
183 COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	363,775	112,731	93,031	19,700	-	-	19,700	383,475
184 MAINTENANCE DISTRICT #4	2,506,746	1,066,060	1,095,516	(29,456)	-	-	(29,456)	2,477,290
186 MAINTENANCE DISTRICT #6	248,656	157,329	174,689	(17,360)	-	-	(17,360)	231,296
187 MAINTENANCE DISTRICT #7	307,290	173,749	175,207	(1,458)	-	-	(1,458)	305,832
188 CITYWIDE MAINTENANCE DISTRICT	1,438,940	1,701,012	1,826,871	(125,859)	-	-	(125,859)	1,313,081
189 SEWER MAINTENANCE	7,845,263	3,781,918	1,485,825	2,296,093	-	-	2,296,093	10,141,356
190 AUTO PLAZA IMPROVEMENT DISTRICT	200,336	116,668	68,561	48,107	-	-	48,107	248,443
199 MEASURE W STORMWATER	-	1,370,000	-	1,370,000	-	-	1,370,000	1,370,000
205 CHARTER PEG	30,898	-	-	-	-	-	-	30,898
207 OFFICE OF TRAFFIC SAFETY GRANTS	12,545	46,000	4,170	41,830	-	-	41,830	54,375
210 LA COUNTY GRANT - 1ST DISTRICT	-	-	-	-	-	-	-	-
212 ART IN PUBLIC PLACES	190,141	-	-	-	-	-	-	190,141
220 WC COMMUNITY SERVICES FOUNDATION	254,392	-	-	-	-	-	-	254,392
221 POLICE PRIVATE GRANTS	22	-	-	-	-	-	-	22
224 MEASURE R	2,981,825	1,433,372	989,402	443,970	-	-	443,970	3,425,795
231 ADVANCED TRAFFIC MGMT SYSTEM	(3,986)	-	-	-	-	-	-	(3,986)
233 TASKFORCE FOR REGIONAL AUTHOTHEFT PREVENTION GRANT	(61,955)	393,350	438,067	(44,717)	-	-	(44,717)	(106,672)
234 CITY LAW ENFORCEMENT GRANT	(26,180)	-	7,686	(7,686)	-	-	(7,686)	(33,866)
235 MEASURE M	4,048,856	1,622,051	78,423	1,543,628	-	-	1,543,628	5,592,484
236 MEASURE A	-	-	-	-	-	-	-	-
237 SENATE BILL 1 - ROAD MAINTENANCE REHABILITATION	-	-	-	-	-	-	-	-
238 LAW ENFORCEMENT TOBACCO GRANT	2,867	-	6,862	(6,862)	-	-	(6,862)	(3,995)
820 WEST COVINA HOUSING AUTHORITY	6,140,417	-	1,183,849	(1,183,849)	-	-	(1,183,849)	4,956,568
TOTAL SPECIAL REVENUE FUNDS	\$ 44,955,924	\$ 25,027,485	\$ 16,460,681	\$ 8,566,804	\$ -	\$ 70,000	\$ 8,496,804	\$ 53,452,728

2020-2021 ESTIMATED SUMMARY OF CHANGES IN FUND BALANCE

	ESTIMATED FUND BALANCE 7/1/2020	2020-2021 OPERATING REVENUE	2020-2021 OPERATING EXPENDITURES	CHANGE IN OPERATING FUND BALANCE	2020-2021 NON-OPERATING REVENUE	2020-2021 NON-OPERATING EXPENDITURES	2020-2021 FUND BALANCE SURPLUS / (DEFICIT)	PROJECTED FUND BALANCE 6/30/2021
160 CAPITAL PROJECTS	\$ 138,136	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ 338,136
161 CONSTRUCTION TAX	225,109	70,000	20,000	50,000	-	-	50,000	275,109
162 INFORMATION TECHNOLOGY	162,350	-	-	-	-	-	-	162,350
164 POLICE IMPACT FEES	99,908	-	-	-	-	-	-	99,908
165 FIRE IMPACT FEES	71,155	-	-	-	-	-	-	71,155
166 PARK IMPACT FEES	213,411	-	-	-	-	-	-	213,411
167 CITY ADMINISTRATIVE IMPACT FEES	16,577	-	-	-	-	-	-	16,577
168 PUBLIC WORKS IMPACT FEES	7,263	-	-	-	-	-	-	7,263
169 PARK ACQUISITION	(109,605)	-	-	-	-	-	-	(109,605)
172 PARK DEDICATION FEES "C"	16,846	-	-	-	-	-	-	16,846
173 PARK DEDICATION FEES "D"	28,813	-	-	-	-	-	-	28,813
174 PARK DEDICATION FEES "E"	19,940	-	-	-	-	-	-	19,940
175 PARK DEDICATION FEES "F"	305,320	-	-	-	-	-	-	305,320
TOTAL CAPITAL PROJECT FUNDS	\$ 1,195,223	\$ 70,000	\$ 20,000	\$ 50,000	\$ 200,000	\$ -	\$ 250,000	\$ 1,445,223
300 DEBT SERVICE - CITY	\$ 3,740,360	\$ 3,071,910	\$ 3,788,006	\$ (716,096)	\$ -	\$ -	\$ (716,096)	\$ 3,024,264
TOTAL DEBT SERVICE FUND	\$ 3,740,360	\$ 3,071,910	\$ 3,788,006	\$ (716,096)	\$ -	\$ -	\$ (716,096)	\$ 3,024,264
361 GENERAL AND AUTO LIABILITY	\$ (1,584,922)	\$ 2,301,500	\$ 2,203,000	\$ 98,500	\$ -	\$ -	\$ 98,500	\$ (1,486,422)
363 WORKERS' COMPENSATION	1,318,532	1,890,465	2,947,500	(1,057,035)	-	-	(1,057,035)	261,497
365 FLEET MANAGEMENT	(35,624)	1,492,046	1,330,960	161,086	-	-	161,086	125,462
367 VEHICLE REPLACEMENT	271,243	2,000	-	2,000	-	-	2,000	273,243
368 RETIREMENT HEALTH SAVINGS PLAN	380,671	2,000	100,000	(98,000)	-	-	(98,000)	282,671
TOTAL INTERNAL SERVICE FUNDS	\$ 349,900	\$ 5,688,011	\$ 6,581,460	\$ (893,449)	\$ -	\$ -	\$ (893,449)	\$ (543,549)
375 POLICE COMPUTER SERVICE GROUP	\$ (422,104)	\$ 1,047,139	\$ 1,047,198	\$ (59)	\$ -	\$ -	\$ (59)	\$ (422,163)
TOTAL ENTERPRISE FUND	\$ (422,104)	\$ 1,047,139	\$ 1,047,198	\$ (59)	\$ -	\$ -	\$ (59)	\$ (422,163)
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$ 9,901,157	\$ 10,490,005	\$ 10,490,005	\$ -	\$ -	\$ -	\$ -	\$ 9,901,157
815 SUCCESSOR AGENCY ADMINISTRATION	(535,384)	250,000	250,000	-	-	-	-	(535,384)
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE	(9,396,599)	4,985,000	4,701,699	283,301	-	-	283,301	(9,113,298)
TOTAL PRIVATE PURPOSE TRUST FUNDS**	\$ (30,826)	\$ 15,725,005	\$ 15,441,704	\$ 283,301	\$ -	\$ -	\$ 283,301	\$ 252,475
GRAND TOTAL	\$ 65,861,941	\$ 117,278,786	\$ 110,011,284	\$ 7,267,501	\$ 223,000	\$ 70,000	\$ 7,420,501	\$ 73,282,442

*Traffic Safety, Fee & Charge, Fire Training and Integrated Waste Management Funds were all determined not to be special revenue funds, so the activity was combined with the General Fund.

**Long-term debt and fixed assets have been removed to more accurately reflect operating costs.

SCHEDULE OF REVENUES BY FUND

	2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET
110 GENERAL FUND*	\$ 67,722,706	\$ 61,611,113	\$ 65,861,686	\$ 65,358,773	\$ 66,672,236
116 STATE ASSET FORFEITURES	\$ 100,041	\$ -	\$ -	\$ -	\$ -
117 DRUG ENFORCEMENT REBATE	220,783	-	-	-	-
119 AIR QUALITY IMPROVEMENT TRUST	152,097	141,000	195,200	803,599	354,200
121 PROPOSITION "A"	2,115,867	2,269,787	2,213,862	2,298,485	2,384,800
122 PROPOSITION "C"	1,677,915	1,811,276	1,750,353	1,820,268	1,900,200
124 STATE GAS TAX	3,011,981	3,007,838	2,329,700	4,600,209	4,741,714
127 POLICE DONATIONS	1,474	1,795	-	-	-
128 TRANSPORTATION DEVELOPMENT ACT	84,318	140,925	70,000	70,000	82,000
129 ASSEMBLY BILL 939	205,770	232,574	170,000	170,000	172,760
130 BUREAU OF JUSTICE ASSISTANCE GRANT	1,415	18,377	-	-	-
131 COMMUNITY DEVELOPMENT BLOCK GRANT	876,247	780,871	846,361	1,326,118	847,054
133 STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE	-	-	-	-	-
140 SURFACE TRANSPORTATION PROGRAM LOCAL	140,734	826,698	500,000	1,895,000	-
143 LA COUNTY PARK BOND	32,871	23,980	41,113	45,074	632,154
145 WASTE MGT ENFORCEMENT - GRANT	19,473	15,872	15,733	15,733	15,732
146 SENIOR MEALS PROGRAM	206,832	195,612	214,218	214,218	208,174
149 USED OIL BLOCK GRANT	30,029	57,154	-	29,000	29,000
150 INMATE WELFARE	3,236	1,591	3,000	1,000	1,000
153 PUBLIC SAFETY AUGMENTATION	759,779	795,687	750,000	786,000	823,667
155 COMMUNITY ORIENTED POLICING SERVICES (COPS)	233,933	299,520	164,514	170,000	163,000
158 BEVERAGE CONTAINER RECYCLING GRANT	26,186	96,590	-	28,000	28,000
159 SUMMER MEALS PROGRAM	10,066	3,171	17,000	-	-
181 MAINTENANCE DISTRICT #1	541,136	586,461	471,000	473,000	518,809
182 MAINTENANCE DISTRICT #2	208,103	177,152	147,000	149,000	150,981
183 COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	111,407	110,713	111,600	111,600	112,731
184 MAINTENANCE DISTRICT #4	1,070,410	1,072,891	1,056,950	1,056,950	1,066,060
186 MAINTENANCE DISTRICT #6	160,180	156,924	155,200	155,200	157,329
187 MAINTENANCE DISTRICT #7	174,272	175,951	172,821	172,821	173,749
188 CITYWIDE MAINTENANCE DISTRICT	1,649,840	1,648,814	1,674,879	1,694,000	1,701,012
189 SEWER MAINTENANCE	3,386,293	3,683,651	3,595,228	3,750,010	3,781,918
190 BUSINESS IMPROVEMENT DISTRICT	116,703	117,031	115,668	115,668	116,668
199 MEASURE W STORMWATER	-	-	-	-	1,370,000
205 CHARTER PEG	2,388	1,991	-	-	-
207 OFFICE OF TRAFFIC SAFETY GRANTS	79,744	89,301	-	46,000	46,000
210 LA COUNTY GRANT - 1ST DISTRICT FUND	58,140	-	-	-	-
212 ART IN PUBLIC PLACES	9,073	85,180	80,000	-	-
218 HOMELAND SECURITY GRANT	19,326	1,803,903	1,803,903	83,911	-
220 WC COMMUNITY SERVICES FOUNDATION	69,546	102,003	100,593	93,024	-
221 POLICE PRIVATE GRANTS	4,018	-	-	-	-
224 MEASURE R	1,298,023	1,378,845	1,312,792	1,365,348	1,433,372
231 ADVANCED TRAFFIC MGMT SYSTEM	178	18,577	-	-	-
233 TASKFORCE FOR REGIONAL AUTHOTHEFT PREVENTION GRANT	145,205	381,235	381,896	382,000	393,350
234 CITY LAW ENFORCEMENT GRANT	2,139	795	-	-	-
235 MEASURE M	1,135,677	1,534,608	1,487,800	1,547,227	1,622,051
236 MEASURE A	-	-	400,000	400,000	-
237 SENATE BILL 1 - ROAD MAINTENANCE REHABILITATION	-	-	-	-	-
238 LAW ENFORCEMENT TOBACCO GRANT	-	-	-	70,000	-
820 WEST COVINA HOUSING AUTHORITY	442,940	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	\$ 20,595,788	\$ 23,846,347	\$ 22,348,384	\$ 25,938,463	\$ 25,027,485
160 CAPITAL PROJECTS	\$ 54,925	\$ 74,372	\$ 420,638	\$ 200,000	\$ -
161 CONSTRUCTION TAX	78,714	156,298	70,000	70,000	70,000
162 INFORMATION TECHNOLOGY	718,328	706,972	-	-	-
164 POLICE IMPACT FEES	9,017	58,447	28,112	-	-
165 FIRE IMPACT FEES	10,947	69,437	34,272	-	-
166 PARK IMPACT FEES	27,079	175,362	-	-	-
167 CITY ADMINISTRATIVE IMPACT FEES	1,601	10,780	4,928	-	-
168 PUBLIC WORKS IMPACT FEES	775	4,399	2,464	-	-
169 PARK ACQUISITION	500,023	856	3,900,000	1,903,794	-
172 PARK DEDICATION FEES "C"	429	33,119	75,000	-	-
173 PARK DEDICATION FEES "D"	1,122	1,372	-	-	-
174 PARK DEDICATION FEES "E"	831	415	-	-	-
175 PARK DEDICATION FEES "F"	3,250	2,945	-	-	-
TOTAL CAPITAL PROJECT FUNDS	\$ 1,407,041	\$ 1,294,774	\$ 4,535,414	\$ 2,173,794	\$ 70,000
300 DEBT SERVICE - CITY	\$ 3,868,623	\$ 27,291,396	\$ 5,364,342	\$ 3,280,375	\$ 3,071,910
TOTAL DEBT SERVICES FUND	\$ 3,868,623	\$ 27,291,396	\$ 5,364,342	\$ 3,280,375	\$ 3,071,910

SCHEDULE OF REVENUES BY FUND

	2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET
360 SELF INSURANCE-UNINSURED LOSS FUND	\$ 100	\$ -	\$ -	\$ -	\$ -
361 GENERAL AND AUTO LIABILITY	1,679,243	4,249,219	4,038,001	2,297,100	2,301,500
363 WORKERS' COMPENSATION	2,265,429	1,846,465	2,005,592	1,757,200	1,890,465
365 FLEET MANAGEMENT	1,549,593	1,727,986	1,423,385	1,331,858	1,492,046
367 VEHICLE REPLACEMENT	303,748	32,528	-	-	2,000
368 RETIREMENT HEALTH SAVINGS PLAN	4,090	-	-	-	2,000
TOTAL INTERNAL SERVICE FUNDS	\$ 5,802,203	\$ 7,856,198	\$ 7,466,978	\$ 5,386,158	\$ 5,688,011
375 POLICE COMPUTER SERVICE GROUP	\$ 1,282,751	\$ 1,212,319	\$ 1,296,400	\$ 1,603,800	\$ 1,047,139
TOTAL ENTERPRISE FUND	\$ 1,282,751	\$ 1,212,319	\$ 1,296,400	\$ 1,603,800	\$ 1,047,139
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$ 9,172,719	\$ 11,451,408	\$ 10,634,587	\$ 9,198,200	\$ 10,490,005
811 SUCCESSOR AGENCY MERGED DS	640,723	-	-	-	-
815 SUCCESSOR AGENCY ADMINISTRATION	-	-	250,000	250,000	250,000
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE	4,431,468	5,304,474	5,010,000	5,010,000	4,985,000
TOTAL PRIVATE PURPOSE TRUST FUNDS	\$ 14,244,910	\$ 16,755,882	\$ 15,894,587	\$ 14,458,200	\$ 15,725,005
GRAND TOTAL	\$ 114,924,022	\$ 139,868,028	\$ 122,767,791	\$ 118,199,563	\$ 117,301,786

SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
110 - GENERAL FUND						
4010	PROPERTY TAXES	\$ 11,766,023	\$ 10,951,285	\$ 11,536,525	\$ 12,063,600	\$ 12,769,400
4012	PROPERTY TAX IN-LIEU	11,308,431	11,200,965	11,720,058	12,341,200	12,341,200
4014	REDISTRIBUTED RPTTF	2,275,610	1,800,000	1,800,000	2,275,600	2,275,600
	TOTAL PROPERTY TAXES	\$ 25,350,064	\$ 23,952,250	\$ 25,056,583	\$ 26,680,400	\$ 27,386,200
4110	SALES TAX	\$ 16,316,947	\$ 15,947,682	\$ 16,525,000	\$ 16,900,000	\$ 15,900,000
4111	SALES TAX COMPENSATION FUND	-	-	-	-	-
4120	FRANCHISE TAX	4,011,817	4,207,765	4,206,850	4,152,300	4,152,300
4130	TRANSIENT OCCUPANCY TAX	1,924,885	1,900,000	1,950,000	1,855,400	1,855,400
4140	BUSINESS LICENSE TAX	2,148,392	2,100,000	2,585,000	2,300,000	2,193,000
4150	DOCUMENTARY TRANSFER TAX	334,732	350,000	300,000	300,000	300,000
4160	CONTRACTORS LICENSE TAX	404,566	300,000	300,000	300,000	300,000
	TOTAL OTHER TAXES	\$ 25,141,339	\$ 24,805,447	\$ 25,866,850	\$ 25,807,700	\$ 24,700,700
4210	ANIMAL CONTROL & LICENSING	\$ 377,430	\$ 540,000	\$ 440,000	\$ 440,000	\$ 60,000
4220	BUILDING PERMITS	621,258	604,000	650,000	650,000	900,000
4221	ELECTRICAL PERMITS	108,723	62,000	110,000	110,000	150,000
4222	PLUMBING PERMITS	87,920	62,000	90,000	90,000	125,000
4250	FIRE PERMIT FEES	67,379	84,971	56,713	57,000	57,000
4251	STREET IMPROVEMENT PERMITS	9,242	10,300	10,000	10,000	50,000
4252	STORM DRAIN SYSTEMS PERMITS	-	-	-	-	-
4254	WATER SYSTEMS PERMITS	-	-	-	-	-
4255	WALLS (RETAINING, OVERHEIGHT) PERMITS	15,971	15,000	15,000	15,000	10,000
4257	ONSITE IMPROVEMENTS PERMITS	57,030	20,000	25,000	25,000	50,000
4259	GRADING PERMITS	13,868	20,000	20,000	20,000	30,000
4261	CURB & GUTTER	174	-	-	-	-
4262	DRIVEWAY APPROACH PERMITS	2,200	1,500	1,500	1,500	6,000
4263	SIDEWALK PERMITS	19,513	15,000	10,000	10,000	80,000
4264	CURB DRAINS, ALL OTHER INSPECTIONS PERMITS	183	500	500	500	1,000
4265	ASPHALT CONCRETE PAVING PERMITS	18,174	20,000	15,000	15,000	30,000
4266	EXCAVATION PERMITS	24,110	25,000	20,000	20,000	40,000
4267	MISCELLANEOUS SEWER FACILITIES PERMITS	392	3,500	1,000	1,000	1,000
4272	STREET OBSTRUCTION PERMITS	21,635	15,000	15,000	15,000	10,000
4273	ENCROACHMENT PERMITS	481	1,000	1,000	1,000	20,000
4281	SEWER MAINTENANCE PERMITS	55	-	-	-	1,000
4290	OTHER LICENSES & PERMITS	14,543	15,100	17,700	7,700	15,550
	TOTAL LICENSES & PERMITS	\$ 1,460,281	\$ 1,514,871	\$ 1,498,413	\$ 1,488,700	\$ 1,636,550
4301	LATE PAYMENT PENALTY	\$ 290,599	\$ -	\$ -	\$ -	\$ -
4302	COLLECTION AGENCY FEE	145,114	-	-	-	-
4310	VEHICLE CODE FINES*	198,872	300,000	300,000	290,000	200,000
4315	PARKING CODE FINES*	332,736	150,000	250,000	300,000	250,000
4321	VEHICLE IMPOUND FEES	95,995	55,000	75,000	85,000	60,000
4325	ADMINISTRATIVE CITATIONS	8,680	2,000	5,000	20,000	15,000
4326	ADMIN CITATION - CODE ENFORCEMENT	3,565	65,000	10,000	5,000	28,000
4327	FORECLOSURE PENALTIES	20,950	20,000	20,000	20,000	5,000
4330	WASTE DIVERSION PLAN FORFEITURE	87,175	40,000	50,000	50,000	30,000
	TOTAL FINES AND FORFEITURES	\$ 1,183,686	\$ 632,000	\$ 710,000	\$ 770,000	\$ 588,000
4410	INTEREST INCOME	\$ 495,090	\$ 209,433	\$ 208,937	\$ 208,900	\$ 400,000
4414	FAIR VALUE ADJUSTMENT	(526,827)	-	-	-	-
4415	AMORTIZATION - PREMIUM	-	-	-	-	-
4416	ACCRETION / AMORTIZATION	-	-	-	-	-
4417	GAIN / LOSS ON INVESTMENT	(63,285)	-	-	-	-
4430	RENTAL INCOME	649,968	638,937	706,347	719,300	711,054
	TOTAL USE OF MONEY AND PROPERTY	\$ 554,946	\$ 848,370	\$ 915,284	\$ 928,200	\$ 1,111,054
4511	MOTOR VEHICLE IN LIEU	\$ 56,751	\$ 42,000	\$ 42,000	\$ 52,000	\$ 85,500
4571	CROSSING GUARD AID	-	90,000	110,000	110,000	64,000
4572	FIRE STATE MANDATED INSPECTION	68,901	40,000	60,000	60,000	65,000
4573	STATE MANDATED REVENUE	29,562	48,388	110,000	50,500	50,500
4574	POLICE OFFICER STANDARDS AND TRAINING (POST)	35,230	30,000	30,000	30,000	30,000
4575	SCHOOL RESOURCE OFFICER REIMB	195,224	300,000	300,000	300,000	300,000
4576	PUBLIC SAFETY REALIGNMENT - ASSEMBLY BILL 109	17,849	-	-	-	-
4901	MUTUAL AID COST REIMBURSEMENT	-	-	-	273,000	330,000
4580	PROPOSITION A EXCHANGE	1,575,000	1,575,000	1,650,000	1,650,000	1,650,000
	TOTAL REVENUE FROM OTHER AGENCIES	\$ 1,978,517	\$ 2,125,388	\$ 2,302,000	\$ 2,525,500	\$ 2,575,000
4602	TOWING FRANCHISE	\$ 275,870	\$ 180,000	\$ 250,000	\$ 195,000	\$ 195,000
4604	GROUND EMERGENCY MEDICAL TRANSPORT	674,631	150,000	138,547	173,000	173,000
4605	JAIL BOOKING	61,062	26,500	30,000	50,000	50,000
4606	CLEARANCE LETTER AND PROCESS	406	318	300	300	300
4609	AMBULANCE SERVICES	2,446,102	2,042,313	2,400,000	2,400,000	2,300,000
4610	BUSINESS LICENSE PROCESSING FEE	25,961	17,500	17,500	17,500	-
4611	PLANNING FILING FEES	256,908	408,100	320,000	320,000	275,000
4613	PLAN REVIEW SURCHARGE	150,216	164,300	85,000	95,000	90,000
4614	PLAN CHECK FEES	370,393	233,200	250,000	250,000	375,000
4615	EXPEDITED PLAN CHECK FEE	17,023	54,590	20,000	15,000	23,000
4616	SEARCH FEES	4,594	3,922	3,000	4,000	1,000
4617	AFTER HOURS PLAN CHECK	-	-	-	-	-
4620	FORECLOSURE REGISTRATION	106,500	132,500	110,000	70,000	50,000
4628	WASTE MANAGEMENT FEES	77,431	70,000	75,000	75,000	-
4630	FIRE PLAN CHECK/INSPECTION FEES	154,824	210,695	141,318	142,000	142,000

SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
4631	FIRE INCIDENT REPORT COPYING		848	881	1,000	1,500
4634	EMERGENCY MEDICAL SERVICE ASSESSMENT FEE	1,353	314,000	50,000	200,000	250,000
4635	EMERGENCY INCIDENT BILLING FEE		-	206,000	-	10,000
4637	FIRE SEMINAR	39,071	26,500	19,397	20,000	25,000
4640	FALSE ALARMS	49,813	31,800	100,000	40,000	100,000
4641	PHOTOCOPYING	312	-	100	100	-
4642	RETURNED CHECK FEE	1,083	200	200	500	200
4643	ADDRESS CHANGE	400	199	199	200	200
4644	PASSPORT SERVICES	21,087	25,900	20,000	20,000	16,000
4645	POLICE REIMBURSEMENTS	133,809	76,864	40,000	145,000	75,000
4646	GRAFFITI RESTITUTION	1,220	1,000	1,000	2,500	1,000
4647	MISCELLANEOUS REIMBURSEMENT	198,705	-	10,000	57,500	1,548,139
4648	FIRE LIFE SAFETY INSPECTIONS	77	-	161,000	-	-
4649	SPECIAL EVENTS	6,825	10,000	-	-	-
4650	AFTERSCHOOL PROGRAM - CALIFORNIA	-	-	-	-	-
4651	AFTERSCHOOL PROGRAM - WESCOVE	69,184	141,995	290,850	150,500	162,700
4653	AFTERSCHOOL PROGRAMS - VINE	219,928	198,188	198,188	220,000	234,000
4654	AFTERSCHOOL PROGRAM - ORANGEWOOD	192,068	165,610	-	-	-
4655	ADMINISTRATIVE COST RECOVERY FEE	63,135	26,500	76,500	76,500	44,400
4656	PASSPORT PHOTOS	4,668	7,800	5,000	20,000	5,000
4657	AMBULANCE SUBSCRIPTION FEE	15,348	15,000	13,728	-	1,500
4658	PAID PARKING - CIVIC CENTER	41,157	35,000	35,000	40,000	40,000
4660	SERVICE FEE - CREDIT/DEBIT CARDS	13,173	50,000	25,000	15,000	15,000
4661	RECREATION CLASSES/PROGRAMS - CCC	103,171	120,000	120,000	110,000	110,000
4662	SPORTS - CCC	18,486	42,000	25,000	10,000	12,000
4663	FACILITY RENTAL - CCC	156,113	187,000	169,750	180,000	180,000
4664	RECREATION CLASSES	138,429	130,000	130,000	130,000	100,000
4675	PALM VIEW PRESCHOOL PROGRAM	161,134	192,250	150,760	150,000	117,200
4681	RENTAL - ROLLER HOCKEY	52,530	66,950	40,000	40,000	40,000
4682	FACILITY RENTALS	116,747	96,125	71,590	71,500	72,000
4685	PARK SHELTER RENTALS	49,542	68,250	68,250	55,000	40,000
4687	FACILITY RENTALS - SHADOW OAK	40,812	65,000	65,000	65,000	65,000
4689	SENIOR DONATIONS	7,758	10,500	10,000	10,000	7,000
4690	SENIOR CENTER RENTALS	53,078	50,000	50,000	55,000	60,000
4693	SENIOR EXCURSIONS	32,043	20,000	25,000	20,000	25,000
4695	SENIOR CLASSES	31,186	29,500	30,000	30,000	30,000
4699	MUNICIPAL POOL	(33)	-	-	-	-
	TOTAL CHARGES FOR SERVICES	\$ 6,655,333	\$ 5,898,917	\$ 6,049,058	\$ 5,742,100	\$ 7,062,139
4750	ADMIN & OVERHEAD CHARGEBACKS	\$ 1,087,408	\$ 997,460	\$ 997,460	\$ 997,500	\$ 1,423,791
	TOTAL INTERDEPARTMENTAL CHARGES	\$ 1,087,408	\$ 997,460	\$ 997,460	\$ 997,500	\$ 1,423,791
4810	ADVERTISING	\$ 39,764	\$ 60,000	\$ 45,000	\$ 40,000	\$ 40,000
4813	SALE MAPS/PLANS/DOCUMENTS	413	1,000	1,000	1,000	500
4814	PROCEEDS FROM AUCTION	5,833	-	-	-	-
4816	FINAL MAP	8,610	5,000	10,000	10,000	15,000
4818	MISCELLANEOUS	289,380	1,500	32,652	5,800	3,000
4820	LANDSCAPING - COUNTY	38,047	38,000	38,000	38,000	-
4821	POOL MAINTENANCE - SCHOOL DISTRICT	39,845	-	-	-	-
4822	CONTRACTUAL REIMBURSEMENT	2,128	2,200	2,200	2,200	-
4823	PROCEEDS FROM SALE	-	-	163,000	163,000	23,000
4826	CLAIMS SETTLEMENTS	150,600	-	-	1,000	1,000
4860	GAIN/LOSS ON PROPERTY	3,007,802	-	-	-	-
4860	GAIN/LOSS ON PROPERTY	-	-	-	-	-
4876	GAIN ON ADVANCES	-	-	-	-	-
	TOTAL OTHER REVENUES	\$ 3,582,422	\$ 107,700	\$ 291,852	\$ 261,000	\$ 82,500
9111	TRANSFER IN - FUND 111	\$ -	\$ -	\$ -	\$ -	\$ -
9120	TRANSFER IN - FUND 120	-	-	-	-	-
9124	TRANSFER IN - FUND 124	-	-	-	-	-
9153	TRANSFER IN - FUND 153	-	-	-	-	-
9160	TRANSFER IN - FUND 160	518,821	518,821	-	-	-
9181	TRANSFER IN - FUND 181	-	-	-	-	-
9189	TRANSFER IN - FUND 189	-	-	-	-	-
9219	TRANSFER IN - FUND 219	-	-	-	-	-
9220	TRANSFER IN - FUND 220	-	-	-	-	-
9300	TRANSFER IN - FUND 300	-	-	1,903,794	-	-
9361	TRANSFER IN - FUND 361	-	-	-	-	-
9367	TRANSFER IN - FUND 367	-	-	140,000	-	-
9375	TRANSFER IN - FUND 375	-	-	-	-	-
9815	TRANSFER IN - FUND 815	209,889	209,889	130,392	157,673	106,302
	TOTAL TRANSFER IN	\$ 728,710	\$ 728,710	\$ 2,174,186	\$ 157,673	\$ 106,302
GENERAL FUND TOTAL		\$ 67,722,706	\$ 61,611,113	\$ 65,861,686	\$ 65,358,773	\$ 66,672,236

SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
116 - STATE ASSET FORFEITURE FUND						
4410	INTEREST INCOME	\$ 1,385	\$ -	\$ -	\$ -	\$ -
4559	DRUG ENFORCEMENT REBATE	98,656	-	-	-	-
	TOTAL STATE ASSET FORFEITURE FUND	\$ 100,041	\$ -	\$ -	\$ -	\$ -
117 - DRUG ENFORCEMENT REBATE FUND						
4410	INTEREST INCOME	\$ 30,695	\$ -	\$ -	\$ -	\$ -
4814	PROCEEDS FROM AUCTION	1,000	-	-	-	-
4559	DRUG ENFORCEMENT REBATE	77,343	-	-	-	-
4569	D.E.R. TREASURY	111,745	-	-	-	-
	TOTAL DRUG ENFORCEMENT REBATE FUND	\$ 220,783	\$ -	\$ -	\$ -	\$ -
119 - AIR QUALITY IMPROVEMENT TRUST FUND						
4410	INTEREST INCOME	\$ 2,112	\$ -	\$ -	\$ -	\$ -
4814	PROCEEDS FROM AUCTION	1,700	-	-	-	-
4521	STATE GRANT	\$ 138,524	\$ 141,000	\$ 141,000	\$ 695,200	\$ 300,000
4535	GRANTS FROM OTHER AGENCIES	-	\$ 54,200	\$ 54,200	\$ 108,399	\$ 54,200
9110	TRANSFER IN - FUND 110	9,761	-	-	-	-
	TOTAL AIR QUALITY IMPROVEMENT TRUST FUND	\$ 152,097	\$ 141,000	\$ 195,200	\$ 803,599	\$ 354,200
121 - PROPOSITION "A" FUND						
4110	SALES TAX	\$ 2,012,184	\$ 2,164,464	\$ 2,110,197	\$ 2,194,485	\$ 2,278,800
4410	INTEREST INCOME	28	-	-	-	-
4565	PROPOSITION A DISCRETIONARY INCENTIVE	103,655	105,323	103,665	104,000	106,000
4818	MISCELLANEOUS	-	-	-	-	-
	TOTAL PROPOSITION "A" FUND	\$ 2,115,867	\$ 2,269,787	\$ 2,213,862	\$ 2,298,485	\$ 2,384,800
122 - PROPOSITION "C" FUND						
4110	SALES TAX	\$ 1,665,220	\$ 1,795,362	\$ 1,750,353	\$ 1,820,268	\$ 1,890,200
4410	INTEREST INCOME	12,695	15,914	-	-	10,000
4647	MISCELLANEOUS REIMBURSEMENT	-	-	-	-	-
9110	TRANSFER IN - FUND 110	-	-	-	-	-
	TOTAL PROPOSITION "C" FUND	\$ 1,677,915	\$ 1,811,276	\$ 1,750,353	\$ 1,820,268	\$ 1,900,200
124 - STATE GAS TAX FUND						
4814	PROCEEDS FROM AUCTION	\$ 400	\$ -	\$ -	\$ -	\$ -
4288	STREET NAME SIGNS	475	-	-	-	-
4410	INTEREST INCOME	-	-	-	-	-
4510	HUTA LOAN REPAYMENT	122,565	123,427	122,565	122,068	-
4512	GAS TAX SECTION 2105	585,066	626,985	630,848	602,191	604,172
4513	GAS TAX SECTION 2106	356,169	383,479	370,559	360,364	361,549
4514	GAS TAX SECTION 2107	761,427	809,973	783,124	790,764	793,365
4515	GAS TAX SECTION 2107.5	10,000	10,000	10,000	10,000	10,000
4518	GAS TAX SECTION 2103	419,850	431,900	412,604	923,190	926,226
4519	ROAD MAINTENANCE REHAB	631,736	622,074	-	1,791,632	2,041,970
4647	MISCELLANEOUS REIMBURSEMENT	124,293	-	-	-	4,432
9189	TRANSFER IN - FUND 189	-	-	-	-	-
	TOTAL STATE GAS TAX FUND	\$ 3,011,981	\$ 3,007,838	\$ 2,329,700	\$ 4,600,209	\$ 4,741,714
127 - POLICE DONATIONS FUND						
4410	INTEREST INCOME	\$ 224	\$ 245	\$ -	\$ -	\$ -
4831	POLICE EXPLORER DONATIONS	750	1,300	-	-	-
4832	SHOP DONATIONS	250	250	-	-	-
4838	MISCELLANEOUS POLICE DONATIONS	250	-	-	-	-
	TOTAL POLICE DONATIONS FUND	\$ 1,474	\$ 1,795	\$ -	\$ -	\$ -
128 - TRANSPORTATION DEVELOPMENT ACT FUND						
4410	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4521	STATE GRANT	84,318	140,925	70,000	70,000	82,000
	TOTAL TRANSPORTATION DEVELOPMENT ACT FUND	\$ 84,318	\$ 140,925	\$ 70,000	\$ 70,000	\$ 82,000
129 - ASSEMBLY BILL 939 FUND						
4410	INTEREST INCOME	\$ 3,408	\$ 4,525	\$ -	\$ -	\$ 2,000
4601	RECYCLING REVENUE	-	-	-	-	-
4629	MISCELLANEOUS REIMBURSEMENT-ATHENS AB 939	202,362	228,049	170,000	170,000	170,000
4647	MISCELLANEOUS REIMBURSEMENT	-	-	-	-	760
	TOTAL ASSEMBLY BILL 939 FUND	\$ 205,770	\$ 232,574	\$ 170,000	\$ 170,000	\$ 172,760
130 - BUREAU OF JUSTICE ASSISTANCE FUND						
4551	FEDERAL GRANTS	\$ 1,415	\$ 18,377	\$ -	\$ -	\$ -
	TOTAL BUREAU OF JUSTICE ASSISTANCE FUND	\$ 1,415	\$ 18,377	\$ -	\$ -	\$ -
131 - COMMUNITY DEVELOPMENT BLOCK GRANT FUND						
4410	INTEREST INCOME	\$ 14	\$ -	\$ -	\$ -	\$ -
4551	FEDERAL GRANTS	737,039	708,236	766,361	1,282,868	805,400
4856	LOAN REPAYMENTS	134,902	72,635	80,000	43,250	40,000
4647	MISCELLANEOUS REIMBURSEMENT	4,292	-	-	-	1,654
	TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$ 876,247	\$ 780,871	\$ 846,361	\$ 1,326,118	\$ 847,054
133 - STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE GRANT FUND						
4551	FEDERAL GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL SAFER GRANT FUND	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
138 - ALCOHOLIC BEVERAGE CONTROL GRANT FUND						
4521	STATE GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL ABC GRANT FUND	\$ -	\$ -	\$ -	\$ -	\$ -
140 - SURFACE TRANSPORTATION PROGRAM LOCAL FUND						
4521	STATE GRANTS	\$ -	\$ 36,288	\$ -	\$ -	\$ -
4551	FEDERAL GRANTS	\$ 140,734	\$ 790,410	\$ 500,000	\$ 1,895,000	\$ -
	TOTAL STP LOCAL FUND	\$ 140,734	\$ 826,698	\$ 500,000	\$ 1,895,000	\$ -
143 - LA COUNTY PARK BOND FUND						
4540	COUNTY GRANTS	\$ 32,871	\$ 23,980	\$ 41,113	\$ 45,074	\$ 632,000
4647	MISCELLANEOUS REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ 154
	TOTAL LA COUNTY PARK BOND FUND	\$ 32,871	\$ 23,980	\$ 41,113	\$ 45,074	\$ 632,154
145 - WASTE MGT ENFORCEMENT GRANT FUND						
4410	INTEREST INCOME	\$ 71	\$ 133	\$ -	\$ -	\$ -
4521	STATE GRANT	\$ 19,402	\$ 15,739	\$ 15,733	\$ 15,733	\$ 15,732
	TOTAL WASTE MGT ENFORCEMENT GRANT FUND	\$ 19,473	\$ 15,872	\$ 15,733	\$ 15,733	\$ 15,732
146 - SENIOR MEALS PROGRAM FUND						
4410	INTEREST INCOME	\$ 957	\$ 904	\$ -	\$ -	\$ -
4551	FEDERAL GRANTS	\$ 169,333	\$ 162,378	\$ 174,218	\$ 174,218	\$ 174,218
4647	MISCELLANEOUS REIMBURSEMENTS	\$ -	\$ -	\$ -	\$ -	\$ 3,956
4691	MEALS PROGRAM DONATION	\$ 36,542	\$ 32,330	\$ 40,000	\$ 40,000	\$ 30,000
	TOTAL SENIOR MEALS PROGRAM FUND	\$ 206,832	\$ 195,612	\$ 214,218	\$ 214,218	\$ 208,174
149 - USED OIL BLOCK GRANT FUND						
4410	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4521	STATE GRANT	\$ 30,029	\$ 57,154	\$ -	\$ 29,000	\$ 29,000
	TOTAL USED OIL BLOCK GRANT FUND	\$ 30,029	\$ 57,154	\$ -	\$ 29,000	\$ 29,000
150 - INMATE WELFARE FUND						
4410	INTEREST INCOME	\$ 95	\$ 93	\$ -	\$ -	\$ -
4819	INMATE PHONE REVENUE	\$ 3,141	\$ 1,498	\$ 3,000	\$ 1,000	\$ 1,000
	TOTAL INMATE WELFARE FUND	\$ 3,236	\$ 1,591	\$ 3,000	\$ 1,000	\$ 1,000
153 - PUBLIC SAFETY AUGMENTATION FUND						
4110	SALES TAX	\$ 758,640	\$ 794,680	\$ 750,000	\$ 786,000	\$ 808,000
4410	INTEREST INCOME	\$ 1,139	\$ 1,007	\$ -	\$ -	\$ -
4647	MISCELLANEOUS REIMBURSEMENTS	\$ -	\$ -	\$ -	\$ -	\$ 15,667
	TOTAL PUBLIC SAFETY AUGMENTATION FUND	\$ 759,779	\$ 795,687	\$ 750,000	\$ 786,000	\$ 823,667
155 - COMMUNITY ORIENTED POLICING SERVICES FUND						
4410	INTEREST INCOME	\$ 3,246	\$ 3,747	\$ -	\$ -	\$ -
4814	PROCEEDS FROM AUCTION	\$ 250	\$ -	\$ -	\$ -	\$ -
4521	STATE GRANT	\$ 230,437	\$ 295,773	\$ 164,514	\$ 170,000	\$ 163,000
	TOTAL COPS FUND	\$ 233,933	\$ 299,520	\$ 164,514	\$ 170,000	\$ 163,000
158 - BEVERAGE CONTAINER RECYCLING GRANT FUND						
4410	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4521	STATE GRANT	\$ 26,186	\$ 96,590	\$ -	\$ 28,000	\$ 28,000
	TOTAL BEVERAGE CONTAINER RECYCLING GRANT FUND	\$ 26,186	\$ 96,590	\$ -	\$ 28,000	\$ 28,000
159 - SUMMER MEALS PROGRAM FUND						
4410	INTEREST INCOME	\$ 47	\$ -	\$ -	\$ -	\$ -
4551	FEDERAL GRANTS	\$ 10,019	\$ 3,171	\$ 17,000	\$ -	\$ -
9110	TRANSFER IN - FUND 110	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL SUMMER MEALS PROGRAM FUND	\$ 10,066	\$ 3,171	\$ 17,000	\$ -	\$ -
160 - CAPITAL PROJECTS FUND						
4410	INTEREST INCOME	\$ 4,925	\$ 1,519	\$ -	\$ -	\$ -
4531	TRANSPORTATION GRANT - SCAG	\$ -	\$ -	\$ -	\$ -	\$ -
4535	GRANTS FROM OTHER AGENCIES	\$ 50,000	\$ 60,997	\$ -	\$ 200,000	\$ -
4611	PLANNING FILING FEES	\$ -	\$ -	\$ -	\$ -	\$ -
4647	MISCELLANEOUS REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -
9110	TRANSFER IN - FUND 110	\$ -	\$ 11,856	\$ 420,638	\$ -	\$ -
	TOTAL CAPITAL PROJECTS FUND	\$ 54,925	\$ 74,372	\$ 420,638	\$ 200,000	\$ -
161 - CONSTRUCTION TAX FUND						
4170	CONSTRUCTION TAX	\$ 75,824	\$ 154,938	\$ 70,000	\$ 70,000	\$ 70,000
4410	INTEREST INCOME	\$ 2,890	\$ 1,360	\$ -	\$ -	\$ -
	TOTAL CONSTRUCTION TAX FUND	\$ 78,714	\$ 156,298	\$ 70,000	\$ 70,000	\$ 70,000
162 - INFORMATION TECHNOLOGY FUND						
4521	STATE GRANT	\$ 11,536	\$ -	\$ -	\$ -	\$ -
9110	TRANSFER IN - FUND 110	\$ 706,792	\$ 706,972	\$ -	\$ -	\$ -
9300	TRANSFER IN - FUND 300	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL INFORMATION TECHNOLOGY FUND	\$ 718,328	\$ 706,972	\$ -	\$ -	\$ -
164 - POLICE IMPACT FEES FUND						
4410	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	\$ 9,017	\$ 58,447	\$ 28,112	\$ -	\$ -
	TOTAL POLICE IMPACT FEES FUND	\$ 9,017	\$ 58,447	\$ 28,112	\$ -	\$ -

SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
165 - FIRE IMPACT FEES (DIF) FUND						
4410	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	10,947	69,437	34,272	-	-
	TOTAL FIRE IMPACT FEES (DIF) FUND	\$ 10,947	\$ 69,437	\$ 34,272	\$ -	\$ -
166 - PARKS IMPACT FEES FUND						
4410	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	27,079	175,362	-	-	-
	TOTAL PARKS IMPACT FEES FUND	\$ 27,079	\$ 175,362	\$ -	\$ -	\$ -
167 - CITY ADMINISTRATIVE IMPACT FEES FUND						
4410	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	1,601	10,780	4,928	-	-
	TOTAL CITY ADMINISTRATIVE IMPACT FEES FUND	\$ 1,601	\$ 10,780	\$ 4,928	\$ -	\$ -
168 - PUBLIC WORKS IMPACT FEES FUND						
4410	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	775	4,399	2,464	-	-
	TOTAL PUBLIC WORKS IMPACT FEES FUND	\$ 775	\$ 4,399	\$ 2,464	\$ -	\$ -
169 - PARK ACQUISITION FUND						
4410	INTEREST INCOME	\$ 23	\$ 856	\$ -	\$ -	\$ -
4823	PROCEEDS FROM SALE	-	-	3,900,000	1,903,794	-
9300	TRANSFER IN - FUND 300	500,000	-	-	-	-
	TOTAL PARK ACQUISITION FUND	\$ 500,023	\$ 856	\$ 3,900,000	\$ 1,903,794	\$ -
171 - PARK DEDICATION FEES "B" FUND						
9170	TRANSFER IN - FUND 170	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL PARK DEDICATION FEES "B" FUND	\$ -	\$ -	\$ -	\$ -	\$ -
172 - PARK DEDICATION FEES "C" FUND						
4410	INTEREST INCOME	\$ 429	\$ 269	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	-	32,850	75,000	-	-
9170	TRANSFER IN - FUND 170	-	-	-	-	-
9173	TRANSFER IN - FUND 173	-	-	-	-	-
9176	TRANSFER IN - FUND 176	-	-	-	-	-
9177	TRANSFER IN - FUND 177	-	-	-	-	-
	TOTAL PARK DEDICATION FEES "C" FUND	\$ 429	\$ 33,119	\$ 75,000	\$ -	\$ -
173 - PARK DEDICATION FEES "D" FUND						
4410	INTEREST INCOME	\$ 1,122	\$ 158	\$ -	\$ -	\$ -
###	MISCELLANEOUS	-	1,214	-	-	-
	TOTAL PARK DEDICATION FEES "D" FUND	\$ 1,122	\$ 1,372	\$ -	\$ -	\$ -
174 - PARK DEDICATION FEES "E" FUND						
4410	INTEREST INCOME	\$ 831	\$ 415	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	-	-	-	-	-
	TOTAL PARK DEDICATION FEES "E" FUND	\$ 831	\$ 415	\$ -	\$ -	\$ -
175 - PARK DEDICATION FEES "F" FUND						
4410	INTEREST INCOME	\$ 3,250	\$ 2,945	\$ -	\$ -	\$ -
4855	DEVELOPER CONTRIBUTIONS	-	-	-	-	-
9173	TRANSFER IN - FUND 173	-	-	-	-	-
	TOTAL PARK DEDICATION FEES "F" FUND	\$ 3,250	\$ 2,945	\$ -	\$ -	\$ -
181 - MAINTENANCE DISTRICT #1 FUND						
4010	CURRENT SECURED	\$ 523,787	\$ 565,946	\$ 460,000	\$ 460,000	\$ 500,000
4410	INTEREST INCOME	17,349	20,515	11,000	13,000	16,000
4647	MISCELLANEOUS REIMBURSEMENTS	-	-	-	-	2,809
9189	TRANSFER IN - FUND 189	-	-	-	-	-
	TOTAL MAINTENANCE DISTRICT #1 FUND	\$ 541,136	\$ 586,461	\$ 471,000	\$ 473,000	\$ 518,809
182 - MAINTENANCE DISTRICT #2 FUND						
4010	CURRENT SECURED	\$ 202,505	\$ 170,834	\$ 144,000	\$ 144,000	\$ 144,000
4410	INTEREST INCOME	5,598	6,318	3,000	5,000	5,000
4647	MISCELLANEOUS REIMBURSEMENTS	-	-	-	-	1,981
	TOTAL MAINTENANCE DISTRICT #2 FUND	\$ 208,103	\$ 177,152	\$ 147,000	\$ 149,000	\$ 150,981
183 - COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT						
4190	OTHER TAXES	\$ 107,873	\$ 107,650	\$ 110,000	\$ 110,000	\$ 110,000
4410	INTEREST INCOME	2,534	3,064	1,600	1,600	2,000
4647	MISCELLANEOUS REIMBURSEMENTS	-	-	-	-	731
4818	MISCELLANEOUS	1,000	-	-	-	-
	TOTAL COASTAL SAGE AND SCRUB CFD	\$ 111,407	\$ 110,713	\$ 111,600	\$ 111,600	\$ 112,731
184 - MAINTENANCE DISTRICT #4 FUND						
4410	INTEREST INCOME	\$ 19,602	\$ 22,204	\$ 10,000	\$ 10,000	\$ 15,000
4623	SPECIAL ASSESSMENTS	1,041,808	1,041,687	1,037,950	1,037,950	1,037,950
4647	MISCELLANEOUS REIMBURSEMENTS	-	-	-	-	4,110
9182	TRANSFER IN - FUND 182	9,000	9,000	9,000	9,000	9,000
	TOTAL MAINTENANCE DISTRICT #4 FUND	\$ 1,070,410	\$ 1,072,891	\$ 1,056,950	\$ 1,056,950	\$ 1,066,060

SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
186 - MAINTENANCE DISTRICT #6 FUND						
4410	INTEREST INCOME	\$ 2,381	\$ 2,237	\$ 500	\$ 500	\$ 1,500
4623	SPECIAL ASSESSMENTS	157,799	154,687	154,700	154,700	154,700
4647	MISCELLANEOUS REIMBURSEMENTS	-	-	-	-	1,129
TOTAL MAINTENANCE DISTRICT #6 FUND		\$ 160,180	\$ 156,924	\$ 155,200	\$ 155,200	\$ 157,329
187 - MAINTENANCE DISTRICT #7 FUND						
4410	INTEREST INCOME	\$ 2,867	\$ 2,494	\$ 2,000	\$ 2,000	\$ 1,800
4623	SPECIAL ASSESSMENTS	171,405	173,457	170,821	170,821	170,820
4647	MISCELLANEOUS REIMBURSEMENTS	-	-	-	-	1,129
TOTAL MAINTENANCE DISTRICT #7 FUND		\$ 174,272	\$ 175,951	\$ 172,821	\$ 172,821	\$ 173,749
188 - CITYWIDE MAINTENANCE DISTRICT FUND						
4410	INTEREST INCOME	\$ 8,719	\$ 12,175	\$ 4,000	\$ 4,000	\$ 8,000
4814	PROCEEDS FROM AUCTION	350	-	-	-	-
4621	STREET LIGHTING ASSESSMENTS	1,638,880	1,634,312	1,670,879	1,690,000	1,690,000
4625	TREE REMOVAL	1,891	2,328	-	-	-
4647	MISCELLANEOUS REIMBURSEMENTS	-	-	-	-	3,012
9181	TRANSFER IN - FUND 181	-	-	-	-	-
9182	TRANSFER IN - FUND 182	-	-	-	-	-
9184	TRANSFER IN - FUND 184	-	-	-	-	-
9186	TRANSFER IN - FUND 186	-	-	-	-	-
9187	TRANSFER IN - FUND 187	-	-	-	-	-
TOTAL CITYWIDE MAINTENANCE DISTRICT FUND		\$ 1,649,840	\$ 1,648,814	\$ 1,674,879	\$ 1,694,000	\$ 1,701,012
189 - SEWER MAINTENANCE FUND						
4010	CURRENT SECURED	\$ 245,151	\$ 253,092	\$ 190,225	\$ 210,000	\$ 210,000
4014	RESIDUAL/EXCESS TAX INCREMENT (COUNTY)	42,796	47,257	-	-	-
4410	INTEREST INCOME	26,127	39,569	10,000	10,000	20,000
4622	SEWER ASSESSMENTS	3,067,969	3,343,039	3,395,003	3,530,010	3,530,010
4647	MISCELLANEOUS REIMBURSEMENTS	-	-	-	-	21,908
4814	PROCEEDS FROM AUCTION	4,250	-	-	-	-
####	MISCELLANEOUS	-	694	-	-	-
9110	TRANSFER IN - FUND 110	-	-	-	-	-
TOTAL SEWER MAINTENANCE FUND		\$ 3,386,293	\$ 3,683,651	\$ 3,595,228	\$ 3,750,010	\$ 3,781,918
190 - AUTO PLAZA IMPROVEMENT DISTRICT FUND						
4190	OTHER TAXES	\$ 115,615	\$ 115,616	\$ 115,668	\$ 115,668	\$ 115,668
4410	INTEREST INCOME	1,088	1,415	-	-	1,000
TOTAL AUTO PLAZA IMPROVEMENT DISTRICT FUND		\$ 116,703	\$ 117,031	\$ 115,668	\$ 115,668	\$ 116,668
199 - MEASURE W STORMWATER FUND						
4010	PROPERTY TAXES	\$ -	\$ -	\$ -	\$ -	\$ 1,370,000
4410	INTEREST INCOME	-	-	-	-	-
TOTAL MEASURE W STORMWATER FUND		\$ -	\$ -	\$ -	\$ -	\$ 1,370,000
205 - CHARTER PEG FUND						
4410	INTEREST INCOME	\$ 2,388	\$ 1,991	\$ -	\$ -	\$ -
TOTAL CHARTER PEG FUND		\$ 2,388	\$ 1,991	\$ -	\$ -	\$ -
207 - OFFICE OF TRAFFIC SAFETY GRANTS FUND						
4556	FEDERAL PASS THRU STATE	\$ 49,865	\$ 89,301	\$ -	\$ 46,000	\$ 46,000
4581	OTS STEP GRANT	29,879	-	-	-	-
TOTAL OTS GRANTS FUND		\$ 79,744	\$ 89,301	\$ -	\$ 46,000	\$ 46,000
210 - LA COUNTY GRANT - 1ST DISTRICT FUND						
4540	COUNTY GRANTS	\$ 58,140	\$ -	\$ -	\$ -	\$ -
TOTAL LA COUNTY GRANT - 1ST DISTRICT FUND		\$ 58,140	\$ -	\$ -	\$ -	\$ -
212 - ART IN PUBLIC PLACES FUND						
4410	INTEREST INCOME	\$ 1,021	\$ 1,894	\$ -	\$ -	\$ -
4859	ART IN PUBLIC PLACES	8,052	83,286	80,000	-	-
TOTAL ART IN PUBLIC PLACES FUND		\$ 9,073	\$ 85,180	\$ 80,000	\$ -	\$ -
218 - HOMELAND SECURITY GRANT FUND						
4551	FEDERAL GRANTS	\$ 19,326	\$ 1,803,903	\$ 1,803,903	\$ 83,911	\$ -
TOTAL USDOJ COPS GRANT FUND		\$ 19,326	\$ 1,803,903	\$ 1,803,903	\$ 83,911	\$ -
220 - WEST COVINA COMMUNITY SERVICES FOUNDATION FUND						
4410	INTEREST INCOME	\$ 1,043	\$ 1,410	\$ -	\$ 900	\$ -
4649	SPECIAL EVENTS	27,807	23,672	23,672	11,088	-
4838	MISCELLANEOUS POLICE DONATIONS	3,325	-	-	70,000	-
4862	DONATIONS	37,154	76,921	76,921	11,036	-
4874	DONATIONS-YOUTH COUNCIL	217	-	-	-	-
TOTAL WEST COVINA COMMUNITY SERVICES FOUNDATION		\$ 69,546	\$ 102,003	\$ 100,593	\$ 93,024	\$ -
221 - POLICE PRIVATE GRANTS FUND						
4410	INTEREST INCOME	\$ 18	\$ -	\$ -	\$ -	\$ -
4864	PRIVATE GRANTS	4,000	-	-	-	-
TOTAL POLICE PRIVATE GRANTS FUND		\$ 4,018	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
224 - MEASURE R FUND						
4110	SALES TAX	\$ 1,250,103	\$ 1,356,694	\$ 1,312,792	\$ 1,365,348	\$ 1,417,800
4410	INTEREST INCOME	18,555	22,151	-	-	15,000
4647	MISC REIMBURSEMENT	2,244	-	-	-	572
9110	TRANSFER IN - FUND 110	27,121	-	-	-	-
4851	BOND PROCEEDS	-	-	-	-	-
	TOTAL MEASURE R FUND	\$ 1,298,023	\$ 1,378,845	\$ 1,312,792	\$ 1,365,348	\$ 1,433,372
231 - ADVANCED TRAFFIC MANAGEMENT SYSTEM FUND						
4410	INTEREST INCOME	\$ 178	\$ 110	\$ -	\$ -	\$ -
4540	COUNTY GRANTS	-	18,467	-	-	-
	TOTAL ADVANCED TRAFFIC MANAGEMENT SYSTEM FUND	\$ 178	\$ 18,577	\$ -	\$ -	\$ -
233 - TASKFORCE FOR REGIONAL AUTO THEFT PREVENTION GRANT FUND						
4540	COUNTY GRANTS	\$ 145,205	\$ 381,235	\$ 381,896	\$ 382,000	\$ 382,000
4647	MISC REIMBURSEMENT	-	-	-	-	11,350
	TOTAL TRAP GRANT FUND	\$ 145,205	\$ 381,235	\$ 381,896	\$ 382,000	\$ 393,350
234 - CITY LAW ENFORCEMENT GRANT FUND						
4410	INTEREST INCOME	\$ 2,139	\$ 795	\$ -	\$ -	\$ -
4521	STATE GRANT	-	-	-	-	-
	TOTAL CITY LAW ENFORCEMENT GRANT FUND	\$ 2,139	\$ 795	\$ -	\$ -	\$ -
235 - MEASURE M FUND						
4410	INTEREST INCOME	\$ 2,798	\$ 17,682	\$ -	\$ -	\$ 15,000
4110	SALES TAX	1,132,879	1,516,926	1,487,800	1,547,227	1,606,700
4647	MISCELLANEOUS REIMBURSEMENT	-	-	-	-	351
	TOTAL MEASURE M FUND	\$ 1,135,677	\$ 1,534,608	\$ 1,487,800	\$ 1,547,227	\$ 1,622,051
236 - MEASURE A FUND						
4010	CURRENT YEAR SECURED	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -
	TOTAL MEASURE A FUND	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -
237 - SENATE BILL 1 - ROAD MAINTENANCE REHABILITATION FUND						
4519	ROAD MAINTENANCE REHAB	-	-	-	-	-
	TOTAL SB1 ROAD MAINT REHAB FUND	\$ -	\$ -	\$ -	\$ -	\$ -
238 - LAW ENFORCEMENT TOBACCO GRANT FUND						
4521	STATE GRANT	\$ -	\$ 1,031	\$ 73,401	\$ 70,000	\$ -
	TOTAL MEASURE A FUND	\$ -	\$ 1,031	\$ 73,401	\$ 70,000	\$ -
300 - CITY DEBT SERVICE FUND						
4410	INTEREST INCOME	\$ 48,301	\$ 51,176	\$ -	\$ 45,000	\$ 20,000
4412	INTEREST INCOME - FISCAL AGENT	17,748	35,421	-	20,000	20,000
4414	FAIR VALUE ADJUSTMENT	-	-	-	-	-
4415	AMORTIZATION - PREMIUM	-	-	-	-	-
4417	GAIN / LOSS ON INVESTMENT	-	-	-	-	-
4647	1988 BOND - LAKES REIMBURSEMENT	23,296	383	751,500	-	-
4647	MISCELLANEOUS REIMBURSEMENT	-	-	-	-	-
4659	BLD REIMBURSEMENT	393,055	371,005	400,000	400,000	-
4853	DEBT PROCEEDS	-	25,545,718	-	-	-
9110	TRANSFER IN - FUND 110	2,130,561	-	1,997,968	578,918	1,685,920
9169	TRANSFER IN - FUND 169	-	-	921,680	921,680	-
9810	TRANSFER IN - FUND 810	1,255,662	1,287,692	1,293,194	1,314,777	1,345,990
	TOTAL CITY DEBT SERVICE FUND	\$ 3,868,623	\$ 27,291,396	\$ 5,364,342	\$ 3,280,375	\$ 3,071,910
360 - SELF INSURANCE-UNINSURED LOSS FUND						
4825	PROPERTY DAMAGE RECOVERY	\$ 100	\$ -	\$ -	\$ -	\$ -
	TOTAL SELF INSURANCE-UNINSURED LOSS FUND	\$ 100	\$ -	\$ -	\$ -	\$ -
361 - GENERAL AND AUTO LIABILITY FUND						
4647	MISCELLANEOUS REIMBURSEMENT	\$ 2,949	\$ 7,000	\$ 4,250	\$ -	\$ -
4684	SPECIAL EVENT INSURANCE	-	-	-	-	-
4760	INTERDEPARTMENTAL CHARGES	1,280,444	4,200,578	3,832,527	2,097,100	2,201,500
4825	PROPERTY DAMAGE RECOVERY	145,850	41,641	201,224	200,000	100,000
9110	TRANSFER IN - FUND 110	250,000	-	-	-	-
	TOTAL GENERAL AND AUTO LIABILITY FUND	\$ 1,679,243	\$ 4,249,219	\$ 4,038,001	\$ 2,297,100	\$ 2,301,500
363 - WORKERS' COMPENSATION FUND						
4647	MISCELLANEOUS REIMBURSEMENT	\$ 13	\$ 106,057	\$ -	\$ -	\$ -
4760	INTERDEPARTMENTAL CHARGES	1,481,771	1,740,408	2,005,592	1,757,200	1,890,465
9110	TRANSFER IN - FUND 110	533,645	-	-	-	-
9300	TRANSFER IN - FUND 300	250,000	-	-	-	-
	TOTAL WORKERS' COMPENSATION FUND	\$ 2,265,429	\$ 1,846,465	\$ 2,005,592	\$ 1,757,200	\$ 1,890,465
365 - FLEET MANAGEMENT FUND						
4430	RENTAL INCOME	153,684	261,263	259,982	200,000	-
4647	MISCELLANEOUS REIMBURSEMENT	-	-	-	-	3,831
4750	INTERFUND CHARGES - VEHICLE MAINTENANCE	765,019	837,281	531,858	531,858	888,215
4780	INTERFUND CHARGES - FUEL & OIL	607,863	597,862	600,000	600,000	600,000
4814	PROCEEDS FROM AUCTION	\$ 4,100	\$ -	\$ -	\$ -	\$ -
4822	CONTRACTUAL REIMBURSEMENT	18,927	31,581	31,545	-	-
	TOTAL FLEET MANAGEMENT FUND	\$ 1,549,593	\$ 1,727,986	\$ 1,423,385	\$ 1,331,858	\$ 1,492,046

SCHEDULE OF REVENUE DETAIL BY FUND

		2017-18 ACTUAL REVENUE	2018-19 ACTUAL REVENUE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
367 - VEHICLE REPLACEMENT FUND						
4410	INTEREST INCOME	\$ 3,126	\$ 3,728	\$ -	\$ -	\$ 2,000
4750	OVERHEAD CHARGEBACKS	-	-	-	-	-
4814	PROCEEDS FROM AUCTION	1,700	28,800	-	-	-
4818	MISCELLANEOUS	2,057	-	-	-	-
9110	TRANSFER IN - FUND 110	296,865	-	-	-	-
	TOTAL VEHICLE REPLACEMENT FUND	\$ 303,748	\$ 32,528	\$ -	\$ -	\$ 2,000
368 - RETIREMENT HEALTH SAVINGS PLAN FUND						
4410	INTEREST INCOME	\$ 4,090	\$ -	\$ -	\$ -	\$ 2,000
4755	INTERDEPARTMENTAL CHARGES - RETIREE LUMP SUM	-	-	-	-	-
	TOTAL RETIREMENT HEALTH SAVINGS PLAN FUND	\$ 4,090	\$ -	\$ -	\$ -	\$ 2,000
375 - POLICE COMPUTER SERVICE GROUP FUND						
2800	CHARGES FOR SERVICES		81,322	100,000	460,000	250,000
2848	CITY OF LA MESA	23,000	19,000	20,000	19,000	-
2850	CITY OF CORONA	99,120	99,120	102,000	102,000	15,000
2852	HACIENDA HEIGHTS USD	-	8,000	8,000	8,000	8,000
2853	CITY OF CYPRESS	39,872	4,000	10,000	4,000	4,000
2854	CITY OF EL MONTE	16,000	8,000	-	8,000	8,000
2856	CITY OF FOUNTAIN VALLEY	-	-	-	-	-
2862	CITY OF LOS ALAMITOS	22,131	-	10,000	4,000	4,000
2864	CITY OF MONTCLAIR	79,481	79,481	80,000	79,500	62,000
2865	CITY OF LA HABRA	93,973	31,324	55,000	8,000	8,000
2870	CITY OF SEAL BEACH	39,949	4,000	10,000	4,000	4,000
2871	CITY OF PORTERVILLE	86,540	77,040	78,000	78,000	-
2872	CITY OF SPARKS, NV	8,000	8,000	10,000	8,000	-
2873	CITY OF TUSTIN	99,983	99,983	100,000	100,000	100,000
2877	CITY OF CHINO	-	-	-	-	-
2880	CITY OF TRACY	103,082	99,082	100,000	100,000	95,000
2883	CITY OF SAN MARINO	91,898	91,898	98,000	92,000	17,000
2885	CITY OF ALHAMBRA	99,570	99,570	100,000	100,000	4,000
2889	SALES - WEST COVINA FIRE DEPARTMENT	29,240	29,240	29,500	45,000	45,000
2891	SALES - PASADENA	143,663	139,050	144,000	139,100	145,000
2892	SALES - HEMET	113,500	114,000	115,000	114,000	146,000
2894	SALES - LA VERNE	2,160	-	2,200	2,200	2,200
2895	SALES - BALDWIN PARK	-	-	-	2,000	2,000
2896	SALES - BALDWIN PARK SCHOOL POLICE	-	8,000	2,200	8,000	8,000
2897	RADCOM - BUREAU OF LAND MGMT	24,088	18,066	24,500	24,500	24,500
2898	RADCOM - SOUTHWEST CENTRAL DISPATCH	-	27,730	28,000	28,000	-
4647	MISC REIMBURSEMENT	206	-	-	-	27,439
4818	MISCELLANEOUS	-	-	-	-	-
	TOTAL POLICE COMPUTER SERVICE GROUP FUND	\$ 1,282,751	\$ 1,212,319	\$ 1,296,400	\$ 1,603,800	\$ 1,047,139
810 - REDEVELOPMENT OBLIGATION RETIREMENT FUND						
4010	CURRENT SECURED	\$ 9,039,592	\$ 11,168,720	\$ 10,584,587	\$ 9,148,200	\$ 10,440,005
4410	INTEREST INCOME	117,564	99,195	-	-	-
4412	INTEREST INCOME - FISCAL AGENT	15,052	30,114	-	-	-
4414	FAIR VALUE ADJUSTMENT	(49,489)	103,379	-	-	-
4430	RENTAL INCOME	50,000	50,000	50,000	50,000	50,000
4853	DEBT PROCEEDS	-	-	-	-	-
4873	SETTLEMENTS	-	-	-	-	-
9110	TRANSFER IN - FUND 110	-	-	-	-	-
	TOTAL REDEVELOPMENT OBLIGATION RETIREMENT FUND	\$ 9,172,719	\$ 11,451,408	\$ 10,634,587	\$ 9,198,200	\$ 10,490,005
811 - SUCCESSOR AGENCY MERGED DS FUND						
4415	AMORTIZATION - PREMIUM	\$ 6,807	\$ -	\$ -	\$ -	\$ -
9810	MISCELLANEOUS	633,916	-	-	-	-
	TOTAL SUCCESSOR AGENCY MERGED DS FUND	\$ 640,723	\$ -	\$ -	\$ -	\$ -
815 - SUCCESSOR AGENCY ADMINISTRATION FUND						
4010	CURRENT SECURED	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
9810	TRANSFER IN - FUND 810	-	-	-	-	-
	TOTAL SUCCESSOR AGENCY ADMINISTRATION FUND	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
820 - WEST COVINA HOUSING AUTHORITY FUND						
4410	INTEREST INCOME	\$ 396,928	\$ -	\$ -	\$ -	\$ -
4647	MISC REIMBURSEMENTS	3,845	-	-	-	-
4880	LOAN ISSUANCE	42,167	-	-	-	-
	TOTAL WEST COVINA HOUSING AUTHORITY FUND	\$ 442,940	\$ -	\$ -	\$ -	\$ -
853 - COMMUNITY FACILITIES DISTRICT DEBT SERVICE FUND						
4010	CURRENT SECURED	\$ 1,873,304	\$ 1,665,512	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000
4110	SALES TAX	641,148	1,668,796	1,200,000	1,200,000	1,200,000
4190	OTHER TAXES	1,568,926	1,596,981	1,800,000	1,800,000	1,800,000
4410	INTEREST INCOME	38,038	33,491	10,000	10,000	10,000
4412	INTEREST INCOME - FISCAL AGENT	312,124	314,686	300,000	300,000	275,000
4414	FAIR VALUE ADJUSTMENT	(2,072)	-	-	-	-
4873	SETTLEMENTS	-	25,007	-	-	-
	TOTAL CFD DEBT SERVICE	\$ 4,431,468	\$ 5,304,474	\$ 5,010,000	\$ 5,010,000	\$ 4,985,000
GRAND TOTAL		\$ 114,924,022	\$ 139,869,059	\$ 122,841,192	\$ 118,244,637	\$ 117,301,786

SCHEDULE OF EXPENDITURES BY FUND

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
110 GENERAL FUND*	\$ 66,562,828	\$ 67,663,565	\$ 65,426,668	\$ 65,358,773	\$ 66,672,236
117 DRUG ENFORCEMENT REBATE	\$ 1,525,507	\$ 1,537,062	\$ -	\$ -	\$ -
118 BUSINESS IMPROVEMENT TAX	-	-	-	-	-
119 AIR QUALITY IMPROVEMENT TRUST	936,746	213,563	28,653	17,264	12,101
121 PROPOSITION "A"	2,139,868	2,241,018	2,234,723	2,237,683	2,323,938
122 PROPOSITION "C"	1,635,664	1,498,483	2,526,006	2,709,912	1,754,448
124 STATE GAS TAX	2,265,573	2,023,489	2,168,331	1,952,048	2,484,167
127 POLICE DONATIONS	1,702	-	-	-	-
128 TRANSPORTATION DEVELOPMENT ACT	116,330	129,757	70,000	70,000	70,000
129 ASSEMBLY BILL 939	159,102	131,144	213,868	151,547	194,717
130 BUREAU OF JUSTICE ASSISTANCE GRANT	12,272	15,325	-	-	-
131 COMMUNITY DEVELOPMENT BLOCK GRANT	410,315	780,872	846,361	277,896	260,443
133 STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE	-	-	-	-	-
138 ALCOHOLIC BEVERAGE CONTROL GRANT	-	-	-	-	-
140 SURFACE TRANSPORTATION PROGRAM LOCAL	869,369	36,635	500,000	-	-
143 LA COUNTY PARK BOND	23,979	40,140	303,069	45,074	47,120
145 WASTE MGT ENFORCEMENT - GRANT	15,739	10,022	15,800	15,800	15,732
146 SENIOR MEALS PROGRAM	203,437	244,407	233,536	235,977	296,385
149 USED OIL BLOCK GRANT	28,349	28,975	-	30,584	43,680
150 INMATE WELFARE	6,750	4,435	17,250	3,000	1,000
153 PUBLIC SAFETY AUGMENTATION	701,884	529,466	881,000	786,000	793,636
155 COMMUNITY ORIENTED POLICING SERVICES (COPS)	251,276	224,939	-	-	-
158 BEVERAGE CONTAINER RECYCLING GRANT	26,119	28,502	-	28,151	27,930
159 SUMMER MEALS PROGRAM	9,519	9,457	17,000	-	-
181 MAINTENANCE DISTRICT #1	401,065	389,946	477,253	346,526	391,066
182 MAINTENANCE DISTRICT #2	158,201	292,203	281,759	157,401	186,158
183 COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	91,043	73,161	140,113	84,218	93,031
184 MAINTENANCE DISTRICT #4	1,122,304	1,009,739	1,113,583	930,465	1,095,516
186 MAINTENANCE DISTRICT #6	232,387	144,243	210,787	142,669	174,689
187 MAINTENANCE DISTRICT #7	278,555	146,498	210,112	142,579	175,207
188 CITYWIDE MAINTENANCE DISTRICT	1,606,952	1,482,932	1,593,118	1,544,206	1,826,871
189 SEWER MAINTENANCE	2,923,839	1,862,133	3,294,134	1,381,752	1,485,825
190 BUSINESS IMPROVEMENT DISTRICT	55,857	57,618	66,737	66,737	68,561
199 MEASURE W STORMWATER	-	-	-	-	-
205 CHARTER PEG	8,174	138,993	13,336	-	-
207 OFFICE OF TRAFFIC SAFETY GRANTS	94,561	67,000	35,853	-	4,170
210 LA COUNTY GRANT - 1ST DISTRICT	22,474	-	-	-	-
212 ART IN PUBLIC PLACES	-	-	-	-	-
218 HOMELAND SECURITY GRANT	-	1,803,903	-	-	-
220 WC COMMUNITY SERVICES FOUNDATION	59,728	50,080	-	-	-
221 POLICE PRIVATE GRANTS	4,000	-	-	-	-
224 MEASURE R	514,149	1,143,350	1,674,612	2,451,069	989,402
231 ADVANCED TRAFFIC MGMT SYSTEM	-	27,196	-	-	-
233 TASKFORCE FOR REGIONAL AUTHOTHEFT PREVENTION GRANT	270,119	424,936	381,896	394,317	438,067
234 CITY LAW ENFORCEMENT GRANT	137,950	145,043	-	154,773	7,686
235 MEASURE M	63,326	-	1,740,974	33,722	78,423
236 MEASURE A	-	-	400,000	75,261	-
237 SENATE BILL 1 - ROAD MAINTENANCE REHABILITATION	-	-	-	-	-
238 LAW ENFORCEMENT TOBACCO GRANT	-	4,362	-	70,000	6,862
820 WEST COVINA HOUSING AUTHORITY	578,121	546,145	527,679	689,880	1,183,849
TOTAL SPECIAL REVENUE FUNDS	\$ 19,962,305	\$ 19,537,172	\$ 22,217,543	\$ 17,226,511	\$ 16,530,681
160 CAPITAL PROJECTS	\$ 789,561	\$ 115,457	\$ 75,000	\$ -	\$ -
161 CONSTRUCTION TAX	395,490	84,845	41,370	20,000	20,000
162 INFORMATION TECHNOLOGY	801,887	564,787	-	-	-
169 PARK ACQUISITION	-	613,116	921,680	921,680	-
172 PARK DEDICATION FEES "C"	12,079	38,500	75,000	-	-
173 PARK DEDICATION FEES "D"	-	-	-	-	-
174 PARK DEDICATION FEES "E"	62,720	29,499	30,000	-	-
175 PARK DEDICATION FEES "F"	161,072	1,099	92,000	-	-
TOTAL CAPITAL PROJECT FUNDS	\$ 2,222,809	\$ 1,447,303	\$ 1,235,050	\$ 941,680	\$ 20,000
300 DEBT SERVICE - CITY	\$ 4,460,874	\$ 26,796,331	\$ 6,351,456	\$ 5,729,879	\$ 3,788,006
TOTAL DEBT SERVICE FUND	\$ 4,460,874	\$ 26,796,331	\$ 6,351,456	\$ 5,729,879	\$ 3,788,006

SCHEDULE OF EXPENDITURES BY FUND

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
361 GENERAL AND AUTO LIABILITY	\$ 1,676,520	\$ 4,246,933	\$ 2,105,864	\$ 2,297,100	\$ 2,203,000
363 WORKERS' COMPENSATION	1,481,771	1,109,806	1,992,855	1,962,755	2,947,500
365 FLEET MANAGEMENT	1,365,935	1,447,109	1,423,385	1,800,560	1,330,960
367 VEHICLE REPLACEMENT	18,949	195,317	140,000	-	-
368 RETIREMENT HEALTH SAVINGS PLAN	56,500	68,500	101,500	101,500	100,000
TOTAL INTERNAL SERVICE FUNDS	\$ 4,599,675	\$ 7,067,665	\$ 5,763,604	\$ 6,161,915	\$ 6,581,460
375 POLICE COMPUTER SERVICE GROUP	\$ 1,305,426	\$ 1,263,693	\$ 1,801,757	\$ 1,782,404	\$ 1,047,198
TOTAL ENTERPRISE FUND	\$ 1,305,426	\$ 1,263,693	\$ 1,801,757	\$ 1,782,404	\$ 1,047,198
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$ 7,095,604	\$ 9,716,905	\$ 11,134,240	\$ 5,227,435	\$ 10,490,005
811 SUCCESSOR AGENCY MERGED DEBT SERVICE	3,027,915	(2,413,728)	-	-	-
815 SUCCESSOR AGENCY ADMINISTRATION	285,339	250,000	214,324	250,000	250,000
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE	7,127,738	5,207,489	5,419,900	5,462,100	4,701,699
TOTAL PRIVATE PURPOSE TRUST FUNDS	\$ 17,536,596	\$ 12,760,666	\$ 16,768,464	\$ 10,939,535	\$ 15,441,704
GRAND TOTAL	\$ 116,650,513	\$ 136,536,395	\$ 119,564,542	\$ 108,140,697	\$ 110,081,284

2020-2021 SCHEDULE OF EXPENDITURES BY FUND & CATEGORY

	SALARIES & BENEFITS	MATERIALS & SERVICES	CAPITAL PROJECTS & EQUIPMENT	TOTAL
110 GENERAL FUND*	\$ 52,503,996	\$ 14,168,240	\$ -	\$ 66,672,236
119 AIR QUALITY IMPROVEMENT TRUST	\$ -	\$ 12,101	\$ -	\$ 12,101
121 PROPOSITION "A"	-	2,323,938	-	2,323,938
122 PROPOSITION "C"	339,860	1,414,588	-	1,754,448
124 STATE GAS TAX	682,709	1,801,458	-	2,484,167
128 TRANSPORTATION DEVELOPMENT ACT	-	-	70,000	70,000
129 ASSEMBLY BILL 939	141,071	53,646	-	194,717
131 COMMUNITY DEVELOPMENT BLOCK GRANT	147,959	112,484	-	260,443
143 LA COUNTY PARK BOND	21,286	25,834	-	47,120
145 WASTE MGT ENFORCEMENT - GRANT	-	15,732	-	15,732
146 SENIOR MEALS PROGRAM	169,643	126,742	-	296,385
149 USED OIL BLOCK GRANT	-	43,680	-	43,680
150 INMATE WELFARE	-	1,000	-	1,000
153 PUBLIC SAFETY AUGMENTATION	793,636	-	-	793,636
158 BEVERAGE CONTAINER RECYCLING GRANT	-	27,930	-	27,930
181 MAINTENANCE DISTRICT #1	99,572	291,494	-	391,066
182 MAINTENANCE DISTRICT #2	70,478	115,680	-	186,158
183 COASTAL SAGE SCRUB COMMUNITY FACILITIES DISTRICT	23,052	69,979	-	93,031
184 MAINTENANCE DISTRICT #4	142,347	953,169	-	1,095,516
186 MAINTENANCE DISTRICT #6	37,784	136,905	-	174,689
187 MAINTENANCE DISTRICT #7	36,711	138,496	-	175,207
188 CITYWIDE MAINTENANCE DISTRICT	122,278	1,704,593	-	1,826,871
189 SEWER MAINTENANCE	1,146,144	339,681	-	1,485,825
190 BUSINESS IMPROVEMENT DISTRICT	-	68,561	-	68,561
199 MEASURE W STORMWATER	-	-	-	-
224 MEASURE R	74,746	914,656	-	989,402
233 TASKFORCE FOR REGIONAL AUTHOTHEFT PREVENTION GRANT	418,364	19,703	-	438,067
234 CITY LAW ENFORCEMENT GRANT	-	7,686	-	7,686
235 MEASURE M	45,803	32,620	-	78,423
236 MEASURE A	\$ -	-	-	-
237 SB1 - ROAD MAINTENANCE REHABILITATION	-	-	-	-
238 LAW ENFORCEMENT TOBACCO GRANT	-	6,862	-	6,862
820 WEST COVINA HOUSING AUTHORITY	721,905	461,944	-	1,183,849
TOTAL SPECIAL REVENUE FUNDS	\$ 5,235,348	\$ 11,225,333	\$ 70,000	\$ 16,530,681
160 CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -
161 CONSTRUCTION TAX	-	20,000	-	20,000
162 INFORMATION TECHNOLOGY	-	-	-	-
163 PARKS	-	-	-	-
164 POLICE IMPACT FEES	-	-	-	-
165 FIRE IMPACT FEES	-	-	-	-
166 PARK IMPACT FEES	-	-	-	-
167 CITY ADMINISTRATIVE IMPACT FEES	-	-	-	-
168 PUBLIC WORKS IMPACT FEES	-	-	-	-
169 PARK ACQUISITION	-	-	-	-
170 PARK DEDICATION FEES "A"	-	-	-	-
171 PARK DEDICATION FEES "B"	-	-	-	-
172 PARK DEDICATION FEES "C"	-	-	-	-
173 PARK DEDICATION FEES "D"	-	-	-	-
174 PARK DEDICATION FEES "E"	-	-	-	-
175 PARK DEDICATION FEES "F"	-	-	-	-
176 PARK DEDICATION FEES "G"	-	-	-	-
177 PARK DEDICATION FEES "H"	-	-	-	-
TOTAL CAPITAL PROJECT FUNDS	\$ -	\$ 20,000	\$ -	\$ 20,000
300 DEBT SERVICE - CITY	\$ -	\$ 3,788,006	\$ -	\$ 3,788,006
TOTAL DEBT SERVICE FUND	\$ -	\$ 3,788,006	\$ -	\$ 3,788,006
361 GENERAL AND AUTO LIABILITY	\$ -	\$ 2,203,000	\$ -	\$ 2,203,000
363 WORKERS' COMPENSATION	-	2,947,500	-	2,947,500
365 FLEET MANAGEMENT	29,760	1,301,200	-	1,330,960
368 RETIREMENT HEALTH SAVINGS PLAN	100,000	-	-	100,000
TOTAL INTERNAL SERVICE FUNDS	\$ 129,760	\$ 6,451,700	\$ -	\$ 6,581,460
375 POLICE COMPUTER SERVICE GROUP	\$ 717,725	\$ 329,473	\$ -	\$ 1,047,198
TOTAL ENTERPRISE FUND	\$ 717,725	\$ 329,473	\$ -	\$ 1,047,198

2020-2021 SCHEDULE OF EXPENDITURES BY FUND & CATEGORY

		SALARIES & BENEFITS	MATERIALS & SERVICES	CAPITAL PROJECTS & EQUIPMENT	TOTAL
810 REDEVELOPMENT OBLIGATION RETIREMENT	\$	-	\$ 10,490,005	\$ -	\$ 10,490,005
815 SUCCESSOR AGENCY ADMINISTRATION		73,698	176,302	-	250,000
853 COMMUNITY FACILITIES DISTRICT DEBT SERVICE		45,214	4,656,485	-	4,701,699
TOTAL PRIVATE PURPOSE TRUST FUNDS	\$	118,912	\$ 15,322,792	\$ -	\$ 15,441,704
GRAND TOTAL	\$	58,705,741	\$ 51,305,544	\$ 70,000	\$ 110,081,284

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
110 - GENERAL FUND					
Personnel Services	\$ 84,539	\$ 65,447	\$ 58,366	\$ 50,630	\$ 51,251
Materials & Services	12,460	15,256	16,000	18,300	19,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal City Council (1110)	\$ 96,999	\$ 80,703	\$ 74,366	\$ 68,930	\$ 70,251
Personnel Services	\$ 799,577	\$ 964,335	\$ 866,637	\$ 679,125	\$ 663,092
Materials & Services	77,042	113,287	64,428	68,398	60,015
Capital Assets	-	-	-	-	-
Allocations	-	47,973	23,951	23,951	85,442
Subtotal City Manager (1120)	\$ 876,619	\$ 1,125,595	\$ 955,016	\$ 771,474	\$ 808,549
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	514,418	590,366	382,000	537,000	535,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal City Attorney (1140)	\$ 514,418	\$ 590,366	\$ 382,000	\$ 537,000	\$ 535,000
Personnel Services	\$ 143,263	\$ 174,932	\$ 96,230	\$ 170,055	\$ -
Materials & Services	16,445	17,052	18,510	20,462	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Economic Development (1150)	\$ 159,708	\$ 191,984	\$ 114,740	\$ 190,517	\$ -
Personnel Services	\$ 306,041	\$ 239,124	\$ 300,351	\$ 285,745	\$ 335,875
Materials & Services	30,342	259,864	208,850	50,798	321,353
Capital Assets	-	-	-	-	-
Allocations	-	21,941	10,954	10,954	21,132
Subtotal City Clerk (1210)	\$ 336,383	\$ 520,929	\$ 520,155	\$ 347,497	\$ 678,360
Personnel Services	\$ 245	\$ 1,746	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal City Treasurer (1305)	\$ 245	\$ 1,746	\$ -	\$ -	\$ -
Personnel Services	\$ 1,139,313	\$ 1,138,280	\$ 1,287,880	\$ 1,206,381	\$ 1,235,400
Materials & Services	850,560	1,119,648	734,633	1,040,318	750,810
Capital Assets	-	-	-	-	-
Allocations	-	91,510	45,687	45,687	63,863
Subtotal Finance Administration (1310)	\$ 1,989,873	\$ 2,349,438	\$ 2,068,200	\$ 2,292,386	\$ 2,050,073
Personnel Services	\$ 15,468	\$ -	\$ -	\$ -	\$ -
Materials & Services	53,094	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Reprographic Services (1330)	\$ 68,562	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 494,068	\$ 431,630	\$ 470,330	\$ 482,386	\$ 441,248
Materials & Services	531,473	613,622	584,337	860,705	887,714
Capital Assets	-	-	-	-	-
Allocations	6,494	3,313	2,027	2,027	716
Subtotal Information Technology (1340)	\$ 1,032,035	\$ 1,048,565	\$ 1,056,694	\$ 1,345,118	\$ 1,329,678
Personnel Services	\$ 384	\$ 232	\$ 1,543	\$ 1,527	\$ 1,257
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal HR Commission (1401)	\$ 384	\$ 232	\$ 1,543	\$ 1,527	\$ 1,257
Personnel Services	\$ 429,756	\$ 468,035	\$ 493,276	\$ 517,975	\$ 568,552
Materials & Services	188,071	286,959	224,688	272,208	183,731
Capital Assets	-	-	-	-	-
Allocations	-	22,019	10,993	10,993	24,229
Subtotal Human Resources (1410)	\$ 617,827	\$ 777,013	\$ 728,957	\$ 801,176	\$ 776,512
Personnel Services	\$ 4,017,451	\$ 4,113,361	\$ 4,880,098	\$ 4,453,901	\$ 5,002,867
Materials & Services	778,267	1,211,656	1,207,420	1,221,520	1,012,250
Capital Assets	-	-	-	-	-
Allocations	31,435	20,786	36,689	36,689	26,273
Subtotal Police Administration (3110)	\$ 4,827,153	\$ 5,345,803	\$ 6,124,207	\$ 5,712,110	\$ 6,041,390

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Personnel Services	\$ 532,603	\$ 533,768	\$ 598,056	\$ 620,255	\$ 628,223
Materials & Services	62,590	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Jail (3115)	\$ 595,193	\$ 533,768	\$ 598,056	\$ 620,255	\$ 628,223
Personnel Services	\$ 1,672,501	\$ 1,898,399	\$ 1,962,256	\$ 2,186,557	\$ 1,985,900
Materials & Services	20,471	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Dispatch (3116)	\$ 1,692,972	\$ 1,898,399	\$ 1,962,256	\$ 2,186,557	\$ 1,985,900
Personnel Services	\$ 13,742,119	\$ 13,429,824	\$ 14,389,441	\$ 13,762,966	\$ 14,301,611
Materials & Services	90,481	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	1,389,817	2,983,951	1,660,302	1,660,302	1,585,696
Subtotal Patrol (3120)	\$ 15,222,417	\$ 16,413,775	\$ 16,049,743	\$ 15,423,268	\$ 15,887,307
Personnel Services	\$ 1,199,618	\$ 1,537,083	\$ 1,210,578	\$ 1,291,050	\$ 1,503,627
Materials & Services	196,320	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	1,208	3,867	1,121	1,121	3,317
Subtotal Traffic (3121)	\$ 1,397,146	\$ 1,540,950	\$ 1,211,699	\$ 1,292,171	\$ 1,506,944
Personnel Services	\$ 120,807	\$ 104,873	\$ 97,688	\$ 164,073	\$ 290,872
Materials & Services	52,951	-	-	-	6,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Enhancement (3125)	\$ 173,758	\$ 104,873	\$ 97,688	\$ 164,073	\$ 296,872
Personnel Services	\$ 4,488,926	\$ 4,836,929	\$ 3,787,648	\$ 4,426,641	\$ 3,603,998
Materials & Services	61,171	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	155,248	201,865	111,396	111,396	147,799
Subtotal Investigations (3130)	\$ 4,705,345	\$ 5,038,794	\$ 3,899,044	\$ 4,538,037	\$ 3,751,797
Personnel Services	\$ 1,443,839	\$ 1,400,766	\$ 1,082,785	\$ 1,187,324	\$ 1,362,155
Materials & Services	11,134	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Special Enforcement Team (3131)	\$ 1,454,973	\$ 1,400,766	\$ 1,082,785	\$ 1,187,324	\$ 1,362,155
Personnel Services	\$ 18,330,445	\$ 18,315,252	\$ 17,402,303	\$ 18,682,177	\$ 17,737,598
Materials & Services	595,963	1,212,465	1,049,560	856,890	1,091,527
Capital Assets	-	-	-	-	-
Allocations	398,843	1,125,358	597,314	597,314	977,440
Subtotal Fire (3210)	\$ 19,325,251	\$ 20,653,075	\$ 19,049,177	\$ 20,136,381	\$ 19,806,565
Personnel Services	\$ 85,008	\$ 95,765	\$ 161,040	\$ 124,401	\$ 125,852
Materials & Services	59,812	63,198	110,042	111,553	69,700
Capital Assets	-	-	-	-	-
Allocations	-	-	-	11,745	-
Subtotal Fire Prevention (3230)	\$ 144,820	\$ 158,963	\$ 271,082	\$ 247,699	\$ 195,552
Personnel Services	\$ 4,765	\$ 144	\$ 5,398	\$ -	\$ -
Materials & Services	12,201	14,619	19,315	19,100	19,150
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Emergency Services (3240)	\$ 16,966	\$ 14,763	\$ 24,713	\$ 19,100	\$ 19,150
Personnel Services	\$ 5,380	\$ 4,476	\$ 4,633	\$ 4,633	\$ 4,620
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Planning Commission (2101)	\$ 5,380	\$ 4,476	\$ 4,633	\$ 4,633	\$ 4,620
Personnel Services	\$ 615,431	\$ 521,987	\$ 572,488	\$ 479,375	\$ 417,365
Materials & Services	24,010	42,203	17,860	20,760	16,450
Capital Assets	-	-	-	-	-
Allocations	-	20,589	10,279	18,742	13,949
Subtotal Planning (2110)	\$ 639,441	\$ 584,779	\$ 600,627	\$ 518,877	\$ 447,764

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Personnel Services	\$ 251,382	\$ 207,125	\$ 226,156	\$ 115,243	\$ 140,972
Materials & Services	4,002	15,701	5,273	3,473	2,973
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	53,251
Subtotal Community Development (4110)	\$ 255,384	\$ 222,826	\$ 231,429	\$ 118,716	\$ 197,196
Personnel Services	\$ 406,526	\$ 373,073	\$ 513,376	\$ 80,749	\$ 119,147
Materials & Services	60,644	107,682	84,700	384,700	942,300
Capital Assets	-	-	-	-	-
Allocations	5,709	3,800	3,069	3,069	1,179
Subtotal Building Services (4120)	\$ 472,879	\$ 484,555	\$ 601,145	\$ 468,518	\$ 1,062,626
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Enhancement (4121)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 32,036	\$ 122,987	\$ 44,950	\$ 48,887	\$ 34,041
Materials & Services	73,328	38,029	56,866	56,766	99,727
Capital Assets	-	-	-	-	-
Allocations	4,225	5,675	2,204	2,204	2,557
Subtotal General Engineering (4130)	\$ 109,589	\$ 166,691	\$ 104,020	\$ 107,857	\$ 136,325
Personnel Services	\$ 23,074	\$ 7,745	\$ 21,414	\$ 11,715	\$ 6,593
Materials & Services	8,000	17,835	8,900	8,100	8,900
Capital Assets	-	-	-	-	-
Allocations	11,073	-	-	-	-
Subtotal Landfill Enforcement (4182)	\$ 42,147	\$ 25,580	\$ 30,314	\$ 19,815	\$ 15,493
Personnel Services	\$ 163,241	\$ 309,893	\$ 156,014	\$ 151,571	\$ 108,570
Materials & Services	62,738	57,012	76,245	76,245	74,200
Capital Assets	-	-	-	-	-
Allocations	11,299	22,346	15,393	15,393	11,217
Subtotal Maintenance Service (4140)	\$ 237,278	\$ 389,251	\$ 247,652	\$ 243,209	\$ 193,987
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Landscape Maintenance (4141)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 388,842	\$ 188,997	\$ 145,201	\$ 123,012	\$ 87,097
Materials & Services	1,065,780	1,227,040	1,306,437	1,370,437	1,007,131
Capital Assets	-	-	-	-	-
Allocations	99,291	88,819	82,157	82,157	76,133
Subtotal Park Maintenance (4142)	\$ 1,553,913	\$ 1,504,856	\$ 1,533,795	\$ 1,575,606	\$ 1,170,361
Personnel Services	\$ 290,278	\$ 345,798	\$ 326,859	\$ 240,678	\$ 246,069
Materials & Services	702,679	708,799	688,662	787,792	827,969
Capital Assets	-	-	-	-	-
Allocations	2,773	92,065	48,243	48,243	36,669
Subtotal City Buildings (4144)	\$ 995,730	\$ 1,146,662	\$ 1,063,764	\$ 1,076,713	\$ 1,110,707
Personnel Services	\$ 84,162	\$ 97,940	\$ 96,639	\$ 114,434	\$ 75,592
Materials & Services	19,686	14,616	37,000	38,000	38,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Graffiti (4147)	\$ 103,848	\$ 112,556	\$ 133,639	\$ 152,434	\$ 113,592
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic Signal Maintenance (4150)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	299,208	-	-	-	-
Subtotal Street Maintenance (4151)	\$ 299,208	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Sweeping (4153)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Integrated Waste Management (4180)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 27,405	\$ 7,203	\$ -	\$ -	\$ -
Materials & Services	1,098	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	839	-	-	-	-
Subtotal Franchise Waste Collection (4187)	\$ 29,342	\$ 7,203	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	242,928	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal National Pollutant Discharge Elimination System (4189)	\$ 242,928	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 4,304	\$ 2,417	\$ 3,085	\$ 4,256	\$ 2,020
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Services Commission (5101)	\$ 4,304	\$ 2,417	\$ 3,085	\$ 4,256	\$ 2,020
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	1,189	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Youth Council (5103)	\$ 1,189	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 425,420	\$ 279,865	\$ 261,226	\$ 220,287	\$ 220,948
Materials & Services	76,599	42,136	53,260	59,460	16,630
Capital Assets	-	-	-	-	-
Allocations	23,892	81,988	40,860	40,860	10,936
Subtotal Community Services Administration (5110)	\$ 525,911	\$ 403,989	\$ 355,346	\$ 320,607	\$ 248,514
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal California Afterschool Program (5131)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 60,934	\$ 87,217	\$ 120,884	\$ 115,531	\$ 141,461
Materials & Services	9,850	25,411	36,806	34,766	20,435
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Wescove Afterschool Program (5132)	\$ 70,784	\$ 112,628	\$ 157,690	\$ 150,297	\$ 161,896
Personnel Services	\$ 110,686	\$ 126,607	\$ 118,901	\$ 116,207	\$ 142,186
Materials & Services	19,557	20,639	22,488	23,618	20,918
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Vine Afterschool Program (5133)	\$ 130,243	\$ 147,246	\$ 141,389	\$ 139,825	\$ 163,104
Personnel Services	\$ 104,467	\$ 1,371	\$ -	\$ -	\$ -
Materials & Services	12,676	77	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Orangewood Afterschool Program (5134)	\$ 117,143	\$ 1,448	\$ -	\$ -	\$ -
Personnel Services	\$ 102,376	\$ 104,767	\$ 121,583	\$ 117,155	\$ 142,747
Materials & Services	10,670	10,917	13,215	12,535	11,795
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Palmview Preschool Program (5135)	\$ 113,046	\$ 115,684	\$ 134,798	\$ 129,690	\$ 154,542
Personnel Services	\$ 68,743	\$ 15,235	\$ -	\$ -	\$ 10,407
Materials & Services	82,531	-	-	83,241	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Special Events (5150)	\$ 151,274	\$ 15,235	\$ -	\$ 83,241	\$ 10,407
Personnel Services	\$ 182,157	\$ 203,907	\$ 250,321	\$ 225,170	\$ 259,636
Materials & Services	212,743	206,928	243,950	243,420	258,340
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Cameron Community Center (5161)	\$ 394,900	\$ 410,835	\$ 494,271	\$ 468,590	\$ 517,976
Personnel Services	\$ 58,657	\$ 52,312	\$ 56,608	\$ 51,804	\$ 54,497
Materials & Services	9,354	643	2,500	2,500	2,500
Capital Assets	-	-	-	-	-
Allocations	134	-	858	858	1,012
Subtotal Facility Rentals (5162)	\$ 68,145	\$ 52,955	\$ 59,966	\$ 55,162	\$ 58,009
Personnel Services	\$ 101,303	\$ 120,701	\$ 126,362	\$ 122,174	\$ 139,650
Materials & Services	104,299	82,674	111,950	110,560	110,560
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Recreation Classes (Shadow Oak) (5165)	\$ 205,602	\$ 203,375	\$ 238,312	\$ 232,734	\$ 250,210
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Park Reservation (5168)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 706	\$ 489	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Aquatics (5169)	\$ 706	\$ 489	\$ -	\$ -	\$ -
Personnel Services	\$ 18,343	\$ 3,694	\$ -	\$ -	\$ -
Materials & Services	28,308	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Pool Maintenance (5171)	\$ 46,651	\$ 3,694	\$ -	\$ -	\$ -
Personnel Services	\$ 215,419	\$ 280,333	\$ 262,234	\$ 268,294	\$ 311,000
Materials & Services	68,906	65,233	68,470	68,180	68,180
Capital Assets	11,780	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Senior Citizen Center (5180)	\$ 296,105	\$ 345,566	\$ 330,704	\$ 336,474	\$ 379,180
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	522,555	522,040	690,000	690,000	921,850
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Animal Control (5190)	\$ 522,555	\$ 522,040	\$ 690,000	\$ 690,000	\$ 921,850
Personnel Services	\$ -	\$ 3,657	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ -	\$ 3,657	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	303,454	-	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ -	\$ 303,454	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	532	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ 532	\$ -	\$ -	\$ -	\$ -
Transfer Out	\$ 3,677,624	\$ 578,918	\$ 1,997,968	\$ 578,918	\$ 1,620,322
Subtotal Transfer Out (9500)	\$ 3,677,624	\$ 578,918	\$ 1,997,968	\$ 578,918	\$ 1,620,322

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Fund 110 Subtotal*	\$ 66,562,828	\$ 67,663,565	\$ 65,426,668	\$ 65,358,773	\$ 66,672,236
117 - Drug Enforcement Rebate					
Personnel Services	\$ 52,051	\$ 50,690	\$ -	\$ -	\$ -
Materials & Services	214,043	48,993	-	-	-
Capital Assets	391,053	180,533	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 657,147	\$ 280,216	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	437,351	-	-	-
Allocations	-	-	-	-	-
Subtotal Dispatch (3116)	\$ -	\$ 437,351	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	419,902	317,123	-	-	-
Capital Assets	48,666	-	-	-	-
Allocations	-	-	-	-	-
Subtotal West Covina Service Group (3119)	\$ 468,568	\$ 317,123	\$ -	\$ -	\$ -
Personnel Services	\$ 50,133	\$ 155,783	\$ -	\$ -	\$ -
Materials & Services	52,945	27,516	-	-	-
Capital Assets	113,584	114,330	-	-	-
Allocations	-	-	-	-	-
Subtotal Patrol (3120)	\$ 216,662	\$ 297,629	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	2,313	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic (3121)	\$ -	\$ 2,313	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	576	22,640	-	-	-
Allocations	-	-	-	-	-
Subtotal Investigations (3130)	\$ 576	\$ 22,640	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	126,415	56,803	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Special Enforcement Team (3131)	\$ 126,415	\$ 56,803	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	56,139	122,987	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 56,139	\$ 122,987	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 117 Subtotal	\$ 1,525,507	\$ 1,537,062	\$ -	\$ -	\$ -
118 - Business Improvement Tax					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal City Manager (1120)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 118 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
119 - Air Quality Improvement Trust					

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	10,315	10,417	22,320	11,620	11,700
Capital Assets	-	-	-	-	-
Allocations	5,301	5,302	6,333	5,644	401
Subtotal Air Quality (AB2766) (4183)	\$ 15,616	\$ 15,719	\$ 28,653	\$ 17,264	\$ 12,101
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Transportation Demand Management (4185)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Alternative Fuel (4186)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 6,196	\$ 176	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	805,595	4,296	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 811,791	\$ 4,472	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	109,339	16,780	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 109,339	\$ 16,780	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	176,592	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ 176,592	\$ -	\$ -	\$ -
Fund 119 Subtotal	\$ 936,746	\$ 213,563	\$ 28,653	\$ 17,264	\$ 12,101
121 - Proposition "A"					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	2,132,843	2,233,992	2,234,000	2,236,500	2,318,000
Capital Assets	-	-	-	-	-
Allocations	7,025	7,026	723	1,183	5,938
Subtotal Regional Transportation (5140)	\$ 2,139,868	\$ 2,241,018	\$ 2,234,723	\$ 2,237,683	\$ 2,323,938
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Dial-A-Ride (5143)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Bus Fleet Expansion (5147)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 121 Subtotal	\$ 2,139,868	\$ 2,241,018	\$ 2,234,723	\$ 2,237,683	\$ 2,323,938
122 - Proposition "C"					
Personnel Services	\$ -	\$ 3,106	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Planning (2110)	\$ -	\$ 3,106	\$ -	\$ -	\$ -
Personnel Services	\$ 18,142	\$ 8,713	\$ 13,528	\$ 47,773	\$ 70,940
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Transportation Planning (2120)	\$ 18,142	\$ 8,713	\$ 13,528	\$ 47,773	\$ 70,940
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Program Administration (2130)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 217,688	\$ 156,960	\$ 234,443	\$ 115,162	\$ 172,555
Materials & Services	40,297	62,633	29,850	334,850	34,850
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Pavement Management (4132)	\$ 257,985	\$ 219,593	\$ 264,293	\$ 450,012	\$ 207,405
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Program Administration (4190)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 70,043	\$ 103,306	\$ 87,532	\$ 95,607	\$ 96,365
Materials & Services	3,298	1,878	4,900	4,900	4,150
Capital Assets	-	-	-	-	-
Allocations	76,904	122,884	103,604	40,652	128,231
Subtotal Program Administration (5120)	\$ 150,245	\$ 228,068	\$ 196,036	\$ 141,159	\$ 228,746
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	216,990	210,915	240,586	248,700	255,200
Capital Assets	-	-	-	-	-
Allocations	35,142	36,949	68,065	68,065	35,423
Subtotal Corridor Shuttle (Fixed route) (5142)	\$ 252,132	\$ 247,864	\$ 308,651	\$ 316,765	\$ 290,623
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	349,384	314,967	404,605	404,400	416,200
Capital Assets	-	-	-	-	-
Allocations	45,200	52,294	61,303	61,303	43,334
Subtotal Dial-A-Ride (5143)	\$ 394,584	\$ 367,261	\$ 465,908	\$ 465,703	\$ 459,534
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	61,396	61,486	75,000	75,000	75,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Bus Shelter Maintenance (5144)	\$ 61,396	\$ 61,486	\$ 75,000	\$ 75,000	\$ 75,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	53,016	38,947	80,000	80,000	80,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Recreation/Education Transit (5145)	\$ 53,016	\$ 38,947	\$ 80,000	\$ 80,000	\$ 80,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	275,861	315,420	322,590	333,500	342,200
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fixed Route - Green Line Corridor Shuttle (5148)	\$ 275,861	\$ 315,420	\$ 322,590	\$ 333,500	\$ 342,200
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	25,000	25,000	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Materials & Services	-	-	-	-	-
Capital Assets	-	-	75,000	75,000	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -
Personnel Services	\$ -	\$ 864	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	137,710	7,161	700,000	700,000	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 137,710	\$ 8,025	\$ 700,000	\$ 700,000	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	34,593	-	-	-	-
Capital Assets	-	-	-	-	-
Transfer out	-	-	-	-	-
Subtotal Transfer Out (9500)	\$ 34,593	\$ -	\$ -	\$ -	\$ -
Fund 122 Subtotal	\$ 1,635,664	\$ 1,498,483	\$ 2,526,006	\$ 2,709,912	\$ 1,754,448
124 - State Gas Tax					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	2,458	2,500	2,500	3,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Finance Administration (1310)	\$ -	\$ 2,458	\$ 2,500	\$ 2,500	\$ 3,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	1,297	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 1,297	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 68,433	\$ 114,124	\$ 75,687	\$ 34,104	\$ 76,523
Materials & Services	34,196	12,409	29,750	29,700	4,700
Capital Assets	-	-	-	-	-
Allocations	3,933	3,261	283	283	281
Subtotal Traffic Engineering (4131)	\$ 106,562	\$ 129,794	\$ 105,720	\$ 64,087	\$ 81,504
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	382,181	371,512	397,637	397,637	417,266
Capital Assets	-	-	-	-	-
Allocations	12,182	16,909	8,442	8,442	13,416
Subtotal Landscape Maintenance (4141)	\$ 394,363	\$ 388,421	\$ 406,079	\$ 406,079	\$ 430,682
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	296,250	167,936	175,000	175,000	207,000
Capital Assets	-	-	-	-	-
Allocations	6,097	-	-	-	-
Subtotal Traffic Signal Maintenance (4150)	\$ 302,347	\$ 167,936	\$ 175,000	\$ 175,000	\$ 207,000
Personnel Services	\$ 859,225	\$ 462,799	\$ 621,075	\$ 426,511	\$ 606,186
Materials & Services	185,150	194,252	257,363	260,613	269,693
Capital Assets	-	-	-	-	-
Allocations	167,696	442,655	360,594	377,258	622,102
Subtotal Street Maintenance (4151)	\$ 1,212,071	\$ 1,099,706	\$ 1,239,032	\$ 1,064,382	\$ 1,497,981
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	233,615	235,174	240,000	240,000	264,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Lighting (4152)	\$ 233,615	\$ 235,174	\$ 240,000	\$ 240,000	\$ 264,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Sweeping (4153)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	-	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	2,614	-	-	-	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 2,614	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	12,704	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic (7006)	\$ 12,704	\$ -	\$ -	\$ -	\$ -
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 124 Subtotal	\$ 2,265,573	\$ 2,023,489	\$ 2,168,331	\$ 1,952,048	\$ 2,484,167
127 - Police Donations					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	1,702	649	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 1,702	\$ 649	\$ -	\$ -	\$ -
Fund 127 Subtotal	\$ 1,702	\$ -	\$ -	\$ -	\$ -
128 - Transportation Development Act					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	44,738	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 44,738	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 194	\$ 1,260	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	71,398	128,497	70,000	70,000	70,000
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 71,592	\$ 129,757	\$ 70,000	\$ 70,000	\$ 70,000
Fund 128 Subtotal	\$ 116,330	\$ 129,757	\$ 70,000	\$ 70,000	\$ 70,000
129 - Assembly Bill 939					
Personnel Services	\$ 122,630	\$ 92,498	\$ 160,147	\$ 88,624	\$ 141,071
Materials & Services	19,276	20,839	35,452	36,952	36,952
Capital Assets	-	-	-	-	-
Allocations	17,196	17,807	18,269	25,971	16,694
Subtotal Waste Reduction (AB 939) (4188)	\$ 159,102	\$ 131,144	\$ 213,868	\$ 151,547	\$ 194,717
Fund 129 Subtotal	\$ 159,102	\$ 131,144	\$ 213,868	\$ 151,547	\$ 194,717
130 Bureau of Justice Assistance Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police (3114)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	625	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police (3117)	\$ 625	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	11,647	6,730	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police (3118)	\$ 11,647	\$ 6,730	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	8,595	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Subtotal Police (3120)	\$ -	\$ 8,595	\$ -	\$ -	\$ -
Fund 130 Subtotal	\$ 12,272	\$ 15,325	\$ -	\$ -	\$ -
131 - Community Development Block Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	10	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Business Assistance Program (2232)	\$ 10	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	41,288	5,475	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Home Improvement Program (2242)	\$ 41,288	\$ 5,475	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	10,000	10,000	10,000	10,000	10,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fair Housing (2244)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Enhancement (3125)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 20,827	\$ 21,104	\$ 20,000	\$ 20,118	\$ 21,443
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Investigations (3130)	\$ 20,827	\$ 21,104	\$ 20,000	\$ 20,118	\$ 21,443
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Enhancement (4121)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General Engineering (4130)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 70,432	\$ 73,976	\$ 114,641	\$ 117,792	\$ 126,516
Materials & Services	9,089	8,805	12,600	12,600	25,150
Capital Assets	-	-	-	-	-
Allocations	57,466	57,466	42,029	26,386	12,334
Subtotal Program Administration (5120)	\$ 136,987	\$ 140,247	\$ 169,270	\$ 156,778	\$ 164,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	90,539	91,208	99,189	85,000	60,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Subrecipients (5121)	\$ 90,539	\$ 91,208	\$ 99,189	\$ 85,000	\$ 60,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	7,620	5,490	6,000	6,000	5,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Careship (5136)	\$ 7,620	\$ 5,490	\$ 6,000	\$ 6,000	\$ 5,000
Personnel Services	\$ 487	\$ -	\$ -	\$ -	\$ -
Materials & Services	76,340	-	-	-	-
Capital Assets	-	73,954	541,902	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 76,827	\$ 73,954	\$ 541,902	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 104	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	4,466	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 4,570	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 138	\$ 1,245	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	21,509	432,149	-	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 21,647	\$ 433,394	\$ -	\$ -	\$ -
Fund 131 Subtotal	\$ 410,315	\$ 780,872	\$ 846,361	\$ 277,896	\$ 260,443
133 - Staffing for Adequate Fire & Emergency Response Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fire Grant (3213)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 133 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
138 - Alcoholic Beverage Control Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 138 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
140 Surface Transportation Program Local					
Personnel Services	\$ 3,321	\$ 1,175	\$ -	\$ -	\$ -
Materials & Services	151,145	-	-	-	-
Capital Assets	687,782	35,460	500,000	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 842,248	\$ 36,635	\$ 500,000	\$ -	\$ -
Transfer out	\$ 27,121	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ 27,121	\$ -	\$ -	\$ -	\$ -
Fund 140 Subtotal	\$ 869,369	\$ 36,635	\$ 500,000	\$ -	\$ -
143 - LA County Park Bond					
Personnel Services	\$ 11,550	\$ 13,367	\$ 22,090	\$ 18,777	\$ 21,286
Materials & Services	2,823	6,701	19,000	19,000	19,000
Capital Assets	-	-	-	-	-
Allocations	9,606	8,542	11,979	7,297	6,834
Subtotal Del Norte Splash Pad (5172)	\$ 23,979	\$ 28,610	\$ 53,069	\$ 45,074	\$ 47,120
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	11,530	250,000	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ 11,530	\$ 250,000	\$ -	\$ -
Fund 143 Subtotal	\$ 23,979	\$ 40,140	\$ 303,069	\$ 45,074	\$ 47,120
145 - Waste Mgt Enforcement - Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	15,739	10,022	15,800	15,800	15,732

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Landfill Enforcement (4182)	\$ 15,739	\$ 10,022	\$ 15,800	\$ 15,800	\$ 15,732
Fund 145 Subtotal	\$ 15,739	\$ 10,022	\$ 15,800	\$ 15,800	\$ 15,732
146 - Senior Meals Program					
Personnel Services	\$ 121,947	\$ 129,160	\$ 151,176	\$ 153,617	\$ 169,643
Materials & Services	81,490	77,997	82,360	82,360	82,360
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	44,382
Subtotal Meal Grant (5186)	\$ 203,437	\$ 207,157	\$ 233,536	\$ 235,977	\$ 296,385
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	37,250	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ -	\$ 37,250	\$ -	\$ -	\$ -
Fund 146 Subtotal	\$ 203,437	\$ 244,407	\$ 233,536	\$ 235,977	\$ 296,385
149 - Used Oil Block Grant					
Personnel Services	\$ 712	\$ -	\$ -	\$ -	\$ -
Materials & Services	18,743	28,975	-	29,118	42,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	1,466	1,680
Subtotal Integrated Waste Management (4180)	\$ 19,455	\$ 28,975	\$ -	\$ 30,584	\$ 43,680
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	8,894	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Utilities (7007)	\$ 8,894	\$ -	\$ -	\$ -	\$ -
Fund 149 Subtotal	\$ 28,349	\$ 28,975	\$ -	\$ 30,584	\$ 43,680
150 - Inmate Welfare					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	6,750	3,000	6,750	3,000	1,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Jail (3115)	\$ 6,750	\$ 3,000	\$ 6,750	\$ 3,000	\$ 1,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	1,435	10,500	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ -	\$ 1,435	\$ 10,500	\$ -	\$ -
Fund 150 Subtotal	\$ 6,750	\$ 4,435	\$ 17,250	\$ 3,000	\$ 1,000
153 - Public Safety Augmentation					
Personnel Services	\$ 701,884	\$ 529,466	\$ 881,000	\$ 786,000	\$ 793,636
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Patrol (3120)	\$ 701,884	\$ 529,466	\$ 881,000	\$ 786,000	\$ 793,636
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 153 Subtotal	\$ 701,884	\$ 529,466	\$ 881,000	\$ 786,000	\$ 793,636
155 - Community Oriented Policing Services					
Personnel Services	\$ 53,762	\$ 53,681	\$ -	\$ -	\$ -
Materials & Services	182,091	143,834	-	-	-
Capital Assets	15,423	27,424	-	-	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 251,276	\$ 224,939	\$ -	\$ -	\$ -
Fund 155 Subtotal	\$ 251,276	\$ 224,939	\$ -	\$ -	\$ -
158 - Beverage Container Recycling Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	26,119	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Public Works (4100)	\$ 26,119	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	26,983	27,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	1,168	930
Subtotal Integrated Waste Management (4180)	\$ -	\$ -	\$ -	\$ 28,151	\$ 27,930
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	28,502	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal 15-16 CalREcycle Bev Recycle Grant (4201)	\$ -	\$ 28,502	\$ -	\$ -	\$ -
Fund 158 Subtotal	\$ 26,119	\$ 28,502	\$ -	\$ 28,151	\$ 27,930
159 - Summer Meals Program					
Personnel Services	\$ 1,217	\$ 2,306	\$ 1,600	\$ -	\$ -
Materials & Services	8,302	7,151	15,400	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Summer Lunch (5166)	\$ 9,519	\$ 9,457	\$ 17,000	\$ -	\$ -
Fund 159 Subtotal	\$ 9,519	\$ 9,457	\$ 17,000	\$ -	\$ -
160 - Capital Projects					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	60,997	-	-	-
Allocations	-	-	-	-	-
Subtotal Dispatch (3116)	\$ -	\$ 60,997	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ 91	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	85,017	842	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 85,017	\$ 933	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Energy Efficiency / Conservation (7002)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ 297	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	74,460	53,230	75,000	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 74,460	\$ 53,527	\$ 75,000	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	66,790	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 66,790	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Subtotal Traffic (7006)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	44,473	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Utilities (7007)	\$ 44,473	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer out	\$ 518,821	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ 518,821	\$ -	\$ -	\$ -	\$ -
Fund 160 Subtotal	\$ 789,561	\$ 115,457	\$ 75,000	\$ -	\$ -
161 - Construction Tax					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	20,201	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Maintenance Service (4140)	\$ 20,201	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	20,000	20,000	20,000
Capital Assets	-	16,290	-	-	-
Allocations	-	-	-	-	-
Subtotal City Buildings (4144)	\$ -	\$ 16,290	\$ 20,000	\$ 20,000	\$ 20,000
Personnel Services	\$ 474	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	374,815	68,555	21,370	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 375,289	\$ 68,555	\$ 21,370	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 161 Subtotal	\$ 395,490	\$ 84,845	\$ 41,370	\$ 20,000	\$ 20,000
162 - Information Technology					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	6,182	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 6,182	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 7,414	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	788,291	564,787	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 795,705	\$ 564,787	\$ -	\$ -	\$ -
Fund 162 Subtotal	\$ 801,887	\$ 564,787	\$ -	\$ -	\$ -
164 - Police Impact Fees					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 164 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
165 - Fire FacilitiesDevelopment Impact Fees					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	38,255	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ 38,255	\$ -	\$ -	\$ -
Fund 165 Subtotal	\$ -	\$ 38,255	\$ -	\$ -	\$ -
169 - Park Acquisition					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	613,116	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Services Administration (5110)	\$ -	\$ 613,116	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer out	\$ -	\$ -	921,680	921,680	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ 921,680	\$ 921,680	\$ -
Fund 169 Subtotal	\$ -	\$ 613,116	\$ 921,680	\$ 921,680	\$ -
170 - Park Dedication Fees "A"					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 170 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
171 - PDF B Palm View					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 171 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
172 - Park Dedication Fees "C"					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	12,079	38,500	75,000	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 12,079	\$ 38,500	\$ 75,000	\$ -	\$ -
Fund 172 Subtotal	\$ 12,079	\$ 38,500	\$ 75,000	\$ -	\$ -
173 - Park Dedication Fees "D"					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Fund 173 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
174 - Park Dedication Fees "E"					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	62,720	29,499	30,000	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 62,720	\$ 29,499	\$ 30,000	\$ -	\$ -
Fund 174 Subtotal	\$ 62,720	\$ 29,499	\$ 30,000	\$ -	\$ -
175 - Park Dedication Fees "F"					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	12,800	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 12,800	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ 1,099	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	148,272	-	92,000	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 148,272	\$ 1,099	\$ 92,000	\$ -	\$ -
Fund 175 Subtotal	\$ 161,072	\$ 1,099	\$ 92,000	\$ -	\$ -
176 - Park Dedication Fees "G"					
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 176 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
177 - Park Dedication Fees "H"					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 177 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
181 - Maintenance District #1					
Personnel Services	\$ 275	\$ -	\$ -	\$ -	\$ -
Materials & Services	1,194	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 1,469	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 130,863	\$ 80,366	\$ 122,062	\$ 79,180	\$ 99,572
Materials & Services	131,667	150,308	155,777	215,377	224,528
Capital Assets	-	-	-	-	-
Allocations	44,996	43,512	49,414	41,969	56,966
Subtotal District Maintenance (4145)	\$ 307,526	\$ 274,186	\$ 327,253	\$ 336,526	\$ 381,066
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	10,000	10,000	10,000	10,000	10,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal NPDES (4189)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	26,399	-	-	-	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 26,399	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ 60	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	55,671	105,700	140,000	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 55,671	\$ 105,760	\$ 140,000	\$ -	\$ -
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 181 Subtotal	\$ 401,065	\$ 389,946	\$ 477,253	\$ 346,526	\$ 391,066
182 - Maintenance District #2					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	276	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 276	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 101,524	\$ 49,748	\$ 72,845	\$ 54,819	\$ 70,478
Materials & Services	18,247	30,181	33,171	71,931	77,133
Capital Assets	-	-	-	-	-
Allocations	14,967	28,054	24,743	16,651	24,547
Subtotal District Maintenance (4145)	\$ 134,738	\$ 107,983	\$ 130,759	\$ 143,401	\$ 172,158
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	4,287	2,000	2,000	5,000	5,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal NPDES (4189)	\$ 4,287	\$ 2,000	\$ 2,000	\$ 5,000	\$ 5,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ 60	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	9,900	173,160	140,000	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 9,900	\$ 173,220	\$ 140,000	\$ -	\$ -
Transfer out	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Subtotal Transfer Out (9500)	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Fund 182 Subtotal	\$ 158,201	\$ 292,203	\$ 281,759	\$ 157,401	\$ 186,158
183 - Coastal Sage Scrub Community Facilities District					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	276	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 276	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 28,488	\$ 11,576	\$ 18,802	\$ 17,413	\$ 23,052
Materials & Services	40,992	43,205	102,150	49,950	50,805
Capital Assets	-	-	-	-	-
Allocations	9,980	11,052	11,161	8,855	11,174
Subtotal District Maintenance (4145)	\$ 79,460	\$ 65,833	\$ 132,113	\$ 76,218	\$ 85,031
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	8,000	7,328	8,000	8,000	8,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal NPDES (4189)	\$ 8,000	\$ 7,328	\$ 8,000	\$ 8,000	\$ 8,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Materials & Services	3,307	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 3,307	\$ -	\$ -	\$ -	\$ -
Fund 183 Subtotal	\$ 91,043	\$ 73,161	\$ 140,113	\$ 84,218	\$ 93,031
184 - Maintenance District #4					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	1,768	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 1,768	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 193,749	\$ 114,994	\$ 183,063	\$ 118,071	\$ 142,347
Materials & Services	617,784	584,965	622,527	652,305	680,626
Capital Assets	-	-	-	-	-
Allocations	142,438	139,054	132,993	85,089	197,543
Subtotal District Maintenance (4145)	\$ 953,971	\$ 839,013	\$ 938,583	\$ 855,465	\$ 1,020,516
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	75,000	70,438	75,000	75,000	75,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal NPDES (4189)	\$ 75,000	\$ 70,438	\$ 75,000	\$ 75,000	\$ 75,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	3,307	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 3,307	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ 60	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	88,258	100,228	100,000	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 88,258	\$ 100,288	\$ 100,000	\$ -	\$ -
Transfer out	\$ -	\$ -	\$ -	\$ -	-
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 184 Subtotal	\$ 1,122,304	\$ 1,009,739	\$ 1,113,583	\$ 930,465	\$ 1,095,516
186 - Maintenance District #6					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	276	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 276	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 76,787	\$ 30,194	\$ 45,299	\$ 30,178	\$ 37,784
Materials & Services	97,250	84,679	90,721	88,401	99,336
Capital Assets	-	-	-	-	-
Allocations	17,510	23,697	19,767	19,090	32,569
Subtotal District Maintenance (4145)	\$ 191,547	\$ 138,570	\$ 155,787	\$ 137,669	\$ 169,689
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	4,500	5,000	5,000	5,000	5,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal NPDES (4189)	\$ 4,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Materials & Services	-	-	-	-	-
Capital Assets	36,064	673	50,000	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 36,064	\$ 673	\$ 50,000	\$ -	\$ -
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 186 Subtotal	\$ 232,387	\$ 144,243	\$ 210,787	\$ 142,669	\$ 174,689
187 - Maintenance District #7					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	276	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 276	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 77,154	\$ 30,220	\$ 45,319	\$ 30,138	\$ 36,711
Materials & Services	88,103	81,738	92,511	90,166	101,556
Capital Assets	-	-	-	-	-
Allocations	25,086	27,954	27,282	17,275	31,940
Subtotal District Maintenance (4145)	\$ 190,343	\$ 139,912	\$ 165,112	\$ 137,579	\$ 170,207
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	5,000	5,000	5,000	5,000	5,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal NPDES (4189)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	3,507	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 3,507	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	79,429	1,586	40,000	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 79,429	\$ 1,586	\$ 40,000	\$ -	\$ -
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 187 Subtotal	\$ 278,555	\$ 146,498	\$ 210,112	\$ 142,579	\$ 175,207
188 - Citywide Maintenance District					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	18,885	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 18,885	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 33,607	\$ 23,701	\$ 33,826	\$ 27,386	\$ 23,898
Materials & Services	10,720	12,540	8,533	9,355	9,355
Capital Assets	-	-	-	-	-
Allocations	94,963	94,963	78,111	1,765	-
Subtotal District Engineering (4133)	\$ 139,290	\$ 131,204	\$ 120,470	\$ 38,506	\$ 33,253
Personnel Services	\$ 33,788	\$ 45,024	\$ 75,185	\$ 56,919	\$ 61,868
Materials & Services	377,296	274,876	309,610	382,110	524,044
Capital Assets	-	-	-	-	-
Allocations	12,578	11,776	5,879	5,879	19,908
Subtotal Landscape Maintenance (4141)	\$ 423,662	\$ 331,676	\$ 390,674	\$ 444,908	\$ 605,820
Personnel Services	\$ 11,272	\$ 23,986	\$ 33,440	\$ 32,258	\$ 36,512
Materials & Services	949,863	950,698	1,023,564	1,003,564	1,103,564
Capital Assets	-	-	-	-	-
Allocations	54,058	45,368	24,970	24,970	47,722
Subtotal Street Lighting (4152)	\$ 1,015,193	\$ 1,020,052	\$ 1,081,974	\$ 1,060,792	\$ 1,187,798

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	9,922	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 9,922	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 188 Subtotal	\$ 1,606,952	\$ 1,482,932	\$ 1,593,118	\$ 1,544,206	\$ 1,826,871
189 - Sewer Maintenance					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	2,761	1,015	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 2,761	\$ 1,015	\$ -	\$ -	\$ -
Personnel Services	\$ 40,681	\$ 40,307	\$ 32,785	\$ 34,095	\$ 20,678
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Enhancement (3125)	\$ 40,681	\$ 40,307	\$ 32,785	\$ 34,095	\$ 20,678
Personnel Services	\$ 334,119	\$ 282,580	\$ 383,553	\$ 333,289	\$ 365,105
Materials & Services	23,615	62,405	30,508	31,330	31,330
Capital Assets	-	-	-	-	-
Allocations	140,871	142,712	145,173	176,802	12,749
Subtotal District Engineering (4133)	\$ 498,605	\$ 487,697	\$ 559,234	\$ 541,421	\$ 409,184
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	499,692	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Sweeping (4153)	\$ 499,692	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 780,452	\$ 612,657	\$ 1,276,170	\$ 457,141	\$ 760,361
Materials & Services	120,462	106,643	159,530	162,680	175,210
Capital Assets	-	-	-	-	-
Allocations	113,205	343,436	186,415	186,415	86,392
Subtotal Sewer Maintenance (4160)	\$ 1,014,119	\$ 1,062,736	\$ 1,622,115	\$ 806,236	\$ 1,021,963
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	11,195	209,222	15,000	-	34,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal NPDES (4189)	\$ 11,195	\$ 209,222	\$ 15,000	\$ -	\$ 34,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	16,537	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ 16,537	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ 2,298	\$ 8,824	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	706,237	10,358	1,065,000	-	-
Allocations	-	-	-	-	-
Subtotal Utilities (7007)	\$ 708,535	\$ 19,182	\$ 1,065,000	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	131,714	41,974	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ 131,714	\$ 41,974	\$ -	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 189 Subtotal	\$ 2,923,839	\$ 1,862,133	\$ 3,294,134	\$ 1,381,752	\$ 1,485,825
190 - Auto Plaza Improvement District					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	46,249	49,182	57,800	57,800	59,624
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Business Improvement District (2231)	\$ 46,249	\$ 49,182	\$ 57,800	\$ 57,800	\$ 59,624
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	9,608	8,436	8,937	8,937	8,937
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ 9,608	\$ 8,436	\$ 8,937	\$ 8,937	\$ 8,937
Fund 190 Subtotal	\$ 55,857	\$ 57,618	\$ 66,737	\$ 66,737	\$ 68,561
199 - Measure W Stormwater					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal District Engineering (4133)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Sewer Maintenance (4160)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 190 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
205 - Charter PEG					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	8,174	138,993	13,336	-	-
Allocations	-	-	-	-	-
Subtotal Buildings (7001)	\$ 8,174	\$ 138,993	\$ 13,336	\$ -	\$ -
Fund 205 Subtotal	\$ 8,174	\$ 138,993	\$ 13,336	\$ -	\$ -
207 - Office of Traffic Safety Grants					
Personnel Services	\$ 93,328	\$ 66,896	\$ 35,853	\$ -	\$ -
Materials & Services	1,233	104	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	4,170
Subtotal Police (3110)	\$ 94,561	\$ 67,000	\$ 35,853	\$ -	\$ 4,170
Fund 207 Subtotal	\$ 94,561	\$ 67,000	\$ 35,853	\$ -	\$ 4,170
210 - LA County Grant - 1st District					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	22,474	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ 22,474	\$ -	\$ -	\$ -	\$ -
Fund 210 Subtotal	\$ 22,474	\$ -	\$ -	\$ -	\$ -
212 - Art in Public Places					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Allocations					
Subtotal Public Arts Commission (2102)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Planning (2110)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 212 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
218 - Homeland Security Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	1,803,903	-	-	-
Allocations	-	-	-	-	-
Subtotal Police (3110)	\$ -	\$ 1,803,903	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fire (3214)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 218 Subtotal	\$ -	\$ 1,803,903	\$ -	\$ -	\$ -
220 - WC Community Services Foundation					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	75	55	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Finance Administration (1310)	\$ 75	\$ 55	\$ -	\$ -	\$ -
Personnel Services	\$ 3,325	\$ -	\$ -	\$ -	\$ -
Materials & Services	618	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 3,943	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	3,116	3,642	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fire Administration (3210)	\$ 3,116	\$ 3,642	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	988	2,020	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Youth Council (5103)	\$ 988	\$ 2,020	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	17,952	1,309	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Community Services Administration (5110)	\$ 17,952	\$ 1,309	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	8,504	32,891	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Special Events (5150)	\$ 8,504	\$ 32,891	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Materials & Services	7,685	38	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Recreation Services (5160)	\$ 7,685	\$ 38	\$ -	\$ -	\$ -
Personnel Services	-	-	-	-	-
Materials & Services	6,241	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Cameron Community Center (5164)	\$ 6,241	\$ -	\$ -	\$ -	\$ -
Personnel Services	-	-	-	-	-
Materials & Services	11,224	10,125	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Senior Citizen Center (5180)	\$ 11,224	\$ 10,125	\$ -	\$ -	\$ -
Personnel Services	-	-	-	-	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Parks (7004)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer out	-	-	-	-	-
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 220 Subtotal	\$ 59,728	\$ 50,080	\$ -	\$ -	\$ -
221 - Police Private Grants					
Personnel Services	-	-	-	-	-
Materials & Services	4,000	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Police Administration (3110)	\$ 4,000	\$ -	\$ -	\$ -	\$ -
Fund 221 Subtotal	\$ 4,000	\$ -	\$ -	\$ -	\$ -
224 - Measure R					
Personnel Services	-	-	-	-	-
Materials & Services	13,282	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic Engineering (4131)	\$ 13,282	\$ -	\$ -	\$ -	\$ -
Personnel Services	-	-	-	-	-
Materials & Services	-	524,513	526,515	547,822	583,190
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Street Sweeping (4153)	\$ -	\$ 524,513	\$ 526,515	\$ 547,822	\$ 583,190
Personnel Services	-	-	-	-	-
Materials & Services	3,829	3,507	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal SSARP Grant (4154)	\$ 3,829	\$ 3,507	\$ -	\$ -	\$ -
Personnel Services	60,958	62,098	68,255	75,373	74,746
Materials & Services	1,748	919	5,000	5,000	5,000
Capital Assets	-	-	-	-	-
Allocations	28,109	35,034	16,747	34,574	63,966
Subtotal Program Administration (5120)	\$ 90,815	\$ 98,051	\$ 90,002	\$ 114,947	\$ 143,712
Personnel Services	-	-	-	-	-
Materials & Services	138,084	134,219	153,095	158,300	162,500
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Corridor Shuttle (Fixed Route) (5142)	\$ 138,084	\$ 134,219	\$ 153,095	\$ 158,300	\$ 162,500
Personnel Services	-	-	-	-	-
Materials & Services	-	-	50,000	50,000	100,000

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Dial-A-Ride (5143)	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	105,755	354,496	600,000	1,000,000	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ 105,755	\$ 354,496	\$ 600,000	\$ 1,000,000	\$ -
Personnel Services	\$ 4,978	\$ 3,749	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	157,406	24,815	255,000	580,000	-
Allocations	-	-	-	-	-
Subtotal Traffic (7006)	\$ 162,384	\$ 28,564	\$ 255,000	\$ 580,000	\$ -
Fund 224 Subtotal	\$ 514,149	\$ 1,143,350	\$ 1,674,612	\$ 2,451,069	\$ 989,402
230 - Energy Efficiency Grant					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal General (7003)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 230 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
231 - Advanced Traffic Mgmt System					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	27,196	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal SWARP Grant (4154)	\$ -	\$ 27,196	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Traffic (7006)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 231 Subtotal	\$ -	\$ 27,196	\$ -	\$ -	\$ -
232 - Non-Federal Grants					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 232 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
233 - Taskforce For Regional Autotheft Prevention Grant					
Personnel Services	\$ 270,119	\$ 424,936	\$ 381,896	\$ 394,317	\$ 418,364
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	19,703
Subtotal Investigations (3130)	\$ 270,119	\$ 424,936	\$ 381,896	\$ 394,317	\$ 438,067
Fund 233 Subtotal	\$ 270,119	\$ 424,936	\$ 381,896	\$ 394,317	\$ 438,067
234 - City Law Enforcement Grant					
Personnel Services	\$ 137,950	\$ 145,043	\$ -	\$ 154,773	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	7,686
Subtotal Patrol (3120)	\$ 137,950	\$ 145,043	\$ -	\$ 154,773	\$ 7,686

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Fund 234 Subtotal	\$ 137,950	\$ 145,043	\$ -	\$ 154,773	\$ 7,686
235 - Measure M					
Personnel Services	\$ 516	\$ 9,765	\$ -	\$ -	\$ -
Materials & Services	62,810	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Public Works Program Administration (4190)	\$ 63,326	\$ 9,765	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ 2,190	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Go Human Event (4301)	\$ -	\$ 2,190	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ 40,974	\$ 30,135	\$ 45,803
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	3,587	32,620
Subtotal Program Administration (5120)	\$ -	\$ -	\$ 40,974	\$ 33,722	\$ 78,423
Personnel Services	\$ -	\$ 2,029	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	24,411	1,200,000	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ -	\$ 26,440	\$ 1,200,000	\$ -	\$ -
Personnel Services	\$ -	\$ 895	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	22,140	500,000	-	-
Allocations	-	-	-	-	-
Subtotal Traffic (7006)	\$ -	\$ 23,035	\$ 500,000	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	23,030	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ 23,030	\$ -	\$ -	\$ -
Fund 235 Subtotal	\$ 63,326	\$ 1,740,974	\$ 33,722	\$ 78,423	
236 - Measure A					
Personnel Services	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	5,261	-
Subtotal Program Administration (5120)	\$ -	\$ -	\$ 70,000	\$ 75,261	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	330,000	-	-
Allocations	-	-	-	-	-
Subtotal Program CIP-Parks (7004)	\$ -	\$ -	\$ 330,000	\$ -	\$ -
Fund 236 Subtotal	\$ -	\$ -	\$ 400,000	\$ 75,261	\$ -
237 - Senate Bill 1 - Road Maintenance Rehabilitation					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Streets (7005)	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Subtotal Traffic (7006)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 237 Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
238 - Law Enforcement Tobacco Grant					
Personnel Services	\$ -	\$ 4,362	\$ -	\$ 70,000	\$ -
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	6,862
Subtotal Police Administration (3110)	\$ -	\$ 4,362	\$ -	\$ 70,000	\$ 6,862
Fund 238 Subtotal	\$ -	\$ 4,362	\$ -	\$ 70,000	\$ 6,862
300 - Debt Services - City					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	389,726	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Central Services (1350)	\$ -	\$ 389,726	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	3,460,874	26,406,605	4,447,662	3,826,085	3,788,006
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ 3,460,874	\$ 26,406,605	\$ 4,447,662	\$ 3,826,085	\$ 3,788,006
Transfer out	\$ 1,000,000	\$ -	\$ 1,903,794	\$ 1,903,794	\$ -
Subtotal Transfer Out (9500)	\$ 1,000,000	\$ -	\$ 1,903,794	\$ 1,903,794	\$ -
Fund 300 Subtotal	\$ 4,460,874	\$ 26,796,331	\$ 6,351,456	\$ 5,729,879	\$ 3,788,006
361 - General and Auto Liability					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	-	(2,286)	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Risk Management (1510)	\$ -	\$ (2,286)	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	1,676,520	4,249,219	2,105,864	2,297,100	2,203,000
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Self Insurance (1520)	\$ 1,676,520	\$ 4,249,219	\$ 2,105,864	\$ 2,297,100	\$ 2,203,000
Transfer out	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	\$ -
Fund 361 Subtotal	\$ 1,676,520	\$ 4,246,933	\$ 2,105,864	\$ 2,297,100	\$ 2,203,000
363 - Workers' Compensation					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	2,231,828	1,120,263	1,992,855	1,962,755	2,947,500
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Risk Management (1510)	\$ 2,231,828	\$ 1,120,263	\$ 1,992,855	\$ 1,962,755	\$ 2,947,500
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	(750,057)	(10,457)	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Self Insurance (1520)	\$ (750,057)	\$ (10,457)	\$ -	\$ -	\$ -
Fund 363 Subtotal	\$ 1,481,771	\$ 1,109,806	\$ 1,992,855	\$ 1,962,755	\$ 2,947,500

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
365 - Fleet Management					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	1,500	7,151	2,000	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 1,500	\$ 7,151	\$ 2,000	\$ -	-
Personnel Services	\$ 194,004	\$ 116,612	\$ 112,185	\$ 119,243	\$ 29,760
Materials & Services	1,165,472	1,318,634	1,309,200	1,681,317	1,301,200
Capital Assets	-	-	-	-	-
Allocations	4,959	4,712	-	-	-
Subtotal Fleet Maintenance (4170)	\$ 1,364,435	\$ 1,439,958	\$ 1,421,385	\$ 1,800,560	\$ 1,330,960
Fund 365 Subtotal	\$ 1,365,935	\$ 1,447,109	\$ 1,423,385	\$ 1,800,560	\$ 1,330,960
367 - Vehicle Replacement					
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	18,949	55,317	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Fleet Maintenance (4170)	\$ 18,949	\$ 55,317	\$ -	\$ -	-
Personnel Services	\$ -	\$ -	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Vehicles (7008)	\$ -	\$ -	\$ -	\$ -	-
Transfer out	\$ -	\$ 140,000	\$ 140,000	\$ -	-
Subtotal Transfer Out (9500)	\$ -	\$ 140,000	\$ 140,000	\$ -	-
Fund 367 Subtotal	\$ 18,949	\$ 195,317	\$ 140,000	\$ -	-
368 - Retirement Health Savings Plan					
Personnel Services	\$ 56,500	\$ 68,500	\$ 101,500	\$ 101,500	\$ 100,000
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Central Services (1350)	\$ 56,500	\$ 68,500	\$ 101,500	\$ 101,500	\$ 100,000
Fund 368 Subtotal	\$ 56,500	\$ 68,500	\$ 101,500	\$ 101,500	\$ 100,000
375 - Police Enterprise					
Personnel Services	\$ 1,066,558	\$ 965,945	\$ 1,495,445	\$ 1,468,664	\$ 717,725
Materials & Services	89,119	126,096	206,200	188,300	128,900
Capital Assets	-	-	-	-	-
Allocations	149,749	171,652	100,112	125,440	200,573
Subtotal West Covina Service Group (3119)	\$ 1,305,426	\$ 1,263,693	\$ 1,801,757	\$ 1,782,404	\$ 1,047,198
Transfer out	\$ -	\$ -	\$ -	\$ -	-
Subtotal Transfer Out (9500)	\$ -	\$ -	\$ -	\$ -	-
Fund 375 Subtotal	\$ 1,305,426	\$ 1,263,693	\$ 1,801,757	\$ 1,782,404	\$ 1,047,198
810 - Redevelopment Obligation Retirement					
Personnel Services	\$ 9,664	\$ -	\$ 316,654	\$ 267,910	\$ -
Materials & Services	995,168	1,067,075	1,375,876	464,548	947,066
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Redevelopment Administration (2210)	\$ 1,004,832	\$ 1,067,075	\$ 1,692,530	\$ 732,458	\$ 947,066
Personnel Services	\$ 34,345	\$ 21,601	\$ -	\$ -	-
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal ROPS (7010)	\$ 34,345	\$ 21,601	\$ -	\$ -	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	4,800,765	7,340,537	8,148,516	3,180,200	6,570,401
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ 4,800,765	\$ 7,340,537	\$ 8,148,516	\$ 3,180,200	\$ 6,570,401
Transfer out	\$ 1,255,662	\$ 1,287,692	\$ 1,293,194	\$ 1,314,777	\$ 2,972,538
Subtotal Transfer Out (9500)	\$ 1,255,662	\$ 1,287,692	\$ 1,293,194	\$ 1,314,777	\$ 2,972,538
Fund 810 Subtotal	\$ 7,095,604	\$ 9,716,905	\$ 11,134,240	\$ 5,227,435	\$ 10,490,005
811 - Successor Agency Merged Debt Service					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	3,027,915	(2,413,728)	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ 3,027,915	\$ (2,413,728)	\$ -	\$ -	\$ -
Fund 811 Subtotal	\$ 3,027,915	\$ (2,413,728)	\$ -	\$ -	\$ -
815 - Successor Agency Administration					
Personnel Services	\$ 21,247	\$ 50,606	\$ -	\$ 10,227	\$ 73,698
Materials & Services	54,085	77,444	83,000	82,100	70,000
Capital Assets	-	-	-	-	-
Allocations	118	-	932	-	-
Subtotal Redevelopment Administration (2210)	\$ 75,450	\$ 128,050	\$ 83,932	\$ 92,327	\$ 143,698
Transfer out	\$ 209,889	\$ 121,950	\$ 130,392	\$ 157,673	\$ 106,302
Subtotal Transfer Out (9500)	\$ 209,889	\$ 121,950	\$ 130,392	\$ 157,673	\$ 106,302
Fund 815 Subtotal	\$ 285,339	\$ 250,000	\$ 214,324	\$ 250,000	\$ 250,000
820 - West Covina Housing Authority					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	1,867	190	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Information Technology (1340)	\$ 1,867	\$ 190	\$ -	\$ -	\$ -
Personnel Services	\$ 265,685	\$ 306,227	\$ 376,245	\$ 350,804	\$ 517,654
Materials & Services	44,805	46,009	72,410	71,934	79,014
Capital Assets	-	-	-	-	-
Allocations	15,134	14,786	17,664	59,420	-
Subtotal Redevelopment Administration (2210)	\$ 325,624	\$ 367,022	\$ 466,319	\$ 482,158	\$ 596,668
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	6,117	45,547	7,230	-	379,396
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Housing Preservation Program (2240)	\$ 6,117	\$ 45,547	\$ 7,230	\$ -	\$ 379,396
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	2,973	3,507	4,130	-	3,534
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal First Time Homebuyer Program (2241)	\$ 2,973	\$ 3,507	\$ 4,130	\$ -	\$ 3,534
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	46,761	5,696	50,000	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Rapid Rehousing/Homeless Program (2255)	\$ 46,761	\$ 5,696	\$ 50,000	\$ -	\$ -
Personnel Services	\$ 160,083	\$ 124,183	\$ -	\$ 207,722	\$ 204,251
Materials & Services	-	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-

SCHEDULE OF EXPENDITURES BY DIVISION

	2017-18 ACTUAL EXPENSE	2018-19 ACTUAL EXPENSE	2018-19 ADOPTED BUDGET	2019-20 ADOPTED BUDGET	2020-21 PROPOSED BUDGET
Subtotal Patrol (3120)	\$ 160,083	\$ 124,183	\$ -	\$ 207,722	\$ 204,251
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	34,696	-	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ 34,696	\$ -	\$ -	\$ -	\$ -
Fund 820 Subtotal	\$ 578,121	\$ 546,145	\$ 527,679	\$ 689,880	\$ 1,183,849
853 - Community Facilities District Debt Service					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Materials & Services	25,000	25,000	-	-	-
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Redevelopment Administration (2210)	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 45,214
Materials & Services	7,102,738	5,182,489	5,419,900	5,462,100	4,656,485
Capital Assets	-	-	-	-	-
Allocations	-	-	-	-	-
Subtotal Debt Service (9000)	\$ 7,102,738	\$ 5,182,489	\$ 5,419,900	\$ 5,462,100	\$ 4,701,699
Fund 853 Subtotal	\$ 7,127,738	\$ 5,207,489	\$ 5,419,900	\$ 5,462,100	\$ 4,701,699
GRAND TOTAL	\$ 118,286,177	\$ 136,574,650	\$ 122,090,548	\$ 110,850,609	\$ 111,835,732

SUMMARY OF OPERATING TRANSFERS

Fund No.	Fund Name	Transfers Out	Transfers In
110	General Fund	578,918	
300	Debt Service - City		578,918
	Transfer for LA County Auditor Controller Payment		
110	General Fund	1,863,098	
300	Debt Service - City		1,863,098
	Transfer for Debt Service - 2018(A&B) PFA Lease Revenue Bonds		
182	Maintenance District #2	9,000	
184	Maintenance District #4		9,000
	Transfer for shared services		
810	Redevelopment Obligation Retirement Fund	1,345,990	
300	Debt Service - City		1,345,990
	Transfer for Debt Service - Big League Dream Bonds		
815	Successor Agency Administration	106,302	
110	General Fund		106,302
	Transfer for administrative costs related to Successor Agency		
Total		\$ 3,903,308	\$ 3,903,308

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Administration

CITY COUNCIL

MISSION STATEMENT: To provide policy leadership for the community and administration on all issues that affect the health, safety, and welfare for the City of West Covina.

The West Covina City Council is the governing body with the authority to adopt and enforce municipal laws and regulations. Members are elected at-large to serve a four-year term. They consist of five City Council Members, which includes a Mayor who is appointed by the City Council to serve a one-year term. The appointment is made on a rotating basis, based on seniority. There are no term limits for Council Members. City Council appoints members of the community to serve on the City's various boards and commissions to ensure that a wide cross-section of the community is represented in City government.

The City Council also appoints the City Manager and City Attorney. The City Manager is the Chief Administrative Officer and is responsible for the operations of the City. The City Attorney serves as the City's chief legal officer.

The City Council also serves as the Governing Board to the Successor Agency of the former West Covina Redevelopment Agency.

Administration

CITY MANAGER'S OFFICE

MISSION STATEMENT: To provide administrative leadership and management for the daily operations of the City government under the direction of the City Council.

The City Manager's Office oversees the daily operations of the City of West Covina and coordinates the operations of the various City Departments.

The City Manager is appointed by the City Council and serves as the administrative head of the City and the key staff advisor to the City Council. His/Her responsibilities are to implement policies as directed by the City Council and to enforce all municipal laws and regulations for the benefit of the community. His/Her duties are to direct and supervise the departments, prepare and administer the annual City budget, and plan and implement key projects.

The City Manager's Office provides increased transparency and information of the activities and operation of the City of West Covina, the City's website, through the *Discover West Covina City Newsletter and Community Recreation Guide*, mobile phone application, social media, and press releases to local media outlets.

The City Manager's Office also provides oversight to special projects directed by the City Council including: negotiation of lease agreements to generate revenues from the use of public property; outreach to local non-profit organizations; and Sister City relationships.

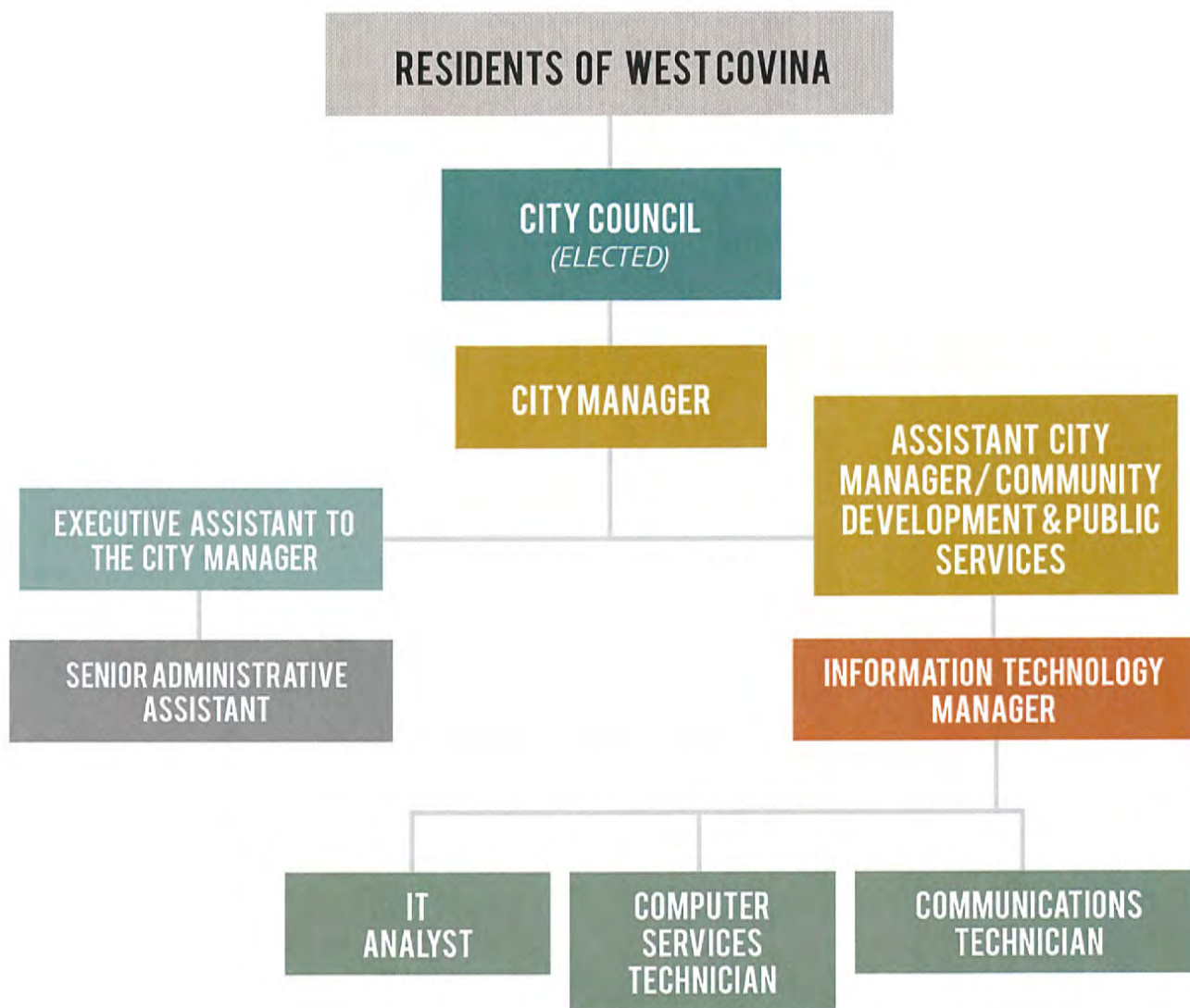
Administration

DIVISION OF INFORMATION TECHNOLOGY (DOIT)

MISSION STATEMENT: To serve the City of West Covina by providing Information Technologies through proven best practices that are cost effective, innovative, highly strategic and efficient; focused on supporting the needs of the City, community and business.

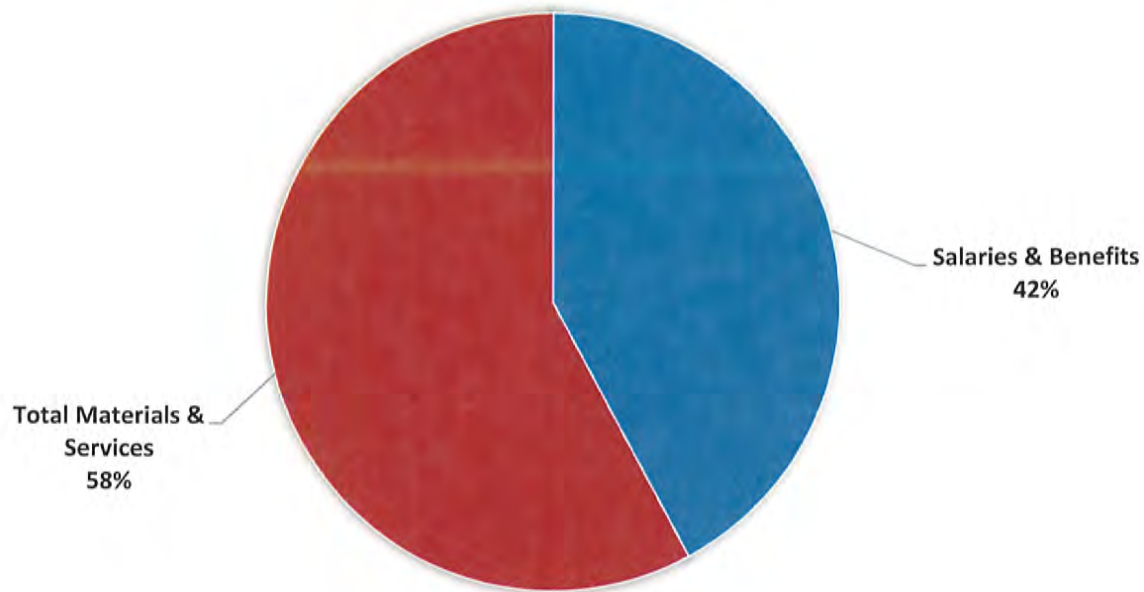
Information Technology (IT) provides software and hardware maintenance for the City's automated systems, supports computer users in all departments, maintains the citywide and local area networks, and assists departments in the selection of software systems. IT also coordinates training of City staff on new computer equipment and software and develops office automation standards.

IT is also responsible for the administration of citywide telecommunications including the City's telephone system and City cell phones.



Administration

EXPENDITURES BY CATEGORY



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Adopted Budget
Expense Classification:				
Total Salaries & Benefits	\$ 1,378,184	\$ 1,461,412	\$ 1,212,141	\$ 1,155,591
Total Materials & Services	1,184,685	1,396,443	1,510,381	1,587,887
Total Source of Funds	\$ 2,562,869	\$ 2,857,855	\$ 2,722,522	\$ 2,743,478

Administration

FY 2020-21 GOALS AND OBJECTIVES

- Continue to partner with local agencies to address the growing needs of our homeless constituents.
- Continue to foster volunteerism and sense of community with the Community Services Group.
- Continue to support the business-friendly efforts of the CED.
- Complete negotiations for a development on the former BKK Landfill.
- Partner with Starwood Retail Partners, LLC, on the redevelopment of the Plaza West Covina mall.
- Complete the sale of Sunset Field to Emanate Health (formerly Citrus Valley Health Partners) to support Queen of the Valley Hospital's expansion efforts, including additional emergency rooms, new ICU rooms, additional parking, and a state-of-the-art cancer treatment center.
- Continue to invest in Information Technology (I.T.) infrastructure to better provide services and access to information for West Covina residents and businesses.
- Strive to complete the following projects from the City's IT Master Plan: City Council Chamber Audio/Video Upgrades, Consolidating and Upgrade Police and Fire Radio Systems, Digital Conversion of Microfiche, Microfilm, and Paper Documents, and Fire Telestaff Upgrade/Migration.
- Continue the Microsoft SQL Database Conversions.
- Survey City customers through Service Desk application for satisfaction.
- Identify new areas of redundancy or possible innovations to streamline process, reduce costs, and add new beneficial services.
- Reach out to local organizations for more inter-organizational cooperation.

Administration

FY 2019-20 ACCOMPLISHMENTS

- Partnered with Starwood Retail Partners, LLC, on the redevelopment of the Plaza West Covina mall.
 - Conducted the City's 1st City Council District based elections.
 - Transitioned Community Economic Development (CED) into the newly formed Community Development Department.
 - Successful opening of Porto's Bakery.
 - Released Request for Proposal (RFP) for BKK Landfill development.
 - Started a multi-city IT meeting with Covina, La Verne, Santa Fe Springs, and San Dimas to find opportunities to share information and achieve common goals.
 - Completed citywide infrastructure area network project.
 - Segmented network for higher security.
 - Implemented 802.1x throughout network to close loopholes.
 - Moved Active Directory to Azure for more security.
 - Implemented Microsoft Advanced Threat Protection due to increased threats from viruses, malware, and hackers.
 - Added redundant encrypted network to all Fire Stations and City community buildings.
 - Installed Palo Alto Firewalls at all locations to increase protection against crypto virus, external hackers or other potential internet risks.
 - Installed citywide Mitel Voice-Over-IP phone system.
 - Implemented Agenda Quick system for improved City agenda reports.
 - Combined the 100 MB internet connection at West Covina Police Department with the 25 MB connection at City Hall which gave a total of 1000MB for the same cost.
 - Installed Swagit video system for streaming broadcasts of City Council and Planning Commission Meetings.
 - Setup live 24/7 YouTube channel.
 - Geographic Information Systems (GIS) completed more than 38 new projects including Fire District maps, Council Districts, ongoing projects, and Waze integration.
-

Administration

- Updated Fire Department Telestaff server, adding cloud components for improved services.
- Implemented Laserfiche to begin the process of moving City documents to a digital repository.
- Migrated permits and applications to iWorQ to replace outdated system as well as adding new services, including online applications.
- Reduced support costs of Police and Radio systems by over \$26,000 by terminating redundant support contract.
- Installed door access systems, including door readers and server.
- Completed 12 initiatives from the City Council's IT Master Plan.

Fund: General Fund
Department: Administration
Division/Program: City Council (110-1110)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.11.1110.5114 Elective/Appointive	45,900	45,900	45,900	45,890	45,890	45,890	45,890
110.11.1110.5XXX Fringe Benefits	10,951	10,951	16,906	3,225	3,225	2,910	2,884
110.11.1110.5157 Retirement - PERS	1,515	1,515	2,641	1,515	1,515	2,475	2,477
Subtotal	58,366	58,366	65,447	50,630	50,630	51,275	51,251
Materials & Services							
110.11.1110.6043 Johnson Allowances	1,000	1,000	308	1,000	1,000	320	1,000
110.11.1110.6044 Lopez-Viado Allowances	1,000	1,000	1,274	1,000	1,000	420	1,000
110.11.1110.6045 Wu Allowances	1,000	1,000	655	1,000	1,000	910	1,000
110.11.1110.6046 Castellanos Allowances	1,000	1,000	1,291	1,000	1,000	150	1,000
110.11.1110.6047 Shewmaker Allowances	-	-	413	1,000	1,000	180	1,000
110.11.1110.6050 Conferences & Meetings	4,600	9,600	10,102	4,600	4,600	5,150	4,500
110.11.1110.6147 Cellular Phones	-	-	76	2,700	2,700	2,410	2,700
110.11.1110.6270 Other Supplies/Materials	6,400	6,400	670	6,000	6,000	6,000	6,800
Subtotal	18,000	21,000	15,256	18,300	18,300	15,540	19,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	76,366	79,366	80,703	68,930	68,930	66,815	70,251

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	58,366	58,366	65,447	50,630	50,630	51,275	51,251
Maintenance & Operations	18,000	21,000	15,256	18,300	18,300	15,540	19,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	76,366	79,366	80,703	68,930	68,930	66,815	70,251
Net Program Revenue/(Cost)	(76,366)	(79,366)	(80,703)	(68,930)	(68,930)	(66,815)	(70,251)

Fund: General Fund
Department: Administration
Division/Program: City Manager (110-1120)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.11.1120.5111 Full Time Salaries	468,861	409,675	446,403	302,773	362,773	306,016	295,187
110.11.1120.5112 Part Time Salaries	-	-	3,308	-	-	-	-
110.11.1120.5113 Overtime	1,553	1,509	-	-	-	-	-
110.11.1120.5117 Premium Pay	2,918	2,400	1,200	1,196	1,196	1,196	1,196
110.11.1120.5124 Sick Leave Buyback	6,300	6,300	6,708	7,000	7,000	1,291	7,000
110.11.1120.5125 Vacation Buyback	25,600	25,600	36,779	25,000	25,000	3,252	25,000
110.11.1120.5XXX Fringe Benefits	117,914	117,961	95,641	68,873	68,873	77,997	58,325
110.11.1120.5156-7 Retirement - PERS	38,174	38,174	22,353	24,559	24,559	26,474	30,138
110.11.1120.5160 Retiree Medical Benefit	32,600	32,600	30,472	34,000	34,000	32,803	34,000
110.11.1120.5168 Supplemental Retirement Plan	75,000	75,000	76,640	79,000	79,000	84,232	79,000
110.11.1120.5180 Leave Lump Sum	-	318,000	142,779	-	-	-	-
110.11.1120.5181 PERS unfunded Liability Pmt	97,717	97,717	102,051	136,724	136,724	136,724	133,246
110.11.1120.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	866,637	1,124,936	964,335	679,125	739,125	669,985	663,092
Materials & Services							
110.11.1120.6030 Memberships	4,855	4,855	2,476	4,155	4,155	2,255	2,470
110.11.1110.6050 Conferences & Meetings	4,700	4,700	1,227	7,700	7,700	7,700	-
110.11.1120.6081 League of Calf Cities	28,000	28,951	28,951	29,500	29,500	29,500	30,944
110.11.1120.6084 SCAG	10,500	10,500	10,670	10,670	10,670	11,009	11,328
110.11.1120.6110 Professional Services	-	10,000	60,522	-	-	-	-
110.11.1120.6120 Other Contractual Services	2,500	2,500	1,120	2,500	2,500	2,500	2,500
110.11.1120.6147 Cellular Phones	1,100	1,100	594	1,100	1,100	1,300	600
110.11.1120.6170 Advertising & Publications	350	350	-	350	350	350	350
110.11.1120.6210 Office Supplies	4,000	4,000	1,693	4,000	4,000	4,000	4,000
110.11.1120.6214 Printing & Copying	523	523	470	523	523	523	523
110.11.1120.6270 Special Department Supplies	3,350	3,350	826	3,350	3,350	4,268	2,100
110.11.1120.6319 Pool Car Usage	-	-	3	-	-	-	-
110.11.1120.6330 Equipment M & R	1,500	1,500	1,601	1,500	1,500	2,000	2,000
110.11.1120.6424 Capitalized Lease Payments	3,050	3,050	3,134	3,050	3,050	3,117	3,200
Subtotal	64,428	75,379	113,287	68,398	68,398	68,522	60,015
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.11.1120.8102 Property & Liability Ins Charges	23,951	43,671	23,951	23,951	23,951	23,951	85,442
Subtotal	23,951	43,671	23,951	23,951	23,951	23,951	85,442
Grand Total	955,016	1,243,986	1,101,572	771,474	831,474	762,458	808,549

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	866,637	1,124,936	964,335	679,125	739,125	669,985	663,092
Maintenance & Operations	64,428	75,379	113,287	68,398	68,398	68,522	60,015
Allocated Costs	23,951	43,671	23,951	23,951	23,951	23,951	85,442
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	955,016	1,243,985	1,101,573	771,474	831,474	762,458	808,549
Net Program Revenue/(Cost)	(955,016)	(1,243,985)	(1,101,573)	(771,474)	(831,474)	(762,458)	(808,549)

Fund: General Fund
Department: Administration
Division/Program: City Attorney (110-1140)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
110.11.1140.6111 Legal Services	120,000	325,000	306,569	325,000	325,000	125,000	125,000
110.11.1140.6113 Litigation Services	100,000	50,000	121,858	50,000	50,000	60,000	50,000
110.11.1140.6178 City Attorney Retainer	162,000	162,000	161,940	162,000	162,000	312,679	360,000
Subtotal	382,000	537,000	590,366	537,000	537,000	497,679	535,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	382,000	537,000	590,366	537,000	537,000	497,679	535,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	382,000	537,000	590,366	537,000	537,000	497,679	535,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	382,000	537,000	590,366	537,000	537,000	497,679	535,000
Net Program Revenue/(Cost)	(382,000)	(537,000)	(590,366)	(537,000)	(537,000)	(497,679)	(535,000)

Fund: General Fund
Department: Administration
Division/Program: Information Technology (110-1340)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.11.1340.5111 Full Time Salaries	257,205	258,441	242,437	303,667	303,667	275,655	224,523
110.11.1340.5112 Part Time Salaries	71,922	69,861	66,105	-	-	26,953	33,394
110.11.1340.5113 Overtime	17,260	16,765	1,570	-	-	800	2,000
110.11.1340.5XXX Premium Pay	1,235	-	-	-	-	-	-
110.11.1340.5124 Sick Leave Buyback	2,800	2,800	2,345	3,000	3,000	974	3,000
110.11.1340.5125 Vacation Buyback	330	330	-	-	-	-	-
110.11.1340.5XXX Fringe Benefits	49,078	51,633	47,531	64,686	64,686	62,239	40,563
110.11.1340.5156-7 Retirement - PERS	19,804	19,804	18,699	23,739	23,739	23,461	25,413
110.11.1340.5180 Leave Lump Sum	-	-	-	-	-	155	-
110.11.1310.5181-2 PERS Unfunded Liability Pmt	50,696	50,696	52,942	87,294	87,294	87,294	112,355
Subtotal	470,330	470,330	431,630	482,386	482,386	477,531	441,248
Materials & Services							
110.11.1340.6011 Uniform	280	280	429	280	280	280	280
110.11.1340.6030 Memberships	160	160	130	160	160	130	160
110.11.1340.6120 Other Contractual Services	72,242	72,242	71,479	72,275	72,275	118,652	125,489
110.11.1340.6130 Service Contracts	195,392	239,142	186,397	250,520	250,520	229,620	270,383
110.11.1340.6141 Natural Gas	1,000	1,000	-	1,000	1,000	1,000	1,000
110.11.1340.6145 Telephone-Special Lines	16,320	16,320	26,993	32,590	32,590	32,590	32,590
110.11.1340.6147 Cellular Phones	7,300	8,300	6,316	7,500	7,500	8,300	8,300
110.11.1340.6150 Telephones	-	-	51,611	54,960	54,960	86,000	86,000
110.11.1340.6185 Network Maintenance	103,729	103,729	70,462	79,000	79,000	63,000	79,000
110.11.1340.6210 Office Supplies	2,100	2,100	2,141	2,100	2,100	2,100	2,100
110.11.1340.6215 Computer Supplies	2,000	2,000	1,208	2,000	2,000	2,000	2,000
110.11.1340.6270 Other Supplies / Materials	11,975	11,975	12,039	11,975	11,975	7,300	11,975
110.11.1340.6272 Software Licensing	105,866	105,866	106,825	138,545	138,545	163,911	165,556
110.11.1340.6319 Pool Car Usage	600	600	20	600	600	600	600
110.11.1340.6330 Equipment M & R	8,000	8,000	4,398	8,000	8,000	1,000	8,000
110.11.1340.6332 Radio & Communication M&R	15,000	24,421	24,529	35,000	35,000	5,000	35,000
110.11.1340.6334 Data Processing Equipment	5,000	5,000	3,199	5,000	5,000	5,000	5,000
110.11.1340.6424 Capitalized Lease Payments	15,092	15,092	16,856	16,800	16,800	17,300	17,980
110.11.1340.6999 Non-Capital Equipment	21,281	37,915	28,977	142,400	143,448	91,300	36,300
Subtotal	583,337	654,142	614,007	860,705	861,753	835,083	887,714
Capital Assets							
110.11.1340.7130 Data Processing Equipment	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.11.1340.8104 Vehicle Maintenance Charges	428	428	2,257	428	428	969	716
110.11.1340.8105 Fuel & Oil Charges	1,599	1,599	-	1,599	1,599	-	-
Subtotal	2,027	2,027	2,257	2,027	2,027	969	716
Grand Total	1,055,694	1,126,499	1,047,894	1,345,118	1,346,166	1,313,583	1,329,678

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	470,330	470,330	431,630	482,386	482,386	477,531	441,248
Maintenance & Operations	583,337	654,142	614,007	860,705	861,753	835,083	887,714
Allocated Costs	2,027	2,027	2,257	2,027	2,027	969	716
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,055,694	1,126,499	1,047,895	1,345,118	1,346,166	1,313,583	1,329,678
Net Program Revenue/(Cost)	(1,055,694)	(1,126,499)	(1,047,895)	(1,345,118)	(1,346,166)	(1,313,583)	(1,329,678)

Fund: Community Development Block Grant
Department: City Manager
Division/Program: Business Assistance Program (131-2232)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
131.22.2232.6120 Other Contractual program	-	-	-	325,000	325,000	169	-
Subtotal	-	-	-	325,000	325,000	169	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	-	-	325,000	325,000	169	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	325,000	325,000	169	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	-	-	325,000	325,000	169	-
Net Program Revenue/(Cost)	-	-	-	(325,000)	(325,000)	(169)	-

Fund: Community Development Block Grant
Department: City Manager
Division/Program: Home Improvement Program (131-2242)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
131.22.2242.6120 Other Contractual program	-	186,422	5,452	-	145,935	37,805	-
131.22.2242.6275 Banking / Credit Card Fees	-	230	21	-	-	-	-
Subtotal	-	186,652	5,473	-	145,935	37,805	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	186,652	5,473	-	145,935	37,805	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	186,652	5,473	-	145,935	37,805	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	186,652	5,473	-	145,935	37,805	-
Net Program Revenue/(Cost)	-	(186,652)	(5,473)	-	(145,935)	(37,805)	-

Fund: Sewer Maintenance
Department: Administration
Division/Program: Information Technology (189-1340)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
189.13.1340.6999 Non-Capital Equipment	-	1,015	1,015	-	-	-	-
Subtotal	-	1,015	1,015	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	1,015	1,015	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	1,015	1,015	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	1,015	1,015	-	-	-	-
Net Program Revenue/(Cost)	-	(1,015)	(1,015)	-	-	-	-

Fund: Fleet Management
Department: Administration
Division/Program: Information Technology (365-1340)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
365.13.1340.6272 Software Licensing	2,000	2,000	1,643	-	-	-	-
365.13.1340.6999 Non-Capital Equipment	-	5,094	5,509	-	-	-	-
Subtotal	2,000	7,094	7,151	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	2,000	7,094	7,151	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	2,000	7,094	7,151	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	2,000	7,094	7,151	-	-	-	-
Net Program Revenue/(Cost)	(2,000)	(7,094)	(7,151)	-	-	-	-

Fund: West Covina Housing Authority
Department: Administration
Division/Program: Information Technology (820-1340)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
820.13.1340.6999 Non-Capital Equipment	-	190	-	-	-	-	-
Subtotal	-	190	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	190	-	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	190	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	190	-	-	-	-	-
Net Program Revenue/(Cost)	-	(190)	-	-	-	-	-

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CITY CLERK'S OFFICE

MISSION STATEMENT: To ensure the preservation and integrity of all official City records and elections, including the dissemination of information; maintain an effective records management system; and deliver efficient, courteous and professional support to all City departments, staff, patrons and the residents of West Covina.

The City Clerk's Office is a support department that provides support to the City Council, Administration, other City departments, and the public. The City Clerk is an elected official; the Assistant City Clerk is the Department Head managing the day-to-day office activities. The City Clerk's Office maintains custody, control, and storage of official City documents and records pertaining to the operation of City government.

Administration

The City Clerk's Office is Responsible for the preparation and distribution of City Council agendas and minutes. Before and after the City Council takes action, the City Clerk's Office ensures that actions are in compliance with statutes and regulations, and that all actions are properly executed, recorded and archived. Regular City Council meetings are held the first and third Tuesday of every month, unless otherwise noticed.

The department also receives and opens Capital Improvement Project bids; receives claims, subpoenas and lawsuits.

Elections

The City Clerk's Office coordinates all City elections for elective office, initiatives, referenda, and recalls. The City's general municipal elections are consolidated with the Los Angeles County Elections Division and will be held in November of even numbered years starting in November 2018.

Political Reform Act

Pursuant to the Political Reform Act, the City Clerk serves as the filing officer/official for Campaign Disclosure Statements for elected officials, candidates, and committees; and for Statement of Economic Interests filed by public officials and designated employees. The City's Conflict of Interest Code is reviewed and updated on a bi-annual basis.

City Clerk

Public Records Act & Public Information

The City Clerk's Office provides public information and responds to requests for documents pursuant to the provisions of the *California Public Records Act*. The department also assists staff with research of legislative history and actions.

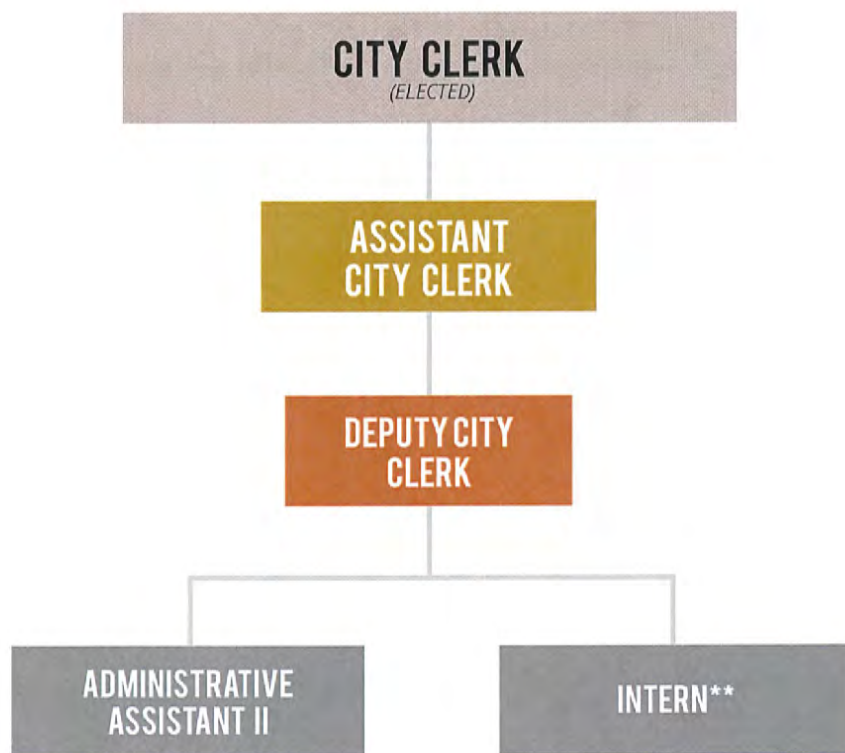
Commissions

The City Clerk's Office oversees the appointment process for the City's Commissions and Advisory Boards. The office facilitates all required noticing pertaining to recruitments for vacancies and expiring terms pursuant to State Law and administers the oath of office to all newly appointed commissioners.

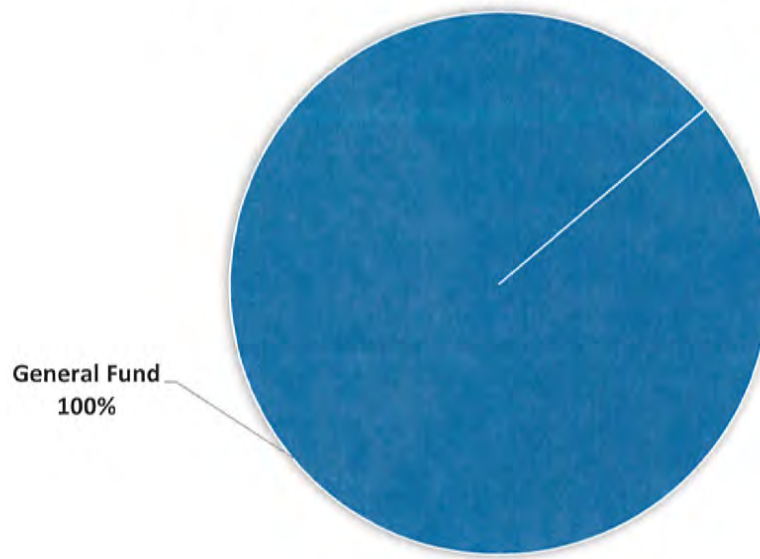
Records Management Program

The City Clerk is the custodian of many public records of the City, including ordinances, resolutions, minutes of the City Council, election-related documents, campaign disclosure filings, statement of economic interest and many others. The Records Management Program provides for the safekeeping and storage of the records and provides a retention schedule.

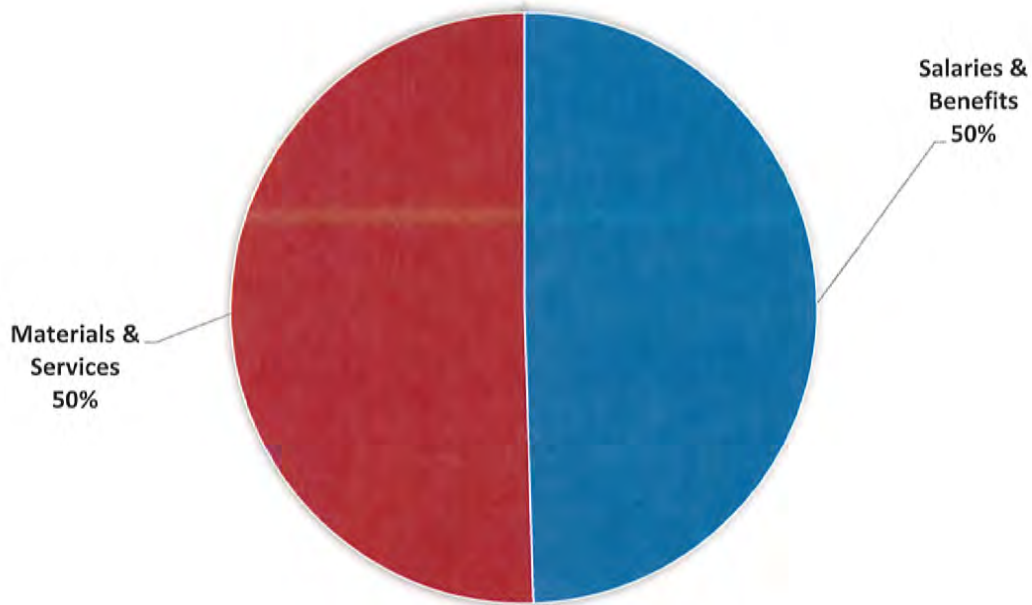
The department continues to improve efficiency and customer service through the implementation of the Laserfiche Electronic Document Management System (EDMS). The implementation of Laserfiche will increase the accessibility to information for internal staff and the public.



**** Part-Time Positions**

EXPENDITURES BY FUNDING SOURCE

	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Source of Funds:				
General Fund	\$ 336,383	\$ 520,929	\$ 347,497	\$ 678,360

EXPENDITURES BY CATEGORY

	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Expense Classification:				
Total Salaries & Benefits	\$ 306,041	\$ 239,124	\$ 285,745	\$ 335,875
Total Materials & Services	30,342	281,805	61,752	342,485
Total Source of Funds	\$ 336,383	\$ 520,929	\$ 347,497	\$ 678,360

City Clerk

FY 2020-2021 GOALS AND OBJECTIVES

- Continue to maintain high level of transparency in the daily operations of the City Clerk's Office and the accurate recordings of the legislative actions of the City Council Successor Agency.
- Provide excellent continued support to the City Council, staff and the public.
- Continue conversion of official City documents to electronic format on an on-going basis in accordance with our records retention schedule through the implementation of the Laserfiche Electronic Document Management System.
- Prepare the bi-annual review of the City's Conflict of Interest Code as required by the Political Reform Act.
- Administer a fair and transparent general municipal election in accordance with all applicable laws.
- Work with City Departments and the US Census Bureau to adopt new district boundaries.

City Clerk

FY 2019-2020 ACCOMPLISHMENTS

- Prepared, published, and distributed agendas and agenda packets for the City Council, Successor Agency; published and posted required legal notices; prepared minutes; and maintained the legislative action of such meetings.
- Updated the City's Retention Schedule to coincide with current State law.
- Executed, indexed, scanned and distributed all resolutions, ordinances, contracts, and recorded documents approved by the City Council.
- Continued ongoing scanning efforts to convert files into electronic format.
- Received, processed and responded to 260 Public Records Act requests.
- Received and processed 65 claims for damages, 48 subpoenas, and 19 summons.
- Fulfilled duties as filing officer for campaign statements for officeholders, candidates, and political action committees.
- Received and reviewed for completion Statements of Economic Interests for elected officials, city commissioners, and designated employees pursuant to the Political Reform Act.
- Continued to update the West Covina Municipal Code. Newly adopted ordinances were posted on the City's website so current code information was continually available.
- Continued to update City's website for all frequently asked questions for contracts/agreements to further increase transparency.
- Served as the City's Election Official for the Special Election.

Fund: General Fund
Department: City Clerk
Division/Program: City Clerk (110-1210)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.12.1210.5111 Full Time Salaries	167,921	168,134	124,346	171,938	171,938	149,202	187,694
110.12.1210.5112 Part Time Salaries	15,710	15,260	27,217	-	-	3,076	13,000
110.12.1210.5113 Overtime	6,691	6,499	27	-	-	-	-
110.12.1210.5114 Elective/Appointive	-	-	1,523	1,800	1,800	-	-
110.12.1210.5XXX Premium Pay	211	-	-	-	-	-	1,800
110.12.1210.5124 Sick Leave Buyback	2,000	2,000	-	-	-	2,202	-
110.12.1210.5125 Vacation Buyback	7,500	7,500	2,855	7,500	7,500	2,447	-
110.12.1210.5XXX Fringe Benefits	49,366	50,006	27,898	34,573	34,573	32,366	46,166
110.12.1210.5156-7 Retirement - PERS	12,712	12,712	9,942	13,883	13,883	13,140	16,412
110.12.1210.5160 Retiree Medical Benefit	5,700	5,700	4,842	5,000	5,000	4,950	5,000
110.12.1210.5180 Leave Lump Sum	-	-	6,490	-	-	6,796	-
110.12.1210.5181 PERS Unfunded Liability	32,540	32,540	33,983	51,051	51,051	51,051	65,803
110.12.1210.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	300,351	300,351	239,124	285,745	285,745	265,230	335,875
Materials & Services							
110.12.1210.6030 Memberships	825	825	1,363	825	825	-	825
110.12.1210.6050 Conferences & Meetings	-	-	-	500	500	940	500
110.12.1210.6118 Elections	175,000	228,000	226,306	3,200	283,200	284,754	287,000
110.12.1210.6120 Other Contractual Services	240	240	-	240	240	-	240
110.12.1210.6130 Service Contracts	2,395	2,395	2,016	24,155	24,155	3,124	12,060
110.12.1210.6170 Advertising & Publications	10,300	10,300	11,259	13,048	13,048	12,117	13,048
110.12.1210.6210 Office Supplies	1,000	1,000	2,416	1,500	1,500	1,200	1,500
110.12.1210.6214 Printing & Copying	1,000	1,000	24	1,000	1,000	-	1,000
110.12.1210.6270 Special Department Supplies	8,640	12,500	11,693	740	740	500	740
110.12.1210.6330 Equipment M & R	1,770	1,770	502	1,770	1,770	-	500
110.12.1210.6424 Capitalized Lease Payments	3,940	3,940	4,285	3,940	3,940	-	3,940
Subtotal	205,110	261,970	259,864	50,918	330,918	302,635	321,353
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.12.1210.8102 Property & Liability Ins Charges	10,954	19,973	10,954	10,954	10,954	10,954	21,132
Subtotal	10,954	19,973	10,954	10,954	10,954	10,954	21,132
Grand Total	516,415	582,294	509,942	347,617	627,617	578,819	678,360

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	300,351	300,351	239,124	285,745	285,745	265,230	335,875
Maintenance & Operations	205,110	261,970	259,864	50,918	330,918	302,635	321,353
Allocated Costs	10,954	19,973	10,954	10,954	10,954	10,954	21,132
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	516,415	582,294	509,942	347,617	627,617	578,819	678,360
Net Program Revenue/(Cost)	(516,415)	(582,294)	(509,942)	(347,617)	(627,617)	(578,819)	(678,360)

Finance

FINANCE DEPARTMENT

MISSION STATEMENT: To manage and protect the City's financial resources by applying generally accepted accounting and investment principles and enforce the City's business license and purchasing ordinances as outlined in the West Covina Municipal Code.

The Finance Department is responsible for all financial affairs of the City of West Covina. The goal of the Finance Department is to maintain financial stability, provide accurate and timely financial information and recommendations to the City's decision makers, and protect the City's assets through the establishment of effective internal controls. The department also strives to provide valuable and responsive support services to the other City departments. The department consists of two main functions.

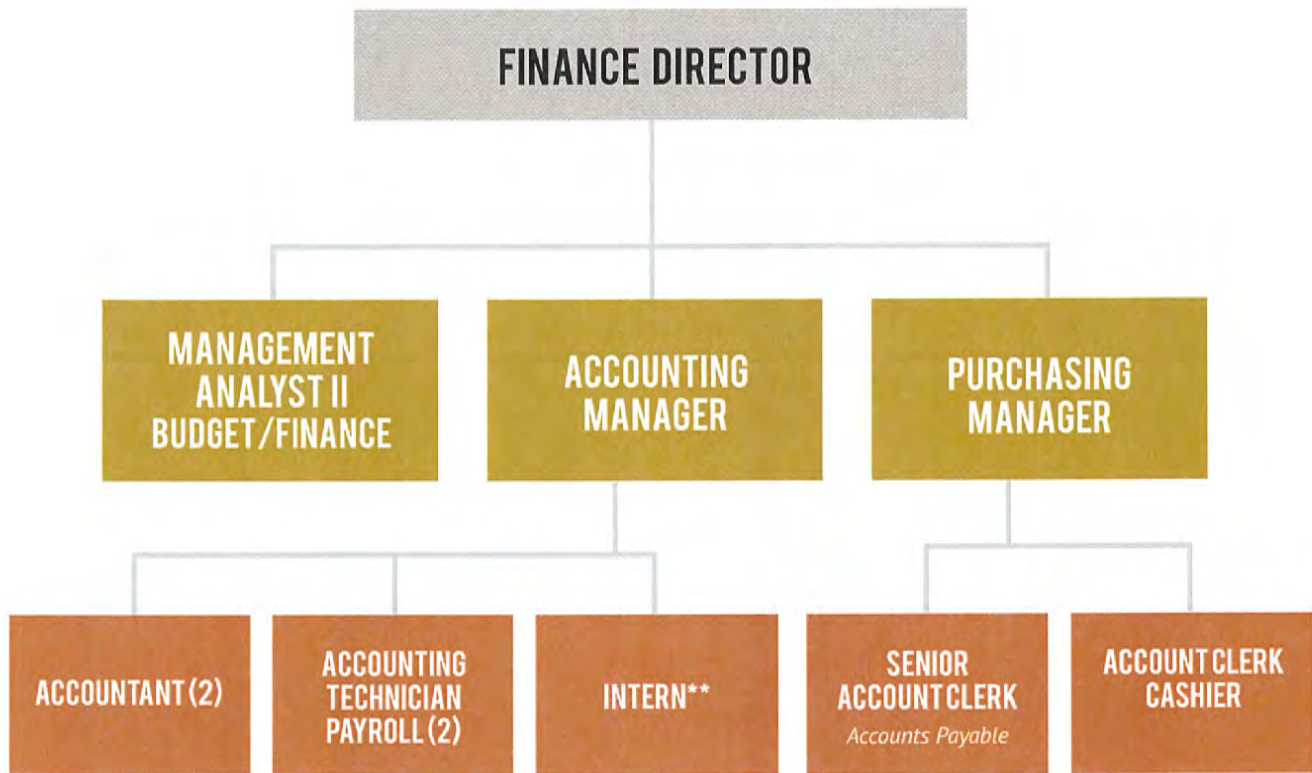
Finance

Finance includes payroll, accounts payable, general accounting, financial reporting, grant monitoring, budget and fixed assets. Finance monitors various leases, advances and loan payments due to the City and the Housing Authority; maintains financial records; complies with various federal, state, and local reporting requirements; coordinates and serves as liaison for financial audits; assists employees with payroll issues; evaluates internal controls; and provides oversight of the financial accounting software.

Finance also manages debt, accounts receivable, cash receipting and the investment of idle funds. It also oversees the business license function that is responsible for ensuring that all businesses maintain a current business license and pay applicable taxes. The City Treasurer is elected by the community at large and reviews monthly investment reports. The Finance Director is responsible for managing the day-to-day investment operations. Surplus funds are invested for maximum safety, liquidity, and yield in compliance with the City's investment policy and the California Government Code.

Purchasing

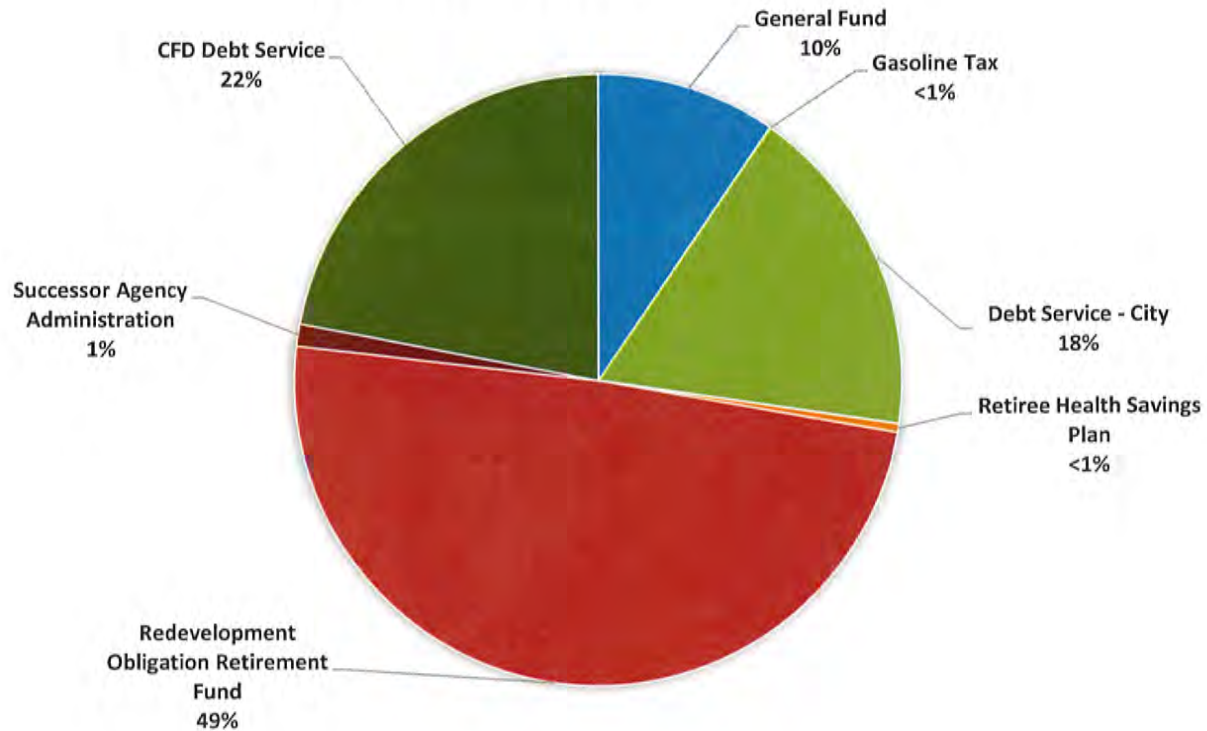
Purchasing is responsible for maximizing cost effectiveness and controlling purchases, assisting City departments in vendor selection for equipment and service purchases, and ensuring that the City's purchasing policies are followed. Purchasing reviews City contracts to ensure they are in compliance with the terms and conditions in the Request for Proposal (RFP) specifications.



**** Part-Time Positions**

Finance

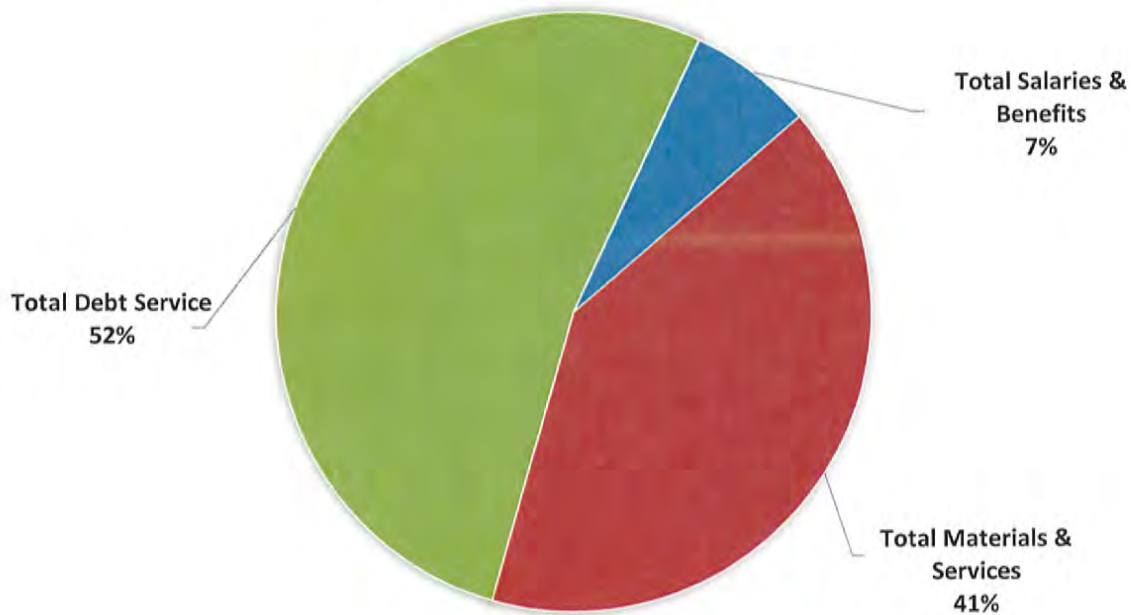
EXPENDITURES BY FUNDING SOURCE



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Source of Funds:				
General Fund	\$ 2,058,680	\$ 2,351,184	\$ 2,292,386	\$ 2,050,073
Gasoline Tax	-	2,458	2,500	3,000
Citywide Maintenance District	-	-	-	-
WC Community Services Foundation	-	-	-	-
Debt Service - City	4,460,874	26,406,605	5,729,879	3,788,006
Retiree Health Savings Plan	56,500	68,500	101,500	100,000
Redevelopment Obligation Retirement Fund	7,061,259	9,695,304	5,227,435	10,490,005
Successor Agency Administration	285,339	250,000	250,000	250,000
CFD Debt Service	7,102,738	5,182,489	5,462,100	4,701,699
Total Source of Funds	\$ 21,025,390	\$ 43,956,540	\$ 19,065,800	\$ 21,382,783

Finance

EXPENDITURES BY CATEGORY



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Expense Classification:				
Total Salaries & Benefits	\$ 1,242,437	\$ 1,259,132	\$ 1,586,018	\$ 1,454,312
Total Materials & Services	7,879,450	30,174,382	8,837,482	8,701,585
Total Debt Service	11,903,503	12,523,026	8,642,300	11,226,886
Total Source of Funds	\$ 21,025,390	\$ 43,956,540	\$ 19,065,800	\$ 21,382,783

Finance

FY 2020-21 GOALS AND OBJECTIVES

- Coordinate the exchange of approximately \$2.2 million in Proposition A funds with another agency resulting in \$1.65 million in revenue for the General Fund.
- Prepare a Government Finance Officers Association award winning Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2020.
- Complete the Successor Agency reconciliation and secure repayment of all current and past enforceable obligations.
- Develop a plan to begin addressing the City's Other Post-Employment Benefits (OPEB) Liability. This includes issuing Pension Obligation Bonds to obtain lower costs of borrowing.
- Create/update desk policies and procedures for each job function within the Finance Department to assist with training and succession planning.
- Recruit new Accounting Manager.

FY 2019-20 ACCOMPLISHMENTS

- Coordinated the exchange of approximately \$2.2 million in Proposition A funds with another agency resulting in \$1.65 million in revenue for the General Fund.
- Continued to review City's Finance policies to ensure that the City has strong internal controls that detect errors in a timely fashion.
- Worked with the State of California to perform and complete a review of the City's financial position.
- Compiled data requested for CDBG grant audit.
- Continued updating processes and procedures to streamline functions for payroll and cash receipts.

Fund: General Fund
Department: Finance
Division/Program: Finance Administration (110-1310)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.13.4290	Other Licenses & Permits	10,000	10,200	12,553	-	-	270	-
110.13.4610	Business License Processing Fee	17,500	17,500	15,661	17,500	17,500	15,000	15,000
110.13.4641	Photocopying	100	100	60	100	100	5	-
110.13.4642	Returned Check Fee	200	200	710	500	500	233	200
110.13.4643	Street Address Change Review	200	200	200	200	200	400	200
110.13.4647	Misc Reimbursement	-	381,732	386,281	25,000	25,000	-	25,000
110.13.4660	Service Fee - Credit/Debit Cards	25,000	10,000	10,757	15,000	15,000	14,724	15,000
110.13.4818	Miscellaneous	30,000	11,400	29,100	200	200	-	-
Grand Total		83,000	431,332	455,321	58,500	58,500	30,632	55,400

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.13.1310.5111	Full Time Salaries	804,265	713,346	611,041	702,692	702,692	620,627	636,859
110.13.1310.5112	Part Time Salaries	-	-	74,014	9,600	9,600	164,201	27,040
110.13.1310.5113	Overtime	5,498	5,341	457	3,963	3,963	1,650	2,000
110.13.1310.5XXX	Premium Pay	12,681	3,600	2,215	2,392	2,392	2,392	2,392
110.13.1310.5124	Sick Leave Buyback	4,400	4,400	5,723	6,000	6,000	3,751	3,800
110.13.1310.5125	Vacation Buyback	10,700	10,700	8,613	10,000	10,000	5,000	5,000
110.13.1310.5XXX	Fringe Benefits	215,788	215,945	180,752	174,278	174,278	191,813	185,482
110.13.1310.5156-7	Retirement - PERS	64,483	64,483	51,649	56,939	56,939	55,061	62,376
110.13.1310.5160	Retiree Medical Benefit	5,000	5,000	4,842	5,000	5,000	6,056	5,000
110.13.1310.5180	Leave Lump Sum	-	-	26,591	-	-	30,000	-
110.13.1310.5181-2	PERS Unfunded Liability Pmt	165,065	165,065	172,383	235,517	235,517	235,517	305,451
110.13.1310.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		1,287,880	1,187,880	1,138,280	1,206,381	1,206,381	1,316,068	1,235,400
Materials & Services								
110.13.1310.6030	Memberships	1,475	1,475	970	1,475	1,475	1,247	1,500
110.13.1310.6050	Conferences & Meetings	1,285	1,285	-	1,285	1,285	85	-
110.13.1310.6110	Professional Services	276,400	476,400	678,311	449,500	467,672	250,000	349,500
110.13.1310.6112	Accounting and Auditing	52,830	190,478	85,811	153,740	153,740	153,740	54,650
110.13.1310.6120	Other Contractual Services	23,785	23,785	8,389	14,410	14,410	10,431	14,410
110.13.1310.6130	Service Contracts	850	850	1,418	1,200	1,200	15,950	2,100
110.13.1310.6210	Office Supplies	4,750	4,750	5,871	4,750	4,750	5,738	4,750
110.13.1310.6213	Postage	40,400	35,453	25,096	40,400	40,400	15,654	20,400
110.13.1310.6214	Printing & Copying	500	500	1,051	1,200	1,200	2,055	1,200
110.13.1310.6275	Banking/ Credit Card Fees	71,000	71,000	31,592	71,000	71,000	34,869	42,000
110.13.1310.6319	Pool Car Usage	50	50	45	50	50	-	-
110.13.1310.6330	Equipment M & R	3,000	3,000	3,112	3,000	3,000	2,466	3,000
110.13.1310.6341	Pers Health Admin Fee	25,000	25,000	15,252	25,000	25,000	17,063	20,000
110.13.1310.6342	Benefits Admin Fees	136,300	154,469	154,469	136,300	136,300	132,789	136,300
110.13.1310.6424	Capitalized Lease Payments	5,500	5,500	5,379	5,500	5,500	5,426	5,500
110.13.1310.6494	Property Tax	91,508	91,508	87,805	91,508	91,508	85,874	95,500
110.13.1310.6999	Non-Capital Equipment	-	-	-	40,000	40,000	4,736	-
Subtotal		734,633	1,085,504	1,104,571	1,040,318	1,058,490	738,124	750,810
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.13.1310.8102	Property & Liability Ins Charges	45,687	83,303	45,687	45,687	45,687	45,687	63,863
Subtotal		45,687	83,303	45,687	45,687	45,687	45,687	63,863
Grand Total		2,068,200	2,356,686	2,288,538	2,292,386	2,310,558	2,099,879	2,050,073

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		83,000	431,332	455,321	58,500	58,500	30,632	55,400
Salaries & Benefits		1,287,880	1,187,880	1,138,280	1,206,381	1,206,381	1,316,068	1,235,400
Maintenance & Operations		734,633	1,085,504	1,104,571	1,040,318	1,058,490	738,124	750,810
Allocated Costs		45,687	83,303	45,687	45,687	45,687	45,687	63,863
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		2,068,200	2,356,686	2,288,538	2,292,386	2,310,558	2,099,879	2,050,073
Net Program Revenue/(Cost)		(1,985,200)	(1,925,354)	(1,833,217)	(2,233,886)	(2,252,058)	(2,069,246)	(1,994,673)

Fund: State Gas Tax
Department: Finance
Division/Program: Finance Administration (124-1310)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
124.00.4647 Miscellaneous Reimbursement	-	-	-	-	-	-	4,432
Grand Total	-	-	-	-	-	-	4,432

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
124.13.1310.6120 Other Contractual Services	2,500	2,500	2,458	2,500	2,500	2,983	3,000
Subtotal	2,500	2,500	2,458	2,500	2,500	2,983	3,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	2,500	2,500	2,458	2,500	2,500	2,983	3,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	4,432
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	2,500	2,500	2,458	2,500	2,500	2,983	3,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	2,500	2,500	2,458	2,500	2,500	2,983	3,000
Net Program Revenue/(Cost)	(2,500)	(2,500)	(2,458)	(2,500)	(2,500)	(2,983)	1,432

Fund: Debt Service - City
Department: Finance
Division/Program: Debt Service (300-9000)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
300.00.4410	Interest Income	-	-	51,176	45,000	45,000	30,000	20,000
300.00.4412	Interest Income - Fiscal Agent	-	-	35,421	20,000	20,000	48,000	20,000
300.00.4647	1988 Bond-Lakes Reimbursement	751,500	751,500	383	-	-	-	-
300.00.4659	BLD Reimbursement	400,000	400,000	371,005	400,000	400,000	-	-
300.00.4853	Debt Proceeds	-	-	25,545,718	-	-	-	-
300.00.9110	Transfer In	1,997,968	1,997,968	-	578,918	578,918	578,918	1,685,920
300.00.9169	Transfer In	921,680	921,680	-	921,680	921,680	-	-
300.00.9810	Transfer In	1,293,194	-	1,287,692	1,314,777	1,314,777	1,314,777	1,345,990
Grand Total		5,364,342	4,071,148	27,291,396	3,280,375	3,280,375	1,971,695	3,071,910

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
Subtotal		-	-	-	-	-	-	-
Materials & Services								
300.13.9000.6420	Bond Interest	1,421,164	12,000	1,355,596	1,417,664	1,917,667	1,917,667	1,859,088
300.13.9000.6421	Principal on Bonds	2,125,000	670,000	25,035,000	2,125,000	1,255,000	1,255,000	1,350,000
300.13.9000.6426	Ongoing Bond Costs	322,580	74,500	16,009	322,580	79,500	8,200	-
300.13.9000.6483	Principal-Due To County (DDR)	578,918	-	-	578,918	578,918	578,918	578,918
Subtotal		4,447,662	756,500	26,406,605	4,444,162	3,831,085	3,759,785	3,788,006
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		4,447,662	756,500	26,406,605	4,444,162	3,831,085	3,759,785	3,788,006

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		5,364,342	4,071,148	27,291,396	3,280,375	3,280,375	1,971,695	3,071,910
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		4,447,662	756,500	26,406,605	4,444,162	3,831,085	3,759,785	3,788,006
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		4,447,662	756,500	26,406,605	4,444,162	3,831,085	3,759,785	3,788,006
Net Program Revenue/(Cost)		916,680	3,314,648	884,791	(1,163,787)	(550,710)	(1,788,090)	(716,096)

Fund: Debt Service - City
Department: Finance
Division/Program: Transfers (300-9500)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
300.95.9500.9110 Transfer Out	1,903,794	1,903,794	-	1,903,794	1,903,794	-	-
Subtotal	1,903,794	1,903,794	-	1,903,794	1,903,794	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	1,903,794	1,903,794	-	1,903,794	1,903,794	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	1,903,794	1,903,794	-	1,903,794	1,903,794	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,903,794	1,903,794	-	1,903,794	1,903,794	-	-
Net Program Revenue/(Cost)	(1,903,794)	(1,903,794)	-	(1,903,794)	(1,903,794)	-	-

Fund: Retirement Health Savings Plan
Department: Finance
Division/Program: Retiree Lump Sum Benefits (368-1350)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
368.00.4410 Interest Income	-	-	3,877	-	-	3,132	2,000
Grand Total	-	-	3,877	-	-	3,132	2,000

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
368.13.1350.5167 Retiree Lump Sum Benefit	101,500	101,500	68,500	101,500	101,500	15,300	100,000
Subtotal	101,500	101,500	68,500	101,500	101,500	15,300	100,000
Materials & Services							
	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	101,500	101,500	68,500	101,500	101,500	15,300	100,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	3,877	-	-	3,132	2,000
Salaries & Benefits	101,500	101,500	68,500	101,500	101,500	15,300	100,000
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	101,500	101,500	68,500	101,500	101,500	15,300	100,000
Net Program Revenue/(Cost)	(101,500)	(101,500)	(64,623)	(101,500)	(101,500)	(12,168)	(98,000)

Fund: Redevelopment Obligation Retirement
Department: Finance
Division/Program: Successor Administration (810-2210)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
810.00.4010	Current Year Secured	10,584,587	10,584,587	11,168,720	9,148,200	9,148,200	9,148,200	10,440,005
810.00.4410	Interest Income	-	-	99,195	-	-	125	-
810.00.4412	Interest Income - Fiscal Agent	-	-	30,114	-	-	40,242	-
810.00.4414	Fair Value Adjustment	-	-	103,379	-	-	-	-
810.00.4430	Rental Income	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Grand Total		10,634,587	10,634,587	11,451,408	9,198,200	9,198,200	9,238,567	10,490,005

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
810.22.2210.5111	Full Time Salaries	78,872	78,872	-	267,910	267,910	-	-
810.22.2210.5112	Part Time Salaries	-	-	-	-	-	-	-
810.22.2210.5113	Overtime	-	-	-	-	-	-	-
810.22.2210.5XXX	Premium Pay	-	-	-	-	-	-	-
810.22.2210.5124	Sick Leave Buyback	-	-	-	-	-	-	-
810.22.2210.5125	Vacation Buyback	-	-	-	-	-	-	-
810.22.2210.5XXX	Fringe Benefits	58,850	58,850	-	-	-	-	-
810.22.2210.5156-7	Retirement - PERS	178,932	178,932	-	-	-	-	-
810.22.2210.5160	Retiree Medical Benefit	-	-	-	-	-	-	-
810.22.2210.5168	Supplemental Retirement Plan	-	-	-	-	-	-	-
810.22.2210.5180	Leave Lump Sum	-	-	-	-	-	-	-
810.22.2210.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		316,654	316,654	-	267,910	267,910	-	-
Materials & Services								
810.22.2210.6110	Professional Services	30,000	30,000	25,730	30,000	30,000	32,000	30,000
810.22.2210.6112	Accounting and Auditing	4,180	4,180	-	4,180	4,180	4,180	4,180
810.22.2210.6120	Other Contractual Services	345,000	627,000	340,055	345,000	345,000	60,000	173,000
810.22.2210.6170	Advertising & Publications	6,600	6,600	-	-	-	-	-
810.22.2210.6494	Property Tax	85,368	85,368	76,501	85,368	85,368	73,940	92,000
810.22.2210.6507	Serap Obligation	622,728	622,728	622,728	-	464,548	635,182	647,886
Subtotal		1,093,876	1,375,876	1,065,015	464,548	929,096	805,302	947,066
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		1,410,530	1,692,530	1,065,015	732,458	1,197,006	805,302	947,066

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		10,634,587	10,634,587	11,451,408	9,198,200	9,198,200	9,238,567	10,490,005
Salaries & Benefits		316,654	316,654	-	267,910	267,910	-	-
Maintenance & Operations		1,093,876	1,375,876	1,065,015	464,548	929,096	805,302	947,066
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		1,410,530	1,692,530	1,065,015	732,458	1,197,006	805,302	947,066
Net Program Revenue/(Cost)		9,224,057	8,942,057	10,386,394	8,465,742	8,001,194	8,433,265	9,542,939

Fund: Redevelopment Obligation Retirement

Department: Finance

Division/Program: Debt Service (810-9000)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Salaries & Benefits								
Subtotal	-	-	-	-	-	-	-	-
Materials & Services								
810.22.9000.6420 Bond Interest	405,627	405,627	405,625	405,627	361,400	361,413	361,413	276,194
810.22.9000.6421 Bond Principal	1,765,000	1,765,000	1,765,000	1,765,000	1,820,000	-	-	1,615,000
810.22.9000.6423 Other Debt Payments	4,114,389	4,114,389	3,911,370	-	-	2,696,738	2,696,738	4,641,007
810.22.9000.6426 Ongoing Bond Costs	13,500	13,500	1,000	13,500	2,000	1,000	1,000	38,200
810.22.9000.6428 Contra Expense	-	-	(622,728)	-	-	(635,182)	(635,182)	-
810.22.9000.6488 Principal-County Deferral	1,850,000	1,850,000	1,678,588	1,404,300	1,404,300	-	-	-
810.22.9000.6489 Interest-County Deferral	-	-	201,681	-	98,300	-	-	-
Subtotal	8,148,516	8,148,516	7,340,537	3,588,427	3,686,000	2,423,969	2,423,969	6,570,401
Capital Assets								
Subtotal	-	-	-	-	-	-	-	-
Allocated Costs								
Subtotal	-	-	-	-	-	-	-	-
Grand Total	8,148,516	8,148,516	7,340,537	3,588,427	3,686,000	2,423,969	2,423,969	6,570,401

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-	-
Maintenance & Operations	8,148,516	8,148,516	7,340,537	3,588,427	3,686,000	2,423,969	2,423,969	6,570,401
Allocated Costs	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Total Expenditures	8,148,516	8,148,516	7,340,537	3,588,427	3,686,000	2,423,969	2,423,969	6,570,401
Net Program Revenue/(Cost)	(8,148,516)	(8,148,516)	(7,340,537)	(3,588,427)	(3,686,000)	(2,423,969)	(2,423,969)	(6,570,401)

Fund: Redevelopment Obligation Retirement
Department: Finance
Division/Program: Transfers (810-9500)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Salaries & Benefits								
Subtotal	-	-	-	-	-	-	-	-
Materials & Services								
810.95.9500.9300 Transfer Out	1,293,194	-	-	1,293,194	1,314,777	1,314,777	-	2,972,538
Subtotal	1,293,194	-	-	1,293,194	1,314,777	1,314,777	-	2,972,538
Capital Assets								
Subtotal	-	-	-	-	-	-	-	-
Allocated Costs								
Subtotal	-	-	-	-	-	-	-	-
Grand Total	1,293,194	-	-	1,293,194	1,314,777	1,314,777	-	2,972,538

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-	-
Maintenance & Operations	1,293,194	-	-	1,293,194	1,314,777	1,314,777	-	2,972,538
Allocated Costs	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Total Expenditures	1,293,194	-	-	1,293,194	1,314,777	1,314,777	-	2,972,538
Net Program Revenue/(Cost)	(1,293,194)	-	-	(1,293,194)	(1,314,777)	(1,314,777)	-	(2,972,538)

Fund: Successor Agency Administration
Department: Finance
Division/Program: Successor Administration (815-2210)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
815.00.4010	Current Year Secured	250,000	214,324	-	250,000	250,000	250,000	250,000
815.00.9810	Transfer In	250,000	250,000	-	-	-	-	-
Grand Total		500,000	464,324	-	250,000	250,000	250,000	250,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
815.22.2210.5111	Full Time Salaries	-	-	32,900	7,792	7,792	14,547	64,529
815.22.2210.5112	Part Time Salaries	-	-	3,950	-	-	3,965	-
815.22.2210.5113	Overtime	-	-	-	-	-	-	-
815.22.2210.5XXX	Premium Pay	-	-	697	-	-	-	1,203
815.22.2210.5124	Sick Leave Buyback	-	-	1,075	-	-	-	-
815.22.2210.5125	Vacation Buyback	-	-	1,549	-	-	-	-
815.22.2210.5XXX	Fringe Benefits	-	-	7,085	1,813	1,813	1,611	3,700
815.22.2210.5156-7	Retirement - PERS	-	-	2,769	622	622	1,250	4,266
815.22.2210.5180	Leave Lump Sum	-	-	581	-	-	-	-
815.22.2210.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		-	-	50,606	10,227	10,227	21,373	73,698
Materials & Services								
815.22.2210.6050	Conferences & Meetings	-	-	2,097	5,000	5,000	1,000	-
815.22.2210.6110	Professional Services	37,100	35,000	29,700	37,100	37,100	30,000	30,000
815.22.2210.6111	Legal Services	46,000	46,000	22,209	40,000	40,000	40,000	40,000
Subtotal		83,100	81,000	54,006	82,100	82,100	71,000	70,000
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
815.22.2210.8101	Admin & Overhead Charges	-	-	-	-	-	-	-
815.22.2210.8102	Property & Liability Insurance	-	-	-	-	-	-	-
815.22.2210.8104	Vehicle Maintenance Charges	932	932	-	-	-	-	-
815.22.2210.8105	Fuel & Oil Charges	-	-	-	-	-	-	-
Subtotal		932	932	-	-	-	-	-
Grand Total		84,032	81,932	104,612	92,327	92,327	92,373	143,698

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		500,000	464,324	-	250,000	250,000	250,000	250,000
Salaries & Benefits		-	-	50,606	10,227	10,227	21,373	73,698
Maintenance & Operations		83,100	81,000	54,006	82,100	82,100	71,000	70,000
Allocated Costs		932	932	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		84,032	81,932	104,612	92,327	92,327	92,373	143,698
Net Program Revenue/(Cost)		415,968	382,392	(104,612)	157,673	157,673	157,627	106,302

Fund: Successor Agency Administration
Department: Finance
Division/Program: Transfers (815-9500)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
815.95.9500.9110 Transfer Out	-	130,392	121,950	-	157,673	157,673	106,302
Subtotal	-	130,392	121,950	-	157,673	157,673	106,302
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	130,392	121,950	-	157,673	157,673	106,302

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	130,392	121,950	-	157,673	157,673	106,302
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	130,392	121,950	-	157,673	157,673	106,302
Net Program Revenue/(Cost)	-	(130,392)	(121,950)	-	(157,673)	(157,673)	(106,302)

Fund: Community Facilities District Debt Service
Department: Finance
Division/Program: Redevelopment Administration (853-9000)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
853.00.4010	Property Tax	1,700,000	1,500,000	1,665,512	1,700,000	1,700,000	1,652,510	1,700,000
853.00.4110	Sales Tax	1,200,000	1,200,000	1,668,796	1,200,000	1,200,000	1,279,888	1,200,000
853.00.4190	Other Taxes	1,800,000	1,800,000	1,596,981	1,800,000	1,800,000	1,800,000	1,800,000
853.00.4410	Interest Income	10,000	10,000	33,491	10,000	10,000	17,266	10,000
853.00.4412	Interest Income - Fiscal Agent	300,000	300,000	314,686	300,000	300,000	354,583	275,000
853.00.4873	Settlements	-	-	25,007	-	-	-	-
Grand Total		5,010,000	4,810,000	5,304,474	5,010,000	5,010,000	5,104,247	4,985,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
853.22.9000.5111	Full Time Salaries	-	-	-	-	-	-	36,163
853.22.9000.5112	Part Time Salaries	-	-	-	-	-	-	-
853.22.9000.5113	Overtime	-	-	-	-	-	-	-
853.22.9000.5XXX	Premium Pay	-	-	-	-	-	-	1,740
853.22.9000.5124	Sick Leave Buyback	-	-	-	-	-	-	-
853.22.9000.5125	Vacation Buyback	-	-	-	-	-	-	-
853.22.9000.5XXX	Fringe Benefits	-	-	-	-	-	-	4,154
853.22.9000.5156-7	Retirement - PERS	-	-	-	-	-	-	3,157
853.22.9000.5180	Leave Lump Sum	-	-	-	-	-	-	-
853.22.9000.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	45,214
Materials & Services								
853.22.9000.6275	Debt Service	1,000	1,000	52	500	500	-	500
853.22.9000.6420	Bond Interest	866,600	1,068,900	1,003,900	866,600	866,600	866,550	649,650
853.22.9000.6421	Bond Principal	3,495,000	3,250,000	3,250,000	3,495,000	3,495,000	3,495,000	3,735,000
853.22.9000.6426	Ongoing Bond Costs	50,000	50,000	28,786	50,000	50,000	20,233	30,000
853.22.9000.6428	Contra Expense	-	-	(3,654,040)	-	-	-	-
853.22.9000.6490	Micellaneous Expenses	1,050,000	1,050,000	4,553,792	1,050,000	1,050,000	246,998	241,335
Subtotal		5,462,600	5,419,900	5,182,489	5,462,100	5,462,100	4,628,781	4,656,485
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		5,462,600	5,419,900	5,182,489	5,462,100	5,462,100	4,628,781	4,701,699

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		5,010,000	4,810,000	5,304,474	5,010,000	5,010,000	5,104,247	4,985,000
Salaries & Benefits		-	-	-	-	-	-	45,214
Maintenance & Operations		5,462,600	5,419,900	5,182,489	5,462,100	5,462,100	4,628,781	4,656,485
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		5,462,600	5,419,900	5,182,489	5,462,100	5,462,100	4,628,781	4,701,699
Net Program Revenue/(Cost)		(452,600)	(609,900)	121,985	(452,100)	(452,100)	475,466	283,301

Human Resources

HUMAN RESOURCES DEPARTMENT

MISSION STATEMENT: To provide the City of West Covina with the highest standard of service through the recruitment, selection, development, and retention of an outstanding workforce that is committed to providing excellent public service.

The Human Resources Department serves approximately 300 full-time, approximately 99 part-time, and 66 volunteer staff. The department is responsible for the administration of all personnel and risk management functions of the City.

The main objectives of the Human Resources Department are as follows: carry out the directives of the City Council and City Manager in the most cost effective and efficient manner possible; provide timely and reliable information and recommendations to the City's decision makers when called upon; provide an equitable and healthy work environment for all employees; mitigate all unnecessary risk, loss, and liability for the City and its surrounding community; and provide valuable and responsive support services to all other City departments to enable them to complete their respective missions.

The Department is comprised of three functional areas:

- 1) Human Resources
- 2) Risk Management
- 3) Human Resources Commission

Human Resources

The functional area of Human Resources provides a comprehensive array of support, consultation, and personnel management services for the entire organization. This is accomplished through the following:

- Employee Recruitment, Selection, Training, and Development;
- Employee Education and Assistance Programs;
- Employee Benefits Administration;
- Employee Grievance and Discipline Administration;
- Personnel Policy Development and Administration;
- Job Classification and Compensation Administration;
- Employee-Management Relations and Collective Bargaining; and
- Organizational Development.

Human Resources

Risk Management

The functional area of Risk Management is responsible for ensuring a safe and healthful environment for the City's employees and citizens. This is accomplished through the following:

- Workers' Compensation Program Administration:
 - Case Management;
 - Claims Administration;
 - Litigation and Legal Defense Management;
 - Employee Injury Prevention and Rehabilitation Programs;
 - Workplace Safety Programs; and
 - Employee Outreach and Training Programs.
- General Liability Insurance Program Administration:
 - Case Management;
 - Claims Administration;
 - Litigation Defense and Tort Claims Management; and
 - Loss Control and Prevention Programs.

Human Resources Commission

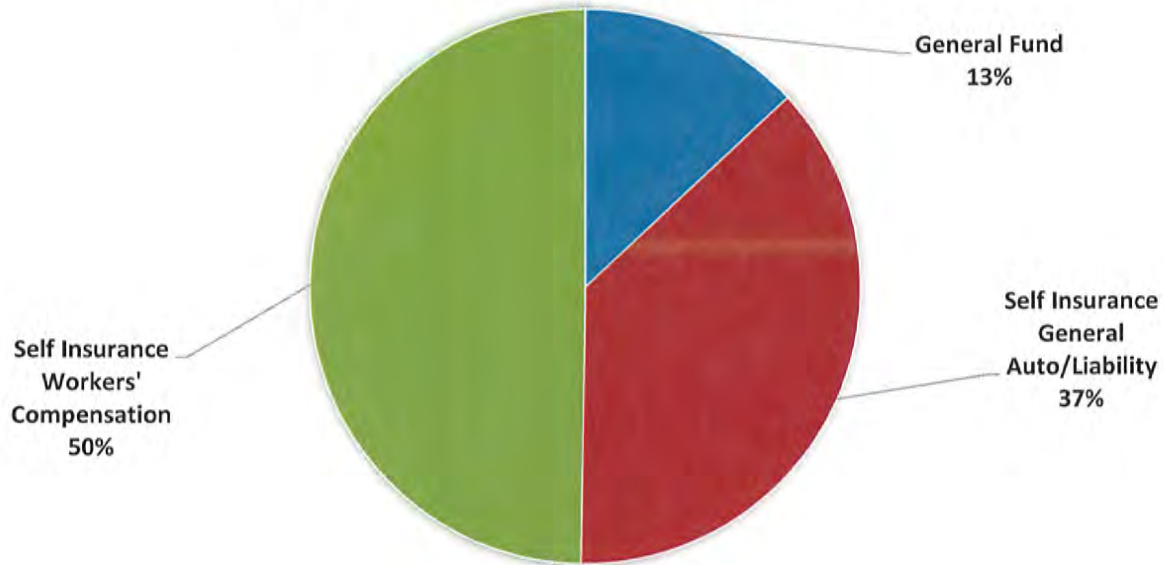
The Human Resources Commission was created and authorized by the City Council to act in an advisory and judiciary capacity for the City Council and Human Resources Officer regarding personnel management and employee relations. The Commission performs the following duties:

- Advises the City Council and the Human Resources Director on personnel matters not specifically delegated by law to other parties within the City organization;
- Reviews the City's Position Classification System and makes comments and recommendations regarding position classifications to the Human Resources Director and/or City Council;
- Holds hearings, makes recommendations, and adjudicates matters concerning personnel administration and employee relations at the request of the City Council, City Manager, or Human Resources Officer; and,
- Receives, hears, and certifies its findings and recommendations of appeals submitted by any person in the city service relative to any dismissal, demotion, reduction in pay, or alleged violation of the classification and salary resolution or the personnel rules.



Human Resources

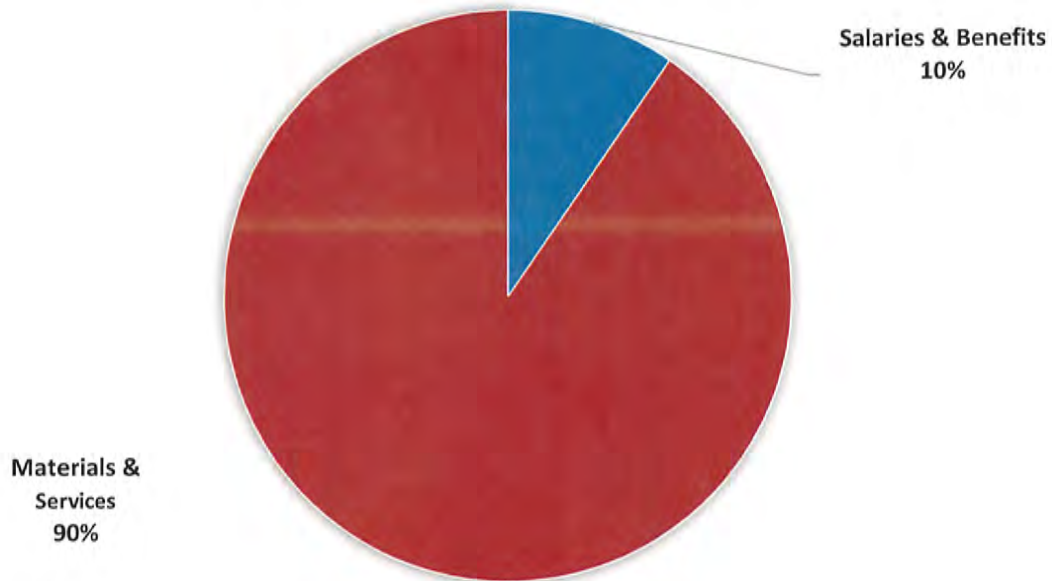
EXPENDITURES BY FUNDING SOURCE



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Source of Funds:				
General Fund	\$ 618,211	\$ 777,245	\$ 802,703	\$ 777,769
Self Insurance General Auto/Liability	1,676,520	4,246,933	2,297,100	2,203,000
Self Insurance Workers' Compensation	1,481,771	1,109,806	1,962,755	2,947,500
Total Sources of Funds	\$ 3,776,502	\$ 6,133,984	\$ 5,062,558	\$ 5,928,269

Human Resources

EXPENDITURES BY CATEGORY



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Expense Classification:				
Total Salaries & Benefits	\$ 430,140	\$ 468,267	\$ 519,502	\$ 569,809
Total Materials & Services	3,346,362	5,665,717	4,543,056	5,358,460
Total Source of Funds	\$ 3,776,502	\$ 6,133,984	\$ 5,062,558	\$ 5,928,269

Human Resources

FY 2020-21 GOALS AND OBJECTIVES

- Continue to ensure workplace safety protocols are in place for City employees as we navigate the COVID-19 pandemic.
- Improve the City's risk transfer to the CJPIA by developing more effective processes for assessing and mitigating risks, establishing insurance requirements, and maintaining compliance with all insurance requirements and recommendations in conjunction with CJPIA.
- Negotiate successor Memoranda of Understanding (MOU's) for the seven (7) bargaining units with expired contracts.
- Continue to update and revise the City's Personnel Rules to incorporate MOU changes as well as changes in law, policy, and best practices.
- Reduce workers' compensation claims and expenditures through better practices and procedures in conjunction with CJPIA.
- Reduce general liability claims and expenditures through better practices and procedures in conjunction with CJPIA.
- Ensure employees are receiving with mandated trainings, such as SB 1343 and AB 1825 to stay compliant.

FY 2019-20 ACCOMPLISHMENTS

- Reviewed more than 2,200 applications for 37+ recruitments.
- Continued internship program, giving students the opportunity to gain valuable applied experience and make connections in professional fields they are considering for career paths. Placed 12 interns in various departments.
- Hired a City Manager, Assistant City Manager, Finance Director, Human Resources & Risk Management Director, Fire Chief, Assistant City Clerk, and Code Enforcement Manager.
- Completed negotiations with two (2) bargaining units (Police Safety and Fire Safety).
- Completed Benefits Open Enrollment for Plan Year 2020 for all current Full-Time employees in Fall of 2019.

Human Resources

- Minimum wage increase per SB 3 (Leno Chapter 4), \$13.00 per hour effective January 1, 2020.
- Became a member of the California Joint Powers Insurance Authority (CJPIA) to be effective in FY 2020-2021.
- Developed a Subrogation Claims process to recover losses and damages on behalf of the City.

Fund: General Fund
Department: Human Resources
Division/Program: Human Services Commission (110-1401)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.14.1401.5114 Elective/Appointive	1,500	1,500	225	1,500	1,500	700	1,200
110.14.1401.5XXX Fringe Benefits	43	43	7	27	27	21	57
Subtotal	1,543	1,543	232	1,527	1,527	721	1,257
Materials & Services							
110.14.1401.6060 Commission Expenses	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	1,543	1,543	232	1,527	1,527	721	1,257

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	1,543	1,543	232	1,527	1,527	721	1,257
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,543	1,543	232	1,527	1,527	721	1,257
Net Program Revenue/(Cost)	(1,543)	(1,543)	(232)	(1,527)	(1,527)	(721)	(1,257)

Fund: General Fund
Department: Human Resources
Division/Program: Human Resources (110-1410)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.14.1410.5111 Full Time Salaries	298,768	299,553	271,484	307,675	307,675	265,003	314,522
110.14.1410.5112 Part Time Salaries	-	-	-	-	-	-	-
110.14.1410.5113 Overtime	8,514	8,270	4,114	7,348	7,348	3,600	-
110.14.1410.5XXX Premium Pay	1,986	1,200	1,200	1,196	1,196	415	-
110.14.1410.5124 Sick Leave Buyback	700	700	2,308	3,000	3,000	-	3,000
110.14.1410.5125 Vacation Buyback	2,900	2,900	2,885	3,000	3,000	730	3,000
110.14.1410.5XXX Fringe Benefits	89,982	90,227	69,091	70,636	70,636	56,395	96,634
110.14.1410.5156-7 Retirement - PERS	23,632	23,632	21,416	24,236	24,236	23,150	27,558
110.14.1410.5160 Retiree Medical Benefit	6,300	6,300	4,162	5,000	5,000	1,650	2,000
110.14.1410.5180 Leave Lump Sum	-	-	28,200	-	-	4,664	-
110.14.1410.5181-2 PERS Unfunded Liability Pmt	60,494	60,494	63,176	95,884	95,884	95,884	121,838
110.14.1410.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	493,276	493,276	468,035	517,975	517,975	451,491	568,552
Materials & Services							
110.14.1410.6022 Tuition Reimbursement	-	-	28,764	25,000	25,000	25,000	25,000
110.14.1410.6030 Memberships	1,100	1,100	146	1,100	1,100	675	1,100
110.14.1410.6050 Conferences & Meetings	2,000	2,000	1,279	2,500	2,500	1,000	-
110.14.1410.6110 Professional Services	130,000	220,000	103,866	150,000	153,945	80,109	125,000
110.14.1410.6111 Legal Services	21,000	21,000	44,155	25,000	25,000	53,333	25,000
110.14.1410.6147 Cellular Phones	-	-	-	-	-	-	210
110.14.1410.6170 Advertising & Publications	3,500	3,500	2,870	3,500	3,500	2,000	2,000
110.14.1410.6210 Office Supplies	2,500	2,500	1,432	2,500	2,500	2,500	2,500
110.14.1410.6213 Postage	1,600	1,600	341	600	600	456	600
110.14.1410.6214 Printing & Copying	1,308	1,308	-	1,308	1,308	-	-
110.14.1410.6270 Special Department Supplies	4,000	4,000	571	3,000	3,000	2,700	-
110.14.1410.6319 Pool Car Usage	200	200	98	200	200	-	-
110.14.1410.6330 Equipment M & R	650	650	858	1,000	1,000	2,390	2,000
110.14.1410.6342 Benefits Admin Fees	55,000	55,000	102,301	55,000	55,000	95,248	-
110.14.1410.6424 Capitalized Lease Payments	1,830	1,830	275	1,500	1,500	427	321
Subtotal	224,688	314,688	286,959	272,208	276,153	265,838	183,731
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.14.1410.8102 Property & Liability Ins Charges	10,993	20,044	10,993	10,993	10,993	-	24,229
Subtotal	10,993	20,044	10,993	10,993	10,993	-	24,229
Grand Total	728,957	828,008	765,987	801,176	805,121	717,329	776,512

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	493,276	493,276	468,035	517,975	517,975	451,491	568,552
Maintenance & Operations	224,688	314,688	286,959	272,208	276,153	265,838	183,731
Allocated Costs	10,993	20,044	10,993	10,993	10,993	-	24,229
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	728,957	828,008	765,987	801,176	805,121	717,329	776,512
Net Program Revenue/(Cost)	(728,957)	(828,008)	(765,987)	(801,176)	(805,121)	(717,329)	(776,512)

Fund: General and Auto Liability
Department: Risk Management
Division/Program: Self Insurance (361-1520)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
361.15.4647	Misc Reimbursement	4,250	4,250	7,000	-	-	94	-
361.15.4760	Interdepartmental Charges	2,105,864	3,832,527	4,200,578	2,097,100	2,097,100	2,097,100	2,201,500
361.15.4825	Property Damage Recovery	201,224	201,224	41,641	200,000	200,000	50,000	100,000
Grand Total		2,311,338	4,038,001	4,249,219	2,297,100	2,297,100	2,147,194	2,301,500

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
361.15.1520.5111	Full Time Salaries	-	-	-	-	-	-	-
361.15.1520.5112	Part Time Salaries	-	-	-	-	-	-	-
361.15.1520.5113	Overtime	-	-	-	-	-	-	-
361.15.1520.5XXX	Premium Pay	-	-	-	-	-	-	-
361.15.1520.5124	Sick Leave Buyback	-	-	-	-	-	-	-
361.15.1520.5125	Vacation Buyback	-	-	-	-	-	-	-
361.15.1520.5XXX	Fringe Benefits	-	-	-	-	-	-	-
361.15.1520.5156-7	Retirement - PERS	-	-	-	-	-	-	-
361.15.1520.5160	Retiree Medical Benefit	-	-	-	-	-	-	-
361.15.1520.5180	Leave Lump Sum	-	-	-	-	-	-	-
361.15.1520.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Materials & Services								
361.15.1520.6110	Professional Services	75,000	75,000	36,155	50,000	50,000	46,735	-
361.15.1520.6111	Legal Services	280,000	721,084	886,825	650,000	650,000	1,233,712	-
361.15.1520.6120	Other Contractual Services	-	-	34,080	10,000	10,000	56	-
361.15.1520.6147	Cellular Phones	-	-	-	-	-	-	-
361.15.1520.6330	Equipment M & R	200	200	1,376	1,000	1,000	371	-
361.15.1520.6409	Actuarial Adjustment	415,834	415,834	(217,034)	-	-	-	-
361.15.1520.6411	Insurance	1,058,330	1,058,330	1,036,284	626,500	626,500	675,703	1,293,400
361.15.1520.6417	Uninsured Losses	75,000	75,000	27,415	50,000	50,000	113,334	-
361.15.1520.6419	Claim Paid	200,000	1,485,579	2,443,843	908,100	908,100	1,668,114	908,100
361.15.1520.6424	Capitalized Lease Payments	1,500	1,500	1,126	1,500	1,500	1,500	1,500
Subtotal		2,105,864	3,832,527	4,250,070	2,297,100	2,297,100	3,739,525	2,203,000
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		2,105,864	3,832,527	4,250,070	2,297,100	2,297,100	3,739,525	2,203,000

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		2,311,338	4,038,001	4,249,219	2,297,100	2,297,100	2,147,194	2,301,500
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		2,105,864	3,832,527	4,250,070	2,297,100	2,297,100	3,739,525	2,203,000
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		2,105,864	3,832,527	4,250,070	2,297,100	2,297,100	3,739,525	2,203,000
Net Program Revenue/(Cost)		205,474	205,474	(851)	-	-	(1,592,331)	98,500

Fund: Workers' Compensation
Department: Risk Management
Division/Program: Workers' Compensation (363-1510)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Year-end	20-21 Proposed Budget
363.15.4647	Misc Reimbursement	-	-	106,057	-	-	-	-
363.15.4760	Interdepartmental Charges	2,005,592	2,005,592	1,740,408	1,757,200	1,757,200	1,757,200	1,890,465
Grand Total		2,005,592	2,005,592	1,846,465	1,757,200	1,757,200	1,757,200	1,890,465

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Year-end	20-21 Proposed Budget
Salaries & Benefits								
363.15.1510.5111	Full Time Salaries	-	-	-	-	-	-	-
363.15.1510.5112	Part Time Salaries	-	-	-	-	-	-	-
363.15.1510.5113	Overtime	-	-	-	-	-	-	-
363.15.1510.5XXX	Premium Pay	-	-	-	-	-	-	-
363.15.1510.5124	Sick Leave Buyback	-	-	-	-	-	-	-
363.15.1510.5125	Vacation Buyback	-	-	-	-	-	-	-
363.15.1510.5XXX	Fringe Benefits	-	-	-	-	-	-	-
363.15.1510.5156-7	Retirement - PERS	-	-	-	-	-	-	-
363.15.1510.5160	Retiree Medical Benefit	-	-	-	-	-	-	-
363.15.1510.5180	Leave Lump Sum	-	-	-	-	-	-	-
363.15.1510.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Materials & Services								
363.15.1510.6110	Professional Services	176,000	176,000	129,838	186,000	186,000	126,467	-
363.15.1510.6111	Legal Services	120,000	120,000	163,561	120,000	120,000	133,381	-
363.15.1510.6120	Other Contractual Services	14,100	14,100	1,702	20,000	20,000	40,195	-
363.15.1510.6147	Cellular Phones	-	-	-	-	-	-	-
363.15.1510.6275	Banking/Credit Card Fees	2,400	2,400	190	1,400	1,400	736	-
363.15.1510.6409	Actuarial Adjustment	691,355	691,355	(10,457)	691,355	691,355	-	-
363.15.1510.6411	Insurance	214,000	214,000	188,185	219,000	219,000	255,512	347,500
363.15.1510.6419	Claim Paid	400,000	400,000	291,507	400,000	400,000	990,273	1,000,000
363.15.1510.6490	Miscellaneous Reimbursements	-	-	-	-	-	-	1,600,000
363.15.1510.6511	Workers Comp Medical	375,000	375,000	345,280	325,000	325,000	412,368	-
Subtotal		1,992,855	1,992,855	1,109,806	1,962,755	1,962,755	1,958,932	2,947,500
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		1,992,855	1,992,855	1,109,806	1,962,755	1,962,755	1,958,932	2,947,500

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		2,005,592	2,005,592	1,846,465	1,757,200	1,757,200	1,757,200	1,890,465
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		1,992,855	1,992,855	1,109,806	1,962,755	1,962,755	1,958,932	2,947,500
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		1,992,855	1,992,855	1,109,806	1,962,755	1,962,755	1,958,932	2,947,500
Net Program Revenue/(Cost)		12,737	12,737	736,658	(205,555)	(205,555)	(201,732)	(1,057,035)

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Police

POLICE DEPARTMENT

MISSION STATEMENT: To provide the highest level of service and protection to the community and to cooperatively enhance public safety as the department progresses into the future.

The Police Department has a proud history of integrity and service. The Police Department has an authorized Fiscal Year (FY) 2020-2021 full-time workforce of 99 sworn officers and 60 civilians, including 19 dispatchers. There are also numerous part-time positions including reserve officers and other support staff. The department also utilizes volunteer programs, which are a very important part of the overall public safety effort.

Although focused on front-line law enforcement, the department is also engaged in important community partnerships with schools, businesses, and citizen organizations. The department has garnered outside awards honoring many sworn officers, our West Covina Police Volunteers program, domestic violence victim advocate, and K9 Officers.

The staff of the West Covina Police Department strive to provide the highest level of service, focusing on four core values: Community responsiveness; integrity; teamwork; and effort. To that end, the department is divided into the following divisions:

Patrol Division

Two-thirds of all sworn officers work in the Patrol division, which focuses on patrolling city streets, responding to calls for service, and identifying potential crime problems. In addition to patrol officers, this division includes reserve officers and the West Covina Police Volunteers who perform non-hazardous duties. Under the Community Service Area Policing program, four dedicated lieutenants and their crews are assigned a specific quadrant of the city and tasked with resolving public safety concerns for residents, neighborhoods, and businesses. Collateral duties for sworn personnel in the Patrol Division include jail management, arrest and control, force options, special problems detail, peer support, SWAT, Reserve Program oversight, public information officer duties, field training officer program, and hostage negotiations. This division also incorporates two subdivisions:

- Traffic Unit – This unit provides enforcement of traffic laws, targeted enforcement at schools and other sites, traffic investigations, parking enforcement, oversight of the crossing guard services contract, and fleet services.
- Jail Operations – This unit processes all arrests, oversees all prisoners, coordinates all jail operations, and maintains compliance with State mandates specific to jail operations.

Police

Administrative & Investigative Division

This division is responsible for providing investigation and follow-up services associated with major crimes, answering calls from the public, and overseeing the centralized administrative functions of the Police Department. Collateral duties for sworn personnel in the Administrative & Investigative Division include property room and evidence, manual update committee, honor guard, Explorer program, terrorism liaison office, and the firing range.

Investigations and Support Services:

For almost any crime victim to obtain justice in our courts (i.e., for a suspect to be convicted), detectives conduct intensive follow-up and prepare cases for the district attorney. Investigative assignments include homicide, robbery, sex crimes, assault and battery, weapons violations, missing persons, fraud and identity theft, automobile theft, burglary, and court liaison. Certain officers are involved in specialized interagency task forces, and the department's domestic violence victim advocate (partially funded from CDBG grant funds) and a law enforcement-specific Code Enforcement position are assigned here. Investigations incorporates one subdivision:

- Special Enforcement Team (SET) – This team works irregular schedules dictated by the demands of their specialized investigations, which include narcotics, surveillance, interagency intelligence, and other targeted enforcement.

Administration:

Focusing on the centralized administrative division functions of the Police Department, Administration includes the Records Division, Dispatch Operations, Personnel & Training, and the Property & Evidence unit. Administration incorporates two subdivisions:

- Communications – This division handles all emergency dispatch operations for both Police and Fire.
- West Covina Service Group (WCSG) – This group supplies Computer Aided Dispatch and Records Management System (CAD/RMS) service and technological support to West Covina and client agencies.

POLICE CHIEF

**BUDGET, PURCHASING, GRANTS,
AGENDA ITEMS, AUDITS**
Police Admin Serv. Mgr 1

CHIEF'S OFFICE SUPPORT
Police Admin Serv. Mgr 1

PAYROLL
Sr. Admin. Assist 1

**ADMINISTRATIVE &
INVESTIGATIVE DIVISION**
Captain 1

PATROL DIVISION
*Captain 1
LT 4
SGT 7
CPL 7
OFF 38
CSO 7*

ADMINISTRATION
*Internal Affairs & Inv
LT 1*

INVESTIGATIONS
LT 1

ADMINISTRATION
SGT

COMMUNICATIONS
*Dispatch Operations
Communications Mgr 1
Supervisor 4
Senior Operator 4
Dispatcher 10*

JAIL OPERATIONS
*Lead jailer 1
Jailer 5*

TRAFFIC UNIT
*Traffic Enforcement
SGT 1
CPL 1
Motorcycle
Enforcement (OFF 2)
CSO 1
Parking Enf./Cadets
Division Support/Tickets
Office Aide*

PERSONNEL & TRAINING
*SGT 1
CPL 1*

WCSG
*CAD/RMA Client Support
Software Dev. Mgr 1
Sr. Software Dev. 2
Software Dev. 6
User Support Spec. 1
User Support Spec 0.5 FTE*

**WEST COVINA
POLICE
VOLUNTEERS**
Non-Hazardous Duties

POLICE RESERVES
*Field Enforcement
Special Projects*

**BACKGROUNDS/
RECRUITING**
Admin. Aides 3 FTE

**SCHOOL RESOURCE
OFFICES**
OFF 3

**SPECIAL
ENFORCEMENT TEAM**
*SGT 1, CPL 1, OFF 5
Narcotics Enforcement
Surveillance
Interagency Task Forces*

**CRIMES AGAINST
PROPERTY**
*SGT 1, CPL 1, OFF 3,
CSO 2
Fraud/ID Theft
GTA
Residential Burglary
Misc. Burglary
Court Liaison
Forensics*

**CRIMES AGAINST
PERSONS**
*SGT 1, CPL 4, OFF 3, Vic
Adv 1
Homicide
Robbery
Sex Crimes
Assault & Battery
Weapons Violations
Overflow
Victim Services
Missing Persons*

YOUTH EXPLORERS

RECORDS BUREAU
*Records Supervisor 1
PRS II 4, PRS I 6
PRS 1 0.5 FTE
Office Aides 0.9 FTE
Records
Data Processing
Desk Services
Some Police Reports*

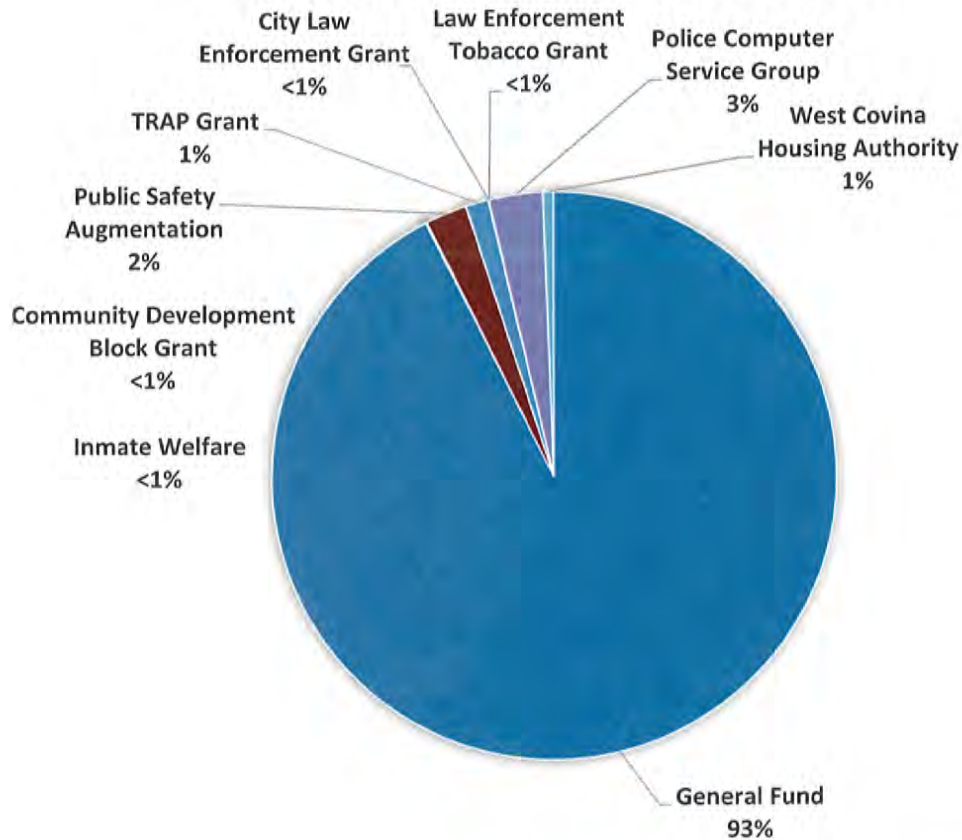
**DIVISION SUPPORT
(PRSII, PRSI)**
*Records
Data Processing*

**PROPERTY ROOM/
EVIDENCE**
CSO 2

CRIME ANALYSIS
*Crim. Justice Research
Analyst I*

Police

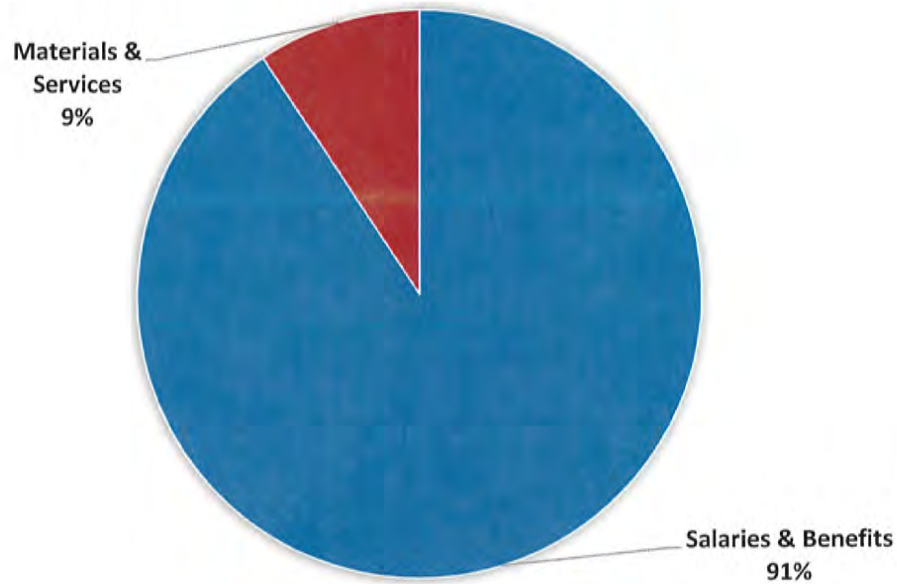
EXPENDITURES BY FUNDING SOURCE



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Source of Funds:				
General Fund	\$ 29,895,199	\$ 34,070,654	\$ 30,959,722	\$ 31,163,716
Drug Enforcement Rebate	1,525,507	1,537,062	-	-
Police Donations	1,702	649	-	-
Bureau of Justice Assistance	12,272	15,325	-	-
Community Development Block Grant	20,827	21,104	20,118	21,443
ABC Grant	-	-	-	-
Inmate Welfare	6,750	4,435	3,000	1,000
Public Safety Augmentation	701,884	529,466	786,000	793,636
COPS/SLESA	-	-	-	-
WC Community Services Foundation	3,943	-	-	-
Police Private Grants	4,000	-	-	-
Office of Traffic Safety Grant	94,561	67,000	-	4,170
TRAP Grant	270,119	424,936	394,317	438,067
City Law Enforcement Grant	137,950	145,043	154,773	7,686
Law Enforcement Tobacco Grant	-	4,362	70,000	6,862
Police Computer Service Group	1,305,426	1,263,693	1,782,404	1,047,198
West Covina Housing Authority	160,083	124,183	207,722	204,251
Total Source of Funds	\$ 34,140,223	\$ 38,207,912	\$ 34,378,056	\$ 33,688,029

Police

EXPENDITURES BY CATEGORY



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Expense Classification:				
Total Salaries & Benefits	\$ 29,653,315	\$ 32,136,937	\$ 31,030,288	\$ 30,543,800
Total Materials & Services	4,486,908	6,070,975	3,347,768	3,144,229
Total Source of Funds	\$ 34,140,223	\$ 38,207,912	\$ 34,378,056	\$ 33,688,029

Police

FY 2020-2021 GOALS AND OBJECTIVES

The department's operational goals and the specific objectives they encompass are all geared toward the City Council's goal of maintaining public safety.

- Continue to focus on the core mission of providing front-line law enforcement services to the community.
 - Work to provide quality safety services and traffic enforcement within the limits of available resources.
 - Increase traffic enforcement by 15%.
 - Reduce major injury and fatal traffic collisions by 20%.
 - Reduce Part 1 crimes by 10%.
 - Work closely with regional and federal partners to actively monitor repeat violent offenders, target auto thefts, and reduce narcotics sales and distribution in the San Gabriel Valley.
 - Explore opportunities to expand and improve volunteer, intern and Reserve programs, to meet department needs and enhance cost effective employment experiences.
 - Rapidly respond to mental health cases and homelessness, by continuing two dedicated "HOPE" Officer positions.
- Continue technology investments to improve department efficiency.
 - Continue and expand new technology partnership involving the CAD-RMS services of the West Covina Service Group.
 - Improve features of the Department website and social media sites.
- Continue to improve the Police Station working environment.
 - Modernize facilities and improve security in areas including the Detective Bureau and the Dispatch Center.
- Maintain current standards of training excellence.
 - Prioritize training needs through the chain of command, determining what is mandatory, vital, and cost-effective.
 - Pursue available training reimbursements.
 - Complete an updated training plan for WCPD personnel.

Police

FY 2019-2020 ACCOMPLISHMENTS

- West Covina police officers work extraordinarily efficiently and effectively. They handle over 220 incidents per day. The department continued its focus on front-line law enforcement and crime prevention activities to improve public safety.
- After completing the transition to the digital “Com-Net” East San Gabriel Valley Interagency Communications Interoperability System, the department obtained radios and radio infrastructure items using grant funds.
- The Department continued recruitment and hiring efforts. In the past year, the department filled 17 positions, and conducted 12 recruitments.
- The Department continued its excellent record of using special funds to improve public safety and police operations. Items funded last year included patrol vehicles and vehicle mounted equipment, computers, radios, tactical vests, traffic enforcement overtime, computer services, radio equipment, improvements to the Police Station, overtime to enforce tobacco laws, mental health training funds for Jailers, a cellphone-based ticketing system, systems and services for improved investigations and record keeping, and more. These specially funded items totaled almost \$3 million, all without burdening the City General Fund or local taxpayers.
- The Department continued to remodel and modernize parts of the Police Station. The firearms range was upgraded during this fiscal year.
- The Police Department’s Volunteers kept costs down by channeling the efforts of dedicated volunteers to perform non-hazardous public safety duties that would otherwise burden field officers.
- The Department participated in community events including career days at local schools, the Pink Patch Project with the City of Hope, meetings concerning homelessness, and “coffee with a cop/Chief” events.

Fund: General Fund
Department: Police
Division/Program: Police Administration (110-3110)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.31.4290	Other Licenses & Permits	200	200	145	200	200	550	550
110.31.4310	Vehicle Code Fines	300,000	300,000	297,539	290,000	290,000	200,000	200,000
110.31.4315	Parking Code Fines	250,000	300,000	464,083	300,000	300,000	250,000	250,000
110.31.4321	Vehicle Impound Fees	75,000	85,000	77,611	85,000	85,000	60,000	60,000
110.31.4325	Administrative Citations	5,000	32,000	44,514	20,000	20,000	15,000	15,000
110.31.4326	Admin Citation - Code Enforcement	10,000	5,000	4,358	5,000	5,000	3,000	3,000
110.31.4327	Foreclosure Penalties	20,000	20,000	19,375	20,000	20,000	-	5,000
110.31.4571	Crossing Guard Aid	110,000	77,600	77,607	110,000	110,000	61,000	64,000
110.31.4573	State Mandated Revenue	7,500	2,000	2,345	2,500	2,500	17,000	5,000
110.31.4574	Reimbursable Training (POST, STC)	30,000	30,000	44,567	30,000	30,000	30,000	30,000
110.31.4575	School Resource Officer Reimbursement	300,000	300,000	311,417	300,000	300,000	300,000	300,000
110.31.4602	Towing Franchise	250,000	18,000	213,759	195,000	195,000	175,000	195,000
110.31.4605	Jail Booking	30,000	50,000	64,780	50,000	50,000	50,000	50,000
110.31.4606	Clearance Letter & Process	300	300	280	300	300	300	300
110.31.4616	Search Fees	3,000	4,000	4,654	4,000	4,000	1,000	1,000
110.31.4620	Foreclosure Registration	110,000	120,000	76,864	70,000	70,000	45,000	50,000
110.31.4640	False Alarms	100,000	-	45,683	30,000	30,000	100,000	100,000
110.31.4645	Police Reimbursements	30,000	120,000	76,864	135,000	145,000	75,000	75,000
110.31.4646	Graffiti Restitution	1,000	3,800	4,077	2,500	2,500	1,000	1,000
110.31.4818	Miscellaneous	1,000	9,300	10,040	4,000	4,000	1,500	1,500
Grand Total		1,633,000	1,477,200	1,840,561	1,653,500	1,663,500	1,385,350	1,406,350

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.31.3110.5110	Sworn Full Time Salaries	1,085,839	1,085,839	775,417	861,117	887,508	981,103	1,068,012
110.31.3110.5111	Full Time Salaries	724,133	739,108	636,843	740,525	740,525	671,405	659,526
110.31.3110.5112	Part Time Salaries	151,906	141,822	171,428	208,326	208,326	156,932	157,000
110.31.3110.5113	Overtime	48,421	46,649	121,402	47,631	47,631	198,708	47,631
110.31.3110.5XXX	Premium Pay	152,208	153,753	70,357	60,912	74,077	78,907	129,709
110.31.3110.5121	Holiday Opt - No PERS	5,000	5,000	7,393	5,000	5,000	9,137	5,000
110.31.3110.5124	Sick Leave Buyback	33,000	33,000	30,908	30,000	30,000	30,785	31,000
110.31.3110.5125	Vacation Buyback	16,100	16,100	25,046	35,000	35,000	25,000	26,000
110.31.3110.5XXX	Fringe Benefits	534,083	529,419	392,631	459,216	446,051	460,935	419,011
110.31.3110.5156-7	Retirement - PERS	296,439	296,439	215,889	-	244,818	274,097	313,678
110.31.3110.5160	Retiree Medical Benefit	1,230,000	1,230,000	1,108,419	1,230,000	1,230,000	1,378,338	1,230,000
110.31.3110.5180	Leave Lump Sum	-	-	34,771	-	-	1,109	-
110.31.3110.5181-2	PERS Unfunded Liability Pmt	602,969	602,969	616,952	660,356	660,356	660,356	916,300
110.31.3110.5999	Salary Savings	-	-	-	-	(123,810)	-	-
Subtotal		4,880,098	4,880,098	4,207,456	4,338,083	4,485,482	4,926,812	5,002,867
Materials & Services								
110.31.3110.6011	Uniforms	55,000	56,500	31,748	38,500	40,000	36,991	37,000
110.31.3110.6018	POST Reimbursable Training	30,000	30,000	25,604	30,000	30,000	32,194	30,000
110.31.3110.6030	Memberships	5,720	5,720	4,167	5,720	5,720	6,024	6,000
110.31.3110.6050	Conferences & Meetings	105,000	105,000	76,960	75,000	75,000	94,979	-
110.31.3110.6110	Professional Services	-	124,500	105,810	122,500	122,500	100,948	101,000
110.31.3110.6120	Other Contractual Services	288,000	288,000	389,020	308,600	308,600	319,000	308,600
110.31.3110.6130	Service Contracts	86,000	86,000	79,227	86,000	90,000	75,000	86,100
110.31.3110.6145	Telephone-Special Lines	23,950	23,950	23,258	23,950	23,950	22,745	22,700
110.31.3110.6147	Cellular Phones	125,400	125,400	84,479	125,400	125,400	77,383	80,000
110.31.3110.6210	Office Supplies	55,000	55,000	79,884	60,000	60,000	60,000	60,000
110.31.3110.6214	Printing & Copying	2,500	2,500	2,745	3,000	3,000	3,500	3,000
110.31.3110.6221	Ammo & Range Supplies	95,000	95,000	71,141	85,000	87,952	75,000	85,000
110.31.3110.6224	Undercover Investigation	25,000	25,000	6,960	25,000	25,000	23,000	25,000
110.31.3110.6225	Jail & Prisoner Supplies	45,000	45,000	50,648	45,000	45,000	49,702	45,000
110.31.3110.6270	Other Supplies / Materials	19,000	19,000	48,613	32,000	44,000	44,000	32,000
110.31.3110.6329	Other Vehicle Sublet Repairs	64,400	64,400	55,849	54,400	64,400	33,325	44,400
110.31.3110.6330	Equipment Maint & Repair	23,500	23,500	38,595	40,000	40,000	10,211	13,500
110.31.3110.6338	Explorer Program	-	-	44	-	-	-	-
110.31.3110.6424	Capitalized Lease Payments	11,950	11,950	-	11,950	11,950	-	11,950
110.31.3110.6560	K-9	20,000	20,000	20,579	25,000	25,000	19,200	20,000
110.31.3110.6571	Reward-Crimes	1,000	1,000	300	1,000	1,000	-	1,000
Subtotal		1,081,420	1,207,420	1,195,631	1,198,020	1,228,472	1,083,202	1,012,250

Fund: General Fund
Department: Police
Division/Program: Police Administration (110-3110)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.31.3110.8104	Vehicle Maintenance Charges	4,955	4,955	3,231	4,955	4,955	6,829	8,289
110.31.3110.8105	Fuel & Oil Charges	31,734	31,734	15,966	31,734	31,734	18,322	17,984
Subtotal		36,689	36,689	19,197	36,689	36,689	25,151	26,273
Grand Total		5,998,207	6,124,207	5,422,284	5,572,792	5,750,643	6,035,165	6,041,390

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		1,633,000	1,477,200	1,840,561	1,653,500	1,663,500	1,385,350	1,406,350
Salaries & Benefits		4,880,098	4,880,098	4,207,456	4,338,083	4,485,482	4,926,812	5,002,867
Maintenance & Operations		1,081,420	1,207,420	1,195,631	1,198,020	1,228,472	1,083,202	1,012,250
Allocated Costs		36,689	36,689	19,197	36,689	36,689	25,151	26,273
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		5,998,207	6,124,207	5,422,284	5,572,792	5,750,643	6,035,165	6,041,390
Net Program Revenue/(Cost)		(4,365,207)	(4,647,007)	(3,581,723)	(3,919,292)	(4,087,143)	(4,649,815)	(4,635,040)

Fund: General Fund
Department: Police
Division/Program: Jail (110-3115)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.31.3115.5111 Full Time Salaries	335,396	344,535	298,991	337,726	337,726	319,608	331,152
110.31.3115.5112 Part Time Salaries	-	-	-	-	-	-	-
110.31.3115.5113 Overtime	42,069	40,863	36,942	42,822	42,822	37,802	42,822
110.31.3115.5XXX Premium Pay	10,339	5,400	5,169	1,196	1,196	1,196	2,000
110.31.3115.5121 Holiday Opt - No PERS	8,200	8,200	13,111	10,000	10,000	11,611	11,600
110.31.3115.5124 Sick Leave Buyback	4,500	4,500	4,709	5,000	5,000	2,384	5,000
110.31.3115.5125 Vacation Buyback	-	-	238	-	-	-	-
110.31.3115.5XXX Fringe Benefits	100,053	97,059	74,863	93,726	93,726	87,200	74,177
110.31.3115.5156-7 Retirement - PERS	27,389	27,389	24,316	27,748	27,748	28,996	30,862
110.31.3115.5180 Leave Lump Sum	-	-	-	-	-	1,672	-
110.31.3115.5181-2 PERS Unfunded Liability Pmt	70,110	70,110	73,219	102,037	102,037	102,037	130,610
110.31.3115.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	598,056	598,056	531,558	620,255	620,255	592,506	628,223
Materials & Services							
110.31.3115.6120 Other Contractual Services	-	-	-	-	-	-	-
110.31.3115.6145 Telephone-Special Lines	-	-	-	-	-	-	-
110.31.3115.6225 Jail & Prisoner Supplies	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.31.3115.6410 Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	598,056	598,056	531,558	620,255	620,255	592,506	628,223

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	598,056	598,056	531,558	620,255	620,255	592,506	628,223
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	598,056	598,056	531,558	620,255	620,255	592,506	628,223
Net Program Revenue/(Cost)	(598,056)	(598,056)	(531,558)	(620,255)	(620,255)	(592,506)	(628,223)

Fund: General Fund
Department: Police
Division/Program: Dispatch (110-3116)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.31.3116.5111 Full Time Salaries	1,106,305	1,126,901	962,388	1,247,114	1,247,114	965,745	1,036,236
110.31.3116.5112 Part Time Salaries	-	-	26,728	-	-	67,390	-
110.31.3116.5113 Overtime	122,551	119,039	227,353	183,120	183,120	260,471	183,120
110.31.3116.5XXX Premium Pay	24,196	19,496	14,223	2,392	2,392	2,392	2,392
110.31.3116.5121 Holiday Opt - No PERS	10,800	10,800	32,721	15,000	15,000	32,451	33,000
110.31.3116.5124 Sick Leave Buyback	15,200	15,200	12,019	15,000	15,000	7,280	10,000
110.31.3116.5125 Vacation Buyback	3,080	3,080	796	-	-	-	-
110.31.3116.5XXX Fringe Benefits	359,676	347,292	273,342	364,350	364,350	266,357	235,352
110.31.3116.5156-7 Retirement - PERS	90,018	90,018	77,817	76,879	76,879	86,617	96,993
110.31.3116.5180 Leave Lump Sum	-	-	23,980	-	-	36,267	-
110.31.3116.5181-2 PERS Unfunded Liability Pmt	230,430	230,430	240,647	282,702	282,702	282,702	388,807
110.31.3116.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	1,962,256	1,962,256	1,892,014	2,186,557	2,186,557	2,007,672	1,985,900
Materials & Services							
110.31.3116.6010 Uniform	-	-	-	-	-	-	-
110.31.3116.6138 Misc Equipment Contracts	-	-	-	-	-	-	-
110.31.3116.6145 Telephone-Special Lines	-	-	-	-	-	-	-
110.31.3116.6147 Cellular Phones	-	-	-	-	-	-	-
110.31.3116.6270 Special Department Supplies	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.31.3116.6410 Property & Liability Ins charges	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	1,962,256	1,962,256	1,892,014	2,186,557	2,186,557	2,007,672	1,985,900

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	1,962,256	1,962,256	1,892,014	2,186,557	2,186,557	2,007,672	1,985,900
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,962,256	1,962,256	1,892,014	2,186,557	2,186,557	2,007,672	1,985,900
Net Program Revenue/(Cost)	(1,962,256)	(1,962,256)	(1,892,014)	(2,186,557)	(2,186,557)	(2,007,672)	(1,985,900)

Fund: General Fund
Department: Police
Division/Program: Patrol (110-3120)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.31.3120.5110 Sworn Full Time Salaries	5,983,321	5,983,321	5,295,557	5,794,517	6,130,629	5,214,357	5,756,352
110.31.3120.5111 Full Time Salaries	456,563	464,651	291,170	348,751	348,751	244,040	215,700
110.31.3120.5112 Part Time Salaries	104,461	96,768	30,503	48,384	48,384	36,127	36,288
110.31.3120.5113 Overtime	2,401,832	2,219,140	1,303,440	1,048,794	1,048,794	1,409,903	1,048,794
110.31.3120.5XXX Premium Pay	770,249	762,161	561,036	577,154	577,154	589,495	761,331
110.31.3120.5121 Holiday Opt - No PERS	7,300	7,300	12,354	7,000	7,000	17,379	13,000
110.31.3120.5124 Sick Leave Buyback	115,500	115,500	116,886	120,000	120,000	82,279	117,000
110.31.3120.5125 Vacation Buyback	36,200	36,200	53,678	40,000	40,000	36,654	40,000
110.31.3120.5XXX Fringe Benefits	1,860,460	2,050,845	1,580,738	1,624,577	1,624,577	1,474,652	1,486,172
110.31.3120.5156-7 Retirement - PERS	1,398,861	1,398,861	1,168,255	1,270,603	1,270,603	1,189,552	1,420,937
110.31.3120.5180 Leave Lump Sum	-	-	230,628	-	-	126,593	-
110.31.3120.5181-2 PERS Unfunded Liability Pmt	2,629,694	2,629,694	2,746,480	3,263,019	3,263,019	3,263,019	3,406,037
110.31.3120.5999 Salary Savings	(1,375,000)	(1,375,000)	-	(379,833)	(379,833)	-	-
Subtotal	14,389,441	14,389,441	13,390,725	13,762,966	14,099,078	13,684,050	14,301,611
Materials & Services							
110.31.3120.6147 Cellular Phones	-	-	-	-	-	-	-
110.31.3120.6270 Other Supplies/Materials	-	-	-	-	-	-	-
110.31.3120.6560 K-9	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.31.3120.8102 Property & Liability Ins Charges	1,251,990	2,282,793	1,251,990	1,251,990	1,251,990	1,251,990	945,333
110.31.3120.8104 Vehicle Maintenance Charges	247,081	247,081	170,875	247,081	247,081	132,076	413,355
110.31.3120.8105 Fuel & Oil Charges	161,231	161,231	224,369	161,231	161,231	221,321	227,008
Subtotal	1,660,302	2,691,105	1,647,235	1,660,302	1,660,302	1,605,387	1,585,696
Grand Total	16,049,743	17,080,546	15,037,960	15,423,268	15,759,380	15,289,437	15,887,307

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	14,389,441	14,389,441	13,390,725	13,762,966	14,099,078	13,684,050	14,301,611
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	1,660,302	2,691,105	1,647,235	1,660,302	1,660,302	1,605,387	1,585,696
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	16,049,743	17,080,546	15,037,960	15,423,268	15,759,380	15,289,437	15,887,307
Net Program Revenue/(Cost)	(16,049,743)	(17,080,546)	(15,037,960)	(15,423,268)	(15,759,380)	(15,289,437)	(15,887,307)

Fund: General Fund
Department: Police
Division/Program: Traffic (110-3121)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.31.3121.5110 Sworn Full Time Salaries	391,716	391,716	505,205	391,742	391,742	490,377	438,750
110.31.3121.5111 Full Time Salaries	44,244	45,447	77,841	44,252	44,252	91,561	103,128
110.31.3121.5112 Part Time Salaries	174,417	161,572	93,934	158,760	158,760	127,015	160,875
110.31.3121.5113 Overtime	88,030	81,642	139,504	125,420	125,420	107,670	110,000
110.31.3121.5XXX Premium Pay	84,028	82,825	102,649	78,728	78,728	99,629	112,242
110.31.3121.5121 Holiday Opt - No PERS	400	400	670	500	500	877	1,000
110.31.3121.5124 Sick Leave Buyback	7,800	7,800	14,433	8,000	8,000	18,195	15,000
110.31.3121.5125 Vacation Buyback	-	-	213	-	-	-	-
110.31.3121.5XXX Fringe Benefits	142,611	161,844	194,969	150,114	150,114	185,420	143,581
110.31.3121.5156-7 Retirement - PERS	96,395	96,395	125,151	95,644	95,644	127,534	123,419
110.31.3121.5180 Leave Lump Sum	-	-	7,489	-	-	-	-
110.31.3121.5181-2 PERS Unfunded Liability Pmt	180,937	180,937	188,973	237,890	237,890	237,890	295,632
110.31.3121.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	1,210,578	1,210,578	1,451,031	1,291,050	1,291,050	1,486,168	1,503,627
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.31.3121.8102 Property & Liability Ins Charges	-	-	-	-	-	-	-
110.31.3121.8104 Vehicle maintenance	386	386	-	386	386	-	646
110.31.3121.8105 Fuel & Oil Charges	735	735	3,848	735	735	2,528	2,671
Subtotal	1,121	1,121	3,848	1,121	1,121	2,528	3,317
Grand Total	1,211,699	1,211,699	1,454,879	1,292,171	1,292,171	1,488,696	1,506,944

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	1,210,578	1,210,578	1,451,031	1,291,050	1,291,050	1,486,168	1,503,627
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	1,121	1,121	3,848	1,121	1,121	2,528	3,317
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,211,699	1,211,699	1,454,879	1,292,171	1,292,171	1,488,696	1,506,944
Net Program Revenue/(Cost)	(1,211,699)	(1,211,699)	(1,454,879)	(1,292,171)	(1,292,171)	(1,488,696)	(1,506,944)

Fund: General Fund
Department: Police
Division/Program: Investigations (110-3130)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.31.3130.5110 Sworn Full Time Salaries	1,556,196	1,556,196	1,883,077	1,742,951	1,833,784	1,474,281	1,293,444
110.31.3130.5111 Full Time Salaries	193,001	200,080	190,221	259,318	259,318	165,874	197,604
110.31.3130.5112 Part Time Salaries	-	-	-	-	-	-	-
110.31.3130.5113 Overtime	89,437	70,526	401,544	302,598	302,598	437,125	302,598
110.31.3130.5XXX Premium Pay	241,524	234,445	182,324	170,988	170,988	140,932	154,084
110.31.3130.5121 Holiday Opt - No PERS	19,100	19,100	12,335	15,000	15,000	19,425	13,000
110.31.3130.5124 Sick Leave Buyback	52,300	52,300	53,904	50,000	50,000	34,732	40,000
110.31.3130.5125 Vacation Buyback	23,800	23,800	22,465	25,000	25,000	13,601	25,000
110.31.3130.5XXX Fringe Benefits	526,893	545,804	625,416	561,451	561,451	498,646	413,945
110.31.3130.5156-7 Retirement - PERS	374,502	374,502	418,041	395,373	395,373	340,384	331,318
110.31.3130.5180 Leave Lump Sum	-	-	80,563	-	-	87,696	-
110.31.3130.5181-2 PERS Unfunded Liability Pmt	710,895	710,895	742,464	990,957	990,957	990,957	833,005
110.31.3130.5999 Salary Savings	-	-	-	(86,994)	(86,994)	-	-
Subtotal	3,787,648	3,787,648	4,612,356	4,426,642	4,517,475	4,203,653	3,603,998
Materials & Services							
110.31.3130.6120 Other Contractual Services	-	-	-	-	-	-	-
110.31.3130.6145 Telephone-Special Lines	-	-	-	-	-	-	-
110.31.3130.6147 Cellular Phones	-	-	-	-	-	-	-
110.31.3130.6224 Undercover Investigation	-	-	-	-	-	-	-
110.31.3130.6270 Other Supplies/Materials	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.31.3130.8102 Property & Liability Ins Charges	-	-	-	-	-	-	-
110.31.3130.8103 Vehicle Replacement Charges	-	-	-	-	-	-	-
110.31.3130.8104 Vehicle Maintenance Charges	24,261	24,261	72,524	24,261	24,261	39,719	40,588
110.31.3130.8105 Fuel & Oil Charges	87,135	87,135	94,964	87,135	87,135	102,518	107,211
Subtotal	111,396	111,396	167,489	111,396	111,396	142,237	147,799
Grand Total	3,899,044	3,899,044	4,779,845	4,538,038	4,628,871	4,345,890	3,751,797

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	3,787,648	3,787,648	4,612,356	4,426,642	4,517,475	4,203,653	3,603,998
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	111,396	111,396	167,489	111,396	111,396	142,237	147,799
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	3,899,044	3,899,044	4,779,845	4,538,038	4,628,871	4,345,890	3,751,797
Net Program Revenue/(Cost)	(3,899,044)	(3,899,044)	(4,779,845)	(4,538,038)	(4,628,871)	(4,345,890)	(3,751,797)

Fund: General Fund
Department: Police
Division/Program: Special Enforcement Team (110-3131)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.31.3131.5110 Sworn Full Time Salaries	482,292	482,292	540,884	565,045	600,748	551,817	632,086
110.31.3131.5111 Full Time Salaries	-	-	-	-	-	-	-
110.31.3131.5112 Part Time Salaries	-	-	-	-	-	-	-
110.31.3131.5113 Overtime	42,050	42,050	259,110	-	-	197,675	-
110.31.3131.5XXX Premium Pay	76,410	76,410	50,454	37,986	37,986	49,174	57,798
110.31.3131.5121 Holiday Opt - No PERS	7,900	7,900	2,502	5,000	5,000	3,869	3,000
110.31.3131.5124 Sick Leave Buyback	14,600	14,600	14,805	14,000	14,000	17,119	15,000
110.31.3131.5125 Vacation Buyback	-	-	-	-	-	-	-
110.31.3131.5XXX Fringe Benefits	147,967	147,967	162,938	158,243	158,243	169,312	167,357
110.31.3131.5156-7 Retirement - PERS	109,302	109,302	114,466	118,319	118,319	121,016	148,074
110.31.3131.5180 Leave Lump Sum	-	-	-	-	-	-	-
110.31.3131.5181-2 PERS Unfunded Liability Pmt	202,264	202,264	211,247	288,731	288,731	288,732	338,840
110.31.3131.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	1,082,785	1,082,785	1,356,407	1,187,324	1,223,027	1,398,714	1,362,155
Materials & Services							
110.31.3131.6147 Cellular Phones	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.31.3131.8102 Property & Liability Ins Charges	-	-	-	-	-	-	-
110.31.3131.8103 Vehicle Replacement Charges	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	1,082,785	1,082,785	1,356,407	1,187,324	1,223,027	1,398,714	1,362,155

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	1,082,785	1,082,785	1,356,407	1,187,324	1,223,027	1,398,714	1,362,155
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,082,785	1,082,785	1,356,407	1,187,324	1,223,027	1,398,714	1,362,155
Net Program Revenue/(Cost)	(1,082,785)	(1,082,785)	(1,356,407)	(1,187,324)	(1,223,027)	(1,398,714)	(1,362,155)

Fund: Inmate Welfare
Department: Police
Division/Program: Jail (150-3115)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
150.00.4410	Interest Income	-	-	93	-	-	50	-
150.31.4819	Inmate Phone Revenue	3,000	3,000	1,498	1,000	1,000	1,200	1,000
Grand Total		3,000	3,000	1,591	1,000	1,000	1,250	1,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
Subtotal		-	-	-	-	-	-	-
Materials & Services								
150.31.3115.6225	Jail & Prisoner Supplies	3,000	3,000	3,000	3,000	3,000	1,000	1,000
Subtotal		3,000	3,000	3,000	3,000	3,000	1,000	1,000
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		3,000	3,000	3,000	3,000	3,000	1,000	1,000

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		3,000	3,000	1,591	1,000	1,000	1,250	1,000
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		3,000	3,000	3,000	3,000	3,000	1,000	1,000
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		3,000	3,000	3,000	3,000	3,000	1,000	1,000
Net Program Revenue/(Cost)		-	-	(1,409)	(2,000)	(2,000)	250	-

Fund: Public Safety Augmentation
Department: Police
Division/Program: Patrol (153-3120)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
153.00.4410	Interest Income	-	-	1,007	-	-	1,800	-
153.00.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	15,667
153.31.4110	Sales and Use Taxes	750,000	750,000	794,680	786,000	786,000	620,000	808,000
Grand Total		750,000	750,000	795,687	786,000	786,000	621,800	823,667

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
153.31.3120.5110	Sworn Full Time Salaries	482,467	482,469	202,218	339,706	339,706	274,768	392,758
153.31.3120.5113	Overtime	22,813	-	86,384	114,066	114,066	126,774	-
153.31.3120.5XXX	Premium Pay	42,070	42,069	26,275	22,940	22,940	20,343	33,315
153.31.3120.5124	Sick Leave Buyback	4,100	4,100	4,054	4,000	4,000	4,547	4,000
153.31.3120.5125	Vacation Buyback	-	-	-	-	-	-	-
153.31.3120.5XXX	Fringe Benefits	109,827	132,639	67,328	117,278	117,278	76,080	74,134
153.31.3120.5156-7	Retirement - PERS	77,082	77,082	44,273	91,531	91,531	59,680	83,589
153.31.3120.5160	Retiree Medical Benefit	-	-	-	-	-	-	-
153.31.3120.5166	Retiree Lump Sum Benefit	-	-	-	-	-	-	-
153.31.3120.5180	Leave Lump Sum	-	-	-	-	-	5,996	-
153.31.3120.5181-2	PERS Unfunded Liability Pmt	142,641	142,641	148,976	96,479	96,479	96,479	205,839
153.31.3120.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		881,000	881,000	579,507	786,000	786,000	664,667	793,636
Materials & Services								
153.95.9500.9110	Transfer Out	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Grand Total		881,000	881,000	579,507	786,000	786,000	664,667	793,636

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		750,000	750,000	795,687	786,000	786,000	621,800	823,667
Salaries & Benefits		881,000	881,000	579,507	786,000	786,000	664,667	793,636
Maintenance & Operations		-	-	-	-	-	-	-
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		881,000	881,000	579,507	786,000	786,000	664,667	793,636
Net Program Revenue/(Cost)		(131,000)	(131,000)	216,180	-	-	(42,867)	30,031

Fund: COPS/SLESF
Department: Police
Division/Program: Police Administration (155-3110)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
155.00.4410	Interest Income	-	-	3,747	-	-	2,400	-
155.31.4521	State Grant	164,514	164,514	295,773	170,000	163,853	173,432	163,000
Grand Total		164,514	164,514	299,520	170,000	163,853	175,832	163,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
155.31.3110.5111	Full Time Salaries	-	-	-	-	-	-	-
155.31.3110.5112	Part Time Salaries	-	72,616	49,661	-	-	3,898	-
155.31.3110.5113	Overtime	-	-	-	-	-	-	-
155.31.3110.5XXX	Premium Pay	-	-	-	-	-	-	-
155.31.3110.5124	Sick Leave Buyback	-	-	-	-	-	-	-
155.31.3110.5125	Vacation Buyback	-	-	-	-	-	-	-
155.31.3110.5XXX	Fringe Benefits	-	-	3,839	-	-	327	-
155.31.3110.5156-7	Retirement - PERS	-	-	-	-	-	-	-
155.31.3110.5180	Leave Lump Sum	-	-	-	-	-	-	-
155.31.3110.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
155.31.3110.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		-	72,616	53,500	-	-	4,225	-
Materials & Services								
155.31.3110.6110	Professional Services	-	3,000	-	-	25,721	2,156	-
155.31.3110.6120	Other Contractual Services	-	6,102	8,086	-	-	-	-
155.31.3110.6220	Police Dept Supplies	-	135,519	135,748	-	76,103	81,771	-
Subtotal		-	144,620	143,834	-	101,824	83,927	-
Capital Assets								
155.31.3110.7160	Other Equipment	-	35,660	27,424	-	112,236	1,219	-
Subtotal		-	35,660	27,424	-	112,236	1,219	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		-	252,897	224,759	-	214,060	89,371	-

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		164,514	164,514	299,520	170,000	163,853	175,832	163,000
Salaries & Benefits		-	72,616	53,500	-	-	4,225	-
Maintenance & Operations		-	144,620	143,834	-	101,824	83,927	-
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	35,660	27,424	-	112,236	1,219	-
Total Expenditures		-	252,896	224,758	-	214,060	89,371	-
Net Program Revenue/(Cost)		164,514	(88,382)	74,762	170,000	(50,207)	86,461	163,000

Fund: Office of Traffic Safety Grants
Department: Police
Division/Program: OTS Grant (207-3110)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
207.31.4556 Federal Pass Thru State	-	-	89,301	46,000	46,000	46,000	46,000
Grand Total	-	-	89,301	46,000	46,000	46,000	46,000

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
207.31.3110.5110 Sworn Full Time Salaries	19,100	73,536	21,665	-	-	-	-
207.31.3110.5111 Full Time Salaries	-	-	-	-	-	-	-
207.31.3110.5112 Part Time Salaries	-	-	-	-	-	-	-
207.31.3152.5113 Overtime	-	10,143	26,449	-	39,550	23,568	-
207.31.3110.5XXX Premium Pay	1,340	-	-	-	-	-	-
207.31.3110.5121 Holiday Opt - No PERS	-	1,340	1,593	-	-	-	-
207.31.3110.5124 Sick Leave Buyback	-	-	-	-	-	-	-
207.31.3110.5125 Vacation Buyback	-	-	-	-	-	-	-
207.31.3110.5XXX Fringe Benefits	3,977	3,977	5,042	-	4,568	1,127	-
207.31.3110.5156-7 Retirement - PERS	4,012	4,012	4,393	-	-	-	-
207.31.3110.5180 Leave Lump Sum	-	-	-	-	-	-	-
207.31.3110.5181-2 PERS Unfunded Liability Pmt	7,424	7,424	7,754	-	-	-	-
207.31.3110.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	35,853	100,432	66,896	-	44,118	24,695	-
Materials & Services							
207.31.3110.6050 Conferences & Meetings	-	190	-	-	1,208	-	-
207.31.3110.6270 Other Supplies/Materials	-	114	104	-	674	809	-
Subtotal	-	304	104	-	1,882	809	-
Capital Assets	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	4,170
Subtotal	-	-	-	-	-	-	4,170
Grand Total	35,853	100,736	67,000	-	46,000	25,504	4,170

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	89,301	46,000	46,000	46,000	46,000
Salaries & Benefits	35,853	100,432	66,896	-	44,118	24,695	-
Maintenance & Operations	-	304	104	-	1,882	809	-
Allocated Costs	-	-	-	-	-	-	4,170
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	35,853	100,736	67,000	-	46,000	25,504	4,170
Net Program Revenue/(Cost)	(35,853)	(100,736)	22,301	46,000	-	20,496	41,830

Fund: Taskforce for Regional Autotheft Prevention (TRAP) Grant
Department: Police
Division/Program: TRAP (233-3130)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
233.31.4540	County Grants	381,896	381,896	381,235	382,000	382,000	382,000	382,000
233.31.4647	Miscellaneous Reimbursements	-	-	-	-	-	-	11,350
Grand Total		381,896	381,896	381,235	382,000	382,000	382,000	393,350

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
233.31.3130.5110	Sworn Full Time Salaries	181,296	181,296	167,806	187,343	187,343	100,689	194,857
233.31.3130.5111	Full Time Salaries	-	-	-	-	-	-	-
233.31.3130.5112	Part Time Salaries	-	-	-	-	-	-	-
233.31.3130.5113	Overtime	-	-	68,280	-	-	11,542	-
233.31.3130.5XXX	Premium Pay	21,938	21,938	11,047	7,332	7,332	8,106	11,466
233.31.3130.5121	Holiday Opt - No PERS	700	700	959	1,000	1,000	518	1,000
233.31.3130.5124	Sick Leave Buyback	2,600	2,600	5,757	5,000	5,000	3,111	6,000
233.31.3130.5125	Vacation Buyback	-	-	-	-	-	-	-
233.31.3130.5XXX	Fringe Benefits	61,926	61,926	58,987	62,429	62,429	35,729	62,542
233.31.3130.5156-7	Retirement - PERS	39,795	39,795	34,963	38,141	38,141	22,572	41,162
233.31.3130.5180	Leave Lump Sum	-	-	-	-	-	-	-
233.31.3130.5181-2	PERS Unfunded Liability Pmt	73,641	73,641	77,136	93,073	93,073	93,073	101,337
233.31.3130.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		381,896	381,896	424,936	394,317	394,317	275,340	418,364
Materials & Services								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
233.31.3130.8101	Admin & Overhead Charges	-	-	-	-	-	-	19,703
Subtotal		-	-	-	-	-	-	19,703
Grand Total		381,896	381,896	424,936	394,317	394,317	275,340	438,067

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		381,896	381,896	381,235	382,000	382,000	382,000	393,350
Salaries & Benefits		381,896	381,896	424,936	394,317	394,317	275,340	418,364
Maintenance & Operations		-	-	-	-	-	-	-
Allocated Costs		-	-	-	-	-	-	19,703
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		381,896	381,896	424,936	394,317	394,317	275,340	438,067
Net Program Revenue/(Cost)		-	-	(43,701)	(12,317)	(12,317)	106,660	(44,717)

Fund: City Law Enforcement Grant
Department: Police
Division/Program: City Law Enforcement Grant (234-3120)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
234.31.4410	Interest Income	-	-	795	-	-	10	-
234.31.4521	State Grants	-	-	-	-	-	-	-
Grand Total		-	-	795	-	-	10	-

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
234.31.3120.5110	Sworn Full Time Salaries	-	129,246	52,629	90,584	90,584	18,703	-
234.31.3120.5111	Full Time Salaries	-	-	-	-	-	-	-
234.31.3120.5112	Part Time Salaries	-	-	-	-	-	-	-
234.31.3120.5113	Overtime	-	32,804	49,866	-	-	4,589	-
234.31.3120.5XXX	Premium Pay	-	-	10,836	20,306	20,306	4,911	-
234.31.3120.5124	Sick Leave Buyback	-	-	-	-	-	-	-
234.31.3120.5125	Vacation Buyback	-	-	-	-	-	-	-
234.31.3120.5XXX	Fringe Benefits	-	-	19,381	22,185	22,185	6,866	-
234.31.3120.5156-7	Retirement - PERS	-	-	12,330	21,698	21,698	4,921	-
234.31.3120.5180	Leave Lump Sum	-	-	-	-	-	6,764	-
234.31.3120.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
234.31.3120.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		-	162,050	145,043	154,773	154,773	46,754	-
Materials & Services								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
234.31.3120.8101	Admin. & Overhead Charges	-	-	-	-	-	-	7,686
Subtotal		-	-	-	-	-	-	7,686
Grand Total		-	162,050	145,043	154,773	154,773	46,754	7,686

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		-	-	795	-	-	10	-
Salaries & Benefits		-	162,050	145,043	154,773	154,773	46,754	-
Maintenance & Operations		-	-	-	-	-	-	-
Allocated Costs		-	-	-	-	-	-	7,686
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		-	162,050	145,043	154,773	154,773	46,754	7,686
Net Program Revenue/(Cost)		-	(162,050)	(144,248)	(154,773)	(154,773)	(46,744)	(7,686)

Fund: Law Enforcement Tobacco Grant
Department: Police
Division/Program: Tobacco Grant (238-3110)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
238.31.4521 State Grant	-	73,401	1,031	70,000	70,000	35,000	-
Grand Total	-	73,401	1,031	70,000	70,000	35,000	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
238.31.3110.5113 Overtime	-	70,621	70,621	70,000	136,259	26,650	-
238.31.3110.5XXX Fringe Benefits	-	-	237	-	-	2,052	-
Subtotal	-	70,621	70,858	70,000	136,259	28,702	-
Materials & Services							
238.31.3110.6050 Conferences & Meetings	-	2,000	-	-	2,000	-	-
238.31.3110.6220 Police Department Supplies	-	780	-	-	780	100	-
Subtotal	-	2,780	-	-	2,780	100	-
Allocated Costs							
238.31.3110.8101 Admin. & Overhead Charges	-	-	-	-	-	-	6,862
Subtotal	-	-	-	-	-	-	6,862
Grand Total	-	73,401	70,858	70,000	139,039	28,802	6,862

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	73,401	1,031	70,000	70,000	35,000	-
Salaries & Benefits	-	70,621	70,858	70,000	136,259	28,702	-
Maintenance & Operations	-	2,780	-	-	2,780	100	-
Allocated Costs	-	-	-	-	-	-	6,862
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	73,401	70,858	70,000	139,039	28,802	6,862
Net Program Revenue/(Cost)	-	-	(69,827)	-	(69,039)	6,198	(6,862)

Fund: Police Computer Service Group
Department: Police
Division/Program: West Covina Service Group (375-3119)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
375.00.4410	Interest Income	-	-	1,082	-	-	-	-
375.31.2800	Charges for Services--Misc.	100,000	100,000	80,240	460,000	460,000	-	250,000
375.31.2848	Sales-La Mesa	20,000	20,000	19,000	19,000	19,000	19,000	-
375.31.2850	Sales-Corona	102,000	102,000	99,120	102,000	102,000	15,000	15,000
375.31.2852	Sales-Hacienda Heights USD	8,000	8,000	8,000	8,000	8,000	8,000	8,000
375.31.2853	Sales-Cypress	10,000	10,000	4,000	4,000	4,000	4,000	4,000
375.31.2854	Sales-El Monte	-	-	8,000	8,000	8,000	8,000	8,000
375.31.2855	Sales-El Segundo	10,000	10,000	8,000	8,000	8,000	8,000	8,000
375.31.2862	Sales-Los Alamitos	10,000	10,000	-	4,000	4,000	4,000	4,000
375.31.2864	Sales-Montclair	80,000	80,000	79,481	79,500	79,500	79,500	62,000
375.31.2865	Sales-La Habra	55,000	55,000	31,324	8,000	8,000	8,000	8,000
375.31.2870	Sales-Seal Beach	10,000	10,000	4,000	4,000	4,000	4,000	4,000
375.31.2871	Sales-Porterville	78,000	78,000	77,040	78,000	78,000	81,000	-
375.31.2872	Sales-Sparks, NV	10,000	10,000	8,000	8,000	8,000	4,000	-
375.31.2873	Sales-Tustin	100,000	100,000	99,983	100,000	100,000	100,000	100,000
375.31.2876	Sales-St. Louis County	60,000	60,000	58,413	58,500	58,500	58,500	60,000
375.31.2880	Sales-Tracy	100,000	100,000	99,082	100,000	100,000	100,000	95,000
375.31.2883	Sales-San Marino	98,000	98,000	91,898	92,000	92,000	92,000	17,000
375.31.2885	Sales-Alhambra	100,000	100,000	99,570	100,000	100,000	87,000	4,000
375.31.2889	Sales-West Covina Fire Dept	29,500	29,500	29,240	45,000	45,000	45,000	45,000
375.31.2891	Sales-Pasadena	144,000	144,000	139,050	139,100	139,100	145,000	145,000
375.31.2892	Sales-Hemet	115,000	115,000	114,000	114,000	114,000	114,000	146,000
375.31.2894	Sales-La Verne	2,200	2,200	-	2,200	2,200	2,200	2,200
375.31.2895	Sales-Baldwin Park	-	-	-	2,000	2,000	2,000	2,000
375.31.2896	Sales-Baldwin Park School Police	2,200	2,200	8,000	8,000	8,000	8,000	8,000
375.31.2897	Sales-Bureau of Land Mgmt	24,500	24,500	18,066	24,500	24,500	24,500	24,500
375.31.2898	Sales-Southwest Central Dispatch	28,000	28,000	27,730	28,000	28,000	-	-
375.31.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	27,439
Grand Total		1,296,400	1,296,400	1,212,319	1,603,800	1,603,800	1,020,700	1,047,139

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
375.31.3119.5110	Sworn Full Time Salaries	-	-	103	-	18,801	16,243	18,801
375.31.3119.5111	Full Time Salaries	887,684	900,846	535,229	861,619	842,819	387,500	469,771
375.31.3119.5112	Part Time Salaries	34,216	33,235	-	-	-	-	-
375.31.3119.5113	Overtime	10,501	10,200	8,419	10,200	10,200	6,957	10,200
375.31.3119.5XXX	Premium Pay	17,961	4,800	2,400	2,392	2,392	1,745	1,196
375.31.3119.5124	Sick Leave Buyback	11,900	11,900	9,665	12,000	12,000	5,935	10,000
375.31.3119.5125	Vacation Buyback	18,300	18,300	15,154	18,000	18,000	6,956	16,000
375.31.3119.5XXX	Fringe Benefits	217,376	218,657	137,765	228,070	228,070	109,930	133,620
375.31.3119.5156-7	Retirement - PERS	72,337	72,337	42,870	71,919	71,919	34,379	45,019
375.31.3119.5180	Leave Lump Sum	40,000	40,000	20,960	-	-	45,750	-
375.31.3119.5181-2	PERS Unfunded Liability Pmt	185,170	185,170	193,380	264,464	264,464	264,464	13,119
Subtotal		1,495,445	1,495,445	965,945	1,468,664	1,468,665	879,859	717,725
Materials & Services								
375.31.3119.6030	Memberships	200	200	-	200	200	-	100
375.31.3119.6050	Conferences & Meetings	7,000	7,000	1,555	5,000	5,000	-	1,500
375.31.3119.6120	Other Contractual Services	90,900	90,900	47,476	75,000	75,000	41,623	47,500
375.31.3119.6138	Misc Equipment Contracts	28,800	28,800	20,137	28,800	28,800	11,884	20,300
375.31.3119.6145	Telephone-Special Lines	60,000	60,000	46,002	60,000	60,000	50,110	50,000
375.31.3119.6147	Cellular Phones	15,800	15,800	6,670	15,800	15,800	6,495	6,500
375.31.3119.6215	Computer Supplies	2,500	2,500	3,730	2,500	2,500	1,008	2,000
375.31.3119.6270	Other Supplies/Materials	1,000	1,000	525	1,000	1,000	-	1,000
Subtotal		206,200	206,200	126,096	188,300	188,300	111,120	128,900

Fund: Police Computer Service Group
Department: Police
Division/Program: West Covina Service Group (375-3119)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
375.31.3119.8101	Admin & Overhead Charges	100,112	100,112	137,082	125,440	125,440	125,440	200,573
375.31.3119.8104	Vehicle Maintenance Charges	-	-	-	-	-	-	-
375.31.3119.8105	Fuel & Oil Charges	-	-	-	-	-	-	-
Subtotal		100,112	100,112	137,082	125,440	125,440	125,440	200,573
Grand Total		1,801,757	1,801,757	1,229,123	1,782,404	1,782,405	1,116,419	1,047,198

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		1,296,400	1,296,400	1,212,319	1,603,800	1,603,800	1,020,700	1,047,139
Salaries & Benefits		1,495,445	1,495,445	965,945	1,468,664	1,468,665	879,859	717,725
Maintenance & Operations		206,200	206,200	126,096	188,300	188,300	111,120	128,900
Allocated Costs		100,112	100,112	137,082	125,440	125,440	125,440	200,573
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		1,801,757	1,801,757	1,229,123	1,782,404	1,782,405	1,116,419	1,047,198
Net Program Revenue/(Cost)		(505,357)	(505,357)	(16,804)	(178,604)	(178,605)	(95,719)	(59)

Fund: West Covina Housing Authority
Department: Police
Division/Program: Patrol - Bike Patrol Team (820-3120)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
820.31.3120.5110 Sworn Full Time Salaries	-	139,917	52,628	90,584	106,318	62,802	93,503
820.31.3120.5113 Overtime	-	-	5,322	-	-	2,117	-
820.31.3120.5XXX Premium Pay	-	-	10,835	20,306	20,306	6,664	7,358
820.31.3120.5121 Holiday Opt - No PERS	-	-	-	-	-	5,328	3,510
820.31.3120.5124 Sick Leave Buyback	-	-	-	-	-	-	-
820.31.3120.5125 Vacation Buyback	-	-	-	-	-	-	-
820.31.3120.5XXX Fringe Benefits	-	-	15,863	22,185	22,185	20,872	27,796
820.31.3120.5156-7 Retirement - PERS	-	-	12,331	21,698	21,698	15,571	20,822
820.31.3120.5180 Leave Lump Sum	-	-	-	-	-	6,764	-
820.31.3120.5181-2 PERS Unfunded Liability Pmt	-	-	27,204	52,949	52,949	52,949	51,262
Subtotal	-	139,917	124,183	207,722	223,456	173,067	204,251
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	-	-	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	139,917	124,183	207,722	223,456	173,067	204,251
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	139,917	124,183	207,722	223,456	173,067	204,251
Net Program Revenue/(Cost)	-	(139,917)	(124,183)	(207,722)	(223,456)	(173,067)	(204,251)

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FIRE DEPARTMENT

MISSION STATEMENT: To provide the highest level of life and property safety in a caring and cost-effective manner, and to continually strive to provide quality customer service for the community, the organization, and to one another.

The Fire Department is comprised of a combination of dedicated career firefighters and civilian staff. The members of the Fire Department take extreme pride in serving the citizens and visitors of West Covina with the utmost respect and compassion. The Fire Department provides all-risk services and response for fire suppression, fire prevention, technical rescue, disaster preparedness, emergency medical and ambulance transport, and public education services for the community.

By utilizing resources provided by the City, the Fire Department makes every effort to:

- Respond quickly;
- Treat people with respect and dignity;
- Utilize experience and training to assist in the "most appropriate" manner; and
- Look for additional opportunities to help make the community "safer."

From January 1, 2019 to December 31, 2019, the Fire Department responded to a total of 9,359 reported emergency incidents that originated from 9-1-1 calls. Emergency responses included 6,555 calls for medical assistance, 2,181 calls for public assistance, 333 false alarms, 134 hazardous conditions, 158 fires, and 11 other type calls, for a total estimated fire loss of \$4,105,430.00. The average response time to all incidents was 5 minutes and 59 seconds.

Listed below are the five fire stations which serve the City of West Covina:

- Fire Station No. 1
819 S. Sunset Avenue
- Fire Station No. 2
2441 E. Cortez Street
- Fire Station No. 3
1433 W. Puente Avenue
- Fire Station No. 4
1815 S. Azusa Avenue
- Fire Station No. 5
2650 E. Shadow Oak Drive

Fire

The Fire Department has five basic functional responsibilities which are described below:

Fire Administration

- Provides organizational leadership, management, and support for the overall operations and business functions of the Fire Department. Major activities include administration, budget, business services, contracts, community outreach, customer service, data analysis, fees, personnel recruitment, policies and procedures, procurement, programmatic support, records management, reports, special projects, strategic planning, and representing the interests of the Fire Department with internal and external stakeholders.

Fire Prevention Bureau

- The Fire Chief currently serves in a dual role as the Fire Chief and Fire Marshal.
- Tasked with administering the California Fire Code, California Code of Regulations Titles 19 and 24, and nationally recognized standards and practices. These relate to compliance with fire and life safety requirements set by local, state, and federal governments and apply to both new and existing occupancies.
- Inspects buildings and facilities and issues operational permits and construction permits per the California Fire Code.
- Inspects state mandated facilities to ensure compliance with the California Health and Safety Code.
- Ensures the fire, life, and environmental safety of the community by reviewing architectural and fire protection plans for fire safety and related technical issues. Fire Prevention Bureau contracts with two consultants to review building plans to ensure proposed designs meet current fire codes. Applicable costs related to working with the consultants are recovered by fees designed for full cost recovery.
- Coordinates with the City's Building, Planning, and Community and Economic Development divisions to ensure all planned developments comply with the California Fire Code.

Operations

- Provides a professionally trained emergency force for fire, medical, rescue, hazardous materials, and all-hazard response, 24 hours a day, 365 days per year.
- Emergency response to 9-1-1 calls is provided from five fire stations that are strategically located to ensure timely emergency responses. At each of the five fire

Fire

stations, the Fire Department has strategically placed either a paramedic assessment engine company or paramedic assessment quint capable truck company. In addition to these resources, three paramedic rescue ambulances are available at Fire Station No. 1, Fire Station No. 2, and Fire Station No. 4. The on-duty Assistant Fire Chief and the Command Vehicle that oversees and manages the day-to-day operations and resources for all five fire stations is located at Fire Station No. 2. This configuration provides a daily effective response force of 23 sworn personnel and a uniform level of life safety protection for fire and emergency medical calls to meet the rapidly increasing call volumes the City has been experiencing over several years.

- Firefighters utilize aggressive interior-attack firefighting techniques to control fires quickly and increase the life safety of trapped occupants. Using a deployment of firefighting resources, the community experiences a relatively low annual fire loss.
- Approximately 69 percent of the Fire Department's activity is directed towards emergency medical services (EMS). The Fire Department delivers extremely high-level advanced life support medical treatment. EMS quality assurance is ensured through periodic quality control audits. The Fire Department contracts with UCLA for a Nurse Educator to provide continuing education training to all Emergency Medical Technicians and paramedic personnel. City paramedics are trained to the highest standards and are participating in several new cutting-edge life-saving skills that the Los Angeles County EMS Agency has implemented.
- In addition to medical emergencies and fires, the Fire Department responds to additional 9-1-1 calls for service including but not limited to infants locked in vehicles, chemical and product spills, inadvertent fire alarm activations, assistance to the Police Department, animal rescues, good intent calls, and responses to assist in adjacent communities through Automatic and Mutual Aid agreements.

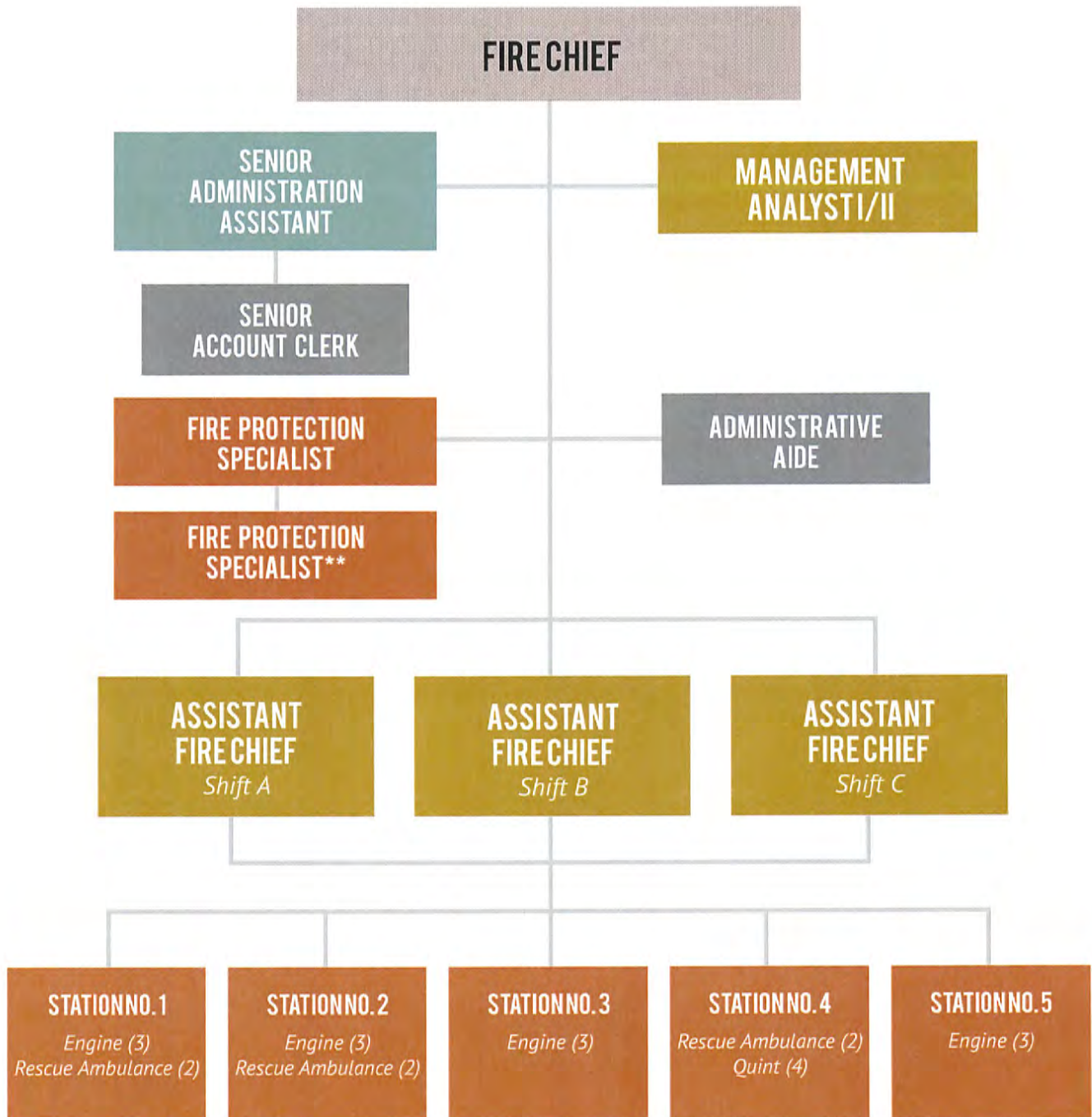
Emergency Planning

- Fiscal challenges have reduced the dedication of resources for emergency planning. This program is now an ancillary function of the Fire Department, worked on an as needed basis or when required.
- All firefighters receive specialized first-responder training for the response to natural disasters and terrorism incidents.
- Ensure City personnel can provide appropriate rescue and relief services following a major disaster such as earthquake, flood, nuclear power accident, hazardous material spill, and wildland fire including the operation of the Emergency Operations Center (EOC) as a cohesive unit if required, in case a large-scale disaster were to affect the City of West Covina and its citizens.

Fire

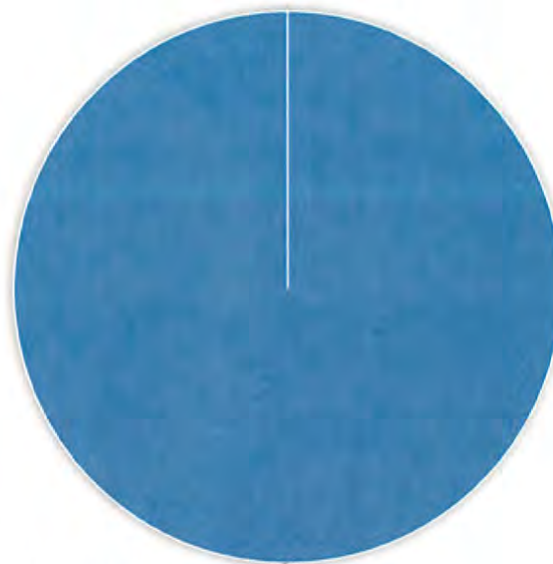
Training

- Recruit Training - Newly hired firefighters attend a training academy to ensure they are trained to the highest level, and that their training and abilities are adequate to be assigned to an engine and/or paramedic company and work seamlessly with the veteran firefighters. After recruits complete their initial training, they are placed on a 1-year probationary period in which they are continually trained and tested to build on their initial training.
- Department Training - Frequent quality training allows the firefighters to remain prepared to respond to various emergencies. Department members receive all mandated training through in-house manipulative and classroom drills, formalized workshops and seminars, and train-the-trainer academies. Firefighters pride themselves on building realistic props for training and conducting pre-fire planning on City buildings and target hazards. Annual training covers all aspects of the firefighter's job to ensure each member maintains a constant, high level of readiness to respond to any potential emergency situation.
- Monitoring of all department member's California Department of Motor Vehicle requirements and records, annual training mandates, and educational mandates.



**** Part-Time Positions**

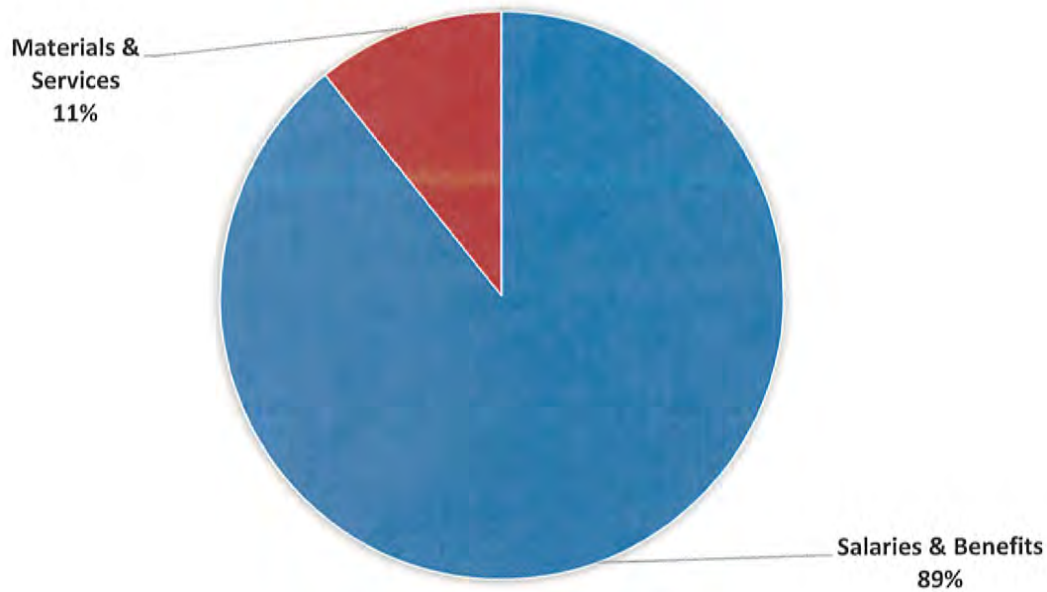
EXPENDITURES BY FUNDING SOURCE



General Fund
100%

	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Source of Funds:				
General Fund	\$ 19,487,037	\$ 20,826,801	\$ 20,403,180	\$ 20,021,267
SAFER Grant	-	-	-	-
Homeland Security Grant	-	-	-	-
Total Source of Funds	\$ 19,487,037	\$ 20,826,801	\$ 20,403,180	\$ 20,021,267

EXPENDITURES BY CATEGORY



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Expense Classification:				
Total Salaries & Benefits	\$ 18,420,218	\$ 18,411,161	\$ 18,806,578	\$ 17,863,450
Total Materials & Services	1,066,819	2,415,640	1,596,602	2,157,817
Total Source of Funds	\$ 19,487,037	\$ 20,826,801	\$ 20,403,180	\$ 20,021,267

Fire

FY 2020-2021 GOALS AND OBJECTIVES

- Train, mentor, and develop new and current staff members for succession planning. Be proactive in hiring and promotional testing procedures to maintain staffing levels and minimize constant staffing personnel expenses.
- Maintain a high level of operational readiness through enhanced training and development that will ensure prompt and efficient emergency response to all emergencies.
- Continue to provide emergency medical services training to personnel and maintain equipment and supplies necessary to meet service level demands as well as comply with Los Angeles County Department of Health Services mandates.
- Continue to work with the Los Angeles Area Fire Chiefs' Association Regional Training Group (LAAFCA RTG), a partnership supported by all the fire departments in Los Angeles County, to provide regional training opportunities for Fire Department personnel.
- Research and apply for federal, state, and private grant opportunities for firefighter training and the procurement of firefighting equipment. Continue to maintain detailed grant records of current and past grant awards for compliance and to prepare for audits.
- Continue to monitor and control the Fire Department budget, including constant staffing and strike team expenses. Explore all avenues of cost recovery and reimbursements through federal and state agencies.
- Provide quality fiscal management in developing specifications, procurement, maintenance, and repairs for vehicles, apparatus, facilities, and firefighting equipment.
- Complete a mobile auxiliary communications trailer in partnership with Faith Community Church to maintain communications in the event of a large-scale disaster.
- Continue to explore how to increase enrollment in the City's Ambulance Subscription Program including the development of new program materials, advisements, community partnerships, and promotion events.
- Implement a Reserve Fire Inspector (Volunteer) program. The Reserve Fire Inspector assists the Fire Prevention Bureau with fire and life safety related work, participates in public education activities that promote fire and life safety, and performs other duties as assigned.

- Host the 3rd annual Fire Prevention Week poster contest in conjunction with National Fire Protection Week. The poster contest will be available to all elementary schools in West Covina and focus on fire and life safety themes. Entries will be judged by the community during the 3rd annual Fire Prevention Week Open House (held the first Saturday in October at Fire Station No. 2). Winning entries will be recognized at a City Council meeting and a decal of the winning poster will be made (affixed to the side of the fire engines, on display for the entire community).
- Complete annual inspections on all business that have not been inspected for fire and life safety.
- Train 6 members to the level of Hazard Material specialists and train 21 members to Urban Search and Rescue specialists.

FY 2019-2020 ACCOMPLISHMENTS

- Maintained a Class 3 Public Protection Classification (PPC) from the Insurance Services Offices (ISO) for fire protection. PPC is a tool for property and casualty insurers to properly assess risk by rating fire protection systems throughout the United States with a range of 1 – 10 (with 1 being the highest). Of the 30,000 fire departments in the United States, less than 1% have a PPC of 3 or higher.
- In collaboration with the City Manager's Office, coordinated an Emergency Operations Center (EOC) training exercise for all applicable City personnel. The EOC training exercise also required City personnel to successfully complete two EOC preparation courses as provided by the Federal Emergency Management Agency (FEMA): I.S. 700.A (Introduction to the National Incident Management System) and I.S. 100.B (Introduction to the Incident Command System), ensuring that City personnel understand their roles and responsibilities when staffing the EOC.
- Replaced two-model year 1993 Fire Prevention cars with two Dodge pickup trucks. Utilizing revenues from Mutual responses.
- Hosted a "green cell" training simulation in conjunction with the Los Angeles Area Fire Chiefs Association Regional Training Group (LAAFCAR TG). Green cell is a computer-based simulation training designed to place fire department personnel through various scenarios including but not limited to multi-casualty incidents, structure fires, and "mayday" scenarios involving lost, trapped, or injured persons.
- Updated the Automatic Aid Agreement with the Los Angeles County Fire Department.
- Enhanced data collection methodologies to identify emergency service improvement opportunities.
- Researching a "pilot" Reserve Fire Inspector (Volunteer) program. The Reserve Fire Inspector assists the Fire Prevention Bureau with fire and life safety related work, participates in public education activities that promote fire and life safety, and performs other duties as assigned.

- Launched a "pilot" poster contest in conjunction with National Fire Prevention Week. The poster contest was available to select elementary schools and focused on the 2018 theme "Look. Listen. Learn. Be aware. Fire can happen anywhere," as determined by the National Fire Protection Association (NFPA). Entries were judged by the community during the inaugural Fire Prevention Week Open House (held the first Saturday in October at Fire Station No. 2) and the winning contestants were honored at the October 16, 2018 City Council Meeting and their posters were made into decals (affixed to the side of the fire engines, on display for the entire community).
- Implemented an Emergency Incident Billing Program to recover related costs for the response to emergency incidents including but not limited to the response to a motor vehicle incident, a hazardous materials cleanup, a fire, a water incident, or a special rescue. At the scene, the Fire Department will take the appropriate actions to protect life and property before collecting the identification and insurance of the person, or parties, involved. Billing will only occur if insurance information is collected. Billing insurance companies for an emergency response allows the Fire Department to collect from the negligent party responsible for the emergency incident without charging them directly.

Fund: General Fund
Department: Fire
Division/Program: Fire (110-3210)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.32.4604	Ground Emergency Medical Transport	138,547	139,000	68,255	173,000	173,000	173,000	173,000
110.32.4609	Ambulance Services	2,400,000	2,300,000	2,268,802	2,400,000	2,400,000	2,256,453	2,300,000
110.32.4631	Fire Incident Report Copying	881	1,000	1,680	1,000	1,000	1,860	1,500
110.32.4634	EMS Treatment Fee	50,000	200,000	255,913	200,000	200,000	296,231	250,000
110.32.4637	Fire Seminar	19,397	-	34,246	20,000	20,000	25,000	25,000
110.32.4640	False Alarms	-	9,800	13,296	10,000	10,000	20,000	-
110.32.4647	Miscellaneous Reimbursements	10,000	213,832	213,379	50,000	50,000	3,500	1,500
110.32.4648	Fire Life Safety Inspections	-	-	533	-	-	-	-
110.32.4657	Ambulance Subscription Fee	13,728	13,700	3,811	15,000	15,000	1,500	1,500
110.32.4818	Miscellaneous	1,652	1,600	5,928	1,600	1,600	1,500	1,500
110.32.4901	Mutual Aid Cost Reimbursement	-	-	-	273,000	330,146	330,146	330,000
Grand Total		2,634,205	2,878,932	2,865,844	3,143,600	3,200,746	3,109,190	3,084,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.32.3210.5110	Sworn Full Time Salaries	7,671,122	7,671,122	6,298,768	6,921,276	6,921,276	6,946,561	7,598,735
110.32.3210.5111	Full Time Salaries	242,701	243,888	236,194	244,426	244,426	158,472	159,354
110.32.3210.5112	Part Time Salaries	27,340	26,557	2,194	-	-	-	-
110.32.3210.5113	Overtime	1,835,150	1,903,364	3,236,648	2,127,000	2,127,000	2,413,358	568,448
110.32.3210.5129	Mutual Aid OT	-	-	-	207,000	221,742	258,867	214,500
110.32.3210.5118	FLSA Overtime	130,000	130,000	119,005	130,000	130,000	137,304	130,000
110.32.3210.5XXX	Premium Pay	1,169,464	1,168,276	847,825	838,310	835,798	881,497	825,664
110.32.3210.5124	Sick Leave Buyback	16,900	16,900	12,716	17,000	17,000	13,676	13,000
110.32.3210.5125	Vacation Buyback	4,800	4,800	18,720	18,000	18,000	13,529	19,000
110.32.3210.5XXX	Fringe Benefits	2,347,778	2,483,712	2,136,233	2,089,339	2,071,074	2,039,652	2,146,678
110.32.3210.5156-7	Retirement - PERS	1,747,396	1,747,396	1,267,638	1,548,287	1,548,287	1,642,459	1,736,605
110.32.3210.5160	Retiree Medical Benefit	758,600	758,600	793,055	750,000	750,000	746,256	103,301
110.32.3210.5180	Leave Lump Sum	-	-	110,990	-	-	11,660	-
110.32.3210.5181-2	PERS Unfunded Liability Pmt	3,246,852	3,246,852	3,391,055	3,844,539	3,844,539	3,844,539	4,222,313
110.32.3210.5999	Salary Savings	(1,795,800)	(1,795,800)	-	(53,000)	(53,000)	-	-
Subtotal		17,402,303	17,605,667	18,471,041	18,682,177	18,676,142	19,107,830	17,737,598
Materials & Services								
110.32.3210.6011	Uniforms	44,000	80,005	93,614	69,000	73,533	72,285	73,533
110.32.3210.6030	Memberships	2,521	2,120	2,063	2,500	2,500	2,500	2,500
110.32.3210.6050	Conferences & Meetings	19,014	6,818	4,753	7,000	6,927	4,000	3,000
110.32.3210.6110	Professional Services	64,350	58,350	58,148	63,000	63,000	64,624	64,350
110.32.3210.6120	Other Contractual Services	143,000	189,500	181,586	196,390	193,890	164,240	180,500
110.32.3210.6130	Service Contracts	12,000	23,000	21,921	111,500	111,500	111,500	116,500
110.32.3210.6141	Natural Gas	8,000	8,000	7,062	8,000	8,000	7,797	8,000
110.32.3210.6142	Electricity	35,000	35,000	34,797	35,000	35,000	25,690	35,000
110.32.3210.6143	Water	1,250	1,250	1,233	1,200	1,200	1,243	1,300
110.32.3210.6145	Telephone-Special Lines	11,760	11,760	10,143	11,800	11,800	6,074	10,000
110.32.3210.6147	Cellular Phones	28,500	28,500	29,692	28,500	28,500	10,405	15,000
110.32.3210.6210	Office Supplies	7,000	5,401	5,255	7,000	7,000	3,301	7,000
110.32.3210.6213	Postage	150	25	25	100	100	140	150
110.32.3210.6214	Printing & Copying	3,139	3,139	1,808	3,100	3,100	3,100	3,150
110.32.3210.6233	Medical & Oxygen Supplies	150,000	150,468	147,318	150,000	150,000	155,000	155,000
110.32.3210.6270	Special Department Supplies	99,000	113,136	112,726	133,500	132,452	132,452	132,500
110.32.3210.6319	Pool Car Usage	100	-	-	100	100	-	-
110.32.3210.6329	Other Vehicle Sublet Repairs	1,500	1,500	621	1,500	1,500	1,500	1,500
110.32.3210.6330	Equipment Maint & Repair	12,000	6,699	5,730	20,500	20,500	18,000	18,000
110.32.3210.6331	Office Equipment Maint & Repair	2,199	2,773	3,004	4,500	7,000	7,000	7,000
110.32.3210.6424	Capitalized Lease Payments	2,077	481,081	482,039	2,700	24,850	24,861	46,944
110.32.3210.6490	Misc Expenses	357,000	1,217,526	1,212,465	-	-	241,541	190,600
110.32.3210.6551	Fire Training Costs	-	-	-	-	20,000	20,000	20,000
Subtotal		1,003,560	2,426,051	2,416,004	856,890	902,452	1,077,253	1,091,527
Capital Assets								
110.32.3210.7170	Vehicles & Mobile Equipment	-	-	-	-	231,059	231,059	-
Subtotal		-	-	-	-	231,059	231,059	-

Fund: General Fund
Department: Fire
Division/Program: Fire (110-3210)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Allocated Costs								
110.32.3210.8102	Property & Liability Ins Charges	346,746	632,233	346,746	346,746	346,746	355,745	614,416
110.32.3210.8104	Vehicle Maintenance	151,743	151,743	224,808	151,743	151,743	201,251	253,859
110.32.3210.8105	Fuel & Oil Charges	98,825	98,825	100,419	98,825	98,825	108,018	109,165
Subtotal		597,314	882,801	671,973	597,314	597,314	665,014	977,440
Grand Total		19,003,177	20,914,519	21,559,018	20,136,381	20,406,967	21,081,156	19,806,565

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		2,634,205	2,878,932	2,865,844	3,143,600	3,200,746	3,109,190	3,084,000
Salaries & Benefits		17,402,303	17,605,667	18,471,041	18,682,177	18,676,142	19,107,830	17,737,598
Maintenance & Operations		1,003,560	2,426,051	2,416,004	856,890	902,452	1,077,253	1,091,527
Allocated Costs		597,314	882,801	671,973	597,314	597,314	665,014	977,440
Capital Outlay		-	-	-	-	231,059	231,059	-
Total Expenditures		19,003,177	20,914,519	21,559,018	20,136,381	20,406,967	21,081,156	19,806,565
Net Program Revenue/(Cost)		(16,368,972)	(18,035,587)	(18,693,174)	(16,992,781)	(17,206,222)	(17,971,967)	(16,722,565)

Fund: General Fund
Department: Fire
Division/Program: Fire Prevention (110-3230)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.32.4250	Fire Permit Fees	56,713	57,000	52,481	57,000	57,000	57,000	57,000
110.32.4572	Fire State Mandated Inspections	60,000	60,000	63,602	60,000	60,000	65,000	65,000
110.32.4630	Fire Plan Check/Inspection Fees	141,318	142,000	131,745	142,000	142,000	142,000	142,000
110.32.4648	Fire Life Safety Inspections	-	-	533	-	-	-	-
Grand Total		258,031	259,000	248,361	259,000	259,000	264,000	264,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.32.3230.5111	Full Time Salaries	58,896	58,896	16,438	53,430	53,430	53,022	56,082
110.32.3230.5112	Part Time Salaries	67,699	67,699	57,906	29,395	29,395	31,084	32,000
110.32.3230.5113	Overtime	-	-	-	11,000	11,000	400	-
110.32.3230.5XXX	Premium Pay	-	-	-	-	-	-	-
110.32.3230.5124	Sick Leave Buyback	-	-	-	-	-	-	-
110.32.3230.5125	Vacation Buyback	-	-	-	-	-	-	-
110.32.3230.5XXX	Fringe Benefits	17,443	17,443	6,780	10,355	10,355	11,092	11,092
110.32.3230.5156-7	Retirement - PERS	4,776	4,776	1,320	4,323	4,323	4,673	4,921
110.32.3230.5180	Leave Lump Sum	-	-	-	-	-	-	-
110.32.3230.5181-2	PERS Unfunded Liability Pmt	12,226	12,226	12,768	15,898	15,898	15,898	21,757
110.32.3230.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		161,040	161,040	95,212	124,401	124,401	116,169	125,852
Materials & Services								
110.32.3230.6011	Uniforms	1,000	1,500	1,376	1,000	1,000	(121)	1,000
110.32.3230.6030	Memberships	2,000	2,000	855	2,000	2,000	205	2,000
110.32.3230.6050	Conferences & Meetings	700	3,950	3,913	700	700	-	700
110.32.3230.6110	Professional Services	96,100	97,153	47,089	97,153	97,153	46,800	55,000
110.32.3230.6147	Cellular Phones	2,200	2,700	1,258	1,700	1,700	2,200	2,200
110.32.3230.6270	Other Supplies / Materials	6,542	8,500	5,216	8,500	8,500	6,954	7,000
110.32.3230.6310	Building & Improvement	-	-	-	-	-	-	-
110.32.3230.6329	Other Vehicle Sublet Repairs	1,000	500	-	500	500	-	1,800
Subtotal		109,542	116,303	59,707	111,553	111,553	56,038	69,700
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.32.3230.8102	Property & Liability Ins Charges	-	-	-	11,745	11,745	11,745	-
Subtotal		-	-	-	11,745	11,745	11,745	-
Grand Total		270,582	277,343	154,919	247,699	247,699	183,952	195,552

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		258,031	259,000	248,361	259,000	259,000	264,000	264,000
Salaries & Benefits		161,040	161,040	95,212	124,401	124,401	116,169	125,852
Maintenance & Operations		109,542	116,303	59,707	111,553	111,553	56,038	69,700
Allocated Costs		-	-	-	11,745	11,745	11,745	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		270,582	277,343	154,919	247,699	247,699	183,952	195,552
Net Program Revenue/(Cost)		(12,551)	(18,343)	93,442	11,301	11,301	80,048	68,448

Fund: General Fund
Department: Fire
Division/Program: Emergency Services (110-3240)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.32.3240.5111 Full Time Salaries	-	-	-	-	-	-	-
110.32.3240.5112 Part Time Salaries	-	-	-	-	-	-	-
110.32.3240.5113 Overtime	5,398	5,000	133	-	-	-	-
110.32.3240.5XXX Premium Pay	-	-	-	-	-	-	-
110.32.3240.5124 Sick Leave Buyback	-	-	-	-	-	-	-
110.32.3240.5125 Vacation Buyback	-	-	-	-	-	-	-
110.32.3240.5XXX Fringe Benefits	-	398	11	-	-	-	-
110.32.3240.5156-7 Retirement - PERS	-	-	-	-	-	-	-
110.32.3240.5180 Leave Lump Sum	-	-	-	-	-	-	-
110.32.3240.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	5,398	5,398	144	-	-	-	-
Materials & Services							
110.32.3240.6030 Memberships & Subscriptions	265	265	-	200	200	-	200
110.32.3240.6050 Conferences & Meetings	3,010	1,510	-	3,000	3,000	-	3,000
110.32.3240.6110 Professional Services	6,000	6,000	5,391	6,000	6,000	-	6,000
110.32.3240.6145 Telephone-Special Lines	6,290	6,290	5,207	6,290	6,200	4,950	6,200
110.32.3240.6147 Cellular Phones	1,000	1,000	-	1,000	1,000	-	-
110.32.3240.6210 Office Supplies	250	250	-	200	200	-	250
110.32.3240.6270 Special Department Supplies	2,500	4,000	4,021	2,500	3,500	3,495	3,500
Subtotal	19,315	19,315	14,619	19,190	20,100	8,444	19,150
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	24,713	24,713	14,763	19,190	20,100	8,444	19,150

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	5,398	5,398	144	-	-	-	-
Maintenance & Operations	19,315	19,315	14,619	19,190	20,100	8,444	19,150
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	24,713	24,713	14,763	19,190	20,100	8,444	19,150
Net Program Revenue/(Cost)	(24,713)	(24,713)	(14,763)	(19,190)	(20,100)	(8,444)	(19,150)

Public Services

PUBLIC SERVICES DEPARTMENT

MISSION STATEMENT: To enhance the quality of life in West Covina through people, facilities, programs, and partnerships. To provide the public with the highest level of service in the construction and maintenance of City infrastructure and construction development services to the community.

The Public Services Department was created in October 2018 as a result of reorganizing the Public Works Department. The Public Services Department is comprised of two divisions: Community Services and Public Works Maintenance. The Department offers social and recreational programming, advocacy, child-care, special events, and transportation. The Department serves as a City liaison to numerous youth sport groups and community organizations, while helping mediate activities such as community planning, collaboration, and senior services. The Department provides the maintenance of the City fleet, parks, streets, traffic signals, sewer system, public rights of way, trees, and City facilities. In addition, the Department manages the City's environmental programs including recycling and franchise waste collection.

Grant management programs are also assigned to the Department and include the administration of the Community Development Block Grant (CDBG), Air Quality Management District (AQMD), the Area Agency on Aging Grant for senior meals, Summer Food Service Program, County Park Bond grant program, Measure A, Propositions 68, A and C, Measure M, and Measure R Local Return funds, and the Department pursues competitive grants in community service areas. In an effort to raise funds for the community's benefit, the Department also provides a 501(c)3 non-profit called the West Covina Community Services Foundation. The Department uses federal and local monies, fees, grants, donations, and General Fund resources to provide a variety of services.

The Department has 28 full-time staff and a number of part-time staff combined in both divisions, who provide the many programs and services offered to the community, and to manage the appropriate expenditures of the budget.

Community Services Division

The Community Services Division operates one nature center, one senior center, three licensed day cares, one licensed preschool, two community centers, one equestrian center, one splash pad, one skate park, one roller hockey center, and ten athletic facilities, as well as the Big League Dreams complex via contract.

The Division also hosts special events each year to celebrate the community's diverse culture, holidays, youth and senior populations, summer vacations, and sports league openings. In addition, the City also partners with community-based organizations to provide many more special events.

Public Services

This year, the City will participate in community events in partnership with other organizations and service groups:

- 90+ Birthday Celebration
- Memorial & Veterans Day Ceremonies
- Movies in the Park – The Plaza West Covina
- Summer Concert Series – Corporate Sponsors
- Volunteer Recognition Luncheon – Intervally Health Plan
- West Covina Senior Center Events – Corporate Sponsors
- Parents' Place Family Festival
- 5K Pumpkin Run & Health/Fitness Expo – Kiwanis
- Cherry Blossom Festival – East San Gabriel Valley Japanese Community Center
- Lions Club Night on the Town
- Martin Luther King, Jr. Birthday - NAACP
- Red Ribbon Rally – Rotary & West Covina Unified School District
- Relay for Life – American Cancer Society
- Tree Lighting Ceremony @ Plaza West Covina

Due to the COVID19 pandemic, these events will only occur if the “Safer at Home” order is lifted, and it is safe to do so.

The Division also provides the general administration to direct, oversee, and support operations, including:

- Production of the *Community Recreation Guide*.
- Oversight of the Animal Control contract.
- Passport services at Cameron Park Community Center.
- Involvement in localized and regional homeless services advocacy organizations.
- Providing support to the Community and Senior Services Commission.

Grant management programs are also assigned to the Division and include the administration of the Community Development Block Grant (CDBG), the Area Agency on Aging Grant for senior meals, Summer Food Service Program, County Park Bond Grant Program, Propositions A and C as well as Measures R and M Local Return funds, and the Division pursues competitive grants in community service areas.

In an effort to raise funds for the community's benefit, the Division also manages a 501(c) 3 non-profit called the West Covina Community Services Foundation that allows the opportunity for residents and businesses to make donations to offset the costs of the various community events and miscellaneous operations of the City facilities.

The Division acts as a liaison to various community organizations:

- Community Service Group – Comprised of numerous civic groups, non-profit organizations, and businesses; this coordinating council fosters community

Public Services

involvement and partnerships that create civic participation opportunities for the overall improvement of the community.

- Sports Council - Comprised of seven (7) volunteer youth sports organizations including: football/cheer, softball, soccer, and four baseball leagues; this council coordinates the use of City facilities for youth sports and provides recommendations for the maintenance, repair and overall field safety at City properties.
- Youth Council – Comprised of students from local intermediate and high schools; this group provides leadership training, social activities, and numerous volunteer opportunities for teens wanting to make a difference in their community.

Community and Senior Services Commission

The Community and Senior Services Commission (CSSC) was created by the City Council. It is comprised of ten (10) commissioners to aid and advise the City Council on matters that pertain to the community service needs of the citizens of West Covina relating to: public recreational services; cultural activities and special events; youth and senior services; public transportation; and neighborhood and human relations.

There are three (3) Ad-Hoc Committees designed to provide in-depth review of certain project areas:

1. CDBG
2. Capital Improvement Projects (CIP)
3. Sports Council

During Fiscal Year 2019-20, the CSSC was instrumental in:

- Reviewing and recommending CIP Projects within the City of West Covina.
- Reviewing and recommending CDBG funding allocations for service groups.
- Reviewing and recommending Sports Council compliance issues.
- Recommending improvements to recreational facilities.
- Promoting community and recreational events.

Maintenance Division

This division is responsible for the operations and maintenance of City infrastructure, buildings and facilities. The division is divided into five sections: Streets and Sewer, Parks Maintenance, Equipment Maintenance, Graffiti Abatement Services, and Environmental Services.

The Street and Sewer section repairs and maintains streets, sidewalks, traffic signals, lighting, and sewer and storm drain systems. It provides street sign fabrication and installation, contract administration for the street sweeping and solid waste collection programs and assists other City departments with various projects.

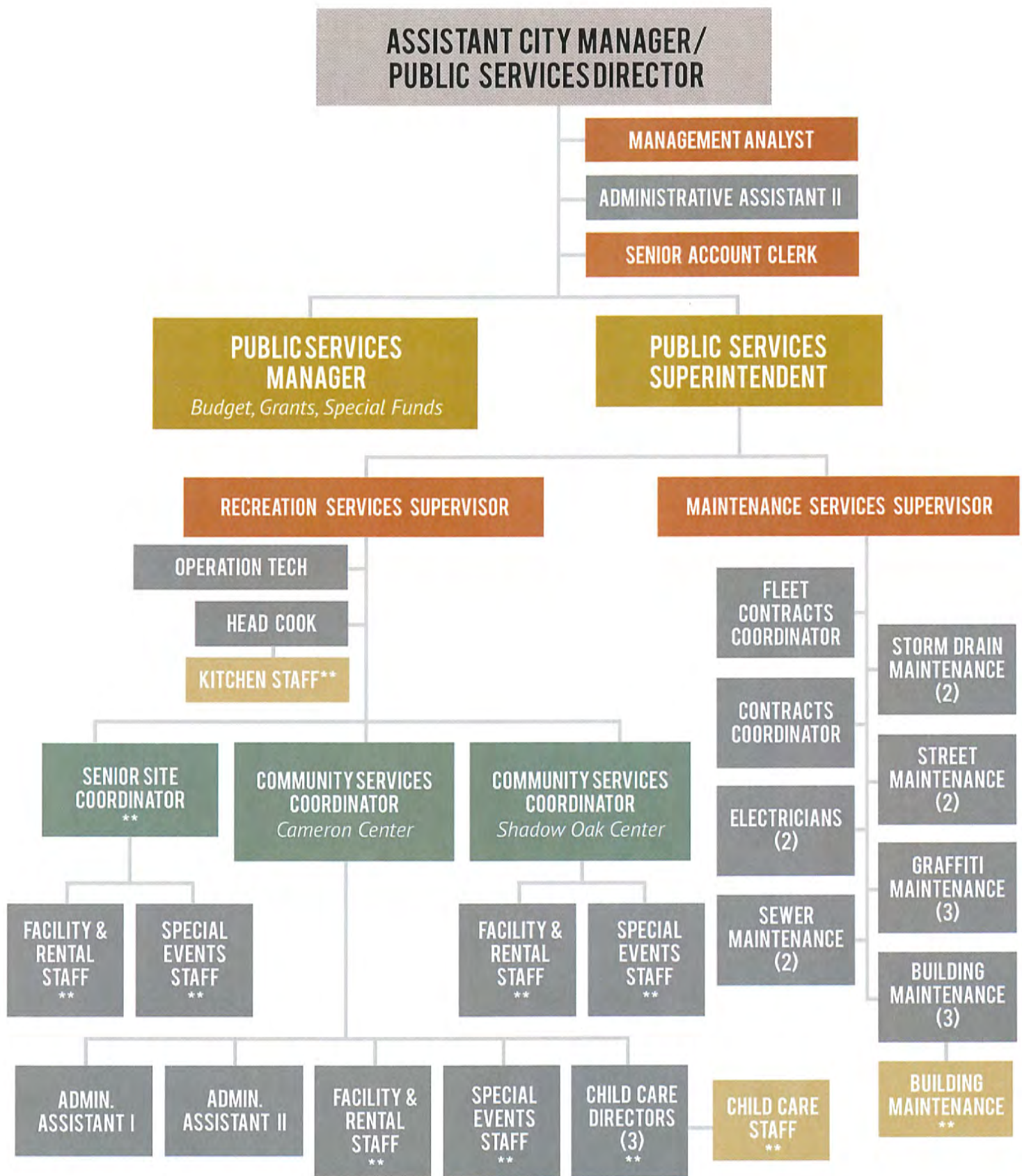
Public Services

The Parks Maintenance section provides contract administration for the maintenance of park facilities, landscaped and natural open spaces, landscaping street medians, street trees, Civic Center open areas, and landscaping maintenance districts. It also provides water conservation services and janitorial/building maintenance for all City buildings, including park restrooms and recreation facilities.

The Equipment Maintenance section oversees purchasing and maintenance of all City vehicles and equipment, maintains and oversees the City's fueling system, and manages storage and disposal of hazardous materials.

The Graffiti Abatement Services section is responsible for graffiti abatement of all City right-of-way, parks, and City-owned buildings and facilities. Abatement services include painting over, removing, pressure washing, and repairing any and all surfaces damaged by graffiti.

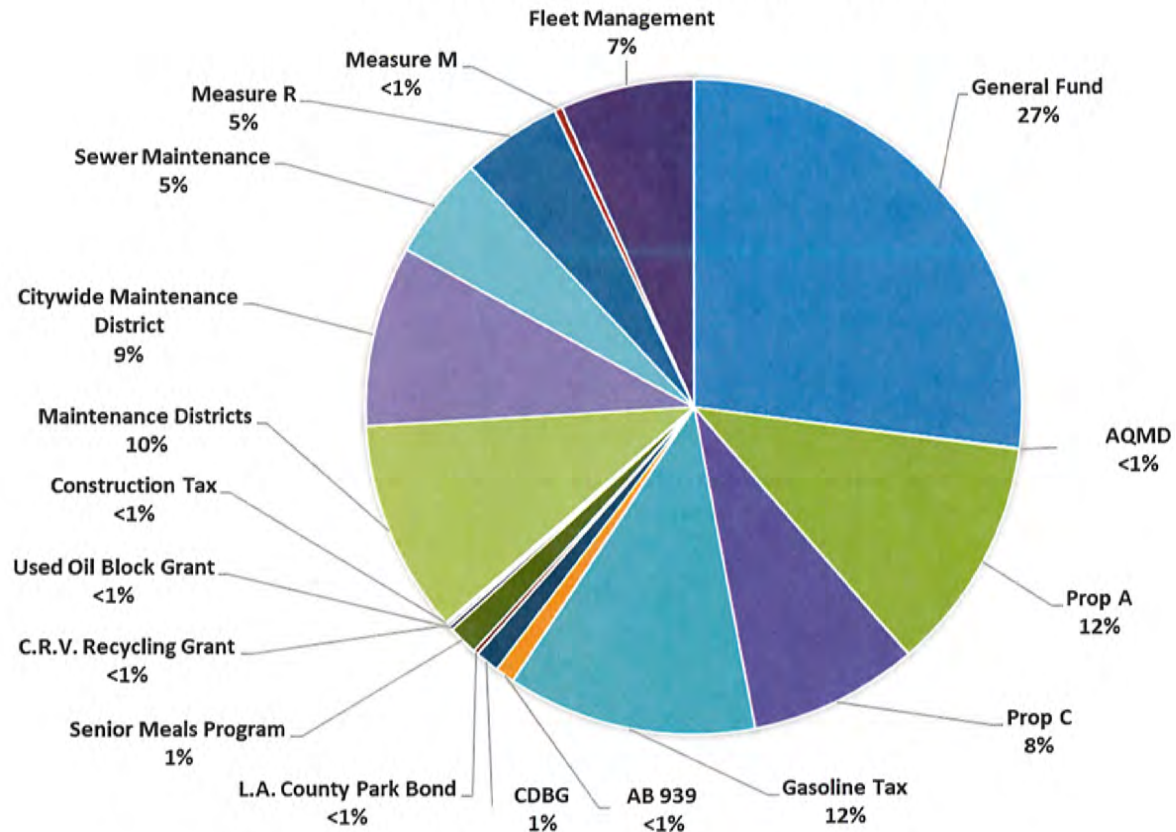
The Environmental Services section promotes waste reduction, reuse, and recycling through programs such as Clean Up Saturdays, Earth Day, Arbor Day, America Recycles Day, beverage container recycling/litter reduction, used oil/oil filter recycling, bi-monthly electronic waste collections, "sharps" container collection, and annual household hazardous waste roundups. It also provides assistance to residents and businesses regarding waste collection and the low-income senior citizen discount program.



** Part-Time Positions

Public Services

EXPENDITURES BY FUNDING SOURCE

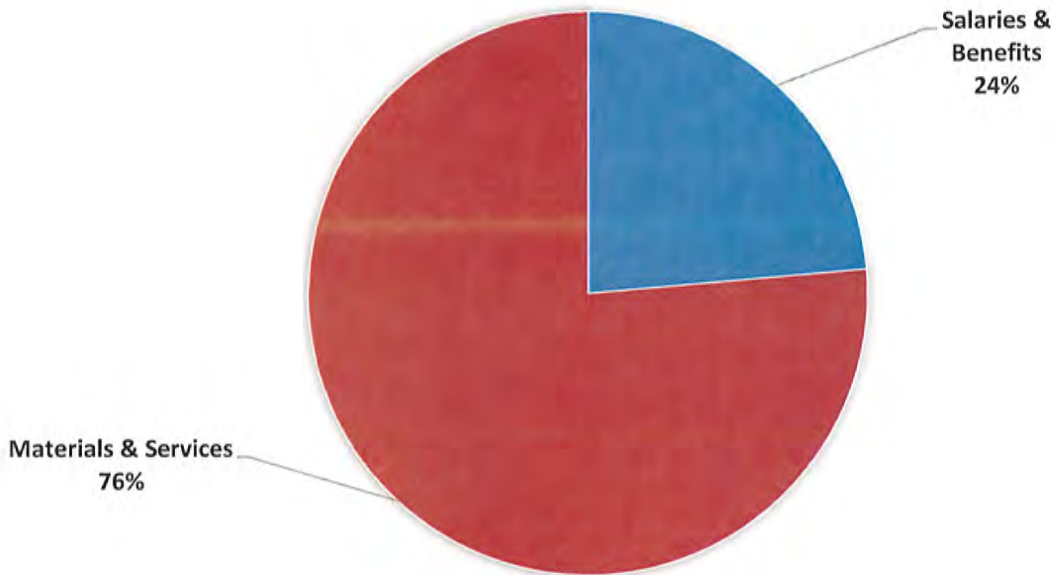


Public Services

	2016-17 Actual Expense	2017-18 Actual Expense	2018-19 Adopted Budget	2019-20 Adopted Budget
Source of Funds:				
General Fund	\$ 6,222,593	\$ 6,110,805	\$ 5,584,411	\$ 5,658,838
Air Quality Improvement Trust	15,741	15,616	28,653	17,264
Prop A	2,449,621	2,139,868	2,234,723	2,237,683
Prop C	1,043,102	1,445,219	1,712,478	1,862,139
Gasoline Tax	2,436,849	2,248,958	2,165,831	1,949,548
AB 939	147,990	159,102	213,868	151,547
Community Development Block Grant	232,495	245,146	284,459	279,260
L.A. County Park Bond	32,015	23,979	53,069	45,074
Senior Meals Program	181,522	203,437	233,536	235,977
Used Oil Block Grant	20,868	19,455	-	30,584
C.R.V. Recycling Grant	583	26,119	-	28,151
Summer Meals Program	8,158	9,519	17,000	-
Construction Tax	-	20,201	20,000	20,000
Park Acquisition	-	-	921,680	921,680
Maintenance Districts	1,706,076	1,973,372	1,963,607	1,803,858
Citywide Maintenance District	1,394,079	1,578,145	1,593,118	1,544,206
Sewer Maintenance	1,771,567	1,870,905	2,687,115	3,481,236
WC Community Services Foundation	145,872	52,594	-	-
Measure R	449,340	246,010	769,612	871,069
Measure M	-	63,326	40,974	33,722
Measure A	-	-	70,000	75,261
Fleet Management	1,531,715	1,364,435	1,421,385	1,800,560
Vehicle Replacement	18,949	18,949	140,000	-
Total Source of Funds	\$ 19,809,135	\$ 19,835,160	\$ 22,155,519	\$ 23,047,657

Public Services

EXPENDITURES BY CATEGORY



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Expense Classification:				
Total Salaries & Benefits	\$ 5,620,855	\$ 4,565,180	\$ 4,091,635	\$ 4,771,019
Total Materials & Services	14,262,359	15,124,816	18,601,034	15,384,916
Total Source of Funds	\$ 19,883,214	\$ 19,689,996	\$ 22,692,669	\$ 20,155,935

Public Services

FY 2020-21 GOALS AND OBJECTIVES

- Continue to provide the highest level of service, while maintaining fiscal responsibility in providing new special events, volunteer opportunities, and promotion of community activities.
- Continue to partner with organizations in the West Covina Community Service Group to offer additional community volunteerism efforts and events in the City of West Covina, including the Community Service Day, and the Adopt-A-Park program.
- Re-establish the vital recreation and community service programming that was curtailed due to the COVID-19 pandemic.
- Increase revenues to offset fees for Community Services operations through donations, increased rentals, and reduction in expenditures.
- Increase marketing efforts for all classes, programs and events through flyers, Discover Newsletter & Community Recreation Guide and social media.
- Complete improvements at Shadow Oak Park.
- Successfully carry-out the collaborative homeless plan implementation grant with along with our other four City partners: Covina, Azusa, Glendora, and Duarte.
- Oversee development and implementation of the City's five-year Capital Improvement Program (CIP) projects.
- Oversee department operations to ensure essential services are provided and the City's infrastructure is maintained.
- Provide highest level of customer service to other City departments, residents, and businesses in the City.
- Research grant opportunities to fund street, park, landscape, safety, conservation, and environmental programs/projects.
- Manage and monitor South Coast Air Quality Management District (SCAQMD) (AB2766) subvention funds.
- Compile and submit Annual Rule 2202 Air Quality Improvement Program compliance Registration Form to SCAQMD.
- Submit application for Tree City USA Recertification.

Public Services

- Repair 20 sewer manholes, repair 20 sewer mainline locations, clean 50 miles of sewer mains, inspect 20 miles of sewer mains, repair lifted sidewalks in two (2) grids, pavement striping of streets citywide in one (1) grid and install 20 catch basin inserts.
- Continue the used oil and used oil filter recycling program. Encourage do-it-yourself residents to participate in recycling their used oil and filters in an environmentally friendly way.
- Continue to promote and educate residents about the California Refund Value (CRV), Sharps collection, and low-income senior citizen discount waste collection programs.
- Continue to complete all graffiti abatement requests within the 48-hour response window.
- Continue sewer manhole roach abatement.

FY 2019-20 ACCOMPLISHMENTS

- Increased marketing through social media platforms, Auto Plaza and The Plaza reader boards, City Council Meetings, City website, e-mail blasts, Athens bill inserts, and *Discover City Newsletter and Community Recreation Guide*.
- Collaborated and continued funding for Shop Local After School Program for the community's three school districts with addition of Rowland Unified School District.
- Staff took a leadership role in the East San Gabriel Valley as a lead agency for the 2018 Cities Homeless Planning Grant Application (Joint application with Duarte, Covina, Glendora and Azusa).
- Acquisition of property adjacent to Palm View Park to expand acreage of park (in keeping with intent of funds for sale of Sunset Field).
- The Senior Center, Senior Meals Program was awarded the AAA Silver Thermometer Award for exceptional customer service, environment and food quality for 2019-20.
- Implementation of City's Coyote Management Plan.
- Renamed and completed improvements at the West Covina Senior Center to the Cortez Park Community & Senior Center.
- Utilized CDBG funding to replace flooring in the main hall of the Senior Center and an LED Marquee.
- Hosted the Annual 5K Pumpkin Run/Walk event.

Public Services

- Hosted the City's fourth Annual Volunteer Recognition Luncheon in partnership with Inter Valley Health Plan.
- The 2019 Independence Day Celebration was successfully hosted at the Civic Center Courtyard and included games, entertainment, and a laser light show.
- Staff collaborated with a wide variety of community organizations and service clubs throughout the year to provide other special events for the community.
- The Go West Shuttle provided service to over 64,000 passengers, while Dial-A-Ride service provided approximately 20,000 rides to West Covina residents. The department continued to utilize transit vehicles for public service announcements to promote City events and programs.
- Approximately 127 trips were granted financial assistance through the Recreation Transit program, which discounts transit fees for qualifying school field trips and resident excursions.
- Increased programming and rentals at the Shadow Oak Community Center which generated increased revenue.
- Staff served as the City's liaison to the U.S. Department of Housing and Urban Development (HUD) to ensure the City's Community Development Block Grant (CDBG) program complies with federal requirements.
- Staff administered agreements and provided technical assistance to the City's 12 CDBG-funded sub-recipients for Fiscal Year 2019-2020 which included services such as food banks, Meals on Wheels, fair housing services, senior nutrition, senior case management, homeless services, and subsidies for childcare and recreation.
- Completed and submitted the CDBG One-Year Action Plan (FY 2019-2020).
- Conducted Summer Concert Series; 6 performances.
- Through a collaborative grant with the Cities of Covina, Glendora, Azusa, and Duarte, the City applied for and was awarded Measure H Funds for co-location of a team of housing navigators and manager.
- Enclosed the Barranca bridge to deter homeless encampments.
- Applied for and received "Tree City USA" recertification for the 38th consecutive year.
- Continued to comply with the State Water Resources Control Board requirements to monitor and manage the Sewer System Management Plan (SSMP) and Sanitary Sewer Overflow program.

Public Services

- Received over 6,000 residential service requests for issues such as potholes, tree maintenance, raised sidewalks, graffiti, trash service, and sewer issues.
- Cleaned 50 miles of sewer mains, inspected 25 miles of sewer mains, repaired damaged asphalt at major intersections, repaired lifted sidewalk at various locations, and cleaned 600 storm drain catch basins diverting debris from entering the Walnut Creek Wash.
- Obtained Used Oil Payment Program Grant from CalRecycle. Funds were expended to educate and promote used oil and used oil filter recycling. During used oil events 300 gallons of used oil were collected and 517 oil change kits were given to residents. In Addition, funds were used towards installing catch basin inserts to help keep pollutants out of the storm drains.
- Collected over 750 pounds of Sharps containers and 55,410 pounds of electronic waste.
- Approved, renewed, and processed over 575 low-income senior citizen waste collection discount applications.
- The Senior Meals Program transitioned from congregate to meal delivery during the COVID-19 pandemic. Program participation increased dramatically, serving 500 West Covina residents daily.

Fund: General Fund
Department: Public Services
Division/Program: Maintenance Service (110-4140)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.61.4140.5111 Full Time Salaries	81,051	81,500	74,773	78,968	78,968	132,472	66,868
110.61.4140.5112 Part Time Salaries	-	-	-	-	-	-	-
110.61.4140.5113 Overtime	-	-	615	-	-	279	-
110.61.4140.5XXX Premium Pay	1,110	660	8,699	538	538	539	538
110.61.4140.5121 Holiday Opt - No PERS	7,000	7,000	1,748	2,000	2,000	-	-
110.61.4140.5124 Sick Leave Buyback	11,200	11,200	7,681	10,000	10,000	1,227	2,000
110.61.4140.5125 Vacation Buyback	4,300	4,300	18,674	10,000	10,000	2,571	3,000
110.61.4140.5XXX Fringe Benefits	25,789	25,790	113,755	20,004	20,004	44,071	3,610
110.61.4140.5156-7 Retirement - PERS	7,181	7,181	14,895	6,427	6,427	11,681	6,005
110.61.4140.5180 Leave Lump Sum	-	-	44,330	-	-	-	-
110.61.4140.5181-2 PERS Unfunded Liability Pmt	18,383	18,383	19,197	23,634	23,634	23,634	26,549
110.61.4140.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	156,014	156,014	304,368	151,571	151,571	216,474	108,570
Materials & Services							
110.61.4140.6050 Conferences & Meetings	610	610	47	610	610	610	200
110.61.4140.6120 Other Contractual Services	8,700	8,700	3,000	8,700	8,700	8,700	7,200
110.61.4140.6141 Natural Gas	2,000	2,000	1,278	2,000	2,000	2,000	2,500
110.61.4140.6142 Electricity	50,000	50,000	44,451	50,000	50,000	50,000	50,000
110.61.4140.6143 Water	8,000	8,000	6,632	8,000	8,000	8,000	8,000
110.61.4140.6167 Community Awareness	2,500	2,500	-	2,500	2,500	2,500	2,000
110.61.4140.6210 Office Supplies	1,350	1,350	1,075	1,350	1,350	1,350	1,300
110.61.4140.6214 Printing & Copying	785	785	530	785	785	700	700
110.61.4140.6270 Other Supplies / Materials	1,500	1,500	-	1,500	1,500	1,500	1,500
110.61.4140.6330 Equipment Maint & Repair	800	800	-	800	800	800	800
Subtotal	76,245	76,245	57,012	76,245	76,245	76,160	74,200
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.61.4140.8102 Property & Liability Ins Charges	9,496	17,314	9,496	9,496	9,496	9,496	5,877
110.61.4140.8104 Vehicle Maintenance Charges	3,192	3,192	3,192	3,192	3,192	515	5,340
110.61.4140.8105 Fuel & Oil Charges	2,705	2,705	2,705	2,705	2,705	-	-
Subtotal	15,393	23,211	15,393	15,393	15,393	10,011	11,217
Grand Total	247,652	255,470	376,773	243,209	243,209	302,645	193,987

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	156,014	156,014	304,368	151,571	151,571	216,474	108,570
Maintenance & Operations	76,245	76,245	57,012	76,245	76,245	76,160	74,200
Allocated Costs	15,393	23,211	15,393	15,393	15,393	10,011	11,217
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	247,652	255,470	376,773	243,209	243,209	302,645	193,987
Net Program Revenue/(Cost)	(247,652)	(255,470)	(376,773)	(243,209)	(243,209)	(302,645)	(193,987)

Fund: General Fund
Department: Public Services
Division/Program: Park Maintenance (110-4142)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.61.4142.5111 Full Time Salaries	195,750	195,750	45,047	61,112	61,112	41,869	40,893
110.61.4142.5112 Part Time Salaries	94,783	94,783	9,070	-	-	-	-
110.61.4142.5113 Overtime	3,167	3,167	7,728	3,818	3,818	3,816	3,546
110.61.4142.5XXX Premium Pay	2,192	2,192	260	-	-	-	-
110.61.4142.5121 Holiday Opt - No PERS	1,400	1,400	1,217	1,000	1,000	-	-
110.61.4142.5124 Sick Leave Buyback	4,500	4,500	760	2,000	2,000	654	1,000
110.61.4142.5125 Vacation Buyback	2,800	2,800	895	2,000	2,000	-	1,000
110.61.4142.5XXX Fringe Benefits	99,701	99,701	39,793	29,640	29,640	20,965	10,264
110.61.4142.5156-7 Retirement - PERS	15,834	15,834	4,247	5,012	5,012	3,738	3,619
110.61.4142.5180 Leave Lump Sum	-	-	35,002	-	-	-	-
110.61.4142.5181-2 PERS Unfunded Liability Pmt	40,533	40,533	42,329	18,430	18,430	18,430	26,775
110.61.4142.5999 Salary Savings	(315,459)	(315,459)	-	-	-	-	-
Subtotal	145,201	145,201	186,349	123,012	123,012	89,472	87,097
Materials & Services							
110.61.4142.6011 Uniform	11,870	10,930	2,380	11,870	11,870	2,423	5,200
110.61.4142.6050 Conferences and Meetings	-	-	-	-	790	-	-
110.61.4142.6120 Other Contractual Services	1,550	1,550	1,450	1,550	1,550	5,932	6,235
110.61.4142.6130 Service Contracts	776,017	784,517	756,534	834,517	866,517	675,711	551,696
110.61.4142.6141 Natural gas	6,000	6,000	5,808	6,000	6,000	6,378	7,500
110.61.4142.6142 Electricity	160,000	160,000	173,041	160,000	160,000	125,000	137,500
110.61.4142.6143 Water	320,000	320,000	251,546	320,000	320,000	253,000	262,500
110.61.4142.6147 Cellular Phones	1,000	1,000	604	500	500	227	500
110.61.4142.6270 Other Supplies / Materials	30,000	36,000	35,675	36,000	35,210	23,687	36,000
Subtotal	1,306,437	1,319,997	1,227,040	1,370,437	1,402,437	1,092,358	1,007,131
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.61.4142.8102 Property & Liability Ins Charges	31,814	58,007	31,814	31,814	31,814	31,814	35,183
110.61.4142.8104 Vehicle Maintenance Charges	24,065	24,065	13,822	24,065	24,065	184	40,260
110.61.4142.8105 Fuel & Oil Charges	26,278	26,278	4,788	26,278	26,278	1,130	690
Subtotal	82,157	108,350	50,424	82,157	82,157	33,128	76,133
Grand Total	1,533,795	1,573,548	1,463,813	1,575,606	1,607,606	1,214,958	1,170,361

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	145,201	145,201	186,349	123,012	123,012	89,472	87,097
Maintenance & Operations	1,306,437	1,319,997	1,227,040	1,370,437	1,402,437	1,092,358	1,007,131
Allocated Costs	82,157	108,350	50,424	82,157	82,157	33,128	76,133
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,533,795	1,573,548	1,463,813	1,575,606	1,607,606	1,214,958	1,170,361
Net Program Revenue/(Cost)	(1,533,795)	(1,573,548)	(1,463,813)	(1,575,606)	(1,607,606)	(1,214,958)	(1,170,361)

Fund: General Fund
Department: Public Services
Division/Program: City Buildings (110-4144)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.61.4144.5111 Full Time Salaries	144,450	145,393	175,232	124,513	124,513	139,590	112,137
110.61.4144.5112 Part Time Salaries	17,337	17,337	9,546	13,728	13,728	11,088	16,302
110.61.4144.5113 Overtime	2,406	2,406	6,111	7,311	7,311	3,232	3,500
110.61.4144.5XXX Premium Pay	2,085	1,140	1,656	-	-	-	-
110.61.4144.5121 Holiday Opt - No PERS	400	400	92	-	-	-	-
110.61.4144.5124 Sick Leave Buyback	3,300	3,300	2,692	2,000	2,000	2,550	2,500
110.61.4144.5125 Vacation Buyback	1,200	1,200	2,595	1,000	1,000	1,153	1,200
110.61.4144.5XXX Fringe Benefits	100,525	100,527	80,131	44,706	44,706	57,145	42,955
110.61.4144.5156-7 Retirement - PERS	15,494	15,494	14,495	10,138	10,138	12,818	10,459
110.61.4144.5180 Leave Lump Sum	-	-	8,171	-	-	-	-
110.61.4144.5181-2 PERS Unfunded Liability Pmt	39,662	39,662	41,420	37,282	37,282	37,282	57,016
110.61.4144.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	326,859	326,859	342,141	240,678	240,678	264,858	246,069
Materials & Services							
110.61.4144.6011 Uniforms	1,137	2,077	1,938	1,137	1,137	200	1,000
110.61.4144.6120 Other Contractual Services	5,000	5,000	6,113	5,000	5,000	6,762	8,500
110.61.4144.6130 Service Contracts	240,025	240,025	240,060	277,635	277,635	249,039	273,449
110.61.4144.6141 Natural Gas	25,000	25,000	35,962	25,000	25,000	35,128	36,000
110.61.4144.6142 Electricity	240,000	240,000	234,073	240,000	240,000	246,540	250,000
110.61.4144.6143 Water	30,000	90,000	36,213	90,000	90,000	40,870	50,000
110.61.4144.6145 Telephone-Special lines	1,500	1,500	1,529	1,520	1,520	1,520	1,520
110.61.4144.6147 Cellular Phones	1,000	1,000	587	2,500	2,500	2,500	2,500
110.61.4144.6270 Other Supplies / Materials	65,000	65,000	65,029	65,000	65,000	65,000	85,000
110.61.4144.6310 Building & Improv. Maint & Repair	50,000	50,000	54,618	50,000	50,000	50,000	60,000
110.61.4144.6330 Equipment Maint & Repair	30,000	30,000	32,677	30,000	30,000	30,000	60,000
Subtotal	688,662	749,602	708,799	787,792	787,792	727,559	827,969
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.61.4144.8102 Property & Liability Ins charges	45,074	82,185	45,074	45,074	45,074	45,074	34,534
110.61.4144.8104 Vehicle Maintenance Charges	1,276	1,276	1,214	1,276	1,276	739	2,135
110.61.4144.8105 Fuel & Oil Charges	1,893	1,893	-	1,893	1,893	-	-
Subtotal	48,243	85,354	46,288	48,243	48,243	45,813	36,669
Grand Total	1,063,764	1,161,815	1,097,229	1,076,713	1,076,713	1,038,230	1,110,707

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	326,859	326,859	342,141	240,678	240,678	264,858	246,069
Maintenance & Operations	688,662	749,602	708,799	787,792	787,792	727,559	827,969
Allocated Costs	48,243	85,354	46,288	48,243	48,243	45,813	36,669
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,063,764	1,161,815	1,097,229	1,076,713	1,076,713	1,038,230	1,110,707
Net Program Revenue/(Cost)	(1,063,764)	(1,161,815)	(1,097,229)	(1,076,713)	(1,076,713)	(1,038,230)	(1,110,707)

Fund: General Fund
Department: Public Services
Division/Program: Graffiti (110-4147)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.61.4147.5111 Full Time Salaries	53,760	54,019	56,357	58,521	53,760	45,225	32,460
110.61.4147.5112 Part Time Salaries	-	-	-	-	-	-	-
110.61.4147.5113 Overtime	-	-	513	-	-	344.0	9,640
110.61.4147.5XXX Premium Pay	666	408	-	-	666	-	-
110.61.4147.5121 Holiday Opt - No PERS	1,500	1,500	193	-	1,500	156	-
110.61.4147.5124 Sick Leave Buyback	-	-	-	-	-	279	-
110.61.4147.5125 Vacation Buyback	-	-	-	-	-	1,248	-
110.61.4147.5XXX Fringe Benefits	25,195	25,194	18,850	33,739	25,195	26,481	18,042
110.61.4147.5156-7 Retirement - PERS	4,359	4,359	4,263	4,741	4,359	4,021	2,850
110.61.4147.5180 Leave Lump Sum	-	-	2,387	-	-	-	-
110.61.4147.5181-2 PERS Unfunded Liability Pmt	11,159	11,159	11,653	17,433	11,159	11,159	12,600
110.61.4147.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	96,639	96,639	94,216	114,434	96,639	88,913	75,592
Materials & Services							
110.61.4147.6147 Cellular Phones	2,000	2,000	1,043	3,000	3,000	3,000	3,000
110.61.4147.6270 Other Supplies / Materials	35,000	35,000	13,574	35,000	35,000	35,000	35,000
Subtotal	37,000	37,000	14,616	38,000	38,000	38,000	38,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.61.4147.8102 Property & Liability Ins charges	-	-	-	-	-	-	-
110.61.4147.8104 Vehicle Maintenance Charges	87	87	-	-	-	-	-
110.61.4147.8105 Fuel & Oil Charges	-	-	-	-	-	-	-
Subtotal	87	87	-	-	-	-	-
Grand Total	133,726	133,726	108,832	152,434	134,639	126,913	113,592

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	96,639	96,639	94,216	114,434	96,639	88,913	75,592
Maintenance & Operations	37,000	37,000	14,616	38,000	38,000	38,000	38,000
Allocated Costs	87	87	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	133,726	133,726	108,832	152,434	134,639	126,913	113,592
Net Program Revenue/(Cost)	(133,726)	(133,726)	(108,832)	(152,434)	(134,639)	(126,913)	(113,592)

Fund: General Fund
Department: Public Services
Division/Program: Community Services Commission (110-5101)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.61.5101.5114 Elective/Appointive	3,000	3,000	2,350	4,134	4,134	1,400	2,000
110.61.5101.5XXX Fringe Benefits	85	85	67	122	122	20	20
Subtotal	3,085	3,085	2,417	4,256	4,256	1,420	2,020
Materials & Services							
110.61.5101.6050 Conferences & Meetings	-	-	-	-	-	-	-
110.61.5101.6060 Commission Expenses	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	3,085	3,085	2,417	4,256	4,256	1,420	2,020

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	3,085	3,085	2,417	4,256	4,256	1,420	2,020
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	3,085	3,085	2,417	4,256	4,256	1,420	2,020
Net Program Revenue/(Cost)	(3,085)	(3,085)	(2,417)	(4,256)	(4,256)	(1,420)	(2,020)

Fund: General Fund
Department: Public Services
Division/Program: Public Services Administration (110-5110)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4430	Rental Income	20,400	20,400	20,940	20,400	20,400	20,400	-
110.61.4644	Passport Services	20,000	20,000	20,428	20,000	20,000	12,000	16,000
110.61.4655	Administrative Cost Recovery Fee	50,000	33,000	34,712	50,000	50,000	40,000	40,000
110.61.4656	Passport Photos	5,000	5,000	4,428	5,000	20,000	2,500	5,000
110.61.4810	Advertising Revenue	45,000	45,000	37,071	40,000	40,000	40,000	40,000
Grand Total		140,400	123,400	117,579	135,400	150,400	114,900	101,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.61.5110.5111	Full Time Salaries	147,600	148,193	156,801	100,382	100,382	101,047	117,055
110.61.5110.5112	Part Time Salaries	-	-	2,321	-	-	2,035	-
110.61.5110.5113	Overtime	-	-	-	-	-	-	-
110.61.5110.5XXX	Premium Pay	833	240	-	-	-	-	-
110.61.5110.5124	Sick Leave Buyback	6,700	6,700	2,340	6,000	6,000	383	2,000
110.61.5110.5125	Vacation Buyback	5,710	5,710	9,426	10,000	10,000	3,102	4,000
110.61.5110.5XXX	Fringe Benefits	44,584	44,584	47,641	24,343	24,343	25,392	29,086
110.61.5110.5156-7	Retirement - PERS	11,854	11,854	12,525	8,054	8,054	8,792	10,202
110.61.5110.5160	Retiree Medical Benefit	13,600	13,600	11,830	13,000	13,000	13,496	13,500
110.61.5110.5180	Leave Lump Sum	-	-	519	-	-	-	-
110.61.5110.5181-2	PERS Unfunded Liability Pmt	30,345	30,345	31,690	58,509	58,509	58,509	45,105
110.61.5110.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		261,226	261,226	275,090	220,287	220,287	212,756	220,948
Materials & Services								
110.61.5110.6120	Other Contractual Services	6,300	250	394	6,300	6,300	6,300	6,300
110.61.5110.6145	Telephone-Special Lines	1,990	1,990	894	1,100	1,100	672	700
110.61.5110.6147	Cellular Phones	1,900	940	1,169	1,900	1,900	874	1,200
110.61.5110.6210	Office Supplies	1,000	1,000	392	1,000	1,000	200	500
110.61.5110.6214	Printing & Copying	4,000	4,000	3,974	4,000	4,000	4,488	4,000
110.61.5110.6270	Other Supplies/Materials	3,720	3,720	2,558	3,800	3,800	4,020	3,800
110.61.5110.6319	Pool Car Usage	500	500	-	500	500	-	-
110.61.5110.6330	Equipment Maint & Repair	130	130	23	130	130	441	130
110.61.5110.6424	Capitalized Lease Payments	730	730	744	730	730	256	-
110.61.5110.6440	City Newsletter	40,000	40,000	31,900	40,000	40,000	31,535	-
Subtotal		60,270	53,260	42,048	59,460	59,460	48,786	16,630
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.61.5110.8102	Property & Liability Ins Charges	39,640	72,277	39,640	39,640	39,640	39,640	7,639
110.61.5110.8104	Vehicle Maintenance Charges	1,049	1,049	1,358	1,049	1,049	3,283	1,755
110.61.5110.8105	Fuel & Oil Charges	171	171	595	171	171	2,797	1,542
Subtotal		40,860	73,497	41,593	40,860	40,860	45,720	10,936
Grand Total		362,356	387,983	358,731	320,607	320,607	307,262	248,514

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		140,400	123,400	117,579	135,400	150,400	114,900	101,000
Salaries & Benefits		261,226	261,226	275,090	220,287	220,287	212,756	220,948
Maintenance & Operations		60,270	53,260	42,048	59,460	59,460	48,786	16,630
Allocated Costs		40,860	73,497	41,593	40,860	40,860	45,720	10,936
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		362,356	387,983	358,731	320,607	320,607	307,262	248,514
Net Program Revenue/(Cost)		(221,956)	(264,583)	(241,152)	(185,207)	(170,207)	(192,362)	(147,514)

Fund: General Fund
Department: Public Services
Division/Program: Wescove Afterschool Program (110-5132)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4651	Afterschool Program - Wescove	290,850	150,500	84,721	150,500	150,500	130,000	162,700
Grand Total		290,850	150,500	84,721	150,500	150,500	130,000	162,700

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.61.5132.5111	Full Time Salaries	5,888	5,917	4,444	6,112	6,112	6,109	6,123
110.61.5132.5112	Part Time Salaries	111,115	107,740	72,263	105,102	105,102	65,067	126,359
110.61.5132.5113	Overtime	-	-	-	-	-	-	-
110.61.5132.5XXX	Premium Pay	29	-	-	-	-	-	-
110.61.5132.5124	Sick Leave Buyback	40	40	-	-	-	88	-
110.61.5132.5125	Vacation Buyback	-	-	-	-	-	-	-
110.61.5132.5XXX	Fringe Benefits	2,121	5,496	3,565	2,006	2,006	4,324	6,068
110.61.5132.5156-7	Retirement - PERS	475	475	357	494	494	537	537
110.61.5132.5180	Leave Lump Sum	-	-	-	-	-	-	-
110.61.5132.5181-2	PERS Unfunded Liability Pmt	1,216	1,216	1,270	1,817	1,817	1,817	2,374
110.61.5132.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		120,884	120,884	81,898	115,531	115,531	77,942	141,461
Materials & Services								
110.61.5132.6011	Uniforms	1,200	1,200	-	1,200	1,200	-	600
110.61.5132.6050	Training/Conferences/Meetings	810	810	-	810	810	810	-
110.61.5132.6120	Other Contractual Services	6,256	6,256	2,820	6,256	6,256	1,500	3,850
110.61.5132.6142	Electricity	4,250	4,250	2,641	4,250	4,250	3,062	3,100
110.61.5132.6145	Telephone-Special Lines	2,850	750	269	410	410	410	410
110.61.5132.6147	Cellular Phones	-	800	362	-	400	375	375
110.61.5132.6270	Other Supplies/Materials	19,340	19,340	19,320	19,340	19,340	11,151	10,000
110.61.5132.6330	Equipment Maint & Repair	1,500	1,500	-	1,500	1,500	-	1,500
110.61.5132.6999	Non-Capital Equipment	600	600	-	600	600	-	600
Subtotal		36,806	35,506	25,411	34,366	34,766	17,308	20,435
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.61.5132.8101	Admin and Overhead	-	-	-	-	-	-	-
110.61.5132.8102	Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Grand Total		157,690	156,390	107,309	149,897	150,297	95,250	161,896

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		290,850	150,500	84,721	150,500	150,500	130,000	162,700
Salaries & Benefits		120,884	120,884	81,898	115,531	115,531	77,942	141,461
Maintenance & Operations		36,806	35,506	25,411	34,366	34,766	17,308	20,435
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		157,690	156,390	107,309	149,897	150,297	95,250	161,896
Net Program Revenue/(Cost)		133,160	(5,890)	(22,589)	603	203	34,750	804

Fund: General Fund
Department: Public Services
Division/Program: Vine Afterschool Program (110-5133)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4653 Afterschool Program - Vine	220,000	220,000	131,497	220,000	220,000	226,000	234,000
Grand Total	220,000	220,000	131,497	220,000	220,000	226,000	234,000

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.61.5133.5111 Full Time Salaries	5,888	5,917	4,444	6,112	6,112	6,158	6,123
110.61.5133.5112 Part Time Salaries	109,152	105,837	109,054	105,778	105,778	83,709	127,062
110.61.5133.5113 Overtime	-	-	-	-	-	-	-
110.61.5133.5XXX Premium Pay	29	-	-	-	-	-	-
110.61.5133.5124 Sick Leave Buyback	20	20	-	-	-	88	-
110.61.5133.5125 Vacation Buyback	-	-	-	-	-	-	-
110.61.5133.5XXX Fringe Benefits	2,121	5,436	4,715	2,006	2,006	4,991	6,090
110.61.5133.5156-7 Retirement - PERS	475	475	357	494	494	536	537
110.61.5133.5180 Leave Lump Sum	-	-	-	-	-	-	-
110.61.5133.5181-2 PERS Unfunded Liability Pmt	1,216	1,216	1,270	1,817	1,817	1,817	2,374
110.61.5133.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	118,901	118,901	119,840	116,207	116,207	97,299	142,186
Materials & Services							
110.61.5133.6011 Uniforms	600	600	-	600	600	-	600
110.61.5133.6050 Training/Conferences/Meetings	380	380	-	380	380	-	-
110.61.5133.6120 Other Contractual Services	4,468	4,468	2,689	4,468	4,468	1,515	6,968
110.61.5133.6142 Electricity	3,450	3,450	2,898	3,450	3,450	3,031	3,100
110.61.5133.6143 Water	750	750	2,329	2,500	2,500	2,500	2,700
110.61.5133.6145 Telephone-Special Lines	1,420	1,420	410	400	400	400	400
110.61.5133.6147 Cellular Fans	-	400	221	-	-	-	-
110.61.5133.6270 Other Supplies/Materials	5,670	5,670	12,092	5,670	5,670	6,656	1,200
110.61.5133.6330 Equipment Maint & Repair	500	500	-	500	500	-	700
110.61.5133.6999 Non-Capital Equipment	5,250	5,250	-	5,250	5,250	-	5,250
Subtotal	22,488	22,888	20,639	23,218	23,218	14,102	20,918
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.61.5133.8101 Admin and Overhead	-	-	-	-	-	-	-
110.61.5133.8102 Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	141,389	141,789	140,480	139,425	139,425	111,401	163,104

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	220,000	220,000	131,497	220,000	220,000	226,000	234,000
Salaries & Benefits	118,901	118,901	119,840	116,207	116,207	97,299	142,186
Maintenance & Operations	22,488	22,888	20,639	23,218	23,218	14,102	20,918
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	141,389	141,789	140,479	139,425	139,425	111,401	163,104
Net Program Revenue/(Cost)	78,611	78,211	(8,982)	80,575	80,575	114,599	70,896

Fund: General Fund
Department: Public Services
Division/Program: Orangewood Afterschool Program (110-5134)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
	-	-	-	-	-	-	-
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.61.5134.5111 Full Time Salaries	-	-	-	-	-	-	-
110.61.5134.5112 Part Time Salaries	-	-	1,329	-	-	-	-
110.61.5134.5113 Overtime	-	-	-	-	-	-	-
110.61.5134.5XXX Premium Pay	-	-	-	-	-	-	-
110.61.5134.5124 Sick Leave Buyback	-	-	-	-	-	-	-
110.61.5134.5125 Vacation Buyback	-	-	-	-	-	-	-
110.61.5134.5XXX Fringe Benefits	-	-	42	-	-	-	-
110.61.5134.5156-7 Retirement - PERS	-	-	-	-	-	-	-
110.61.5134.5180 Leave Lump Sum	-	-	-	-	-	-	-
110.61.5134.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
110.61.5134.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	-	-	1,371	-	-	-	-
Materials & Services							
110.61.5135.6147 Cellular Phones	100	100	78	-	-	-	-
Subtotal	100	100	78	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.61.5135.8101 Admin and Overhead	-	-	-	-	-	-	-
110.61.5135.8102 Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	100	100	1,448	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	1,371	-	-	-	-
Maintenance & Operations	100	100	78	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	100	100	1,449	-	-	-	-
Net Program Revenue/(Cost)	(100)	(100)	(1,449)	-	-	-	-

Fund: General Fund
Department: Public Services
Division/Program: Palmview Preschool Program (110-5135)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4675	Preschool Program - Palmview	150,760	57,097	92,903	150,000	150,000	105,500	117,200
Grand Total		150,760	57,097	92,903	150,000	150,000	105,500	117,200

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.61.5135.5111	Full Time Salaries	5,888	5,917	4,444	6,112	6,112	6,191	6,123
110.61.5135.5112	Part Time Salaries	111,834	108,437	91,235	106,723	106,723	77,491	127,604
110.61.5135.5113	Overtime	-	-	-	-	-	-	-
110.61.5135.5XXX	Premium Pay	29	-	-	-	-	-	-
110.61.5135.5124	Sick Leave Buyback	20	20	-	-	-	88	-
110.61.5135.5125	Vacation Buyback	-	-	-	-	-	-	-
110.61.5135.5XXX	Fringe Benefits	2,121	5,518	4,160	2,006	2,006	4,429	6,106
110.61.5135.5156-7	Retirement - PERS	475	475	357	495	495	478	537
110.61.5135.5180	Leave Lump Sum	-	-	-	-	-	-	-
110.61.5135.5181-2	PERS Unfunded Liability Pmt	1,216	1,216	1,270	1,820	1,820	1,820	2,376
110.61.5135.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		121,583	121,583	101,466	117,155	117,155	90,497	142,747
Materials & Services								
110.61.5135.6011	Uniforms	600	600	600	600	600	600	800
110.61.5135.6050	Training/Conferences/Meetings	430	430	255	430	430	430	-
110.61.5135.6120	Other Contractual Services	2,965	2,965	2,218	2,965	2,965	1,400	1,525
110.61.5135.6145	Telephone-Special Lines	2,840	2,840	1,578	2,840	1,760	1,760	1,760
110.61.5135.6147	Cellular Phones	-	400	182	-	-	-	-
110.61.5135.6270	Other Supplies/Materials	5,630	5,630	5,828	5,630	5,630	2,187	6,760
110.61.5135.6330	Equipment Maint & Repair	500	500	254	500	500	-	700
110.61.5135.6999	Non-Capital Equipment	250	250	-	250	250	-	250
Subtotal		13,215	13,615	10,917	13,215	12,135	6,377	11,795
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.61.5135.8101	Admin and Overhead	-	-	-	-	-	-	-
110.61.5135.8102	Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Grand Total		134,798	135,198	112,383	130,370	129,290	96,874	154,542

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		150,760	57,097	92,903	150,000	150,000	105,500	117,200
Salaries & Benefits		121,583	121,583	101,466	117,155	117,155	90,497	142,747
Maintenance & Operations		13,215	13,615	10,917	13,215	12,135	6,377	11,795
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		134,798	135,198	112,383	130,370	129,290	96,874	154,542
Net Program Revenue/(Cost)		15,962	(78,101)	(19,480)	19,630	20,710	8,626	(37,342)

Fund: General Fund
Department: Public Services
Division/Program: Special Events (110-5150)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4649	Special Events	-	-	-	-	-	-	-
Grand Total		-	-	-	-	-	-	-

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.61.5150.5111	Full Time Salaries	-	-	5,535	-	-	-	-
110.61.5150.5112	Part Time Salaries	-	-	2,955	-	-	7,358	-
110.61.5150.5113	Overtime	-	-	2,345	-	-	4,187	9,640
110.61.5150.5XXX	Premium Pay	-	-	-	-	-	-	-
110.61.5150.5124	Sick Leave Buyback	-	-	421	-	-	-	-
110.61.5150.5125	Vacation Buyback	-	-	280	-	-	-	-
110.61.5150.5XXX	Fringe Benefits	-	-	2,995	-	-	465	767
110.61.5150.5156-7	Retirement - PERS	-	-	444	-	-	-	-
110.61.5150.5180	Leave Lump Sum	-	-	259	-	-	-	-
110.61.5150.5181-2	PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
110.61.5150.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		-	-	15,235	-	-	12,010	10,407
Materials & Services								
110.61.5150.6188	Other Special Events	-	-	-	83,241	83,241	83,241	-
Subtotal		-	-	-	83,241	83,241	83,241	-
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.61.5150.8102	Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Grand Total		-	-	15,235	83,241	83,241	95,251	10,407

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		-	-	-	-	-	-	-
Salaries & Benefits		-	-	15,235	-	-	12,010	10,407
Maintenance & Operations		-	-	-	83,241	83,241	83,241	-
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		-	-	15,235	83,241	83,241	95,251	10,407
Net Program Revenue/(Cost)		-	-	(15,235)	(83,241)	(83,241)	(95,251)	(10,407)

Fund: General Fund
Department: Public Services
Division/Program: Cameron Community Center (110-5161)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4661	Recreation Classes/Programs - CCC	120,000	120,000	107,760	110,000	110,000	112,000	110,000
110.61.4662	Sports - CCC	25,000	25,000	12,680	25,000	10,000	12,000	12,000
110.61.4663	Facility Rental - CCC	169,750	170,000	173,370	180,000	180,000	191,400	180,000
Grand Total		314,750	315,000	293,810	315,000	300,000	315,400	302,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.61.5161.5111	Full Time Salaries	70,864	71,210	52,863	58,319	58,319	57,978	58,406
110.61.5161.5112	Part Time Salaries	134,473	130,391	105,712	129,266	129,266	105,592	152,500
110.61.5161.5113	Overtime	-	-	-	-	-	-	-
110.61.5161.5XXX	Premium Pay	946	600	-	-	-	-	-
110.61.5161.5124	Sick Leave Buyback	700	700	252	-	-	353	-
110.61.5161.5125	Vacation Buyback	750	750	672	-	-	501	-
110.61.5161.5XXX	Fringe Benefits	22,063	26,145	16,726	15,511	15,511	10,018	20,937
110.61.5161.5156-7	Retirement - PERS	5,766	5,766	4,247	4,719	4,719	5,081	5,126
110.61.5161.5180	Leave Lump Sum	-	-	156	-	-	-	-
110.61.5161.5181-2	PERS Unfunded Liability Pmt	14,759	14,759	15,414	17,355	17,355	17,355	22,665
Subtotal		250,321	250,321	196,042	225,170	225,170	196,878	259,636
Materials & Services								
110.61.5161.6011	Uniforms	1,500	1,500	-	1,500	1,500	180	1,900
110.61.5161.6050	Training/Conferences/Meetings	500	500	763	500	500	495	-
110.61.5161.6120	Other Contractual Services	122,040	122,040	122,128	122,040	122,040	84,694	137,040
110.61.5161.6141	Natural Gas	3,700	3,700	3,213	3,700	3,700	8,995	9,000
110.61.5161.6142	Electricity	70,000	70,000	59,951	70,000	70,000	68,858	70,000
110.61.5161.6143	Water	3,200	3,200	2,883	3,200	3,200	3,171	3,200
110.61.5161.6145	Telephone-Special Lines	2,760	2,760	1,238	2,760	2,230	211	1,250
110.61.5161.6210	Office Supplies	1,500	1,500	1,529	1,500	1,500	1,712	1,700
110.61.5161.6270	Other Supplies/Materials	11,250	11,250	5,140	11,250	11,250	6,510	11,250
110.61.5161.6330	Equipment Maint & Repair	17,500	17,500	10,083	17,500	17,500	2,988	13,000
110.61.5161.6999	Non-Capital Equipment	10,000	10,000	-	10,000	10,000	5,115	10,000
Subtotal		243,950	243,950	206,928	243,950	243,420	182,929	258,340
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.61.5161.8102	Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Grand Total		494,271	494,271	402,971	469,120	468,590	379,807	517,976

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		314,750	315,000	293,810	315,000	300,000	315,400	302,000
Salaries & Benefits		250,321	250,321	196,042	225,170	225,170	196,878	259,636
Maintenance & Operations		243,950	243,950	206,928	243,950	243,420	182,929	258,340
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		494,271	494,271	402,970	469,120	468,590	379,807	517,976
Net Program Revenue/(Cost)		(179,521)	(179,271)	(109,160)	(154,120)	(168,590)	(64,407)	(215,976)

Fund: General Fund
Department: Public Services
Division/Program: Facility Rentals (110-5162)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4681	Rental - Roller Hockey	40,000	40,000	29,818	40,000	40,000	40,000	40,000
110.61.4682	Facility Rentals	71,590	71,500	61,150	71,500	71,500	72,000	72,000
110.61.4685	Park Shelter Rentals	68,250	55,000	14,416	55,000	55,000	40,000	40,000
Grand Total		179,840	166,500	105,384	166,500	166,500	152,000	152,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.61.5162.5111	Full Time Salaries	34,381	34,548	30,821	30,579	30,579	32,417	30,625
110.61.5162.5112	Part Time Salaries	-	-	416	700	700	-	-
110.61.5162.5113	Overtime	756	700	-	-	-	-	-
110.61.5162.5XXX	Premium Pay	348	180	-	-	-	-	-
110.61.5162.5124	Sick Leave Buyback	500	500	374	500	500	397	500
110.61.5162.5125	Vacation Buyback	250	250	555	500	500	250	500
110.61.5162.5XXX	Fringe Benefits	10,447	10,504	8,584	7,954	7,954	8,139	8,303
110.61.5162.5156-7	Retirement - PERS	2,788	2,788	2,486	2,474	2,474	2,852	2,687
110.61.5162.5180	Leave Lump Sum	-	-	104	-	-	5	-
110.61.5162.5181-2	PERS Unfunded Liability Pmt	7,138	7,138	7,453	9,097	9,097	9,097	11,881
110.61.5162.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		56,608	56,608	50,792	51,804	51,804	53,157	54,497
Materials & Services								
110.61.5162.6011	Uniforms	500	500	-	500	500	500	500
110.61.5162.6270	Other Supplies/Materials	1,000	1,000	643	1,000	1,000	1,000	1,000
110.61.5162.6330	Equipment Maint & Repair	1,000	1,000	-	1,000	1,000	1,000	1,000
Subtotal		2,500	2,500	643	2,500	2,500	2,500	2,500
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.61.5162.8104	Vehicle Maintenance Charges	-	-	-	605	605	-	1,012
110.61.5162.8105	Fuel & Oil Charges	834	834	134	253	253	-	-
Subtotal		834	834	134	858	858	-	1,012
Grand Total		59,942	59,942	51,570	55,162	55,162	55,657	58,009

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		179,840	166,500	105,384	166,500	166,500	152,000	152,000
Salaries & Benefits		56,608	56,608	50,792	51,804	51,804	53,157	54,497
Maintenance & Operations		2,500	2,500	643	2,500	2,500	2,500	2,500
Allocated Costs		834	834	134	858	858	-	1,012
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		59,942	59,942	51,569	55,162	55,162	55,657	58,009
Net Program Revenue/(Cost)		119,898	106,558	53,815	111,338	111,338	96,343	93,991

Fund: General Fund
Department: Public Services
Division/Program: Shadow Oak (110-5165)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4664	Recreation Classes	130,000	130,000	47,881	130,000	130,000	95,000	100,000
110.61.4687	Facility Rentals - Shadow Oak	65,000	65,000	46,679	65,000	65,000	65,000	65,000
Grand Total		195,000	195,000	94,561	195,000	195,000	160,000	165,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.61.5165.5111	Full Time Salaries	52,664	52,922	46,637	49,821	49,821	49,784	49,912
110.61.5165.5112	Part Time Salaries	45,102	43,734	41,664	43,600	43,600	50,289	53,078
110.61.5165.5113	Overtime	-	-	-	-	-	-	-
110.61.5165.5XXX	Premium Pay	438	180	-	-	-	-	-
110.61.5165.5124	Sick Leave Buyback	1,000	1,000	1,126	-	-	1,236	1,000
110.61.5165.5125	Vacation Buyback	60	60	-	-	-	-	-
110.61.5165.5XXX	Fringe Benefits	11,922	13,290	11,609	9,908	9,908	10,959	11,924
110.61.5165.5156-7	Retirement - PERS	4,263	4,263	3,721	4,029	4,029	4,369	4,378
110.61.5165.5180	Leave Lump Sum	-	-	-	-	-	-	-
110.61.5165.5181-2	PERS Unfunded Liability Pmt	10,913	10,913	11,396	14,816	14,816	14,816	19,358
110.61.5165.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		126,362	126,362	116,154	122,174	122,174	131,453	139,650
Materials & Services								
110.61.5165.6011	Uniforms	300	300	-	300	300	300	300
110.61.5165.6120	Other Contractual Services	101,200	101,200	80,396	101,200	101,200	101,200	101,200
110.61.5165.6145	Telephone-Special Lines	2,950	2,950	1,325	1,560	1,560	1,560	1,560
110.61.5165.6210	Office Supplies	1,500	1,500	447	1,500	1,500	1,500	1,500
110.61.5165.6270	Other Supplies/Materials	1,000	1,000	464	1,000	1,000	1,000	1,000
110.61.5165.6330	Equipment Maint & Repair	3,000	3,000	41	3,000	3,000	3,000	3,000
110.61.5165.6999	Non-Capital Equipment	2,000	2,000	-	2,000	2,000	2,000	2,000
Subtotal		111,950	111,950	82,674	110,560	110,560	110,560	110,560
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.61.5165.8101	Admin & Overhead	-	-	-	-	-	-	-
110.61.5165.8102	Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Grand Total		238,312	238,312	198,828	232,734	232,734	242,013	250,210

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		195,000	195,000	94,561	195,000	195,000	160,000	165,000
Salaries & Benefits		126,362	126,362	116,154	122,174	122,174	131,453	139,650
Maintenance & Operations		111,950	111,950	82,674	110,560	110,560	110,560	110,560
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		238,312	238,312	198,828	232,734	232,734	242,013	250,210
Net Program Revenue/(Cost)		(43,312)	(43,312)	(104,267)	(37,734)	(37,734)	(82,013)	(85,210)

Fund: General Fund
Department: Public Services
Division/Program: Senior Citizen Center (110-5180)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4689	Senior Donations	10,000	10,000	4,283	10,000	10,000	7,000	7,000
110.61.4690	Senior Center Rentals	50,000	55,000	42,348	55,000	55,000	60,000	60,000
110.61.4693	Senior Excursions	25,000	20,000	18,632	20,000	20,000	25,000	25,000
110.61.4695	Senior Classes	30,000	30,000	15,564	30,000	30,000	25,000	30,000
Grand Total		115,000	115,000	80,828	115,000	115,000	117,000	122,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.61.5180.5111	Full Time Salaries	88,868	89,307	82,669	86,542	86,542	91,465	89,214
110.61.5180.5112	Part Time Salaries	129,685	125,749	139,937	135,204	135,204	170,990	156,505
110.61.5180.5113	Overtime	-	-	-	-	-	-	-
110.61.5180.5XXX	Premium Pay	439	-	-	-	-	-	-
110.61.5180.5124	Sick Leave Buyback	700	700	2,907	-	-	1,843	3,000
110.61.5180.5125	Vacation Buyback	210	210	978	-	-	3,328	1,000
110.61.5180.5XXX	Fringe Benefits	18,074	22,010	19,445	15,766	15,766	-	21,060
110.61.5180.5156-7	Retirement - PERS	6,814	6,814	6,233	6,581	6,581	7,626	7,419
110.61.5180.5180	Leave Lump Sum	-	-	-	-	-	-	-
110.61.5180.5181-2	PERS Unfunded Liability Pmt	17,444	17,444	18,216	24,200	24,200	24,200	32,802
Subtotal		262,234	262,234	270,385	268,294	268,294	299,452	311,000
Materials & Services								
110.61.5180.6011	Uniforms	600	600	-	600	600	600	600
110.61.5180.6050	Conferences & Meetings	-	-	320	320	320	320	320
110.61.5180.6120	Other Contractual Services	20,000	20,000	22,142	20,000	20,000	20,000	20,000
110.61.5180.6130	Service Contracts	-	-	-	-	-	-	-
110.61.5180.6145	Telephones-Special Lines	4,870	4,870	3,133	3,860	3,860	3,860	3,860
110.61.5180.6147	Cellular Phones	-	400	312	400	400	400	400
110.61.5180.6164	Senior Excursions	15,000	15,000	16,940	15,000	15,000	15,000	15,000
110.61.5180.6210	Office Supplies	3,000	3,000	2,167	3,000	3,000	3,000	3,000
110.61.5180.6270	Other Supplies / Materials	7,500	7,500	15,932	7,500	7,500	7,500	7,500
110.61.5180.6330	Equipment Maint & Repair	10,000	10,000	3,618	10,000	10,000	10,000	10,000
110.61.5180.6999	Non-Capital Equipment	7,500	7,500	669	7,500	7,500	7,500	7,500
Subtotal		68,470	68,870	65,233	68,180	68,180	68,180	68,180
Capital Assets								
110.61.5180.7160	Other Equipment	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.61.5180.8102	Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Grand Total		330,704	331,104	335,618	336,474	336,474	367,632	379,180

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		115,000	115,000	80,828	115,000	115,000	117,000	122,000
Salaries & Benefits		262,234	262,234	270,385	268,294	268,294	299,452	311,000
Maintenance & Operations		68,470	68,870	65,233	68,180	68,180	68,180	68,180
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		330,704	331,104	335,618	336,474	336,474	367,632	379,180
Net Program Revenue/(Cost)		(215,704)	(216,104)	(254,790)	(221,474)	(221,474)	(250,632)	(257,180)

Fund: General Fund
Department: Public Services
Division/Program: Animal Control Services (110-5190)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.61.4210 Animal Control	540,000	440,000	-	440,000	440,000	45,000	60,000
Grand Total	540,000	440,000	-	440,000	440,000	45,000	60,000

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
110.61.5190.6130 Service Contracts	457,800	500,000	522,040	690,000	690,000	895,000	921,850
Subtotal	457,800	500,000	522,040	690,000	690,000	895,000	921,850
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.61.5190.8101 Admin and Overhead Charges	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	457,800	500,000	522,040	690,000	690,000	895,000	921,850

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	540,000	440,000	-	440,000	440,000	45,000	60,000
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	457,800	500,000	522,040	690,000	690,000	895,000	921,850
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	457,800	500,000	522,040	690,000	690,000	895,000	921,850
Net Program Revenue/(Cost)	82,200	(60,000)	(522,040)	(250,000)	(250,000)	(850,000)	(861,850)

Fund: Air Quality Improvement Trust
Department: Public Services
Division/Program: Air Quality (AB2766) (119-4183)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
119.61.4521	State Grant	141,000	141,000	140,400	695,200	1,141,000	421,658	300,000
119.61.4535	Grants From Other Agencies	54,200	-	-	108,399	108,399	54,200	54,200
Grand Total		195,200	141,000	140,400	803,599	1,249,399	475,858	354,200

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
Subtotal		-	-	-	-	-	-	-
Materials & Services								
119.61.4183.6030	Memberships & Subscriptions	500	500	50	500	500	500	500
119.61.4183.6050	Training/Conferences/Meetings	80	80	25	80	80	80	80
119.61.4183.6112	Accounting and Auditing	1,540	1,540	1,540	1,540	1,540	1,540	1,620
119.61.4183.6120	Other Contractual Services	8,800	8,800	8,802	8,800	8,800	8,800	8,800
119.61.4183.6142	Electricity	4,000	4,000	-	-	-	-	-
119.61.4183.6167	Community Awareness	700	700	-	700	700	700	700
119.61.4183.6210	Office Supplies	200	200	-	-	-	-	-
119.61.4183.6330	Equipment Maint & Repair	6,500	6,500	-	-	-	-	-
Subtotal		22,320	22,320	10,417	11,620	11,620	11,620	11,700
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
119.61.4183.8101	Admin & Overhead Charges	6,333	6,333	6,333	5,644	5,644	5,644	401
Subtotal		6,333	6,333	6,333	5,644	5,644	5,644	401
Grand Total		28,653	28,653	16,750	17,264	17,264	17,264	12,101

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		195,200	141,000	140,400	803,599	1,249,399	475,858	354,200
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		22,320	22,320	10,417	11,620	11,620	11,620	11,700
Allocated Costs		6,333	6,333	6,333	5,644	5,644	5,644	401
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		28,653	28,653	16,750	17,264	17,264	17,264	12,101
Net Program Revenue/(Cost)		166,547	112,347	123,650	786,335	1,232,135	458,594	342,099

Fund: Proposition "A"
Department: Public Services
Division/Program: Regional Transportation (121-5140)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
121.61.4110	Sales Tax	2,110,197	2,110,197	2,164,464	2,194,485	2,194,485	2,194,500	2,278,800
121.61.4565	Proposition A Discretionary Incentive	103,665	103,665	105,323	104,000	104,000	105,000	106,000
Grand Total		2,213,862	2,213,862	2,269,787	2,298,485	2,298,485	2,299,500	2,384,800

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
Subtotal		-	-	-	-	-	-	-
Materials & Services								
121.61.5140.6087	San Gabriel Valley Council of Govts	34,000	34,000	33,992	36,500	36,500	35,080	40,000
121.61.5140.6520	Proposition A Exchange	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000	2,278,000
Subtotal		2,234,000	2,234,000	2,233,992	2,236,500	2,236,500	2,235,080	2,318,000
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
121.61.5140.8101	Admin & Overhead Charges	723	723	723	1,183	1,183	1,183	5,938
Subtotal		723	723	723	1,183	1,183	1,183	5,938
Grand Total		2,234,723	2,234,723	2,234,715	2,237,683	2,237,683	2,236,263	2,323,938

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		2,213,862	2,213,862	2,269,787	2,298,485	2,298,485	2,299,500	2,384,800
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		2,234,000	2,234,000	2,233,992	2,236,500	2,236,500	2,235,080	2,318,000
Allocated Costs		723	723	723	1,183	1,183	1,183	5,938
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		2,234,723	2,234,723	2,234,715	2,237,683	2,237,683	2,236,263	2,323,938
Net Program Revenue/(Cost)		(20,861)	(20,861)	35,072	60,802	60,802	63,237	60,862

Fund: Proposition "C"
Department: Public Services
Division/Program: Pavement Management (122-4132)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
122.71.4132.5111 Full Time Salaries	150,603	97,553	92,447	68,747	68,747	49,104	98,361
122.71.4132.5112 Part Time Salaries	12,977	12,977	8,508	-	-	-	-
122.71.4132.5113 Overtime	-	-	-	-	-	-	-
122.71.4132.5XXX Premium Pay	602	-	-	-	-	-	-
122.71.4132.5124 Sick Leave Buyback	-	-	-	-	-	-	-
122.71.4132.5125 Vacation Buyback	-	-	-	-	-	-	-
122.71.4132.5XXX Fringe Benefits	37,133	37,134	14,466	9,891	9,891	7,029	27,469
122.71.4132.5156-7 Retirement - PERS	11,736	11,736	6,759	2,726	2,726	4,186	8,619
122.71.4132.5180 Leave Lump Sum	-	-	-	-	-	-	-
122.71.4132.5181-2 PERS Unfunded Liability Pmt	30,043	30,043	31,374	33,798	33,798	33,798	38,106
122.71.4132.5999 Salary Savings	(8,651)	-	-	-	-	-	-
Subtotal	234,443	189,443	153,555	115,162	115,162	94,117	172,555
Materials & Services							
122.71.4132.6050 Conferences & Meetings	1,000	1,000	400	1,000	1,000	-	1,000
122.71.4132.6110 Professional Services	20,000	65,000	21,657	25,000	33,969	23,176	25,000
122.71.4132.6130 Service Contracts	-	-	-	300,000	300,000	318,624	-
122.71.4132.6147 Cellular Phones	1,650	1,650	840	1,650	1,650	207	1,650
122.71.4132.6215 Computer Supplies	2,450	2,450	2,110	2,450	2,450	1,856	2,450
122.71.4132.6270 Special Department Supplies	250	250	532	250	250	-	250
122.71.4132.6272 Software Licensing	3,500	3,500	2,500	3,500	3,500	3,000	3,500
122.71.4132.6330 Equipment Maint & Repair	1,000	1,000	221	1,000	1,000	-	1,000
122.71.4132.6999 Non-Capital Equipment	-	-	-	-	-	-	-
Subtotal	29,850	74,850	28,259	334,850	343,819	346,863	34,850
Grand Total	264,293	264,293	181,814	450,012	458,981	440,980	207,405

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	234,443	189,443	153,555	115,162	115,162	94,117	172,555
Maintenance & Operations	29,850	74,850	28,259	334,850	343,819	346,863	34,850
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	264,293	264,293	181,814	450,012	458,981	440,980	207,405
Net Program Revenue/(Cost)	(264,293)	(264,293)	(181,814)	(450,012)	(458,981)	(440,980)	(207,405)

Fund: Proposition "C"
Department: Public Services
Division/Program: Program Administration (122-5120)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
122.00.4410	Interest Income	-	-	15,914	-	-	12,500	10,000
122.61.4110	Sales Tax	1,750,353	1,750,353	1,795,362	1,820,268	1,820,268	1,820,300	1,890,200
122.61.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	2,386
Grand Total		1,750,353	1,750,353	1,811,276	1,820,268	1,820,268	1,832,800	1,902,586

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
122.61.5120.5111	Full Time Salaries	57,292	57,392	66,531	59,922	59,922	63,867	56,884
122.61.5120.5112	Part Time Salaries	-	-	-	-	-	-	-
122.61.5120.5113	Overtime	-	-	-	-	-	-	-
122.61.5120.5XXX	Premium Pay	102	-	-	-	-	-	-
122.61.5120.5124	Sick Leave Buyback	-	-	-	-	-	-	-
122.61.5120.5125	Vacation Buyback	-	-	-	-	-	-	-
122.61.5120.5XXX	Fringe Benefits	13,777	13,779	10,503	13,076	13,077	11,654	12,492
122.61.5120.5156-7	Retirement - PERS	4,596	4,596	5,327	4,834	4,833	5,591	4,978
122.61.5120.5180	Leave Lump Sum	-	-	-	-	-	-	-
122.61.5120.5181-2	PERS Unfunded Liability Pmt	11,765	11,765	18,203	11,765	17,775	17,775	22,011
122.61.5120.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		87,532	87,532	100,564	89,597	95,607	98,887	96,365
Materials & Services								
122.61.5120.6170	Advertising & Publications	2,500	2,500	1,093	2,500	2,500	2,500	2,500
122.61.5120.6210	Office Supplies	1,000	1,000	24	1,000	1,000	750	1,000
122.61.5120.6330	Equipment Maint & Repair	150	150	27	150	150	150	150
122.61.5120.6424	Capitalized Lease Payments	750	750	733	750	750	375	-
122.61.5120.6999	Non-Capital Equipment	500	500	-	500	500	500	500
Subtotal		4,900	4,900	1,877	4,900	4,900	4,275	4,150
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
122.61.5120.8101	Admin & Overhead Charges	80,648	80,648	80,648	17,696	17,696	17,696	78,475
122.61.5120.8102	Property & Liability Charges	22,956	41,856	22,956	22,956	22,956	22,956	49,756
Subtotal		103,604	122,504	103,604	40,652	40,652	40,652	128,231
Grand Total		196,036	214,936	206,045	135,149	141,159	143,814	228,746

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		1,750,353	1,750,353	1,811,276	1,820,268	1,820,268	1,832,800	1,902,586
Salaries & Benefits		87,532	87,532	100,564	89,597	95,607	98,887	96,365
Maintenance & Operations		4,900	4,900	1,877	4,900	4,900	4,275	4,150
Allocated Costs		103,604	122,504	103,604	40,652	40,652	40,652	128,231
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		196,036	214,936	206,045	135,149	141,159	143,814	228,746
Net Program Revenue/(Cost)		1,554,317	1,535,417	1,605,231	1,685,119	1,679,109	1,688,986	1,673,840

Fund: Proposition "C"
Department: Public Services
Division/Program: Corridor Shuttle (Fixed Route) (122-5142)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
122.61.5142.6120 Other Contractual Services	240,586	240,586	210,915	248,700	248,700	177,213	255,200
Subtotal	240,586	240,586	210,915	248,700	248,700	177,213	255,200
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
122.61.5142.8105 Fuel & Oil Charges	68,065	68,065	36,769	68,065	68,065	68,065	35,423
Subtotal	68,065	68,065	36,769	68,065	68,065	68,065	35,423
Grand Total	308,651	308,651	247,684	316,765	316,765	245,278	290,623

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	240,586	240,586	210,915	248,700	248,700	177,213	255,200
Allocated Costs	68,065	68,065	36,769	68,065	68,065	68,065	35,423
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	308,651	308,651	247,684	316,765	316,765	245,278	290,623
Net Program Revenue/(Cost)	(308,651)	(308,651)	(247,684)	(316,765)	(316,765)	(245,278)	(290,623)

Fund: Proposition "C"
Department: Public Services
Division/Program: Dial-A-Ride (122-5143)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
122.61.5143.6120 Other Contractual Services	404,605	404,605	314,967	404,400	404,400	259,292	416,200
Subtotal	404,605	404,605	314,967	404,400	404,400	259,292	416,200
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
122.61.5143.8105 Fuel & Oil Charges	61,303	61,303	52,038	61,303	61,303	39,353	43,334
Subtotal	61,303	61,303	52,038	61,303	61,303	39,353	43,334
Grand Total	465,908	465,908	367,006	465,703	465,703	298,645	459,534

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	404,605	404,605	314,967	404,400	404,400	259,292	416,200
Allocated Costs	61,303	61,303	52,038	61,303	61,303	39,353	43,334
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	465,908	465,908	367,006	465,703	465,703	298,645	459,534
Net Program Revenue/(Cost)	(465,908)	(465,908)	(367,006)	(465,703)	(465,703)	(298,645)	(459,534)

Fund: Proposition "C"
Department: Public Services
Division/Program: Bus Shelter Maintenance (122-5144)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
122.61.5144.6120 Other Contractual Services	75,000	75,000	30,698	75,000	75,000	49,117	75,000
Subtotal	75,000	75,000	30,698	75,000	75,000	49,117	75,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	75,000	75,000	30,698	75,000	75,000	49,117	75,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	75,000	75,000	30,698	75,000	75,000	49,117	75,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	75,000	75,000	30,698	75,000	75,000	49,117	75,000
Net Program Revenue/(Cost)	(75,000)	(75,000)	(30,698)	(75,000)	(75,000)	(49,117)	(75,000)

Fund: Proposition "C"
Department: Public Services
Division/Program: Recreation/Education Transit (122-5145)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
122.61.5145.6120 Other Contractual Services	80,000	80,000	38,947	80,000	80,000	28,369	80,000
Subtotal	80,000	80,000	38,947	80,000	80,000	28,369	80,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	80,000	80,000	38,947	80,000	80,000	28,369	80,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	80,000	80,000	38,947	80,000	80,000	28,369	80,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	80,000	80,000	38,947	80,000	80,000	28,369	80,000
Net Program Revenue/(Cost)	(80,000)	(80,000)	(38,947)	(80,000)	(80,000)	(28,369)	(80,000)

Fund: Proposition "C"
Department: Public Services
Division/Program: Fixed Route Green Line Corridor Shuttle (122-5148)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
122.61.5148.6120 Other Contractual Services	322,590	322,590	315,420	333,500	333,500	266,628	342,200
Subtotal	322,590	322,590	315,420	333,500	333,500	266,628	342,200
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	322,590	322,590	315,420	333,500	333,500	266,628	342,200

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	322,590	322,590	315,420	333,500	333,500	266,628	342,200
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	322,590	322,590	315,420	333,500	333,500	266,628	342,200
Net Program Revenue/(Cost)	(322,590)	(322,590)	(315,420)	(333,500)	(333,500)	(266,628)	(342,200)

Fund: Proposition "C"
Department: Public Services
Division/Program: CIP - General (7003)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
122.80.7003.7900 General	25,000	-	-	25,000	75,000	-	-
Subtotal	25,000	-	-	25,000	75,000	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	25,000	-	-	25,000	75,000	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	25,000	-	-	25,000	75,000	-	-
Total Expenditures	25,000	-	-	25,000	75,000	-	-
Net Program Revenue/(Cost)	(25,000)	-	-	(25,000)	(75,000)	-	-

Fund: Proposition "C"
Department: Public Services
Division/Program: CIP - Parks (7004)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
122.80.7004.7900 Parks	25,000	-	-	25,000	75,000	-	-
Subtotal	25,000	-	-	25,000	75,000	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	25,000	-	-	25,000	75,000	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	25,000	-	-	25,000	75,000	-	-
Total Expenditures	25,000	-	-	25,000	75,000	-	-
Net Program Revenue/(Cost)	(25,000)	-	-	(25,000)	(75,000)	-	-

Fund: Proposition "C"
Department: Public Services
Division/Program: CIP - Streets (7005)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
122.80.7005.7200 Streets	700,000	8,025	7,161	-	700,000	-	-
Subtotal	700,000	8,025	7,161	-	700,000	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	700,000	8,025	7,161	-	700,000	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	700,000	8,025	7,161	-	700,000	-	-
Total Expenditures	700,000	8,025	7,161	-	700,000	-	-
Net Program Revenue/(Cost)	(700,000)	(8,025)	(7,161)	-	(700,000)	-	-

Fund: State Gas Tax
Department: Public Services
Division/Program: Traffic Engineering (124-4131)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
124.00.4410	Interest Income	-	-	15,402	-	-	-	-
124.71.4288	Street Name Signs	-	-	403	-	-	-	-
124.71.4510	HUTA Loan Repayment	122,565	122,565	122,068	122,068	122,068	121,546	-
124.71.4512	Gas Tax-Section 2105	630,848	630,848	593,899	602,191	602,191	602,191	604,172
124.71.4513	Gas Tax-Section 2106	370,559	370,559	358,971	360,364	360,364	360,364	361,549
124.71.4514	Gas Tax-Section 2107	783,124	783,124	746,894	790,764	790,764	790,764	793,365
124.71.4515	Gas Tax-Section 2107.5	10,000	10,000	10,000	10,000	10,000	10,000	10,000
124.71.4518	Gas Tax-Section 2103	412,604	412,604	361,618	923,190	923,190	923,190	926,226
124.71.4519	Road Maint Rehab	-	-	1,985,018	1,791,632	1,791,632	1,791,632	2,041,970
124.71.4647	Misc Reimbursement	-	-	-	-	-	-	-
Grand Total		2,329,700	2,329,700	4,194,274	4,600,209	4,600,209	4,599,687	4,737,282

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
124.71.4131.5111	Full Time Salaries	47,091	47,319	73,575	14,916	10,685	14,601	40,547
124.71.4131.5112	Part Time Salaries	3,945	3,945	3,628	3,945	1,518	3,116	4,814
124.71.4131.5113	Overtime	-	-	-	-	-	-	-
124.71.4131.5XXX	Premium Pay	229	-	-	229	-	-	-
124.71.4131.5124	Sick Leave Buyback	-	-	767	-	295	295	-
124.71.4131.5125	Vacation Buyback	-	-	1,418	-	591	591	-
124.71.4131.5XXX	Fringe Benefits	11,269	11,270	17,751	4,153	2,960	2,826	11,890
124.71.4131.5156-7	Retirement - PERS	3,695	3,695	5,648	1,214	863	1,193	3,555
124.71.4131.5180	Leave Lump Sum	-	-	-	-	5,420	5,420	-
124.71.4131.5181-2	PERS Unfunded Liability Pmt	9,458	9,458	9,878	13,821	13,821	13,821	15,717
124.71.4131.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		75,687	75,687	112,665	38,278	36,154	41,863	76,523
Materials & Services								
124.71.4131.6110	Professional Services	-	-	-	-	58,492	39,910	-
124.71.4131.6050	Conferences & Meetings	1,200	1,200	35	1,200	1,200	300	1,200
124.71.4131.6147	Cellular Phones	1,100	1,000	901	1,100	1,100	207	1,100
124.71.4131.6210	Office Supplies	550	550	358	500	500	213	500
124.71.4131.6270	Special Department Supplies	1,300	1,300	1,206	1,300	1,300	354	1,300
124.71.4131.6330	Equipment Maint & Repair	600	600	221	600	600	-	600
Subtotal		4,750	4,650	2,721	4,700	63,192	40,984	4,700
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
124.71.4131.8104	Vehicle Maintenance Charges	168	168	761	168	168	168	281
124.71.4131.8105	Fuel & Oil Charges	115	115	2,134	115	115	115	-
Subtotal		283	283	2,895	283	283	283	281
Grand Total		80,720	80,620	118,281	43,261	99,629	83,130	81,504

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		2,329,700	2,329,700	4,194,274	4,600,209	4,600,209	4,599,687	4,737,282
Salaries & Benefits		75,687	75,687	112,665	38,278	36,154	41,863	76,523
Maintenance & Operations		4,750	4,650	2,721	4,700	63,192	40,984	4,700
Allocated Costs		283	283	2,895	283	283	283	281
Total Expenditures		80,720	80,620	118,281	43,261	99,629	83,130	81,504
Net Program Revenue/(Cost)		2,248,980	2,249,080	4,075,993	4,556,948	4,500,580	4,516,557	4,655,778

Fund: State Gas Tax
Department: Public Services
Division/Program: Landscape Maintenance (124-4141)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
124.61.4141.6130 Service Contracts	250,337	250,337	243,543	250,337	-	250,337	261,736
124.61.4141.6142 Electricity	17,300	17,300	13,371	17,300	-	17,300	19,030
124.61.4141.6143 Water	130,000	130,000	114,598	130,000	-	130,000	136,500
Subtotal	397,637	397,637	371,511	397,637	-	397,637	417,266
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
124.61.4141.8102 Property & Liability Charges	8,442	15,393	8,442	8,442	8,442	8,442	13,416
Subtotal	8,442	15,393	8,442	8,442	8,442	8,442	13,416
Grand Total	406,079	413,030	379,953	406,079	8,442	406,079	430,682

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	397,637	397,637	371,511	397,637	-	397,637	417,266
Allocated Costs	8,442	15,393	8,442	8,442	8,442	8,442	13,416
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	406,079	413,030	379,953	406,079	8,442	406,079	430,682
Net Program Revenue/(Cost)	(406,079)	(413,030)	(379,953)	(406,079)	(8,442)	(406,079)	(430,682)

Fund: State Gas Tax
Department: Public Services
Division/Program: Traffic Signal Maintenance (124-4150)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
124.61.4150.6130 Service Contracts	25,000	25,000	31,142	25,000	25,000	25,000	35,000
124.61.4150.6142 Electricity	120,000	120,000	122,734	120,000	120,000	120,000	132,000
124.61.4150.6330 Equipment Maint & Repair	30,000	30,000	14,060	30,000	30,000	30,000	40,000
Subtotal	175,000	175,000	167,936	175,000	175,000	175,000	207,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
124.61.4150.8102 Property & Liability Charges	7,242	7,242	6,097	-	-	-	-
124.61.4150.8104 Vehicle Maintenance Charges	1,649	1,649	-	-	-	-	-
124.61.4150.8105 Fuel & Oil Charges	2,056	2,056	-	-	-	-	-
Subtotal	10,947	10,947	6,097	-	-	-	-
Grand Total	185,947	185,947	174,033	175,000	175,000	175,000	207,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	175,000	175,000	167,936	175,000	175,000	175,000	207,000
Allocated Costs	10,947	10,947	6,097	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	185,947	185,947	174,033	175,000	175,000	175,000	207,000
Net Program Revenue/(Cost)	(185,947)	(185,947)	(174,033)	(175,000)	(175,000)	(175,000)	(207,000)

Fund: State Gas Tax
Department: Public Services
Division/Program: Street Maintenance (124-4151)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
124.61.4151.5111 Full Time Salaries	530,274	523,106	236,973	238,413	238,413	247,707	324,369
124.61.4151.5112 Part Time Salaries	-	-	-	-	-	-	-
124.61.4151.5113 Overtime	18,837	18,837	22,486	15,064	15,064	28,695	-
124.61.4151.5XXX Premium Pay	20,344	7,512	-	263	3,143	264	263
124.61.4151.5121 Holiday Opt - No PERS	700	700	-	-	-	-	-
124.61.4151.5124 Sick Leave Buyback	2,460	2,460	-	-	-	-	-
124.61.4151.5125 Vacation Buyback	70	70	-	-	1,744	5,248	-
124.61.4151.5XXX Fringe Benefits	225,825	225,825	54,847	81,766	77,142	55,730	123,756
124.61.4151.5156-7 Retirement - PERS	43,277	43,277	15,454	19,457	19,457	21,937	37,192
124.61.4151.5180 Leave Lump Sum	-	-	5,244	-	-	-	-
124.61.4151.5181-2 PERS Unfunded Liability Pmt	110,781	110,781	115,693	71,548	71,548	71,548	120,606
124.61.4151.5999 Salary Savings	(331,493)	(331,493)	-	-	-	-	-
Subtotal	621,075	601,075	450,696	426,511	426,511	431,129	606,186
Materials & Services							
124.61.4151.6011 Uniforms	10,051	10,051	6,606	10,051	10,051	10,051	10,051
124.61.4151.6030 Memberships	400	400	-	400	400	400	400
124.61.4151.6050 Conferences & Meetings	1,560	1,560	359	1,560	1,560	1,560	1,560
124.61.4151.6120 Other Contractual Services	86,500	106,500	95,539	86,500	81,345	86,500	91,500
124.61.4151.6142 Electricity	16,000	16,000	14,487	16,000	16,000	16,000	17,600
124.61.4151.6147 Cellular Phones	500	500	773	3,750	3,750	3,750	5,750
124.61.4151.6210 Office Supplies	380	380	491	380	380	380	380
124.61.4151.6250 Maint. Dept. Supplies	27,000	27,000	22,955	27,000	27,000	27,000	27,000
124.61.4151.6251 Asphalt / Road Supplies	17,500	17,500	10,255	17,500	17,500	17,500	17,500
124.61.4151.6252 Traffic Paint/Supplies	10,000	10,000	1,676	10,000	10,000	10,000	10,000
124.61.4151.6253 Cement/Const Mat'l	10,000	10,000	4,812	10,000	10,000	10,000	10,000
124.61.4151.6254 Signs/Hardware	63,000	63,000	26,953	63,000	29,000	63,000	63,000
124.61.4151.6270 Other Supplies/Materials	-	-	14	-	-	-	-
124.61.4151.6310 Buildings & Improv. Maint & Repair	1,000	1,000	731	1,000	1,000	1,000	1,000
124.61.4151.6330 Equipment Maint & Repair	12,600	12,600	7,732	12,600	12,600	12,600	13,080
124.61.4151.6424 Capitalized Lease Payments	872	872	872	872	872	872	872
124.61.4151.6999 Non-Capital Equipment	-	-	-	-	10,403	-	-
Subtotal	257,363	277,363	194,253	260,613	231,860	260,613	269,693
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
124.61.4151.8101 Admin & Overhead Charges	263,694	263,694	263,694	280,358	280,358	280,358	480,030
124.61.4151.8102 Property & Liability Charges	25,645	46,759	25,645	25,645	25,645	25,645	40,226
124.61.4151.8104 Vehicle Maintenance Charges	40,416	40,416	42,392	40,416	40,416	40,416	67,614
124.61.4151.8105 Fuel & Oil Charges	30,839	30,839	29,722	30,839	30,839	30,839	34,232
Subtotal	360,594	381,708	361,453	377,258	377,258	377,258	622,102
Grand Total	1,239,032	1,260,146	1,006,402	1,064,382	1,035,629	1,069,000	1,497,981

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	621,075	601,075	450,696	426,511	426,511	431,129	606,186
Maintenance & Operations	257,363	277,363	194,253	260,613	231,860	260,613	269,693
Allocated Costs	360,594	381,708	361,453	377,258	377,258	377,258	622,102
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,239,032	1,260,146	1,006,401	1,064,382	1,035,629	1,069,000	1,497,981
Net Program Revenue/(Cost)	(1,239,032)	(1,260,146)	(1,006,401)	(1,064,382)	(1,035,629)	(1,069,000)	(1,497,981)

Fund: State Gas Tax
Department: Public Services
Division/Program: Street Lighting (124-4152)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
124.61.4152.6142 Electricity	240,000	240,000	235,174	240,000	240,000	240,000	264,000
Subtotal	240,000	240,000	235,174	240,000	240,000	240,000	264,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	240,000	240,000	235,174	240,000	240,000	240,000	264,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	240,000	240,000	235,174	240,000	240,000	240,000	264,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	240,000	240,000	235,174	240,000	240,000	240,000	264,000
Net Program Revenue/(Cost)	(240,000)	(240,000)	(235,174)	(240,000)	(240,000)	(240,000)	(264,000)

Fund: Assembly Bill 939
Department: Public Service
Division/Program: Waste Reduction (AB939) (129-4188)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
129.00.4410	Interest Income	-	-	4,525	-	-	2,800	2,000
129.61.4629	Misc Reimbursement-Athens AB 939	170,000	170,000	228,049	170,000	170,000	170,000	170,000
129.00.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	760
Grand Total		170,000	170,000	232,574	170,000	170,000	172,800	172,760

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
129.61.4188.5111	Full Time Salaries	101,816	102,736	57,495	48,342	48,342	42,482	84,746
129.61.4188.5112	Part Time Salaries	8,987	8,987	132	-	-	-	-
129.61.4188.5113	Overtime	1,535	1,535	1,914	1,511	1,511	568	-
129.61.4188.5XXX	Premium Pay	1,186	264	-	275	275	258	251
129.61.4188.5124	Sick Leave Buyback	890	890	-	-	-	-	-
129.61.4188.5125	Vacation Buyback	1,900	1,900	-	-	700	1,936	-
129.61.4188.5XXX	Fringe Benefits	21,629	21,631	9,464	15,237	14,537	9,698	16,864
129.61.4188.5156-7	Retirement - PERS	6,237	6,237	4,403	4,973	4,973	3,687	15,317
129.61.4188.5180	Leave Lump Sum	-	-	-	-	-	-	-
129.61.4188.5181-2	PERS Unfunded Liability Pmt	15,967	15,967	16,673	18,286	18,286	18,286	23,893
129.61.4188.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		160,147	160,147	90,081	88,624	88,624	76,915	141,071
Materials & Services								
129.61.4188.6030	Memberships	400	400	-	400	400	400	400
129.61.4188.6110	Professional Services	8,000	8,000	8,074	9,500	9,500	9,500	9,500
129.61.4188.6120	Others Contactual Services	3,880	3,880	4,314	3,880	3,880	3,880	4,500
129.61.4188.6167	Community Awareness	16,200	16,200	6,482	16,200	16,200	16,200	16,200
129.61.4188.6210	Office Supplies	500	500	85	500	500	500	500
129.61.4188.6270	Special Department Supplies	5,000	5,000	400	5,000	5,000	5,000	3,900
129.61.4188.6330	Equipment Maint & Repair	600	600	612	600	600	600	1,080
129.61.4188.6424	Capitalized Lease Payments	872	872	872	872	872	872	872
Subtotal		35,452	35,452	20,839	36,952	36,952	36,952	36,952
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
129.61.4188.8101	Admin & Overhead Charges	15,662	15,662	15,662	15,662	23,364	23,364	10,970
129.61.4188.8102	Property & Liability Charges	2,607	4,753	2,607	2,607	2,607	2,607	5,724
Subtotal		18,269	20,415	18,269	18,269	25,971	25,971	16,694
Grand Total		213,868	216,014	129,189	143,845	151,547	139,838	194,717

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		170,000	170,000	232,574	170,000	170,000	172,800	172,760
Salaries & Benefits		160,147	160,147	90,081	88,624	88,624	76,915	141,071
Maintenance & Operations		35,452	35,452	20,839	36,952	36,952	36,952	36,952
Allocated Costs		18,269	20,415	18,269	18,269	25,971	25,971	16,694
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		213,868	216,014	129,189	143,845	151,547	139,838	194,717
Net Program Revenue/(Cost)		(43,868)	(46,014)	103,385	26,155	18,453	32,962	(21,957)

Fund: Community Development Block Grant
Department: Public Services
Division/Program: Fair Housing (131-2244)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
131.61.2244.6120 Other Contractual Services	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Subtotal	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	10,000	10,000	10,000	10,000	10,000	10,000	10,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Net Program Revenue/(Cost)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)

Fund: Community Development Block Grant
Department: Public Services
Division/Program: Program Administration (131-5120)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
131.61.4551	Federal Grants	766,361	766,361	708,236	732,715	1,282,868	400,000	805,400
131.61.4647	Misc Reimbursement	-	-	-	-	-	-	1,654
131.61.4856	Repayment of Loans	80,000	80,000	72,635	43,250	43,250	40,000	40,000
Grand Total		846,361	846,361	780,871	775,965	1,326,118	440,000	847,054

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
131.61.5120.5111	Full Time Salaries	79,592	79,859	45,936	75,715	75,715	58,033	76,644
131.61.5120.5112	Part Time Salaries	-	-	-	-	-	-	-
131.61.5120.5113	Overtime	-	-	-	-	-	-	-
131.61.5120.5XXX	Premium Pay	267	-	-	267	-	-	-
131.61.5120.5124	Sick Leave Buyback	-	-	-	-	-	-	-
131.61.5120.5125	Vacation Buyback	-	-	-	-	-	670	-
131.61.5120.5XXX	Fringe Benefits	14,107	14,107	6,538	13,505	13,505	10,855	13,501
131.61.5120.5156-7	Retirement - PERS	5,808	5,808	3,679	6,109	6,109	5,114	6,709
131.61.5120.5180	Leave Lump Sum	-	-	-	-	-	2,297	-
131.61.5120.5181-2	PERS Unfunded Liability Pmt	14,867	14,867	15,527	22,463	22,463	22,463	29,662
131.61.5120.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		114,641	114,641	71,680	118,059	117,792	99,432	126,516
Materials & Services								
131.61.5120.6050	Conferences & Meetings	250	250	101	250	250	50	150
131.61.5120.6052	Reimbursed Mileage	200	200	-	200	200	100	100
131.61.5120.6110	Professional Services	2,000	2,000	2,000	2,000	16,222	-	15,000
131.61.5120.6112	Accounting and Auditing	3,550	3,550	3,550	3,550	3,550	-	3,550
131.61.5120.6120	Other Contractual Services	250	250	57	250	250	150	150
131.61.5120.6170	Advertising & Publications	2,500	2,500	1,954	2,500	2,500	3,000	3,500
131.61.5120.6210	Office Supplies	1,000	1,000	390	1,000	1,000	700	1,000
131.61.5120.6330	Equipment Maint & Repair	250	250	45	250	250	200	200
131.61.5120.6424	Capitalized Lease Payments	600	600	509	600	600	300	-
131.61.5120.6999	Non-Capital Equipment	2,000	2,000	200	2,000	2,000	2,000	1,500
Subtotal		12,600	12,600	8,805	12,600	26,822	6,500	25,150
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
131.61.5120.8101	Admin & Overhead Charges	42,029	42,029	42,029	26,386	26,386	26,386	12,334
Subtotal		42,029	42,029	42,029	26,386	26,386	26,386	12,334
Grand Total		169,270	169,270	122,515	157,045	171,000	132,318	164,000

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		846,361	846,361	780,871	775,965	1,326,118	440,000	847,054
Salaries & Benefits		114,641	114,641	71,680	118,059	117,792	99,432	126,516
Maintenance & Operations		12,600	12,600	8,805	12,600	26,822	6,500	25,150
Allocated Costs		42,029	42,029	42,029	26,386	26,386	26,386	12,334
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		169,270	169,270	122,514	157,045	171,000	132,318	164,000
Net Program Revenue/(Cost)		677,091	677,091	658,357	618,920	1,155,118	307,682	683,054

Fund: Community Development Block Grant
Department: Public Services
Division/Program: Community Subrecipients (131-5121)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
131.61.5121.6120 Other Contractual Services	60,000	60,000	55,997	60,000	60,000	60,000	60,000
131.61.5121.6203 Project 29:11	5,114	5,114	5,114	4,160	4,160	4,160	-
131.61.5121.6204 YWCA of San Gabriel Valley - MOW	5,000	5,000	5,000	5,000	5,000	5,000	-
131.61.5121.6207 Action Food Pantry	6,347	6,347	6,347	5,290	5,290	5,290	-
131.61.5121.6444 YWCA of SGV - Sr Cit Assistance	7,404	7,404	7,404	7,404	7,404	7,404	-
131.61.5121.6461 Love Inc Crisis Intervention	3,968	3,968	-	-	-	-	-
131.61.5121.6462 Assistance League of Covina Valley	1,592	1,592	1,592	1,460	1,460	1,460	-
131.61.5121.6466 Cory's Kitchen	4,650	4,650	4,650	4,260	4,260	4,260	-
131.61.5121.6467 ESGV Coalition for Home	5,114	5,114	5,104	4,686	4,686	4,686	-
Subtotal	99,189	99,189	91,208	92,260	92,260	92,260	60,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	99,189	99,189	91,208	92,260	92,260	92,260	60,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	99,189	99,189	91,208	92,260	92,260	92,260	60,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	99,189	99,189	91,208	92,260	92,260	92,260	60,000
Net Program Revenue/(Cost)	(99,189)	(99,189)	(91,208)	(92,260)	(92,260)	(92,260)	(60,000)

Fund: Community Development Block Grant
Department: Public Services
Division/Program: Careship (131-5136)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
131.61.5136.6120 Other Contractual Services	6,000	6,000	5,490	6,000	6,000	6,000	5,000
Subtotal	6,000	6,000	5,490	6,000	6,000	6,000	5,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	6,000	6,000	5,490	6,000	6,000	6,000	5,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	6,000	6,000	5,490	6,000	6,000	6,000	5,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	6,000	6,000	5,490	6,000	6,000	6,000	5,000
Net Program Revenue/(Cost)	(6,000)	(6,000)	(5,490)	(6,000)	(6,000)	(6,000)	(5,000)

Program Budget Analysis
Department: Public Services
Division/Program: Buildings (131-7001)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
131.80.7001.5111 Full Time Salaries	-	-	-	-	-	-	-
131.80.7001.5XXX Premium Pay	-	-	-	-	-	-	-
131.80.7001.5XXX Fringe Benefits	-	-	-	-	-	-	-
131.80.7001.5157 Retirement - PERS	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
131.80.7001.7500 Buildings	-	73,954	73,954	455,805	300,000	300,000	-
Subtotal	-	73,954	73,954	455,805	300,000	300,000	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	73,954	73,954	455,805	300,000	300,000	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	73,954	73,954	455,805	300,000	300,000	-
Total Expenditures	-	73,954	73,954	455,805	300,000	300,000	-
Net Program Revenue/(Cost)	-	(73,954)	(73,954)	(455,805)	(300,000)	(300,000)	-

Program Budget Analysis
Department: Public Services
Division/Program: Streets (131-7005)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
131.80.7001.5111 Full Time Salaries	-	-	-	-	-	-	-
131.80.7001.5XXX Premium Pay	-	-	-	-	-	-	-
131.80.7001.5XXX Fringe Benefits	-	-	-	-	-	-	-
131.80.7001.5157 Retirement - PERS	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
131.80.7005.7200 Streets	-	-	-	100,000	100,000	-	-
Subtotal	-	-	-	100,000	100,000	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	-	-	100,000	100,000	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	100,000	100,000	-	-
Total Expenditures	-	-	-	100,000	100,000	-	-
Net Program Revenue/(Cost)	-	-	-	(100,000)	(100,000)	-	-

Fund: LA County Park Bond
Department: Public Services
Division/Program: Del Norte Splash Pad (143-5172)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
143.61.4540	Los Angeles County Grants	41,113	383,069	23,980	45,074	50,000	31,227	632,000
143.61.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	154
Grand Total		41,113	383,069	23,980	45,074	50,000	31,227	632,154

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
143.61.5172.5111	Full Time Salaries	13,738	13,805	7,714	11,560	11,560	12,211	12,137
143.61.5172.5112	Part Time Salaries	-	-	-	-	-	-	-
143.61.5172.5113	Overtime	-	-	-	-	-	-	-
143.61.5172.5XXX	Premium Pay	68	-	-	-	-	-	-
143.61.5172.5124	Sick Leave Buyback	-	-	-	-	-	350	-
143.61.5172.5125	Vacation Buyback	-	-	-	-	-	678	-
143.61.5172.5XXX	Fringe Benefits	4,346	4,347	1,714	2,856	2,856	2,947	2,936
143.61.5172.5156-7	Retirement - PERS	1,106	1,106	618	932	932	1,069	1,146
143.61.5172.5180	Leave Lump Sum	-	-	-	-	-	-	-
143.61.5172.5181-2	PERS Unfunded Liability Pmt	2,832	2,832	2,957	3,429	3,429	3,429	5,067
143.61.5172.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		22,090	22,090	13,002	18,777	18,777	20,684	21,286
Materials & Services								
143.61.5172.6143	Water	-	-	-	-	-	-	-
143.61.5172.6270	Special Department Supplies	6,000	6,000	2,847	6,000	6,000	4,000	6,000
143.61.5172.6330	Equipment Maint & Repair	10,000	10,000	3,854	10,000	10,000	5,000	10,000
143.61.5172.6999	Non-Capital Equipment	3,000	3,000	-	3,000	3,000	1,500	3,000
Subtotal		19,000	19,000	6,701	19,000	19,000	10,500	19,000
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
143.61.5172.8101	Admin & Overhead Charges	7,628	7,628	7,628	2,946	2,946	2,946	4,269
143.61.5172.8104	Vehicle Maintenance Charges	1,439	1,439	1,342	1,439	1,439	1,439	2,407
143.61.5172.8105	Fuel & Oil Charges	2,912	2,912	1,555	2,912	2,912	2,912	158
Subtotal		11,979	11,979	10,525	7,297	7,297	7,297	6,834
Grand Total		53,069	53,069	30,228	45,074	45,074	38,481	47,120

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		41,113	383,069	23,980	45,074	50,000	31,227	632,154
Salaries & Benefits		22,090	22,090	13,002	18,777	18,777	20,684	21,286
Maintenance & Operations		19,000	19,000	6,701	19,000	19,000	10,500	19,000
Allocated Costs		11,979	11,979	10,525	7,297	7,297	7,297	6,834
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		53,069	53,069	30,228	45,074	45,074	38,481	47,120
Net Program Revenue/(Cost)		(11,956)	330,000	(6,248)	-	4,926	(7,254)	585,034

Fund: Senior Meals Program
Department: Public Services
Division/Program: Meal Grant (146-5186)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
146.00.4410	Interest Income	-	-	904	-	-	210	-
146.61.4551	Federal Grants	174,218	174,218	162,378	174,218	174,218	174,218	174,218
146.61.4647	Miscellaneous Reimbursements	-	-	-	-	-	-	3,956
146.61.4691	Meals Program Donations	40,000	40,000	32,330	40,000	40,000	30,000	30,000
Grand Total		214,218	214,218	195,612	214,218	214,218	204,428	208,174

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
146.61.5186.5111	Full Time Salaries	59,630	59,913	51,990	60,548	60,548	56,259	63,670
146.61.5186.5112	Part Time Salaries	45,303	43,928	31,259	45,529	45,529	42,250	47,786
146.61.5186.5113	Overtime	-	-	-	-	-	-	-
146.61.5186.5XXX	Premium Pay	283	-	-	-	-	-	-
146.61.5186.5124	Sick Leave Buyback	1,000	1,000	640	-	-	1,690	1,000
146.61.5186.5125	Vacation Buyback	1,570	1,570	-	-	-	411	-
146.61.5186.5XXX	Fringe Benefits	26,508	27,883	23,353	24,297	24,297	25,283	27,338
146.61.5186.5156-7	Retirement - PERS	4,742	4,742	4,141	4,816	4,816	4,902	5,506
146.61.5186.5180	Leave Lump Sum	-	-	-	-	-	-	-
146.61.5186.5181-2	PERS Unfunded Liability Pmt	12,140	12,140	12,677	18,427	18,427	18,427	24,343
146.61.5186.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		151,176	151,176	124,060	153,617	153,617	149,222	169,643
Materials & Services								
146.61.5186.6011	Uniforms	700	700	-	700	700	500	700
146.61.5186.6120	Other Contractual Services	4,000	4,000	4,749	4,000	4,000	4,500	4,000
146.61.5186.6158	Meals	60,000	60,000	57,402	60,000	60,000	60,000	60,000
146.61.5186.6270	Other Supplies/Materials	11,680	11,680	11,199	11,680	11,680	11,500	11,680
146.61.5186.6330	Equipment Maint & Repair	2,380	2,380	2,203	2,380	2,380	3,500	2,380
146.61.5186.6424	Capitalized Lease Payments	3,600	3,600	2,445	3,600	3,600	3,600	3,600
Subtotal		82,360	82,360	77,997	82,360	82,360	83,600	82,360
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
146.61.5186.8101	Admin & Overhead Charges	-	-	-	-	-	-	44,382
Subtotal		-	-	-	-	-	-	44,382
Grand Total		233,536	233,536	202,057	235,977	235,977	232,822	296,385

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		214,218	214,218	195,612	214,218	214,218	204,428	208,174
Salaries & Benefits		151,176	151,176	124,060	153,617	153,617	149,222	169,643
Maintenance & Operations		82,360	82,360	77,997	82,360	82,360	83,600	82,360
Allocated Costs		-	-	-	-	-	-	44,382
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		233,536	233,536	202,057	235,977	235,977	232,822	296,385
Net Program Revenue/(Cost)		(19,318)	(19,318)	(6,445)	(21,759)	(21,759)	(28,394)	(88,211)

Fund: Used Oil Block Grant
Department: Public Services
Division/Program: Integrated Waste Management (149-4180)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
149.61.4521 State Grant	-	-	57,154	29,000	29,000	29,000	29,000
Grand Total	-	-	57,154	29,000	29,000	29,000	29,000

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
149.61.4180.5111 Full Time Salaries	-	-	-	-	-	-	-
149.61.4180.5112 Part Time Salaries	-	-	-	-	-	-	-
149.61.4180.5113 Overtime	-	-	-	-	-	-	-
149.61.4180.5XXX Premium Pay	-	-	-	-	-	-	-
149.61.4180.5124 Sick Leave Buyback	-	-	-	-	-	-	-
149.61.4180.5125 Vacation Buyback	-	-	-	-	-	-	-
149.61.4180.5XXX Fringe Benefits	-	-	-	-	-	-	-
149.61.4180.5156-7 Retirement - PERS	-	-	-	-	-	-	-
149.61.4180.5160 Retiree Medical Benefit	-	-	-	-	-	-	-
149.61.4180.5180 Leave Lump Sum	-	-	-	-	-	-	-
149.61.4180.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Materials & Services							
149.61.4180.6120 Other Contractual Services	-	29,118	28,975	13,000	13,000	13,000	13,000
149.61.4180.6167 Community Awareness	-	-	-	29,118	29,118	29,000	29,000
Subtotal	-	29,118	28,975	42,118	42,118	42,000	42,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
149.61.4180.8101 Admin & Overhead Charges	-	-	-	1,466	1,466	1,466	1,680
Subtotal	-	-	-	1,466	1,466	1,466	1,680
Grand Total	-	29,118	28,975	43,584	43,584	43,466	43,680

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	57,154	29,000	29,000	29,000	29,000
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	29,118	28,975	42,118	42,118	42,000	42,000
Allocated Costs	-	-	-	1,466	1,466	1,466	1,680
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	29,118	28,975	43,584	43,584	43,466	43,680
Net Program Revenue/(Cost)	-	(29,118)	28,179	(14,584)	(14,584)	(14,466)	(14,680)

Fund: Summer Meals Program
Department: Public Services
Division/Program: Summer Lunch (159-5166)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
159.61.4551	Summer Meals Program	17,000	17,000	3,171	-	28,000	3,000	-
Grand Total		17,000	17,000	3,171	-	28,000	3,000	-

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
159.61.5166.5111	Full Time Salaries	-	-	-	-	-	-	-
159.61.5166.5112	Part Time Salaries	1,600	1,551	2,236	-	-	-	-
159.61.5166.5113	Overtime	-	-	-	-	-	-	-
159.61.5166.5XXX	Premium Pay	-	-	-	-	-	-	-
159.61.5166.5124	Sick Leave Buyback	-	-	-	-	-	-	-
159.61.5166.5125	Vacation Buyback	-	-	-	-	-	-	-
159.61.5166.5XXX	Fringe Benefits	-	49	70	-	-	-	-
159.61.5166.5156-7	Retirement - PERS	-	-	-	-	-	-	-
159.61.5166.5160	Retiree Medical Benefit	-	-	-	-	-	-	-
159.61.5166.5180	Leave Lump Sum	-	-	-	-	-	-	-
159.61.5166.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		1,600	1,600	2,306	-	-	-	-
Materials & Services								
159.61.5166.6158	Meals	15,400	15,400	7,151	-	-	-	-
Subtotal		15,400	15,400	7,151	-	-	-	-
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		17,000	17,000	9,457	-	-	-	-

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		17,000	17,000	3,171	-	28,000	3,000	-
Salaries & Benefits		1,600	1,600	2,306	-	-	-	-
Maintenance & Operations		15,400	15,400	7,151	-	-	-	-
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		17,000	17,000	9,457	-	-	-	-
Net Program Revenue/(Cost)		-	-	(6,286)	-	28,000	3,000	-

Fund: Construction Tax
Department: Public Services
Division/Program: City Buildings (161-4144)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
161.00.4410	Interest Income	-	-	1,360	-	-	900	-
161.61.4170	Construction Tax	70,000	70,000	154,938	70,000	70,000	100,000	70,000
Grand Total		70,000	70,000	156,298	70,000	70,000	100,900	70,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
Subtotal		-	-	-	-	-	-	-
Materials & Services								
161.61.4144.6310	Building & Improv. Maint & Repair	20,000	20,000	16,290	20,000	20,000	12,816	20,000
Subtotal		20,000	20,000	16,290	20,000	20,000	12,816	20,000
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
129.61.4188.8101	Admin & Overhead Charges	-	-	-	-	-	-	-
129.61.4188.8102	Property & Liability Charges	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Grand Total		20,000	20,000	16,290	20,000	20,000	12,816	20,000

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		70,000	70,000	156,298	70,000	70,000	100,900	70,000
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		20,000	20,000	16,290	20,000	20,000	12,816	20,000
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		20,000	20,000	16,290	20,000	20,000	12,816	20,000
Net Program Revenue/(Cost)		50,000	50,000	140,008	50,000	50,000	88,084	50,000

Park Acquisition Fund
Department: Community Services
Division/Program: Park Acquisition

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REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
169.00.4410	Interest Income	-	-	856	-	-	-	-	-
169.00.4823	Proceeds from Sale	3,900,000	3,900,000	-	1,903,794	-	-	-	-
Grand Total		3,900,000	3,900,000	856	1,903,794	-	-	-	-

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Salaries & Benefits									
Subtotal		-	-	-	-	-	-	-	-
Materials & Services									
Subtotal		-	-	-	-	-	-	-	-
Capital Assets									
169.95.9500.9300	Transfer Out	-	-	-	921,680	921,680	-	-	-
Subtotal		-	-	-	921,680	921,680	-	-	-
Allocated Costs									
Subtotal		-	-	-	-	-	-	-	-
Grand Total		-	-	-	921,680	921,680	-	-	-

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Revenue		3,900,000	3,900,000	856	1,903,794	-	-	-	-
Salaries & Benefits		-	-	-	-	-	-	-	-
Maintenance & Operations		-	-	-	-	-	-	-	-
Allocated Costs		-	-	-	-	-	-	-	-
Capital Outlay		-	-	-	921,680	921,680	-	-	-
Total Expenditures		-	-	-	921,680	921,680	-	-	-
Net Program Revenue/(Cost)		3,900,000	3,900,000	856	982,114	(921,680)	-	-	-

Fund: Maintenance District #1
Department: Public Services
Division/Program: District Maintenance (181-4145)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
181.00.4410	Interest Income	11,000	11,000	20,515	13,000	13,000	18,000	16,000
181.61.4010	Property Taxes	460,000	460,000	564,664	460,000	460,000	500,000	500,000
181.61.4014	Residual/Excess Tax Increment	-	-	1,282	-	-	100	-
181.61.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	2,809
Grand Total		471,000	471,000	586,461	473,000	473,000	518,100	518,809

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
181.61.4145.5111	Full Time Salaries	73,412	58,727	48,696	45,298	45,298	40,775	55,996
181.61.4145.5112	Part Time Salaries	395	395	503	469	469	-	481
181.61.4145.5113	Overtime	339	339	-	-	-	120	-
181.61.4145.5XXX	Premium Pay	516	201	-	144	144	144	207
181.61.4145.5124	Sick Leave Buyback	1,060	1,060	33	-	-	812	1,000
181.61.4145.5125	Vacation Buyback	1,010	1,010	237	-	-	1,517	1,000
181.61.4145.5XXX	Fringe Benefits	22,988	22,988	11,948	14,644	14,644	13,117	16,341
181.61.4145.5156-7	Retirement - PERS	5,813	5,813	3,408	3,679	3,679	3,578	4,528
181.61.4145.5180	Leave Lump Sum	1,650	1,650	-	-	-	912	-
181.61.4145.5181-2	PERS Unfunded Liability Pmt	14,879	14,879	15,540	14,946	14,946	14,946	20,019
181.61.4145.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		122,062	107,062	80,365	79,180	79,180	75,921	99,572
Materials & Services								
181.61.4145.6130	Service Contracts	80,777	106,507	92,768	140,377	139,877	140,377	145,728
181.61.4145.6142	Electricity	6,000	6,000	4,838	6,000	6,000	6,000	6,600
181.61.4145.6143	Water	64,000	64,000	52,702	64,000	64,000	64,000	67,200
181.61.4145.6270	Other Supplies/Materials	5,000	5,000	-	5,000	5,000	5,000	5,000
Subtotal		155,777	181,507	150,308	215,377	214,877	215,377	224,528
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
181.61.4145.8101	Admin & Overhead Charges	45,828	45,828	36,330	38,383	38,383	38,383	46,224
181.61.4145.8102	Property & Liability Charges	3,586	6,538	3,586	3,586	3,586	3,586	10,742
Subtotal		49,414	52,366	39,916	41,969	41,969	41,969	56,966
Grand Total		327,253	340,935	270,589	336,526	336,026	333,267	381,066

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		471,000	471,000	586,461	473,000	473,000	518,100	518,809
Salaries & Benefits		122,062	107,062	80,365	79,180	79,180	75,921	99,572
Maintenance & Operations		155,777	181,507	150,308	215,377	214,877	215,377	224,528
Allocated Costs		49,414	52,366	39,916	41,969	41,969	41,969	56,966
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		327,253	340,935	270,589	336,526	336,026	333,267	381,066
Net Program Revenue/(Cost)		143,747	130,065	315,873	136,474	136,974	184,833	137,743

Fund: Maintenance District #1
Department: Public Services
Division/Program: National Pollutant Discharge Elimination System (NPDES) (181-4189)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
181.61.4189.6130 Service Contracts	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Subtotal	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	10,000	10,000	10,000	10,000	10,000	10,000	10,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Net Program Revenue/(Cost)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)

Fund: Maintenance District #1
Department: Public Services
Division/Program: CIP - Parks (181-7004)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
181.80.7004.7700 Parks	140,000	105,760	105,700	-	150,240	-	-
Subtotal	140,000	105,760	105,700	-	150,240	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	140,000	105,760	105,700	-	150,240	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	140,000	105,760	105,700	-	150,240	-	-
Total Expenditures	140,000	105,760	105,700	-	150,240	-	-
Net Program Revenue/(Cost)	(140,000)	(105,760)	(105,700)	-	(150,240)	-	-

Fund: Maintenance District #2
Department: Public Services
Division/Program: District Maintenance (182-4145)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
182.00.4410	Interest Income	3,000	3,000	6,318	5,000	5,000	5,000	5,000
182.61.4010	Property Taxes	144,000	144,000	170,834	144,000	144,000	144,000	144,000
182.61.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	1,981
Grand Total		147,000	147,000	177,152	149,000	149,000	149,000	150,981

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
182.61.4145.5111	Full Time Salaries	42,675	42,675	29,859	31,419	31,419	37,132	41,036
182.61.4145.5112	Part Time Salaries	395	395	432	-	-	-	481
182.61.4145.5113	Overtime	339	339	-	469	469	120	-
182.61.4145.5XXX	Premium Pay	-	-	-	108	108	108	108
182.61.4145.5124	Sick Leave Buyback	880	880	-	-	-	475	-
182.61.4145.5125	Vacation Buyback	1,000	1,000	72	-	-	1,103	1,000
182.61.4145.5XXX	Fringe Benefits	13,746	13,746	6,818	9,458	9,458	9,065	10,478
182.61.4145.5156-7	Retirement - PERS	3,416	3,416	2,114	2,555	2,555	2,310	3,205
182.61.4145.5180	Leave Lump Sum	1,650	1,650	-	-	-	912	-
182.61.4145.5181-2	PERS Unfunded Liability Pmt	8,744	8,744	9,132	10,810	10,810	10,810	14,170
182.61.4145.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		72,845	72,845	48,428	54,819	54,819	62,035	70,478
Materials & Services								
182.61.4145.6130	Service Contracts	23,551	23,645	21,536	63,311	63,011	63,311	68,051
182.61.145.6142	Electricity	620	620	534	620	620	620	682
182.61.4145.6143	Water	8,000	8,000	8,111	8,000	8,000	8,000	8,400
182.61.4145.6250	Maint. Dept. Supplies	1,000	1,000	-	-	-	-	-
Subtotal		33,171	33,265	30,181	71,931	71,631	71,931	77,133
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
182.61.4145.8101	Admin & Overhead Charges	16,547	16,547	16,547	8,455	8,455	8,455	19,351
182.61.4145.8102	Property & Liability Charges	8,196	14,944	8,196	8,196	8,196	8,196	5,196
Subtotal		24,743	31,491	24,743	16,651	16,651	16,651	24,547
Grand Total		130,759	137,601	103,351	143,401	143,101	150,617	172,158

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		147,000	147,000	177,152	149,000	149,000	149,000	150,981
Salaries & Benefits		72,845	72,845	48,428	54,819	54,819	62,035	70,478
Maintenance & Operations		33,171	33,265	30,181	71,931	71,631	71,931	77,133
Allocated Costs		24,743	31,491	24,743	16,651	16,651	16,651	24,547
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		130,759	137,601	103,352	143,401	143,101	150,617	172,158
Net Program Revenue/(Cost)		16,241	9,399	73,800	5,599	5,899	(1,617)	(21,177)

Fund: Maintenance District #2
Department: Public Services
Division/Program: National Pollutant Discharge Elimination System (NPDES) (182-4189)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
182.61.4189.6130 Service Contracts	2,000	2,000	2,000	5,000	5,000	5,000	5,000
Subtotal	2,000	2,000	2,000	5,000	5,000	5,000	5,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	2,000	2,000	2,000	5,000	5,000	5,000	5,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	2,000	2,000	2,000	5,000	5,000	5,000	5,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	2,000	2,000	2,000	5,000	5,000	5,000	5,000
Net Program Revenue/(Cost)	(2,000)	(2,000)	(2,000)	(5,000)	(5,000)	(5,000)	(5,000)

Fund: Maintenance District #2
Department: Public Services
Division/Program: CIP - Parks (182-7004)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
182.80.7004.7700 Parks	-	173,220	173,160	-	156,780	-	-
Subtotal	-	173,220	173,160	-	156,780	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	173,220	173,160	-	156,780	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	173,220	173,160	-	156,780	-	-
Total Expenditures	-	173,220	173,160	-	156,780	-	-
Net Program Revenue/(Cost)	-	(173,220)	(173,160)	-	(156,780)	-	-

Fund: Maintenance District #2
Department: Public Services
Division/Program: Transfers (182-9500)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
182.95.9500.9184 Transfer Out	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Subtotal	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	9,000	9,000	9,000	9,000	9,000	9,000	9,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Net Program Revenue/(Cost)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)

Fund: West Covina Coastal Sage Scrub Community Facilities District

Department: Public Services

Division/Program: District Maintenance (183-4145)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
183.00.4190	Other Taxes	110,000	110,000	107,650	110,000	110,000	110,000	110,000
183.00.4410	Interest Income	1,600	1,600	3,064	1,600	1,600	2,250	2,000
183.00.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	731
Grand Total		111,600	111,600	110,713	111,600	111,600	112,250	112,731

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
183.61.4145.5111	Full Time Salaries	10,848	10,848	6,766	9,290	9,290	5,504	13,287
183.61.4145.5112	Part Time Salaries	-	-	-	-	-	-	-
183.61.4145.5113	Overtime	-	-	-	-	-	-	-
183.61.4145.5XXX	Premium Pay	69	69	-	69	-	-	-
183.61.4145.5124	Sick Leave Buyback	400	400	-	400	-	295	-
183.61.4145.5125	Vacation Buyback	890	890	-	890	-	591	-
183.61.4145.5XXX	Fringe Benefits	3,380	3,380	1,427	2,874	2,874	1,837	3,455
183.61.4145.5156-7	Retirement - PERS	903	903	476	751	751	482	1,164
183.61.4145.5180	Leave Lump Sum	-	-	-	-	-	3,698	-
183.61.4145.5181-2	PERS Unfunded Liability Pmt	2,312	2,312	2,414	4,498	4,498	4,498	5,146
183.61.4145.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		18,802	18,802	11,083	18,772	17,413	16,905	23,052
Materials & Services								
183.61.4145.6110	Professional Services	10,000	10,000	269	-	-	-	-
183.61.4145.6130	Service Contracts	78,150	82,050	29,567	35,950	35,750	35,950	36,055
183.61.4145.6142	Electricity	1,000	1,000	527	1,000	1,000	1,000	1,100
183.61.4145.6143	Water	13,000	13,000	12,843	13,000	13,000	13,000	13,650
Subtotal		102,150	106,050	43,205	49,950	49,750	49,950	50,805
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
183.61.4145.8101	Admin & Overhead Charges	9,312	9,312	9,312	7,006	7,006	7,006	8,542
183.61.4145.8102	Property & Liability Charges	1,849	3,126	1,849	1,849	1,849	1,849	2,632
Subtotal		11,161	12,438	11,161	8,855	8,855	8,855	11,174
Grand Total		132,113	137,290	65,449	77,577	76,018	75,710	85,031

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		111,600	111,600	110,713	111,600	111,600	112,250	112,731
Salaries & Benefits		18,802	18,802	11,083	18,772	17,413	16,905	23,052
Maintenance & Operations		102,150	106,050	43,205	49,950	49,750	49,950	50,805
Allocated Costs		11,161	12,438	11,161	8,855	8,855	8,855	11,174
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		132,113	137,290	65,449	77,577	76,018	75,710	85,031
Net Program Revenue/(Cost)		(20,513)	(25,690)	45,264	34,023	35,582	36,540	27,700

Fund: West Covina Coastal Sage Scrub Community Facilities District
Department: Public Services
Division/Program: National Pollutant Discharge Elimination System (NPDES) (183-4189)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
183.61.4189.6130 Service Contracts	8,000	8,000	7,328	8,000	8,000	8,000	8,000
Subtotal	8,000	8,000	7,328	8,000	8,000	8,000	8,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	8,000	8,000	7,328	8,000	8,000	8,000	8,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	8,000	8,000	7,328	8,000	8,000	8,000	8,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	8,000	8,000	7,328	8,000	8,000	8,000	8,000
Net Program Revenue/(Cost)	(8,000)	(8,000)	(7,328)	(8,000)	(8,000)	(8,000)	(8,000)

Fund: Maintenance District #4
Department: Public Services
Division/Program: District Maintenance (184-4145)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
184.00.4410	Interest Income	10,000	10,000	22,204	10,000	10,000	16,500	15,000
184.61.4623	Maintenance District Assessment	1,037,950	1,037,950	1,041,687	1,037,950	1,037,950	1,037,950	1,037,950
184.61.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	4,110
Grand Total		1,047,950	1,047,950	1,063,891	1,047,950	1,047,950	1,054,450	1,057,060

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
184.61.4145.5111	Full Time Salaries	107,820	92,271	67,545	67,432	67,432	60,175	78,639
184.61.4145.5112	Part Time Salaries	395	395	409	-	-	-	481
184.61.4145.5113	Overtime	964	964	-	1,320	1,320	120	1,320
184.61.4145.5XXX	Premium Pay	745	294	-	155	155	156	310
184.61.4145.5124	Sick Leave Buyback	2,400	2,400	33	-	-	1,131	1,000
184.61.4145.5125	Vacation Buyback	1,470	1,470	309	-	-	1,680	1,000
184.61.4145.5XXX	Fringe Benefits	33,601	33,598	16,055	22,110	22,110	21,956	24,207
184.61.4145.5156-7	Retirement - PERS	8,472	8,472	4,708	5,482	5,482	5,294	6,528
184.61.4145.5180	Leave Lump Sum	5,510	5,510	-	-	-	912	-
184.61.4145.5181-2	PERS Unfunded Liability Pmt	21,686	21,686	22,648	21,572	21,572	21,752	28,862
184.61.4145.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		183,063	167,060	111,708	118,071	118,071	113,176	142,347
Materials & Services								
184.61.4145.6110	Professional Services	3,993	21,989	16,290	-	-	-	-
184.61.4145.6120	Other Contractual Services	20,000	20,000	20,000	20,000	-	20,000	20,000
184.61.4145.6130	Service Contracts	243,334	274,770	257,789	277,105	35,750	277,105	286,926
184.61.4145.6142	Electricity	25,000	25,000	23,712	25,000	1,000	25,000	27,500
184.61.4145.6143	Water	292,000	320,000	263,133	320,000	13,000	320,000	336,000
184.61.4145.6210	Office Supplies	140	200	195	200	-	200	200
184.61.4145.6270	Other Supplies/Materials	17,850	10,000	3,846	10,000	-	10,000	10,000
Subtotal		602,317	671,959	584,965	652,305	49,750	652,305	680,626
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
184.61.4145.8101	Admin & Overhead Charges	121,704	121,704	121,704	73,800	73,800	73,800	168,670
184.61.4145.8102	Property & Liability Charges	11,289	20,584	11,289	11,289	11,289	11,289	28,873
Subtotal		132,993	142,288	132,993	85,089	85,089	85,089	197,543
Grand Total		918,373	981,307	829,666	855,465	252,910	850,570	1,020,516

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		1,047,950	1,047,950	1,063,891	1,047,950	1,047,950	1,054,450	1,057,060
Salaries & Benefits		183,063	167,060	111,708	118,071	118,071	113,176	142,347
Maintenance & Operations		602,317	671,959	584,965	652,305	49,750	652,305	680,626
Allocated Costs		132,993	142,288	132,993	85,089	85,089	85,089	197,543
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		918,373	981,307	829,666	855,465	252,910	850,570	1,020,516
Net Program Revenue/(Cost)		129,577	66,643	234,225	192,485	795,040	203,880	36,544

Fund: Maintenance District #4
Department: Public Services
Division/Program: National Pollutant Discharge Elimination System (NPDES) (184-4189)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
184.61.4189.6130 Service Contracts	75,000	75,000	70,438	75,000	75,000	75,000	75,000
Subtotal	75,000	75,000	70,438	75,000	75,000	75,000	75,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	75,000	75,000	70,438	75,000	75,000	75,000	75,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	75,000	75,000	70,438	75,000	75,000	75,000	75,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	75,000	75,000	70,438	75,000	75,000	75,000	75,000
Net Program Revenue/(Cost)	(75,000)	(75,000)	(70,438)	(75,000)	(75,000)	(75,000)	(75,000)

Fund: Maintenance District #4
Department: Public Services
Division/Program: Parks (184-7004)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
184.80.7004.7700 Parks	100,000	100,288	100,288	-	682,712	-	-
Subtotal	100,000	100,288	100,288	-	682,712	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	100,000	100,288	100,288	-	682,712	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	100,000	100,288	100,288	-	682,712	-	-
Total Expenditures	100,000	100,288	100,288	-	682,712	-	-
Net Program Revenue/(Cost)	(100,000)	(100,288)	(100,288)	-	(682,712)	-	-

Fund: Maintenance District #4
Department: Public Services
Division/Program: Transfers (184-9500)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
184.00.9182 Transfer In	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Grand Total	9,000	9,000	9,000	9,000	9,000	9,000	9,000

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	-	-	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Net Program Revenue/(Cost)	9,000	9,000	9,000	9,000	9,000	9,000	9,000

Fund: Maintenance District #6
Department: Public Services
Division/Program: District Maintenance (186-4145)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
186.00.4410	Interest Income	500	500	2,237	500	500	1,800	1,500
186.61.4623	Maintenance District Assessment	154,700	154,700	154,687	154,700	154,700	154,700	154,700
186.61.4647	Miscellaneous Reimbursements	-	-	-	-	-	-	1,129
Grand Total		155,200	155,200	156,924	155,200	155,200	156,500	157,329

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
186.61.4145.5111	Full Time Salaries	25,660	25,660	17,968	16,533	16,533	23,050	19,945
186.61.4145.5112	Part Time Salaries	395	395	387	-	-	-	481
186.61.4145.5113	Overtime	26	26	-	43	43	22	-
186.61.4145.5XXX	Premium Pay	233	233	-	96	96	96	96
186.61.4145.5124	Sick Leave Buyback	710	710	-	-	-	215	-
186.61.4145.5125	Vacation Buyback	880	880	48	-	-	387	-
186.61.4145.5XXX	Fringe Benefits	8,441	8,441	4,209	5,806	5,806	7,980	7,574
186.61.4145.5156-7	Retirement - PERS	2,052	2,052	1,241	1,344	1,344	2,021	1,787
186.61.4145.5180	Leave Lump Sum	1,650	1,650	-	-	-	912	-
186.61.4145.5181-2	PERS Unfunded Liability Pmt	5,252	5,252	5,486	6,356	6,356	6,356	7,901
186.61.4145.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		45,299	45,299	29,338	30,178	30,178	41,039	37,784
Materials & Services								
186.61.4145.6110	Professional Services	2,320	3,480	1,160	-	-	-	-
186.61.4145.6130	Service Contracts	65,401	65,401	62,078	65,401	65,401	65,401	75,036
186.61.4145.6142	Electricity	3,000	3,000	2,652	3,000	3,000	3,000	3,300
186.61.4145.6143	Water	20,000	20,000	18,788	20,000	20,000	20,000	21,000
Subtotal		90,721	91,881	84,679	88,401	88,401	88,401	99,336
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
186.61.4145.8101	Admin & Overhead Charges	14,565	14,565	14,565	13,888	13,888	13,888	27,999
186.61.4145.8102	Property & Liability Charges	5,027	9,485	5,202	5,202	5,202	5,202	4,570
Subtotal		19,592	24,050	19,767	19,090	19,090	19,090	32,569
Grand Total		155,612	161,230	133,784	137,669	137,669	148,530	169,689

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		155,200	155,200	156,924	155,200	155,200	156,500	157,329
Salaries & Benefits		45,299	45,299	29,338	30,178	30,178	41,039	37,784
Maintenance & Operations		90,721	91,881	84,679	88,401	88,401	88,401	99,336
Allocated Costs		19,592	24,050	19,767	19,090	19,090	19,090	32,569
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		155,612	161,230	133,784	137,669	137,669	148,530	169,689
Net Program Revenue/(Cost)		(412)	(6,030)	23,140	17,531	17,531	7,970	(12,360)

Fund: Maintenance District #6
Department: Public Services
Division/Program: National Pollutant Discharge Elimination System (NPDES) (186-4189)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Salaries & Benefits								
Subtotal	-	-	-	-	-	-	-	-
Materials & Services								
186.61.4189.6130 Service Contracts	5,000	5,000	5,000	5,000	5,000	5,000	-	5,000
Subtotal	5,000	5,000	5,000	5,000	5,000	5,000	-	5,000
Capital Assets								
Subtotal	-	-	-	-	-	-	-	-
Allocated Costs								
Subtotal	-	-	-	-	-	-	-	-
Grand Total	5,000	5,000	5,000	5,000	5,000	5,000	-	5,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-	-
Maintenance & Operations	5,000	5,000	5,000	5,000	5,000	5,000	-	5,000
Allocated Costs	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Total Expenditures	5,000	5,000	5,000	5,000	5,000	5,000	-	5,000
Net Program Revenue/(Cost)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	-	(5,000)

Fund: Maintenance District #6
Department: Public Services
Division/Program: Parks (186-7004)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
186.80.7004.7700 Parks	-	376	673	-	-	-	-
Subtotal	-	376	673	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	-	376	673	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	376	673	-	-	-	-
Total Expenditures	-	376	673	-	-	-	-
Net Program Revenue/(Cost)	-	(376)	(673)	-	-	-	-

Fund: Maintenance District #7
Department: Public Services
Division/Program: District Maintenance (187-4145)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
187.00.4410	Interest Income	2,000	2,000	2,494	2,000	2,000	1,800	1,800
187.61.4623	Maintenance District Assessment	170,821	170,821	173,457	170,821	170,821	170,820	170,820
187.61.4647	Miscellaneous Reimbursements	-	-	-	-	-	-	1,129
Grand Total		172,821	172,821	175,951	172,821	172,821	172,620	173,749

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
187.61.4145.5111	Full Time Salaries	25,660	25,784	18,143	16,492	16,492	26,779	19,945
187.61.4145.5112	Part Time Salaries	395	395	392	-	-	-	481
187.61.4145.5113	Overtime	26	26	-	43	43	22	-
187.61.4145.5XXX	Premium Pay	233	108	-	96	96	96	96
187.61.4145.5124	Sick Leave Buyback	710	710	-	-	-	215	-
187.61.4145.5125	Vacation Buyback	900	900	48	-	-	387	-
187.61.4145.5XXX	Fringe Benefits	8,441	8,442	4,230	5,807	5,807	9,688	6,501
187.61.4145.5156-7	Retirement - PERS	2,052	2,052	1,253	1,344	1,344	2,348	1,787
187.61.4145.5180	Leave Lump Sum	1,650	1,650	-	-	-	912	-
187.61.4145.5181-2	PERS Unfunded Liability Pmt	5,252	5,252	5,486	6,356	6,356	6,356	7,901
187.61.4145.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		45,319	45,319	29,551	30,138	30,138	46,803	36,711
Materials & Services								
187.61.4145.6110	Professional Services	2,345	3,518	1,173	-	-	-	-
187.61.4145.6130	Service Contracts	55,966	55,966	49,373	55,966	65,401	55,966	65,436
187.61.4145.6142	Electricity	4,200	4,200	3,719	4,200	3,000	4,200	4,620
187.61.4145.6143	Water	30,000	30,000	27,473	30,000	20,000	30,000	31,500
Subtotal		92,511	93,684	81,738	90,166	88,401	90,166	101,556
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
187.61.4145.8101	Admin & Overhead Charges	23,710	23,710	23,710	13,703	13,703	13,703	27,334
187.61.4145.8102	Property & Liability Charges	3,572	6,513	3,572	3,572	3,572	3,572	4,606
Subtotal		27,282	30,223	27,282	17,275	17,275	17,275	31,940
Grand Total		165,112	169,225	138,571	137,579	135,814	154,244	170,207

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		172,821	172,821	175,951	172,821	172,821	172,620	173,749
Salaries & Benefits		45,319	45,319	29,551	30,138	30,138	46,803	36,711
Maintenance & Operations		92,511	93,684	81,738	90,166	88,401	90,166	101,556
Allocated Costs		27,282	30,223	27,282	17,275	17,275	17,275	31,940
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		165,112	169,225	138,571	137,579	135,814	154,244	170,207
Net Program Revenue/(Cost)		7,709	3,596	37,380	35,242	37,007	18,376	3,542

Fund: Maintenance District #7
Department: Public Services
Division/Program: National Pollutant Discharge Elimination System (NPDES) (187-4189)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
187.61.4189.6130 Service Contracts	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Subtotal	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	5,000	5,000	5,000	5,000	5,000	5,000	5,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Net Program Revenue/(Cost)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)

Fund: Maintenance District #7
Department: Public Services
Division/Program: CIP - Parks (187-7004)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
187.80.7004.7700 Parks	40,000	41,586	1,586	-	-	-	-
Subtotal	40,000	41,586	1,586	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	40,000	41,586	1,586	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	40,000	41,586	1,586	-	-	-	-
Total Expenditures	40,000	41,586	1,586	-	-	-	-
Net Program Revenue/(Cost)	(40,000)	(41,586)	(1,586)	-	-	-	-

Fund: Citywide Maintenance District
Department: Public Services
Division/Program: Landscape Maintenance (188-4141)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
188.61.4141.5111 Full Time Salaries	44,319	26,205	21,452	32,017	32,017	32,013	32,804
188.61.4141.5112 Part Time Salaries	-	-	-	-	-	-	-
188.61.4141.5113 Overtime	157	-	488	257	257	120	-
188.61.4141.5XXX Premium Pay	415	24	-	191	191	192	191
188.61.4141.5124 Sick Leave Buyback	1,370	1,370	-	-	-	636	-
188.61.4141.5125 Vacation Buyback	-	-	-	-	-	436	-
188.61.4141.5XXX Fringe Benefits	16,316	10,127	6,111	12,273	12,273	12,567	12,897
188.61.4141.5156-7 Retirement - PERS	3,542	6,614	5,736	2,604	2,604	2,824	2,947
188.61.4141.5180 Leave Lump Sum	-	-	-	-	-	-	-
188.61.4141.5181-2 PERS Unfunded Liability Pmt	9,066	-	-	9,576	9,576	9,576	13,029
188.61.4141.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	75,185	44,340	33,787	56,919	56,919	58,364	61,868
Materials & Services							
188.61.4141.6011 Uniforms	380	380	-	380	380	380	380
188.61.4141.6030 Memberships	220	220	15	220	220	220	220
188.61.4141.6130 Service Contracts	285,210	285,210	273,182	357,210	356,810	357,210	499,144
188.61.4141.6147 Cellular Phones	1,600	1,600	1,044	2,100	2,100	2,100	2,100
188.61.4141.6210 Office Supplies	200	200	226	200	200	200	200
188.61.4141.6270 Special Department Supplies	22,000	22,000	409	22,000	22,000	22,000	22,000
Subtotal	309,610	309,610	274,876	382,110	381,710	382,110	524,044
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
188.61.4141.8102 Property & Liability Charges	5,879	10,719	5,879	5,879	5,879	5,879	19,908
Subtotal	5,879	10,719	5,879	5,879	5,879	5,879	19,908
Grand Total	390,674	364,669	314,542	444,908	444,508	446,353	605,820

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	75,185	44,340	33,787	56,919	56,919	58,364	61,868
Maintenance & Operations	309,610	309,610	274,876	382,110	381,710	382,110	524,044
Allocated Costs	5,879	10,719	5,879	5,879	5,879	5,879	19,908
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	390,674	364,669	314,542	444,908	444,508	446,353	605,820
Net Program Revenue/(Cost)	(390,674)	(364,669)	(314,542)	(444,908)	(444,508)	(446,353)	(605,820)

Fund: Citywide Maintenance District
Department: Public Services
Division/Program: Street Lighting (188-4152)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
188.61.4152.5111 Full Time Salaries	19,416	19,512	13,625	18,057	18,057	10,724	21,426
188.61.4152.5112 Part Time Salaries	-	-	-	-	-	-	-
188.61.4152.5113 Overtime	860	860	-	1,149	1,149	543	-
188.61.4152.5XXX Premium Pay	186	90	-	-	-	-	-
188.61.4152.5124 Sick Leave Buyback	470	470	-	-	-	250	-
188.61.4152.5125 Vacation Buyback	-	-	-	-	-	-	-
188.61.4152.5XXX Fringe Benefits	6,936	6,936	4,154	6,147	6,147	3,455	6,407
188.61.4152.5156-7 Retirement - PERS	1,565	1,565	1,113	1,476	1,476	958	1,601
188.61.4152.5180 Leave Lump Sum	-	-	-	-	-	-	-
188.61.4152.5181-2 PERS Unfunded Liability Pmt	4,007	4,007	4,184	5,428	5,428	5,428	7,078
188.61.4152.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	33,440	33,440	23,075	32,258	32,258	21,358	36,512
Materials & Services							
188.61.4152.6011 Uniforms	1,984	1,984	1,026	1,984	1,984	1,984	1,984
188.61.4152.6120 Other Contractual Services	20,000	20,000	-	-	-	-	-
188.61.4152.6142 Electricity	1,000,000	1,000,000	949,564	1,000,000	1,000,000	1,000,000	1,100,000
188.61.4152.6270 Other Supplies / Materials	1,580	1,580	108	1,580	1,580	1,580	1,580
Subtotal	1,023,564	1,023,564	950,698	1,003,564	1,003,564	1,003,564	1,103,564
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
188..61.4152.8101 Adm. & Overhead Charges	-	-	-	-	-	-	73,806
188..61.4152.8102 Property & Liability Charges	16,491	30,069	16,491	16,491	16,491	16,491	36,658
188..61.4152.8104 Vehicle Maintenance Charges	3,504	3,504	6,197	3,504	3,504	3,504	5,862
188..61.4152.8105 Fuel & Oil Charges	4,975	4,975	3,227	4,975	4,975	4,975	5,202
Subtotal	24,970	38,548	25,915	24,970	24,970	24,970	47,722
Grand Total	1,081,974	1,095,552	999,687	1,060,792	1,060,792	1,049,892	1,187,798

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	33,440	33,440	23,075	32,258	32,258	21,358	36,512
Maintenance & Operations	1,023,564	1,023,564	950,698	1,003,564	1,003,564	1,003,564	1,103,564
Allocated Costs	24,970	38,548	25,915	24,970	24,970	24,970	47,722
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,081,974	1,095,552	999,688	1,060,792	1,060,792	1,049,892	1,187,798
Net Program Revenue/(Cost)	(1,081,974)	(1,095,552)	(999,688)	(1,060,792)	(1,060,792)	(1,049,892)	(1,187,798)

Fund: Sewer Maintenance
Department: Public Services
Division/Program: Sewer Maintenance (189-4160)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
189.61.4160.5111 Full Time Salaries	719,972	729,071	301,180	217,744	217,744	299,368	392,320
189.61.4160.5112 Part Time Salaries	-	-	-	-	-	-	-
189.61.4160.5113 Overtime	20,279	20,279	13,063	19,326	19,326	19,306	-
189.61.4160.5XXX Premium Pay	18,340	9,240	1,396	550	550	552	1,681
189.61.4160.5121 Holiday Opt - No PERS	4,000	4,000	397	1,000	1,000	106	1,000
189.61.4160.5124 Sick Leave Buyback	3,200	3,200	1,457	3,000	3,000	4,690	2,000
189.61.4160.5125 Vacation Buyback	1,100	1,100	333	-	-	5,406	-
189.61.4160.5XXX Fringe Benefits	301,625	301,626	154,130	93,869	93,869	102,649	183,363
189.61.4160.5156-7 Retirement - PERS	57,711	57,711	21,344	17,934	17,934	26,053	35,831
189.61.4160.5180 Leave Lump Sum	24,200	24,200	7,441	-	-	715	-
189.61.4160.5181-2 PERS Unfunded Liability Pmt	147,729	147,729	154,280	103,718	103,718	103,718	144,166
189.61.4160.5999 Salary Savings	(21,986)	(298,838)	-	-	-	-	-
Subtotal	1,276,170	999,318	655,021	457,141	457,141	562,563	760,361
Materials & Services							
189.61.4160.6011 Uniforms	9,047	9,047	3,164	9,047	9,047	2,738	9,047
189.61.4160.6030 Memberships	250	250	231	250	250	-	250
189.61.4160.6050 Conferences & Meetings	4,000	4,000	1,200	4,000	4,000	-	4,000
189.61.4160.6120 Other Contractual Services	105,541	105,541	65,744	106,541	106,541	76,985	111,661
189.61.4160.6142 Electricity	10,000	10,000	5,518	10,000	10,000	6,837	11,000
189.61.4160.6147 Cellular Phones	2,500	2,500	1,678	2,500	2,500	2,857	4,500
189.61.4160.6270 Special Department Supplies	9,420	9,420	10,451	9,420	9,420	13,539	13,000
189.61.4160.6330 Equipment Maint & Repair	17,900	17,900	17,785	17,900	17,900	22,472	20,880
189.61.4160.6424 Capitalized Lease Payments	872	872	872	872	872	972	872
Subtotal	159,530	159,530	106,643	160,530	160,530	126,400	175,210
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
189.61.4160.8101 Adm. & Overhead Charges	-	-	-	-	-	-	115,489
189.61.4160.8102 Property & Liability Charges	146,098	266,385	292,631	146,098	146,098	146,098	31,840
189.61.4160.8103 Vehicle Replacement Charges	-	-	-	-	-	-	-
189.61.4160.8104 Vehicle Maintenance Charges	24,700	24,700	34,208	24,700	24,700	24,700	41,322
189.61.4160.8105 Fuel & Oil Charges	15,617	15,617	16,597	15,617	15,617	15,617	13,230
Subtotal	186,415	306,702	343,436	186,415	186,415	186,415	86,392
Grand Total	1,622,115	1,465,550	1,105,101	804,086	804,086	875,378	1,021,963

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	1,276,170	999,318	655,021	457,141	457,141	562,563	760,361
Maintenance & Operations	159,530	159,530	106,643	160,530	160,530	126,400	175,210
Allocated Costs	186,415	306,702	343,436	186,415	186,415	186,415	86,392
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,622,115	1,465,550	1,105,101	804,086	804,086	875,378	1,021,963
Net Program Revenue/(Cost)	(1,622,115)	(1,465,550)	(1,105,101)	(804,086)	(804,086)	(875,378)	(1,021,963)

Fund: Measure R
Department: Public Services
Division/Program: Street Sweeping (224-4153)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
224.61.4153.6130 Service Contracts	524,515	524,515	524,513	545,822	545,822	545,822	583,190
224.61.4153.6143 Water	2,000	2,000	-	2,000	2,000	-	-
Subtotal	526,515	526,515	524,513	547,822	547,822	545,822	583,190
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	526,515	526,515	524,513	547,822	547,822	545,822	583,190

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	526,515	526,515	524,513	547,822	547,822	545,822	583,190
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	526,515	526,515	524,513	547,822	547,822	545,822	583,190
Net Program Revenue/(Cost)	(526,515)	(526,515)	(524,513)	(547,822)	(547,822)	(545,822)	(583,190)

Fund: Measure R
Department: Public Services
Division/Program: Program Administration (224-5120)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
224.00.4410	Interest Income	-	-	22,151	-	-	18,000	15,000
224.61.4110	Sales Tax	1,312,792	1,312,792	1,356,694	1,365,348	1,365,348	1,365,300	1,417,800
224.61.4647	Miscellaneous Reimbursements	-	-	-	-	-	-	572
Grand Total		1,312,792	1,312,792	1,378,845	1,365,348	1,365,348	1,383,300	1,433,372

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
224.61.5120.5111	Full Time Salaries	45,857	45,901	41,720	48,152	48,152	48,732	45,097
224.61.5120.5112	Part Time Salaries	-	-	-	-	-	-	-
224.61.5120.5113	Overtime	-	-	-	-	-	-	-
224.61.5120.5XXX	Premium Pay	46	-	-	-	-	-	-
224.61.5120.5124	Sick Leave Buyback	-	-	-	-	-	-	-
224.61.5120.5125	Vacation Buyback	-	-	-	-	-	99	-
224.61.5120.5XXX	Fringe Benefits	9,274	9,276	5,752	9,065	9,065	8,329	8,265
224.61.5120.5156-7	Retirement - PERS	3,674	3,674	3,339	3,882	3,882	4,263	3,944
224.61.5120.5180	Leave Lump Sum	-	-	-	-	-	4,594	-
224.61.5120.5181-2	PERS Unfunded Liability Pmt	9,404	9,404	9,822	14,274	14,274	14,274	17,439
224.61.5120.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		68,255	68,255	60,632	75,373	75,373	80,291	74,746
Materials & Services								
224.61.5120.6170	Advertising & Publications	2,500	2,500	918	2,500	2,500	-	2,500
224.61.5120.6210	Office Supplies	2,000	2,000	-	2,000	2,000	-	2,000
224.61.5120.6999	Non-Capital Equipment	500	500	-	500	500	-	500
Subtotal		5,000	5,000	918	5,000	5,000	-	5,000
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
224.61.5120.8101	Admin & Overhead Charges	13,289	13,289	28,108	31,116	31,116	31,116	34,210
224.61.5120.8102	Property & Liability Charges	3,458	6,305	6,926	3,458	3,458	3,458	29,756
Subtotal		16,747	19,594	35,034	34,574	34,574	34,574	63,966
Grand Total		90,002	92,849	96,585	114,947	114,947	114,865	143,712

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		1,312,792	1,312,792	1,378,845	1,365,348	1,365,348	1,383,300	1,433,372
Salaries & Benefits		68,255	68,255	60,632	75,373	75,373	80,291	74,746
Maintenance & Operations		5,000	5,000	918	5,000	5,000	-	5,000
Allocated Costs		16,747	19,594	35,034	34,574	34,574	34,574	63,966
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		90,002	92,849	96,585	114,947	114,947	114,865	143,712
Net Program Revenue/(Cost)		1,222,790	1,219,943	1,282,260	1,250,401	1,250,401	1,268,435	1,289,660

Fund: Measure R
Department: Public Services
Division/Program: Corridor Shuttle (Fixed Route) (224-5142)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
224.61.5142.6120 Other Contractual Services	153,095	153,095	134,219	158,300	158,300	113,037	162,500
Subtotal	153,095	153,095	134,219	158,300	158,300	113,037	162,500
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	153,095	153,095	134,219	158,300	158,300	113,037	162,500

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	153,095	153,095	134,219	158,300	158,300	113,037	162,500
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	153,095	153,095	134,219	158,300	158,300	113,037	162,500
Net Program Revenue/(Cost)	(153,095)	(153,095)	(134,219)	(158,300)	(158,300)	(113,037)	(162,500)

Fund: Measure R
Department: Public Services
Division/Program: Dial-A-Ride (224-5143)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Salaries & Benefits								
Subtotal	-	-	-	-	-	-	-	-
Materials & Services								
224.61.5143.6120 Other Contractual Services	50,000	50,000	-	50,000	50,000	-	-	100,000
Subtotal	50,000	50,000	-	50,000	50,000	-	-	100,000
Capital Assets								
Subtotal	-	-	-	-	-	-	-	-
Allocated Costs								
Subtotal	-	-	-	-	-	-	-	-
Grand Total	50,000	50,000	-	50,000	50,000	-	-	100,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-	-
Maintenance & Operations	50,000	50,000	-	50,000	50,000	-	-	100,000
Allocated Costs	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Total Expenditures	50,000	50,000	-	50,000	50,000	-	-	100,000
Net Program Revenue/(Cost)	(50,000)	(50,000)	-	(50,000)	(50,000)	-	-	(100,000)

Fund: Measure R
Department: Public Services
Division/Program: Streets (224-7005)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
224.80.7005.5111 Full Time Salaries	-	-	8,255	-	-	-	-
224.80.7005.5112 Part Time Salaries	-	-	-	-	-	-	-
224.80.7005.5113 Overtime	-	-	-	-	-	-	-
224.80.7005.5XXX Premium Pay	-	-	-	-	-	-	-
224.80.7005.5124 Sick Leave Buyback	-	-	-	-	-	-	-
224.80.7005.5125 Vacation Buyback	-	-	-	-	-	-	-
224.80.7005.5XXX Fringe Benefits	-	-	3,238	-	-	-	-
224.80.7005.5156-57 Retirement - PERS	-	-	-	-	-	-	-
224.80.7005.5180 Leave Lump Sum	-	-	-	-	-	-	-
224.80.7005.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
224.80.7005.5199 Salary Savings	-	-	-	-	-	-	-
Subtotal	-	-	11,494	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
224.80.7005.7200 Streets	600,000	669,444	354,496	-	-	-	-
Subtotal	600,000	669,444	354,496	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	600,000	669,444	365,990	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	11,494	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	600,000	669,444	354,496	-	-	-	-
Total Expenditures	600,000	669,444	365,990	-	-	-	-
Net Program Revenue/(Cost)	(600,000)	(669,444)	(365,990)	-	-	-	-

Fund: Measure R
Department: Public Services
Division/Program: Traffic (224-7006)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
224.80.7006.5111 Full Time Salaries	-	-	2,317	-	-	640.00	-
224.80.7006.5112 Part Time Salaries	-	-	-	-	-	-	-
224.80.7006.5113 Overtime	-	-	-	-	-	-	-
224.80.7006.5XXX Premium Pay	-	-	-	-	-	-	-
224.80.7006.5124 Sick Leave Buyback	-	-	-	-	-	-	-
224.80.7006.5125 Vacation Buyback	-	-	-	-	-	-	-
224.80.7006.5XXX Fringe Benefits	-	-	1,085	-	-	98.00	-
224.80.7006.5156-57 Retirement - PERS	-	-	346	-	-	56.00	-
224.80.7006.5180 Leave Lump Sum	-	-	-	-	-	-	-
224.80.7006.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
224.80.7006.5199 Salary Savings	-	-	-	-	-	-	-
Subtotal	-	-	3,749	-	-	794	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
224.80.7006.7800 Street Light & Traffic Signal	255,000	255,000	24,815	580,000	825,962	133,140	-
Subtotal	255,000	255,000	24,815	580,000	825,962	133,140	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	255,000	255,000	28,564	580,000	825,962	133,934	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	3,749	-	-	794	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	255,000	255,000	24,815	580,000	825,962	133,140	-
Total Expenditures	255,000	255,000	28,564	580,000	825,962	133,934	-
Net Program Revenue/(Cost)	(255,000)	(255,000)	(28,564)	(580,000)	(825,962)	(133,934)	-

Fund: Measure M
Department: Public Services
Division/Program: Program Administration (235-5120)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
235.00.4410	Interest Income	-	-	17,682	-	-	18,000	15,000
235.61.4110	Sales Tax	1,487,800	1,487,800	1,516,926	1,547,227	1,547,227	1,547,200	1,606,700
235.61.4647	Miscellaneous Reimbursements	-	-	-	-	-	-	351
Grand Total		1,487,800	1,487,800	1,534,608	1,547,227	1,547,227	1,565,200	1,622,051

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
235.61.5120.5111	Full Time Salaries	27,599	27,599	-	19,172	19,172	21,096	27,698
235.61.5120.5112	Part Time Salaries	-	-	-	-	-	-	-
235.61.5120.5113	Overtime	-	-	-	-	-	-	-
235.61.5120.5XXX	Premium Pay	46	46	-	-	-	-	-
235.61.5120.5124	Sick Leave Buyback	-	-	-	-	-	-	-
235.61.5120.5125	Vacation Buyback	-	-	-	-	-	99	-
235.61.5120.5XXX	Fringe Benefits	5,452	5,452	-	3,736	3,736	4,239	4,964
235.61.5120.5156-7	Retirement - PERS	2,213	2,213	-	1,545	1,545	1,845	2,424
235.61.5120.5180	Leave Lump Sum	-	-	-	-	-	2,297	-
235.61.5120.5181-2	PERS Unfunded Liability Pmt	5,664	5,664	-	5,681	5,681	5,681	10,717
235.61.5120.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		40,974	40,974	-	30,135	30,135	35,257	45,803
Materials & Services								
Subtotal		-	-	-	-	-	-	-
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
235.61.5120.8101	Admin & Overhead Charges	-	-	-	3,587	3,587	3,587	32,620
Subtotal		-	-	-	3,587	3,587	3,587	32,620
Grand Total		40,974	40,974	-	33,722	33,722	38,844	78,423

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		1,487,800	1,487,800	1,534,608	1,547,227	1,547,227	1,565,200	1,622,051
Salaries & Benefits		40,974	40,974	-	30,135	30,135	35,257	45,803
Maintenance & Operations		-	-	-	-	-	-	-
Allocated Costs		-	-	-	3,587	3,587	3,587	32,620
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		40,974	40,974	-	33,722	33,722	38,844	78,423
Net Program Revenue/(Cost)		1,446,826	1,446,826	1,534,608	1,513,505	1,513,505	1,526,356	1,543,628

Fund: Measure M
Department: Public Services
Division/Program: CIP - Streets (235-7005)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
235.80.7005.5111 Full Time Salaries	-	-	1,539	-	-	465	-
235.80.7005.5112 Part Time Salaries	-	-	-	-	-	-	-
235.80.7005.5113 Overtime	-	-	-	-	-	-	-
235.80.7005.5XXX Premium Pay	-	-	-	-	-	-	-
235.80.7005.5124 Sick Leave Buyback	-	-	-	-	-	-	-
235.80.7005.5125 Vacation Buyback	-	-	-	-	-	-	-
235.80.7005.5XXX Fringe Benefits	-	-	368	-	-	108	-
235.80.7005.5156-7 Retirement - PERS	-	-	122	-	-	41	-
235.80.7005.5180 Leave Lump Sum	-	-	-	-	-	-	-
235.80.7005.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
235.80.7005.5199 Salary Savings	-	-	-	-	-	-	-
Subtotal	-	-	2,029	-	-	614	-
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
235.80.7005.7200 Streets	1,200,000	2,136,674	24,411	-	26,440	-	-
Subtotal	1,200,000	2,136,674	24,411	-	26,440	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	1,200,000	2,136,674	24,411	-	26,440	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	1,200,000	2,136,674	24,411	-	26,440	-	-
Total Expenditures	1,200,000	2,136,674	24,411	-	26,440	-	-
Net Program Revenue/(Cost)	(1,200,000)	(2,136,674)	(24,411)	-	(26,440)	-	-

Fund: Measure M
Department: Public Services
Division/Program: CIP - Traffic (235-7006)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
235.80.7006.7800 Street Light & Traffic Signals	500,000	523,098	24,527	-	476,965	-	-
Subtotal	500,000	523,098	24,527	-	476,965	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	500,000	523,098	24,527	-	476,965	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	500,000	523,098	24,527	-	476,965	-	-
Total Expenditures	500,000	523,098	24,527	-	476,965	-	-
Net Program Revenue/(Cost)	(500,000)	(523,098)	(24,527)	-	(476,965)	-	-

Fund: Measure A
Department: Public Services
Division/Program: Program Administration (236-5120)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-19)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
236.61.4010 Property Taxes	400,000	400,000	-	400,000	400,000	-	-	-
Grand Total	400,000	400,000	-	400,000	400,000	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-19)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Salaries & Benefits								
236.61.5120.5111 Full Time Salaries	70,000	70,000	-	70,000	70,000	-	-	-
236.61.5120.5112 Part Time Salaries	-	-	-	-	-	-	-	-
236.61.5120.5113 Overtime	-	-	-	-	-	-	-	-
236.61.5120.5XXX Premium Pay	-	-	-	-	-	-	-	-
236.61.5120.5124 Sick Leave Buyback	-	-	-	-	-	-	-	-
236.61.5120.5125 Vacation Buyback	-	-	-	-	-	-	-	-
236.61.5120.5XXX Fringe Benefits	-	-	-	-	-	-	-	-
236.61.5120.5156-7 Retirement - PERS	-	-	-	-	-	-	-	-
236.61.5120.5180 Leave Lump Sum	-	-	-	-	-	-	-	-
Subtotal	70,000	70,000	-	70,000	70,000	-	-	-
Materials & Services								
Subtotal	-	-	-	-	-	-	-	-
Capital Assets								
Subtotal	-	-	-	-	-	-	-	-
Allocated Costs								
224.61.5120.8101 Admin & Overhead Charges	-	-	-	5,261	5,261	-	-	-
Subtotal	-	-	-	5,261	5,261	-	-	-
Grand Total	70,000	70,000	-	75,261	75,261	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-19)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Revenue	400,000	400,000	-	400,000	400,000	-	-	-
Salaries & Benefits	70,000	70,000	-	70,000	70,000	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-	-
Allocated Costs	-	-	-	5,261	5,261	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Total Expenditures	70,000	70,000	-	75,261	75,261	-	-	-
Net Program Revenue/(Cost)	330,000	330,000	-	324,739	324,739	-	-	-

Fund: Measure A
Department: Public Services
Division/Program: CIP - Parks (236-7004)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-19)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-19)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Salaries & Benefits								
Subtotal	-	-	-	-	-	-	-	-
Materials & Services								
Subtotal	-	-	-	-	-	-	-	-
Capital Assets								
236.80.7004.7700 CIP Parks	330,000	330,000	-	-	-	-	-	-
Subtotal	330,000	330,000	-	-	-	-	-	-
Allocated Costs								
Subtotal	-	-	-	-	-	-	-	-
Grand Total	330,000	330,000	-	-	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-19)	19-20 Projected Actual	19-20 Encumbered (3-31-20)	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-	-
Capital Outlay	330,000	330,000	-	-	-	-	-	-
Total Expenditures	330,000	330,000	-	-	-	-	-	-
Net Program Revenue/(Cost)	(330,000)	(330,000)	-	-	-	-	-	-

Fund: Senate Bill 1 - Road Maintenance Rehabilitation
Department: Community Development
Division/Program: Traffic Engineering (237-4131)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
237.71.4519	Road Maint Rehab	-	-	-	-	-	1,356,432	-
Grand Total		-	-	-	-	-	1,356,432	-

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
Subtotal		-	-	-	-	-	-	-
Materials & Services								
237.95.9500.9124	Transfer Out	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
237.71.4131.8104	Vehicle Maintenance Charges	-	-	-	-	-	-	-
237.71.4131.8105	Fuel & Oil Charges	-	-	-	-	-	-	-
Subtotal		-	-	-	-	-	-	-
Grand Total		-	-	-	-	-	-	-

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		-	-	-	-	-	1,356,432	-
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		-	-	-	-	-	-	-
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		-	-	-	-	-	-	-
Net Program Revenue/(Cost)		-	-	-	-	-	1,356,432	-

Fund: Fleet Management
Department: Public Services
Division/Program: Fleet Maintenance (365-4170)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
365.61.4430 Rental Income	259,982	259,982	261,263	200,000	200,000	-	-
365.61.4647 Miscellaneous Reimbursement	-	-	-	-	-	-	3,831
365.61.4750 Interfund Charges Veh Maint	531,858	531,858	837,281	531,858	531,858	531,900	888,215
365.61.4780 Interfund Charges-Fuel & Oil	600,000	600,000	597,862	600,000	600,000	600,000	600,000
365.61.4822 Contractual Reimbursement	31,545	31,545	31,581	-	-	-	-
Grand Total	1,423,385	1,423,385	1,727,986	1,331,858	1,331,858	1,131,900	1,492,046

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
365.61.4170.5111 Full Time Salaries	63,421	63,725	61,099	66,320	66,320	61,563	-
365.61.4170.5112 Part Time Salaries	-	-	-	-	-	-	29,760
365.61.4170.5113 Overtime	596	552	2,087	-	-	17,597	-
365.61.4170.5XXX Premium Pay	304	-	-	-	-	-	-
365.61.4170.5121 Holiday Opt - No PERS	500	500	-	-	-	-	-
365.61.4170.5124 Sick Leave Buyback	200	200	606	750	750	1,863	-
365.61.4170.5125 Vacation Buyback	2,500	2,500	-	-	-	1,304	-
365.61.4170.5XXX Fringe Benefits	26,145	26,189	30,675	27,100	27,100	29,878	-
365.61.4170.5156-7 Retirement - PERS	5,090	5,090	4,915	5,361	5,361	5,414	-
365.61.4170.5180 Leave Lump Sum	400	400	-	-	-	11,122	-
365.61.4170.5181-2 PERS Unfunded Liability Pmt	13,029	13,029	13,607	19,713	19,713	19,713	-
365.61.4170.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	112,185	112,185	112,990	119,243	119,243	148,454	29,760
Materials & Services							
365.61.4170.6011 Uniforms	200	200	205	200	200	107	200
365.61.4170.6050 Conferences & Meetings	2,500	2,500	1,773	2,500	2,500	1,260	-
365.61.4170.6120 Other Contractual Services	18,000	18,000	20,582	18,300	18,300	16,671	18,300
365.61.4170.6130 Service Contracts	28,000	21,000	5,566	28,000	28,000	17,392	18,000
365.61.4170.6141 Natural Gas	10,000	10,000	854	10,000	10,000	931	12,400
365.61.4170.6147 Cellular Phones	1,000	4,000	1,090	1,500	1,500	2,661	1,500
365.61.4170.6210 Office Supplies	500	743	-	500	500	200	500
365.61.4170.6270 Other Supplies / Materials	6,000	6,000	3,246	6,000	13,571	6,000	6,000
365.61.4170.6319 Pool Car Usage	1,000	1,000	(842)	1,000	1,000	(171)	-
365.61.4170.6325 Parts	50,000	49,406	39,047	50,000	50,000	57,840	60,000
365.61.4170.6329 Other Vehicle Sublet Repairs	530,000	530,000	481,476	630,000	631,847	511,000	482,000
365.61.4170.6330 Equipment M & R	2,000	2,000	103	2,000	2,000	2,280	2,300
365.61.4170.6417 Uninsured Losses	60,000	352,119	158,612	331,317	433,395	275,775	100,000
365.61.4170.6485 Fuel Usage	600,000	600,000	594,958	600,000	600,000	573,269	600,000
365.61.4170.6495 Depreciation Expense	-	-	11,966	-	-	11,000	-
Subtotal	1,309,200	1,596,968	1,318,634	1,681,317	1,792,813	1,476,215	1,301,200
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
365.61.4170.8104 Vehicle Maintenance Charges	-	-	1,807	-	-	5,470	-
365.61.4170.8105 Fuel & Oil Charges	-	-	2,904	-	-	1,921	-
Subtotal	-	-	4,712	-	-	7,391	-
Grand Total	1,421,385	1,709,153	1,436,336	1,800,561	1,912,056	1,632,060	1,330,960

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	1,423,385	1,423,385	1,727,986	1,331,858	1,331,858	1,131,900	1,492,046
Salaries & Benefits	112,185	112,185	112,990	119,243	119,243	148,454	29,760
Maintenance & Operations	1,309,200	1,596,968	1,318,634	1,681,317	1,792,813	1,476,215	1,301,200
Allocated Costs	-	-	4,712	-	-	7,391	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	1,421,385	1,709,153	1,436,336	1,800,560	1,912,056	1,632,060	1,330,960
Net Program Revenue/(Cost)	2,000	(285,768)	291,651	(468,702)	(580,198)	(500,160)	161,086

Fund: Vehicle Replacement
Department: Public Services
Division/Program: Transfers Out (367-9500)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
367.00.4410	Interest Income	-	-	3,728	-	-	1,450	2,000
367.61.4814	Proceeds from Auction	-	-	28,800	-	-	430	-
Grand Total		-	-	32,528	-	-	1,880	2,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
Subtotal		-	-	-	-	-	-	-
Materials & Services								
367.95.9500.9110	Transfer Out - General Fund	140,000	140,000	140,000	-	-	-	-
Subtotal		140,000	140,000	140,000	-	-	-	-
Capital Assets								
367.31.3120.7170	Vehicles & Mobile Equipment	-	254,582	-	-	296,865	296,865	-
Subtotal		-	254,582	-	-	296,865	296,865	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		140,000	394,582	140,000	-	296,865	296,865	-

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		-	-	32,528	-	-	1,880	2,000
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		140,000	140,000	140,000	-	-	-	-
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	254,582	-	-	296,865	296,865	-
Total Expenditures		140,000	394,582	140,000	-	296,865	296,865	-
Net Program Revenue/(Cost)		(140,000)	(394,582)	(107,472)	-	(296,865)	(294,985)	2,000

Community Development

COMMUNITY DEVELOPMENT DEPARTMENT

MISSION STATEMENT: To make the City of West Covina a positive, interesting, and enjoyable place in which to live, play, and work by stressing the importance of a strong business community, livable neighborhoods, creation of housing, maintenance of the City's infrastructure, ensuring the construction of safe buildings, while providing professional customer service.

The Community Development Department is responsible for development services for the City including the comprehensive land use plan, land development code, and enforcement of the City's Building Codes and Municipal Codes. The Department includes the Building Division, Community & Economic Development Division, Engineering Division and Planning Division.

Building Division

The Building Division is mainly responsible for the implementation and enforcement of City and State codes relating to the construction, remodeling, alteration, repair and demolition of buildings and structures located within the City, to ensure that they are built to code standards to safeguard life, health, property and public welfare. This is accomplished through a comprehensive plan review, permit issuance and a building construction inspection process.

Code Enforcement Division

The goal of the City's Code Enforcement Division is to promote and maintain a quality living environment for residents and visitors and to find solutions to problems resulting from violations of the City's Municipal Code. City Codes are developed to improve the health, safety, and welfare of the public. Compliance with City Codes helps to maintain healthy neighborhoods and creates an improved quality of life in our city. Code violations can detract from positive appearance while property maintenance promotes a quality aesthetic appearance throughout the city. Enforcing the City Codes includes conducting field inspections, documenting and abating problems, and responding to citizens' complaints.

Community & Economic Development (CED) Division

The Community & Economic Development Division (CED) manages Economic Development, Housing, and the Successor Agency to the former West Covina Redevelopment Agency. CED is the economic arm of the City, responsible for all economic development programs and efforts to enhance the economic base of the City.

Community Development

Through a proactive marketing campaign that aggressively markets the City to prospective developers and tenants, CED looks to attract businesses and investment into the City. CED also provides entitlement assistance to new businesses, property owners, and developers. CED works collaboratively with other organizations.

Housing is a vital component of CED, aimed at increasing and preserving affordable housing in West Covina. With the elimination of the former Redevelopment Agency, the duties of the Housing Successor Agency were transferred to the Community Development Commission (CDC), that acts as the City of West Covina Housing Authority. CED manages the Housing efforts including overseeing the Low/Mod Housing funds and administering the current Housing Preservation Loan Program, and the former First-Time homebuyer Program, Housing Improvement Loan Program, and the former Housing Preservation Loan Program. CED also monitors over 400 affordable housing units.

In addition, CED manages the Successor Agency to the former West Covina Redevelopment Agency. CED oversees the City's efforts to wind down the operations of the former Redevelopment Agency. Currently, CED is in the process of selling the last two Successor Agency assets as required pursuant to the Long-Range Property Management Plan. In addition, CED prepares the Recognized Obligation Payment Schedule (ROPS) and oversees consultants. The West Covina Successor Agency reports to the Los Angeles County District 1 Consolidated Oversight Board.

Engineering Division

The Engineering Division is responsible for the design, construction, inspection, and administration of CIP projects; review of subdivision and development projects; traffic safety; assessment engineering; and sewer and storm water compliance. It is divided into two sections: Engineering Services and Traffic and Lighting Services.

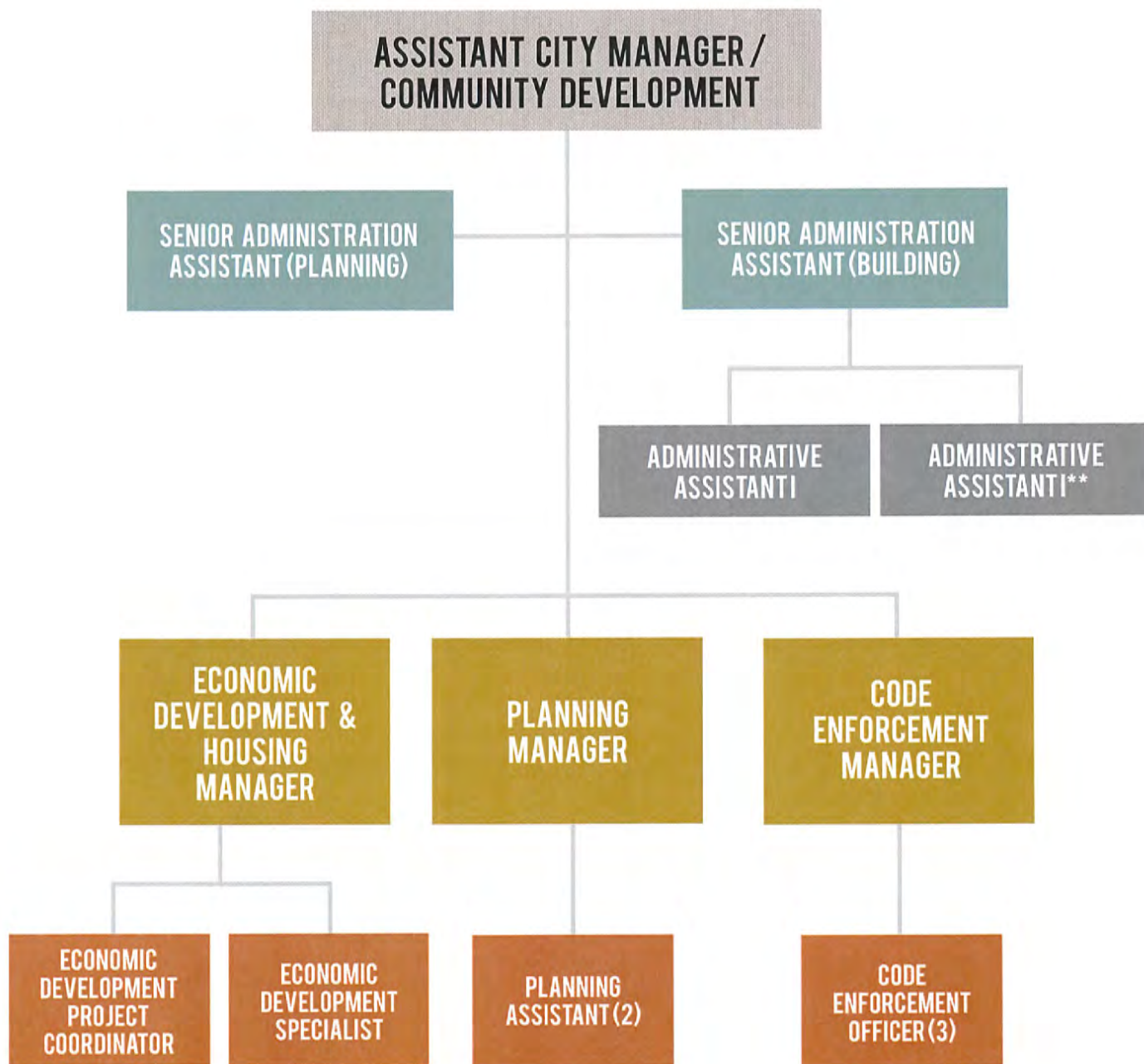
The Engineering Services Section prepares plans, specifications, estimates, and provides field inspections for all CIP projects. This section ensures that private developments conform to Conditions of Approval approved by the Planning Commission and City Council and adopted City standards through comprehensive plan reviews and inspections. In addition, this section maintains City mapping and processes assessment district renewals for street lighting, landscaping, and sewers.

In an effort to maintain optimal traffic flow and safety throughout the City, the Traffic and Lighting Section performs traffic safety studies and warrant analyses; designs traffic signals; and reviews street lighting designs on private development projects. It also maintains and enhances computer operations for both engineering activities and the City's computerized traffic signal control system.

Community Development

Planning Division

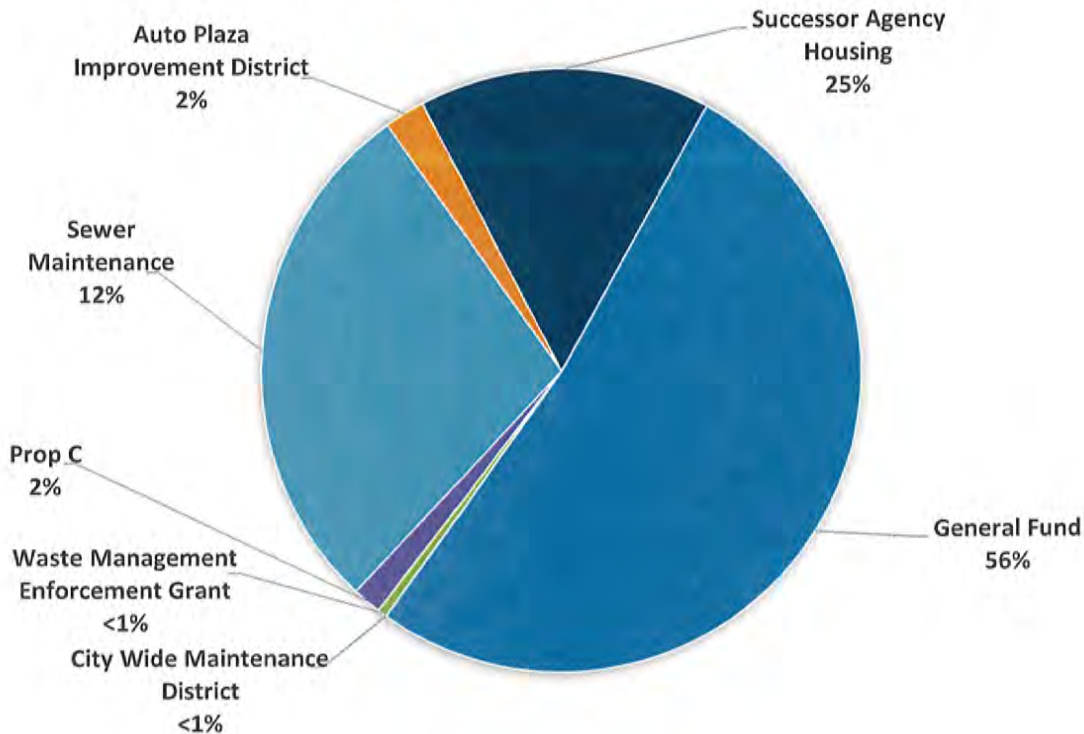
The Planning Division develops, implements and maintains a comprehensive land use plan and the land development standards in the Municipal Code. The division is responsible for implementing City Council policies related to planning and managing the City's growth. In performing these tasks, the division is involved in a variety of responsibilities including Long Range Planning, Current Planning, Environmental Review, and Art in Public Places. The division is currently staffed by five full-time positions and maintains liaisons with other cities and planning agencies to address problems of mutual concern consistent with reasonable and sound planning practices.



**** Part-Time Positions**

Community Development

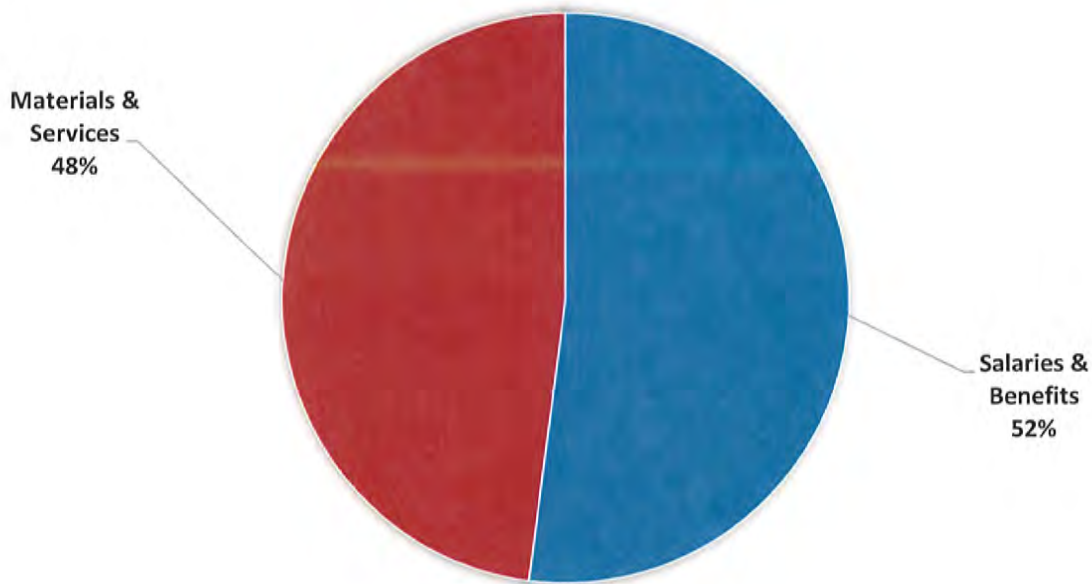
EXPENDITURES BY FUNDING SOURCE



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
f Funds:				
General Fund	\$ 1,858,286	\$ 1,785,764	\$ 1,593,006	\$ 2,160,896
Prop A	-	-	-	-
Prop C	18,142	11,819	47,773	70,940
Transportation Development Act	71,592	129,757	70,000	70,000
Community Development Block Grant	-	-	-	-
Waste Management Enforcement Grant	15,739	10,022	15,800	15,732
Citywide Maintenance District	139,290	131,204	38,506	33,253
Sewer Maintenance Program	550,481	737,226	575,516	463,862
Auto Plaza Improvement District	55,857	57,618	66,737	68,561
West Covina Housing Authority	381,475	421,772	482,158	979,598
Total Source of Funds	\$ 3,090,862	\$ 3,285,182	\$ 2,889,496	\$ 3,862,841

Community Development

EXPENDITURES BY CATEGORY



	2017-18 Actual Expense	2018-19 Actual Expense	2019-20 Adopted Budget	2020-21 Proposed Budget
Classification:				
Total Salaries & Benefits	\$ 2,290,327	\$ 2,183,092	\$ 1,868,077	\$ 2,011,885
Total Materials & Services	800,535	1,102,090	1,021,419	1,850,957
Total Source of Funds	\$ 3,090,862	\$ 3,285,182	\$ 2,889,496	\$ 3,862,841

Community Development

2020-21 GOALS AND OBJECTIVES

- Provide excellent customer service.
 - Respond to all questions and inquiries by providing accurate information in a prompt, polite and courteous manner.
 - Provide options to allow applicants to achieve their needs.
- Provide prompt, thorough, and objective processing of all permits, entitlements, and projects.
 - Identify issues, concerns, and corrections early in the review process.
 - Critically evaluate and review projects to obtain good project design.
 - Without lowering standards of quality, streamline processes that impede business investment and economic prosperity.
- Provide quality, professional support, and assistance to other departments.
- Provide courteous phone operator services for incoming City Hall phone calls.

Building Division

- Provide quality customer service at the counter to customers, during the plan check process and in inspections.
- Complete inspections for projects including, 12 new homes in South Hills, Meritage 56-unit condominiums, Merrill Gardens Senior Living Center, and U Stor It.
- Maintain two-week plan check turn-around and next-day inspection schedule and monitor plan check log.

Code Enforcement Division

- Continue the systematic inspection of all properties in the City to assure that all properties remain in compliance with health and safety codes and property maintenance standards.
 - Maintain and Improve the Built Environment to protect the public health, safety and welfare of residents, business operators and guests to the City of West Covina while encouraging economic development opportunities.
 - Coordinate actions to maximize efficiency of delivery of service in addressing regional and local community development needs.
 - Encourage and assist in the revitalization and improvement of blighted commercial/industrial properties and improve the City's housing stock.
-

Community Development

Community & Economic Development Division

- Continue to provide entitlement assistance to new businesses including Sprouts Farmers Market, Planet Fitness, Burgerim, TPumps, Chick Fil A, and others.
- Continue to support business-friendly efforts.
- Continue to serve as the business ombudsman for the community.
- Continue to promote West Covina as a premier location for business.
- Continue negotiations for the disposition and development of the City properties at the former BKK Landfill site.
- Dispose of Successor Agency assets (AAA Pad and the Water Tank assets).
- Partner with Starwood Retail Partners, LLC, on the redevelopment of the Plaza West Covina mall.
- Complete the sale of Sunset Field to Queen of the Valley Hospital.
- Support Queen of the Valley Hospital's expansion efforts, including additional emergency rooms, new ICU rooms, additional parking, and a state-of-the-art cancer treatment center.

Engineering Division

- Oversee development and implementation of the City's five-year Capital Improvement Program (CIP) projects.
- Implement recommendations from the City's Pavement Management Program.
- Provide highest level of customer service to other City departments, residents, and businesses in the City.
- Research grant opportunities to fund street, park, landscape, safety, conservation, and environmental programs/projects.
- Develop new handouts and policies to assist the public in understanding building code requirements and the permitting process.
- Prepare plans and specifications for the major streets and residential streets rehabilitation; and curb and gutter and sidewalk replacement programs.

Community Development

- Implement recommendations from the City's Sewer System Management Plan in order to upgrade the City's sewer infrastructure and capacity.
- Coordinate with Caltrans to assure that the impact to the residents and adjacent commercial properties is minimized during the construction of the I-10 Freeway HOV lane improvements.
- Maintain two-week plan check turn-around and next-day inspection schedule and monitor plan check log.
- Identify additional energy efficiency projects throughout the City.
- Continue to comply with MS-4 permits for National Pollutant Discharge Elimination System (NPDES). Continue installing catch basin capture devices to keep storm drains clean. Complete Shadow Oak Restroom, Lower Parking Lot & NPDES Improvement Project.
- Complete construction of Azusa Lift Station Upgrades.
- Complete construction of the new traffic signals at the intersections of Cameron Avenue and Barranca Street and Cameron Avenue and Citrus Street.
- Complete parking lot improvements at Cortez Park and Senior Center

Planning Division

- Continue to provide exceptional and responsive customer service to applicants, residents, contractors, business owners, and other City departments.
- Complete processing of code amendment for accessory dwelling unit standards.
- Complete processing of code amendment for R-1/R-A standards revision
- Complete processing of code amendment for short term rentals.
- Facilitate the commission of a new public art piece within the City funded by the "Arts in Public Place" program in lieu fees.
- Work with Plaza West Covina on Conceptual Plan.
- Initiate the General Plan Housing Element update process.
- Prepare long-range plans and programs to enhance the City's quality of life by preparing for the future.

Community Development

2019-2020 ACCOMPLISHMENTS

Building Division

- Issued over 2,950 building and other types of permits for private construction and development.
- Provided plan review and inspection services for construction activities in the City including 12 new homes in South Hills, Meritage 56-unit condominiums, Merrill Gardens Senior Living Center, and U Stor It.
- Completed inspections and issued Certificates of Occupancy to Porto's Café and Bakery and 3-lot subdivision on Garvey Avenue South.
- Oversaw development of tenant spaces at Plaza West Covina and The Colony, and smaller retailers and restaurants at McIntyre Square.
- Answered 1,150 calls and input code enforcement complaints for the Code Enforcement Division of the Police Department.

Code Enforcement Division

- Hired a full-time Code Enforcement Manager and 7 part-time Code Enforcement Officers.
- Launched a GO-REQUEST online app to handle all types of service requests. This new tool allowed staff to accept online service requests and communicate with residents via e-mail.
- Developed and implemented a new code enforcement case management software program.
- Implemented a proactive systematic survey of all properties in the City.
- More than 75% of all Code Enforcement cases were initiated by staff rather than simply reacting to complaints. Proactive enforcement resolves issues before they affect entire neighborhoods.
- Code Enforcement resolved over 3,000 property maintenance violations.
- Through the use of part-time officers, the City was able to provide Code Enforcement services seven days per week.

Community Development

Community & Economic Development Division

- Managed the Economic Development Team and facilitated the development of over 33 projects in over 100,000 square feet of development including the following businesses: Portos Bakery & Café, Burgerim, T-Pumps, Toby's Latin Grill, Tierra Mia Coffee, Sprouts Farmers Market, and Planet Fitness.
- Assisted in the attraction of 172 new businesses to West Covina including: Sprouts Farmers Markets, Planet Fitness, Burgerim, and T-Pumps.
- Administered the Auto Plaza Business Improvement District (BID).
- Maintained a collaborative relationship with Greater West Covina Business Association and met monthly to work in partnership to address the needs of the business community. Co-hosted the 2019 State of the City and School Districts Update (March 14).
- Maintained West Covina's Available Property Listing (APL) and the Expanding Retailers Listing that is distributed to tenants and commercial property owners.
- Served as business ombudsman to the local business community, assisted property owners (Plaza West Covina, Eastland, Quail Ridge Shopping Center, Samantha Courtyard, Hong Kong Plaza, The Heights at West Covina, South Hills Plaza, West Covina Village, McIntyre Square, and others) in marketing opportunities and provided entitlement assistance to tenants.
- Continued collaborative partnership with SCORE to bring free business resources to West Covina's business community, hosted 11 workshops and held approximately 59 one-on-one consultations.
- Hosted 3rd Annual West Covina Small Business Week Program (April 29th – May 5th), and Small Business Saturday (November 24). Hosted the 3rd annual Small Business Awards which included the Small Business of the Year Award, Women in Business Award, and the Innovative Use of Resources Award.
- Administered the repayment of the Housing Loan Programs, processing the reconveyance of 24 loans, totaling repayment of over \$198,557 of loan funds.
- Monitored the housing compliance of 420 affordable housing units restricted by affordability covenants pursuant to former redevelopment housing projects.
- Administered the Home Preservation Loan Program offering West Covina homeowners up to \$10,000 to improve the condition of homes in West Covina.
- Managed the Business Assistance Loan Program; reviewed submitted application(s), hired and managed loan underwriter, and ran loan committee. Monitor compliance of

Community Development

previously awarded business assistance loan to Gaucho Grill Argentine Steakhouse Restaurant.

- Assisted in the sale of City property (3,000 square feet) at Walnut Creek Parkway and Sherway Avenue to MLC Properties to be part of 56-unit townhouse development project for \$23,000.
- Organized and ran two Community Workshops for the Development Opportunity Site at the former BKK landfill site.
- Released an RFP for sale of 218-acres of City property at the former BKK landfill.

Engineering Division

- Completed design and construction of 7 capital improvement projects at a combined cost of \$2.1 million.
- The projects consisted of rehabilitating 7.45 miles of major and residential streets.
- Awarded construction of the Azusa Sewer Lift Station Upgrades Project.
- Completed the Cameron Avenue Pavement Rehabilitation Project.
- Completed the installation of Rectangular Rapid Flashing Beacons (RRFB) at Vine and Merced Elementary Schools.
- Completed the pedestrian crosswalk improvements on Shadow Oak Drive and Gemini Avenue.
- Completed design of new traffic signals at the intersection of Cameron Avenue and Barranca Street and Cameron Avenue and Citrus Street.
- Obtained two CalRecycle grants for the FY 2018-2019 Rubberized Pavement.
- Obtained EA 28 Local Enforcement Agency Grant, totaling \$15,739, from CalRecycle for the solid waste permit and inspection program for the BKK Landfill.
- Implemented and managed all ongoing National Pollutant Discharge Elimination System (NPDES) requirements.
- Continued to comply with the State Water Resources Control Board requirements to monitor and manage the Sewer System Management Plan (SSMP) and Sanitary Sewer Overflow program.

Community Development

- Completed several traffic volume and speed studies needed to complete evaluation of vehicular and pedestrian safety issues, and several surveys to establish restricted parking zones as requested by residents.
- Reviewed traffic studies for various developments to determine impact from vehicular traffic generated by new developments on existing facilities.

Planning Division

- Completed the Historical Resource Study Update.
- Completed the Queen of the Valley Specific Plan (Zone Change No. 17-02).
- Processed the code amendment for wireless facilities in the public right-of-way.
- Completed the code amendment for rear setbacks in R-1 zones.
- Completed the code amendment for film permit standards.
- Completed the State mandated code amendment for accessory dwelling units.
- Completed processing the code amendment for temporary noncommercial signs.
- Completed processing the code amendment for alcohol sales at gasoline stations.
- Completed RFQ process for the City's environmental consultant list.
- Updated the City's CEQA Guidelines.
- Completed processing of development projects including: 105,645 square foot industrial condominium development project at 1611 & 1623 San Bernardino Road, 80,086 square foot assisted living facility project at 1415 W. Garvey Avenue North, 4,275 square foot commercial building at 928 S. Glendora Avenue, 1,850 square foot commercial building at 1030 S. Glendora Avenue.

Fund: General Fund
Department: Community Development
Division/Program: Economic Development (110-1150)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total							

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.71.1150.5111 Full Time Salaries	101,968	102,467	79,259	103,213	103,213	67,326	-
110.71.1150.5112 Part Time Salaries	-	-	-	-	-	-	-
110.71.1150.5113 Overtime	-	-	-	-	-	-	-
110.71.1150.5XXX Premium Pay	1,398	900	2,400	897	897	897	-
110.71.1150.5124 Sick Leave Buyback	6,300	6,300	6,272	6,500	6,500	2,967	-
110.71.1150.5125 Vacation Buyback	2,200	2,200	2,672	6,000	6,000	351	-
110.71.1150.5XXX Fringe Benefits	15,484	15,483	26,817	14,797	14,797	11,827	-
110.71.1150.5156-7 Retirement - PERS	8,113	8,113	25,843	8,263	8,263	5,409	-
110.71.1150.5180 Leave Lump Sum	-	-	-	-	-	-	-
110.71.1150.5181 PERS Unfunded Liability	20,767	20,767	-	30,385	30,385	30,385	-
110.71.1150.5999 Salary Savings	(60,000)	-	-	-	-	-	-
Subtotal	96,230	156,230	143,263	170,055	170,055	119,162	-
Materials & Services							
110.71.1150.6030 Memberships	640	640	200	640	640	414	-
110.71.1150.6050 Conferences & Meetings	7,470	7,470	4,476	7,740	7,740	3,983	-
110.71.1150.6110 Professional Services	-	-	-	-	-	-	-
110.71.1150.6120 Other Contractual Services	5,747	5,747	8,911	6,085	6,085	5,716	-
110.71.1150.6147 Cellular Phones	1,280	1,280	624	1,250	1,250	682	-
110.71.1150.6214 Printing & Copying	523	523	38	523	523	150	-
110.71.1150.6270 Special Department Supplies	2,250	2,060	2,153	2,250	2,250	3,675	-
110.71.1150.6330 Equipment M & R	-	-	-	350	350	-	-
110.71.1150.6424 Capitalized Lease Payments	600	600	650	1,624	1,624	920	-
Subtotal	18,510	18,320	17,053	20,462	20,462	15,540	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	114,740	174,550	160,316	190,517	190,517	134,702	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	96,230	156,230	143,263	170,055	170,055	119,162	-
Maintenance & Operations	18,510	18,320	17,053	20,462	20,462	15,540	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	114,740	174,550	160,316	190,517	190,517	134,702	-
Net Program Revenue/(Cost)	(114,740)	(174,550)	(160,316)	(190,517)	(190,517)	(134,702)	-

Fund: General Fund
Department: Community Development
Division/Program: Planning Commission (110-2101)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.71.2101.5114 Elective/Appointive	4,500	4,500	4,350	4,500	4,500	3,600	4,500
110.71.2101.5XXX Fringe Benefits	133	133	126	133	133	80	120
Subtotal	4,633	4,633	4,476	4,633	4,633	3,680	4,620
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	4,633	4,633	4,476	4,633	4,633	3,680	4,620

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	4,633	4,633	4,476	4,633	4,633	3,680	4,620
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	4,633	4,633	4,476	4,633	4,633	3,680	4,620
Net Program Revenue/(Cost)	(4,633)	(4,633)	(4,476)	(4,633)	(4,633)	(3,680)	(4,620)

Fund: General Fund
Department: Community Development
Division/Program: Planning (110-2110)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.71.4611	Planning Filing Fees	320,000	320,000	168,161	320,000	320,000	250,000	275,000
110.71.4613	Plan Review Surcharge	85,000	95,000	54,648	95,000	95,000	75,976	90,000
Grand Total		405,000	415,000	222,809	415,000	415,000	325,976	365,000

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.71.2110.5111	Full Time Salaries	345,034	316,037	290,397	286,685	283,812	275,218	212,251
110.71.2110.5112	Part Time Salaries	-	-	7,027	-	-	-	-
110.71.2110.5113	Overtime	12,253	11,902	1,230	-	-	-	-
110.71.2110.5XXX	Premium Pay	2,481	1,164	415	-	-	-	-
110.71.2110.5124	Sick Leave Buyback	7,500	7,500	4,531	7,000	7,000	2,959	3,000
110.71.2110.5125	Vacation Buyback	12,900	12,900	17,417	17,000	17,000	4,754	8,000
110.71.2110.5XXX	Fringe Benefits	77,972	78,637	73,607	58,627	58,627	38,106	49,699
110.71.2110.5156-7	Retirement - PERS	27,746	27,746	23,314	23,168	23,168	24,766	23,137
110.71.2110.5160	Retiree Medical Benefit	2,400	2,400	1,614	1,700	1,700	1,789	5,328
110.71.2110.5180	Leave Lump Sum	-	-	27,587	-	-	-	-
110.71.2110.5181-2	PERS Unfunded Liability Pmt	84,202	84,202	74,174	85,195	85,195	85,195	115,950
110.71.2110.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		572,488	542,488	521,312	479,375	476,502	432,787	417,365
Materials & Services								
110.71.2110.6030	Memberships	810	810	413	810	810	807	-
110.71.3125.6050	Conferences & Meetings	-	-	-	-	-	-	-
110.71.2110.6147	Cellular Phones	900	2,500	484	2,500	2,500	2,500	2,500
110.71.2110.6210	Office Supplies	3,700	3,700	812	3,700	3,700	3,500	3,700
110.71.2110.6214	Printing & Copying	1,800	1,800	248	1,800	1,800	331	900
110.71.2110.6270	Special Department Supplies	1,600	1,600	-	1,600	1,600	200	1,600
110.71.2110.6319	Pool Car Usage	300	300	126	300	300	168	300
110.71.2110.6330	Equipment M & R	700	4,873	1,184	2,000	4,873	6,497	4,900
110.71.2110.6424	Capitalized Lease Payments	5,300	5,300	5,386	10,600	5,300	2,274	2,550
Subtotal		15,110	20,883	8,653	23,310	20,883	16,277	16,450
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.71.2110.8102	Property & Liability Ins Charges	10,279	18,742	10,279	18,742	18,742	18,742	13,949
Subtotal		10,279	18,742	10,279	18,742	18,742	18,742	13,949
Grand Total		597,877	582,113	540,244	521,427	516,127	467,806	447,764

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		405,000	415,000	222,809	415,000	415,000	325,976	365,000
Salaries & Benefits		572,488	542,488	521,312	479,375	476,502	432,787	417,365
Maintenance & Operations		15,110	20,883	8,653	23,310	20,883	16,277	16,450
Allocated Costs		10,279	18,742	10,279	18,742	18,742	18,742	13,949
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		597,877	582,113	540,244	521,427	516,127	467,806	447,764
Net Program Revenue/(Cost)		(192,877)	(167,113)	(317,435)	(106,427)	(101,127)	(141,829)	(82,764)

Fund: General Fund
Department: Community Development
Division/Program: Code Enforcement (110-3125)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.71.4326 Admin Citation - Code Enforcement	-	-	-	-	-	-	25,000
Grand Total	-	-	-	-	-	-	25,000

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.71.3125.5111 Full Time Salaries	53,006	53,006	78,639	28,300	100,000	143,770	99,066
110.71.3125.5112 Part Time Salaries	-	-	-	90,900	60,900	7,487	90,900
110.71.3125.5113 Overtime	8,424	8,424	2,316	4,247	-	490	-
110.71.3125.5XXX Premium Pay	519	519	-	-	-	-	-
110.71.3125.5124 Sick Leave Buyback	3,000	3,000	2,989	-	-	609	3,000
110.71.3125.5125 Vacation Buyback	5,700	5,700	5,603	-	-	1,785	3,000
110.71.3125.5XXX Fringe Benefits	11,771	11,771	16,724	11,187	-	19,794	32,345
110.71.3125.5156-7 Retirement - PERS	4,289	4,289	14,535	4,370	-	7,184	6,641
110.71.3125.5180 Leave Lump Sum	-	-	-	-	-	-	-
110.71.3125.5181-2 PERS Unfunded Liability Pmt	10,979	10,979	-	-	-	-	55,920
110.71.3125.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	97,688	97,688	120,807	139,004	160,900	181,119	290,872
Materials & Services							
110.71.3125.6030 Memberships	-	-	-	-	-	-	750
110.71.3125.6050 Conferences and Meetings	-	-	-	-	-	-	-
110.71.3125.6147 Cellular Phones	-	-	-	-	-	-	1,500
110.71.3125.6214 Printing and Copying	-	-	-	-	-	-	750
110.71.3125.6270 Special Department Supplies	-	-	-	-	-	-	3,000
Subtotal	-	-	-	-	-	-	6,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.71.3125.8102 Property & Liability Ins Charges	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	97,688	97,688	120,807	139,004	160,900	181,119	296,872

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	25,000
Salaries & Benefits	97,688	97,688	120,807	139,004	160,900	181,119	290,872
Maintenance & Operations	-	-	-	-	-	-	6,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	97,688	97,688	120,807	139,004	160,900	181,119	296,872
Net Program Revenue/(Cost)	(97,688)	(97,688)	(120,807)	(139,004)	(160,900)	(181,119)	(271,872)

Fund: General Fund
Department: Community Development
Division/Program: Community Development (110-4110)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.71.4110.5111 Full Time Salaries	99,488	87,786	92,081	36,608	36,608	42,965	41,391
110.71.4110.5112 Part Time Salaries	12,658	12,658	5,659	-	-	5,100	14,700
110.71.4110.5113 Overtime	-	-	-	-	-	-	-
110.71.4110.5XXX Premium Pay	296	-	-	-	-	-	-
110.71.4110.5124 Sick Leave Buyback	1,500	1,500	1,679	1,500	1,500	-	-
110.71.4110.5125 Vacation Buyback	11,800	11,800	1,228	-	-	271	-
110.71.4110.5XXX Fringe Benefits	25,718	25,716	27,590	8,589	8,589	6,058	12,186
110.71.4110.5156-7 Retirement - PERS	7,977	7,977	7,514	2,965	2,965	3,694	3,633
110.71.4110.5160 Retiree Medical Benefit	46,300	46,300	47,755	53,000	53,000	47,442	53,000
110.71.4110.5180 Leave Lump Sum	-	-	-	-	-	767	-
110.71.4110.5181-2 PERS Unfunded Liability Pmt	20,419	20,419	21,325	12,581	12,581	12,581	16,062
110.71.4110.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	226,156	214,156	204,831	115,243	115,243	118,878	140,972
Materials & Services							
110.71.4110.6050 Conferences & Meetings	700	500	-	500	500	-	-
110.71.4110.6270 Other Supplies / Materials	200	200	125	200	200	125	200
110.71.4110.6424 Capitalized Lease Payments	2,773	2,773	1,552	2,773	2,773	2,773	2,773
Subtotal	3,673	3,473	1,677	3,473	3,473	2,898	2,973
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.71.4110.8102 Property & Liability Ins Charges	-	-	-	-	-	-	53,251
Subtotal	-	-	-	-	-	-	53,251
Grand Total	229,829	217,629	206,507	118,716	118,716	121,776	197,196

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	226,156	214,156	204,831	115,243	115,243	118,878	140,972
Maintenance & Operations	3,673	3,473	1,677	3,473	3,473	2,898	2,973
Allocated Costs	-	-	-	-	-	-	53,251
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	229,829	217,629	206,508	118,716	118,716	121,776	197,196
Net Program Revenue/(Cost)	(229,829)	(217,629)	(206,508)	(118,716)	(118,716)	(121,776)	(197,196)

Fund: General Fund
Department: Community Development
Division/Program: Building Services (110-4120)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.71.4220	Building Permits	650,000	650,000	674,556	650,000	650,000	650,000	900,000
110.71.4221	Electrical Permits	110,000	110,000	124,458	110,000	110,000	115,000	150,000
110.71.4222	Plumbing Permits	90,000	90,000	86,463	90,000	90,000	108,000	125,000
110.71.4330	Waste Diversion Plan Forfeiture	50,000	50,000	41,150	50,000	50,000	23,500	30,000
110.71.4614	Plan Check Fees	250,000	250,000	269,856	250,000	250,000	205,000	375,000
110.71.4615	Expedited Plan Check	20,000	15,000	14,746	15,000	15,000	22,000	23,000
110.71.4617	After Hours Plan Check	-	-	-	-	-	4,092	-
110.71.4655	Admin Cost Recovery Fee	26,500	26,500	11,269	26,500	26,500	6,000	4,400
Grand Total		1,196,500	1,191,500	1,222,498	1,191,500	1,191,500	1,133,592	1,607,400

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.71.4120.5111	Full Time Salaries	291,759	248,491	202,995	-	58,278	58,278	-
110.71.4120.5112	Part Time Salaries	33,680	33,680	-	-	-	-	-
110.71.4120.5113	Overtime	-	-	-	-	-	-	-
110.71.4120.5XXX	Premium Pay	8,749	2,016	2,280	-	388	388	-
110.71.4120.5121	Holiday Opt - No PERS	1,000	1,000	1,084	-	-	-	-
110.71.4120.5124	Sick Leave Buyback	7,300	7,300	4,838	-	-	-	-
110.71.4120.5125	Vacation Buyback	6,100	6,100	1,215	-	-	-	-
110.71.4120.5XXX	Fringe Benefits	79,332	79,333	60,776	-	21,769	21,769	-
110.71.4120.5156-7	Retirement - PERS	24,006	24,006	16,731	-	3,003	3,003	-
110.71.4120.5180	Leave Lump Sum	-	-	18,979	-	29,441	29,441	-
110.71.4120.5181-2	PERS Unfunded Liability Pmt	-	61,450	64,176	80,749	80,749	80,749	119,147
110.71.4120.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		451,926	463,376	373,073	80,749	193,628	193,628	119,147
Materials & Services								
110.71.4120.6030	Memberships	500	500	20	500	500	-	-
110.71.4120.6050	Conferences & Meetings	3,600	3,600	1,640	3,600	3,600	-	-
110.71.4120.6110	Professional Services	75,000	125,000	103,201	75,000	96,799	126,799	-
110.71.4120.6120	Other Contractual Services	-	-	24	300,000	300,000	940,000	940,000
110.71.4120.6147	Cellular Phones	2,000	2,000	738	2,000	2,000	400	-
110.71.4120.6210	Office Supplies	1,000	1,000	810	1,000	1,000	500	1,000
110.71.4120.6270	Other Supplies / Materials	1,000	1,000	952	1,000	1,000	800	1,000
110.71.4120.6319	Pool Car Usage	1,000	1,000	76	1,000	1,000	-	-
110.71.4120.6330	Equipment Maint & Repair	600	600	221	600	600	250	300
Subtotal		84,700	134,700	107,682	384,700	406,499	1,068,749	942,300
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.71.4120.8104	Vehicle Maintenance Charges	205	205	899	205	205	-	343
110.71.4120.8105	Fuel & Charges	2,864	2,864	2,468	2,864	2,864	-	836
Subtotal		3,069	3,069	3,367	3,069	3,069	-	1,179
Grand Total		539,695	601,145	484,122	468,518	603,196	1,262,377	1,062,626

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		1,196,500	1,191,500	1,222,498	1,191,500	1,191,500	1,133,592	1,607,400
Salaries & Benefits		451,926	463,376	373,073	80,749	193,628	193,628	119,147
Maintenance & Operations		84,700	134,700	107,682	384,700	406,499	1,068,749	942,300
Allocated Costs		3,069	3,069	3,367	3,069	3,069	-	1,179
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		539,695	601,145	484,122	468,518	603,196	1,262,377	1,062,626
Net Program Revenue/(Cost)		656,805	590,355	738,376	722,982	588,304	(128,785)	544,774

Fund: General Fund
Department: Community Development
Division/Program: General Engineering (110-4130)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.71.4251	Street Improvements	10,000	10,000	-	10,000	10,000	34,375	50,000
110.71.4255	Walls (Retaining, Overheight)	15,000	15,000	3,889	15,000	15,000	5,400	10,000
110.71.4257	Onsite Improvements	25,000	25,000	29,597	25,000	25,000	40,700	50,000
110.71.4259	Grading	20,000	20,000	1,153	20,000	20,000	1,225	30,000
110.71.4262	Driveway Approach	1,500	1,500	2,000	1,500	1,500	2,750	6,000
110.71.4263	Sidewalk	10,000	10,000	33,758	10,000	10,000	47,950	80,000
110.71.4264	Curb Drains, All Other Inspections	500	500	78	500	500	200	1,000
110.71.4265	Asphalt Concrete (AC) & Portland Cement Concrete (PCC) Paving	15,000	15,000	11,588	15,000	15,000	16,700	30,000
110.71.4266	Excavation	20,000	20,000	21,320	20,000	20,000	29,940	40,000
110.71.4267	Miscellaneous Sewer Facilities	1,000	1,000	255	1,000	1,000	375	1,000
110.71.4272	Street Obstruction	15,000	15,000	25,151	15,000	15,000	35,130	10,000
110.71.4273	Encroachment	1,000	1,000	10,499	1,000	1,000	16,430	20,000
110.71.4281	Sewer Maintenance	-	-	231	-	-	300	1,000
110.71.4290	Other Licenses & Permits	7,500	7,500	10,244	7,500	7,500	15,450	15,000
110.71.4647	Miscellaneous Reimbursement	-	-	-	-	-	-	-
110.71.4813	Sale Maps/Plans/Documents	1,000	1,000	337	1,000	1,000	450	500
110.71.4816	Final Map, Lot Adjustment, Cert Compl	10,000	10,000	5,000	10,000	10,000	6,875	15,000
110.71.4818	Miscellaneous	-	-	180	-	-	180	-
110.71.4820	Landscaping - Los Angeles County	38,000	38,000	38,047	38,000	38,000	-	-
110.71.4822	Contractual Reimbursement	2,200	2,100	2,128	2,200	2,200	-	-
Grand Total		192,700	192,600	195,454	192,700	192,700	254,430	359,500

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
110.71.4130.5111	Full Time Salaries	20,964	20,964	62,455	-	-	4,824	17,633
110.71.4130.5112	Part Time Salaries	-	-	315	42,581	42,581	-	-
110.71.4130.5113	Overtime	-	-	-	-	-	-	974
110.71.4130.5XXX	Premium Pay	223	223	120	-	-	23	-
110.71.4130.5124	Sick Leave Buyback	5,600	5,600	5,599	-	-	-	-
110.71.4130.5125	Vacation Buyback	7,300	7,300	6,213	-	-	-	-
110.71.4130.5XXX	Fringe Benefits	4,836	4,836	30,406	-	-	800	7,042
110.71.4130.5156-7	Retirement - PERS	1,693	1,693	6,102	-	-	236	1,548
110.71.4130.5180	Leave Lump Sum	-	-	7,131	-	-	-	-
110.71.4130.5181-2	PERS Unfunded Liability Pmt	4,334	4,334	4,526	6,306	6,306	6,306	6,844
110.71.4130.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		44,950	44,950	122,866	48,887	48,887	12,189	34,041
Materials & Services								
110.71.4130.6030	Memberships	400	400	-	300	300	-	-
110.71.4130.6050	Conferences & Meetings	500	500	350	500	500	-	-
110.71.4130.6110	Professional Services	50,000	50,000	33,603	50,000	54,857	118,107	96,107
110.71.4130.6145	Telephone-Special Lines	620	620	648	620	620	620	620
110.71.4130.6147	Cellular Phones	1,650	1,650	878	1,650	1,650	200	-
110.71.4130.6210	Office Supplies	600	600	317	600	600	350	600
110.71.4130.6214	Printing & Copying	1,046	1,046	1,279	1,046	1,046	-	1,000
110.71.4130.6270	Other Supplies / Materials	800	800	670	800	800	700	800
110.71.4130.6319	Pool Car Usage	150	150	63	150	150	-	-
110.71.4130.6330	Equipment Maint & Repair	1,100	1,100	221	1,100	1,100	500	600
Subtotal		56,866	56,866	38,029	56,766	61,623	120,477	99,727
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
110.71.4130.8104	Vehicle Maintenance Charges	1,453	1,453	2,256	1,453	1,453	-	2,431
110.71.4130.8105	Fuel & Oil Charges	751	751	2,352	751	751	-	126
Subtotal		2,204	2,204	4,609	2,204	2,204	-	2,557
Grand Total		104,020	104,020	165,504	107,857	112,714	132,666	136,325

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		192,700	192,600	195,454	192,700	192,700	254,430	359,500
Salaries & Benefits		44,950	44,950	122,866	48,887	48,887	12,189	34,041
Maintenance & Operations		56,866	56,866	38,029	56,766	61,623	120,477	99,727
Allocated Costs		2,204	2,204	4,609	2,204	2,204	-	2,557
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		104,020	104,020	165,504	107,857	112,714	132,666	136,325
Net Program Revenue/(Cost)		88,680	88,580	29,951	84,843	79,986	121,764	223,175

Fund: General Fund
Department: Community Development
Division/Program: Landfill Enforcement (110-4182)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
110.00.4628 Waste Management Fees	75,000	80,000	80,234	75,000	75,000	-	-
Grand Total	75,000	80,000	80,234	75,000	75,000	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
110.71.4182.5111 Full Time Salaries	13,981	5,006	4,115	7,485	7,485	7,538	2,813
110.71.4182.5112 Part Time Salaries	-	-	-	-	-	-	-
110.71.4182.5113 Overtime	-	-	-	-	-	-	-
110.71.4182.5XXX Premium Pay	25	-	-	-	-	-	-
110.71.4182.5121 Holiday Opt - No PERS	-	-	-	-	-	-	-
110.71.4182.5124 Sick Leave Buyback	-	-	-	-	-	90	-
110.71.4182.5125 Vacation Buyback	-	-	-	-	-	388	-
110.71.4182.5XXX Fringe Benefits	3,422	3,422	318	1,403	1,402	788	607
110.71.4182.5156-7 Retirement - PERS	1,120	1,120	318	605	605	659	34
110.71.4182.5180 Leave Lump Sum	-	-	-	-	-	-	-
110.71.4182.5181-2 PERS Unfunded Liability Pmt	2,866	2,866	2,994	2,223	2,223	2,223	3,139
110.71.4182.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	21,414	12,414	7,745	11,715	11,715	11,686	6,593
Materials & Services							
110.71.4182.6120 Other Contractual Services	8,800	17,800	17,835	8,000	8,605	8,800	8,800
110.71.4182.6210 Office Supplies	100	100	-	100	100	-	100
Subtotal	8,900	17,900	17,835	8,100	8,705	8,800	8,900
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
110.71.4182.8101 Admin and Overhead Charges	-	-	-	-	-	-	-
110.71.4182.8102 Property & Liability Ins charges	-	-	-	-	-	-	-
110.71.4182.8104 Vehicle Maintenance Charges	-	-	-	-	-	-	-
110.71.4182.8105 Fuel & Oil Charges	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	30,314	30,314	25,580	19,815	20,420	20,486	15,493

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	75,000	80,000	80,234	75,000	75,000	-	-
Salaries & Benefits	21,414	12,414	7,745	11,715	11,715	11,686	6,593
Maintenance & Operations	8,900	17,900	17,835	8,100	8,705	8,800	8,900
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	30,314	30,314	25,580	19,815	20,420	20,486	15,493
Net Program Revenue/(Cost)	44,686	49,686	54,654	55,185	54,580	(20,486)	(15,493)

Fund: Proposition "C"
Department: Community Development
Division/Program: Planning (122-2110)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
122.71.2110.5111 Full Time Salaries	-	-	-	-	-	481	-
122.71.2110.5112 Part Time Salaries	-	-	-	-	-	-	-
122.71.2110.5113 Overtime	-	-	-	-	-	-	-
122.71.2110.5XXX Premium Pay	-	-	-	-	-	-	-
122.71.2110.5124 Sick Leave Buyback	-	-	-	-	-	-	-
122.71.2110.5125 Vacation Buyback	-	-	-	-	-	-	-
122.71.2110.5XXX Fringe Benefits	-	-	-	-	-	91	-
122.71.2110.5156-7 Retirement - PERS	-	-	-	-	-	42	-
122.71.2110.5180 Leave Lump Sum	-	-	-	-	-	-	-
122.71.2110.5181-2 PERS Unfunded Liability Pmt	-	-	-	-	-	-	-
122.71.2110.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	614	-
Grand Total	-	-	-	-	-	614	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	614	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	614	-
Net Program Revenue/(Cost)	-	-	-	-	-	(614)	-

Fund: Proposition "C"
Department: Community Development
Division/Program: Transportation Planning (122-2120)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
122.71.2120.5111 Full Time Salaries	9,132	9,147	5,192	31,097	31,097	12,544	47,316
122.71.2120.5112 Part Time Salaries	-	-	-	-	-	-	-
122.71.2120.5113 Overtime	-	-	23	-	-	-	-
122.71.2120.5XXX Premium Pay	55	36	-	-	-	-	-
122.71.2120.5124 Sick Leave Buyback	-	-	-	-	-	579	-
122.71.2120.5125 Vacation Buyback	-	-	-	-	-	2,202	-
122.71.2120.5XXX Fringe Benefits	1,595	1,599	303	4,915	4,916	4,085	7,057
122.71.2120.5156-7 Retirement - PERS	734	734	416	2,514	2,514	1,088	3,056
122.71.2120.5180 Leave Lump Sum	-	-	481	-	-	-	-
122.71.2120.5181-2 PERS Unfunded Liability Pmt	2,012	2,012	1,962	9,246	9,246	9,246	13,511
122.71.2120.5999 Salary Savings	-	-	-	-	-	-	-
Subtotal	13,528	13,528	8,377	47,773	47,773	29,744	70,940
Grand Total	13,528	13,528	8,377	47,773	47,773	29,744	70,940

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	13,528	13,528	8,377	47,773	47,773	29,744	70,940
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	13,528	13,528	8,377	47,773	47,773	29,744	70,940
Net Program Revenue/(Cost)	(13,528)	(13,528)	(8,377)	(47,773)	(47,773)	(29,744)	(70,940)

Fund: Transportation Development Act
Department: Community Development
Division/Program: Transportation Development Act (TDA) (128-7005)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-20)	19-20 Projected Actual	20-21 Proposed Budget
128.41.4521 State Grant	70,000	70,000	140,925	70,000	80,243	80,243	82,000
Grand Total	70,000	70,000	140,925	70,000	80,243	80,243	82,000

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
Subtotal	-	-	-	-	-	-	-
Capital Assets							
128.80.7005.7200 Streets	70,000	129,757	128,497	80,243	80,243	80,243	70,000
Subtotal	70,000	129,757	128,497	80,243	80,243	80,243	70,000
Allocated Costs	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	70,000	129,757	128,497	80,243	80,243	80,243	70,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (3-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	70,000	70,000	140,925	70,000	80,243	80,243	82,000
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	-	-	-	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	70,000	129,757	128,497	80,243	80,243	80,243	70,000
Total Expenditures	70,000	129,757	128,497	80,243	80,243	80,243	70,000
Net Program Revenue/(Cost)	-	(59,757)	12,428	(10,243)	-	-	12,000.00

Fund: Waste Management Enforcement Grant
Department: Community Development
Division/Program: Landfill Enforcement (145-4182)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
145.71.4521 State Grant	15,733	15,733	15,739	15,733	15,733	44,822	15,732
Grand Total	15,733	15,733	15,739	15,733	15,733	44,822	15,732

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
145.71.4182.6120 Other Contractual Services	15,800	15,733	10,022	15,800	21,511	15,732	15,732
Subtotal	15,800	15,733	10,022	15,800	21,511	15,732	15,732
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	15,800	15,733	10,022	15,800	21,511	15,732	15,732

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	15,733	15,733	15,739	15,733	15,733	44,822	15,732
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	15,800	15,733	10,022	15,800	21,511	15,732	15,732
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	15,800	15,733	10,022	15,800	21,511	15,732	15,732
Net Program Revenue/(Cost)	(67)	-	5,717	(67)	(5,778)	29,090	-

Fund: Citywide Maintenance District
Department: Community Development
Division/Program: District Engineering (188-4133)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
188.00.4410	Interest Income	4,000	4,000	12,175	4,000	4,000	8,100	8,000
188.71.4621	Street Lighting Assessment	1,670,879	1,678,452	1,634,312	1,690,000	1,690,000	1,675,000	1,690,000
188.71.4625	Tree Removal	-	-	2,328	-	-	-	-
188.71.4647	Miscellaneous Reimbursements	-	-	-	-	-	-	3,012
Grand Total		1,674,879	1,682,452	1,648,814	1,694,000	1,694,000	1,683,100	1,701,012

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
188.71.4133.5111	Full Time Salaries	21,123	13,198	14,336	16,774	16,774	13,129	11,107
188.71.4133.5112	Part Time Salaries	-	-	-	-	-	-	-
188.71.4133.5113	Overtime	-	-	-	-	-	-	-
188.71.4133.5XXX	Premium Pay	75	-	-	-	-	-	-
188.71.4133.5124	Sick Leave Buyback	300	300	-	-	-	385	-
188.71.4133.5125	Vacation Buyback	690	690	95	-	-	979	1,000
188.71.4133.5XXX	Fringe Benefits	5,614	5,614	2,932	4,277	4,277	3,313	4,001
188.71.4133.5156-7	Retirement - PERS	1,692	1,692	1,064	1,354	1,354	1,149	1,437
188.71.4133.5180	Leave Lump Sum	-	-	-	-	-	3,698	-
188.71.4133.5181-2	PERS Unfunded Liability Pmt	4,332	4,332	4,523	4,980	4,980	4,980	6,353
188.71.4133.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		33,826	25,826	22,951	27,386	27,386	27,633	23,898
Materials & Services								
188.71.4133.6110	Professional Services	7,178	18,767	11,574	8,000	15,192	4,324	8,000
188.71.4133.6210	Office Supplies	330	330	53	330	330	334	330
188.71.4133.6270	Special Department Supplies	425	425	425	425	425	-	425
188.71.4133.6330	Equipment Maint & Repair	600	600	221	600	600	272	600
Subtotal		8,533	20,122	12,273	9,355	16,547	4,930	9,355
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
188.71.4133.8101	Admin & Overhead Charges	78,111	78,111	78,111	1,765	1,765	1,765	-
Subtotal		78,111	78,111	78,111	1,765	1,765	1,765	-
Grand Total		120,470	124,059	113,335	38,506	45,698	34,328	33,253

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		1,674,879	1,682,452	1,648,814	1,694,000	1,694,000	1,683,100	1,701,012
Salaries & Benefits		33,826	25,826	22,951	27,386	27,386	27,633	23,898
Maintenance & Operations		8,533	20,122	12,273	9,355	16,547	4,930	9,355
Allocated Costs		78,111	78,111	78,111	1,765	1,765	1,765	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		120,470	124,059	113,335	38,506	45,698	34,328	33,253
Net Program Revenue/(Cost)		1,554,409	1,558,393	1,535,479	1,655,494	1,648,302	1,648,772	1,667,759

Fund: Sewer Maintenance
Department: Community Development
Division/Program: District Engineering (189-4133)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
189.71.4010	Property Taxes	190,225	190,000	253,092	210,000	210,000	225,000	210,000
189.00.4014	Residual / Excess Tax Increment (County)	-	-	47,257	-	-	28,500	-
189.00.4410	Interest Income	10,000	10,000	39,569	10,000	10,000	32,500	20,000
189.71.4622	Sewer Assessments	3,395,003	3,395,003	3,343,039	3,530,010	3,530,010	3,480,000	3,530,010
189.71.4647	Miscellaneous Reimbursements	-	-	-	-	-	-	21,908
189.71.4818	Miscellaneous	-	-	694	-	-	-	-
Grand Total		3,595,228	3,595,003	3,683,651	3,750,010	3,750,010	3,766,000	3,781,918

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
189.71.4133.5111	Full Time Salaries	226,297	175,161	167,850	207,357	207,357	83,292	185,784
189.71.4133.5112	Part Time Salaries	27,607	27,607	11,663	-	-	7,034	30,796
189.71.4133.5113	Overtime	-	-	-	-	-	-	-
189.71.4133.5XXX	Premium Pay	1,104	240	120	239	239	55	-
189.71.4133.5124	Sick Leave Buyback	2,890	2,890	1,091	2,000	2,000	1,635	2,000
189.71.4133.5125	Vacation Buyback	4,690	4,690	1,383	1,000	1,000	5,100	2,000
189.71.4133.5XXX	Fringe Benefits	55,749	55,749	33,521	44,285	44,285	20,349	54,707
189.71.4133.5156-7	Retirement - PERS	18,320	18,320	12,866	16,764	16,764	6,757	16,568
189.71.4133.5180	Leave Lump Sum	-	-	-	-	-	18,261	-
189.71.4133.5181-2	PERS Unfunded Liability Pmt	46,896	46,896	48,975	61,644	61,644	61,644	73,250
189.71.4133.5999	Salary Savings	-	-	-	-	-	-	-
Subtotal		383,553	331,553	277,469	333,289	333,289	204,127	365,105
Materials & Services								
189.71.4133.6110	Professional Services	20,178	75,767	53,615	21,000	30,151	12,675	21,000
189.71.4133.6210	Office Supplies	430	430	424	430	430	334	430
189.71.4133.6270	Special Department Supplies	9,300	1,755	1,616	9,300	9,300	-	9,300
189.71.4133.6330	Equipment Maint & Repair	600	600	221	600	600	272	600
189.71.4133.6999	Non-Capital Equipment	-	6,529	6,529	-	-	-	-
Subtotal		30,508	85,082	62,405	31,330	40,481	13,281	31,330
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
189.71.4133.8101	Admin & Overhead Charges	139,901	139,901	132,152	171,530	171,530	171,530	-
189.71.4133.8102	Property & Liability Charges	5,272	9,613	10,560	5,272	5,272	5,272	12,749
Subtotal		145,173	149,514	142,712	176,802	176,802	176,802	12,749
Grand Total		559,234	566,148	482,586	541,421	550,572	394,210	409,184

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		3,595,228	3,595,003	3,683,651	3,750,010	3,750,010	3,766,000	3,781,918
Salaries & Benefits		383,553	331,553	277,469	333,289	333,289	204,127	365,105
Maintenance & Operations		30,508	85,082	62,405	31,330	40,481	13,281	31,330
Allocated Costs		145,173	149,514	142,712	176,802	176,802	176,802	12,749
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		559,234	566,148	482,586	541,421	550,572	394,210	409,184
Net Program Revenue/(Cost)		3,035,994	3,028,855	3,201,065	3,208,589	3,199,438	3,371,790	3,372,734

Fund: Sewer Maintenance
Department: Community Development
Division/Program: National Pollutant Discharge Elimination System (NPDES) (189-4189)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
189.71.4189.6130 Service Contracts	15,000	291,852	209,222	290,152	57,982	24,191	34,000
Subtotal	15,000	291,852	209,222	290,152	57,982	24,191	34,000
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	15,000	291,852	209,222	290,152	57,982	24,191	34,000

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	15,000	291,852	209,222	290,152	57,982	24,191	34,000
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	15,000	291,852	209,222	290,152	57,982	24,191	34,000
Net Program Revenue/(Cost)	(15,000)	(291,852)	(209,222)	(290,152)	(57,982)	(24,191)	(34,000)

Fund: Auto Plaza Improvement District
Department: Community Development
Division/Program: Business Improvement District (190-2231)

REVENUE		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
190.00.4410	Interest Income	-	-	1,415	-	-	910	1,000
190.22.4190	Other Taxes	115,668	115,668	115,616	115,668	115,668	115,620	115,668
Grand Total		115,668	115,668	117,031	115,668	115,668	116,530	116,668

EXPENDITURES		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits								
Subtotal		-	-	-	-	-	-	-
Materials & Services								
190.22.2231.6110	Professional Services	4,560	4,560	4,500	4,560	4,560	4,500	4,560
190.22.2231.6120	Other Contractual Services	20,500	20,500	19,561	20,500	20,500	9,367	21,800
190.22.2231.6142	Electricity	12,000	12,000	14,261	12,000	12,000	9,938	12,500
190.22.2231.6145	Telephone--Special Lines	800	800	720	800	800	720	824
190.22.2231.6270	Other Supplies/Materials	1,000	1,000	-	1,000	1,000	1,000	1,000
190.22.2231.6330	Equipment M & R	10,440	10,400	10,140	10,440	10,440	10,140	10,440
190.22.2231.6493	Admin and overhead	8,500	8,500	-	8,500	8,500	8,500	8,500
Subtotal		57,800	57,760	49,182	57,800	57,800	44,165	59,624
Capital Assets								
Subtotal		-	-	-	-	-	-	-
Allocated Costs								
Subtotal		-	-	-	-	-	-	-
Grand Total		57,800	57,760	49,182	57,800	57,800	44,165	59,624

SUMMARY		18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue		115,668	115,668	117,031	115,668	115,668	116,530	116,668
Salaries & Benefits		-	-	-	-	-	-	-
Maintenance & Operations		57,800	57,760	49,182	57,800	57,800	44,165	59,624
Allocated Costs		-	-	-	-	-	-	-
Capital Outlay		-	-	-	-	-	-	-
Total Expenditures		57,800	57,760	49,182	57,800	57,800	44,165	59,624
Net Program Revenue/(Cost)		57,868	57,908	67,849	57,868	57,868	72,365	57,044

Fund: Auto Plaza Improvement District
Department: Community Development
Division/Program: Debt Service (190-9000)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
190.13.9000.6499 Interest on Advances	8,937	8,937	8,436	8,937	8,937	8,937	8,937
Subtotal	8,937	8,937	8,436	8,937	8,937	8,937	8,937
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	8,937	8,937	8,436	8,937	8,937	8,937	8,937

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	8,937	8,937	8,436	8,937	8,937	8,937	8,937
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	8,937	8,937	8,436	8,937	8,937	8,937	8,937
Net Program Revenue/(Cost)	(8,937)	(8,937)	(8,436)	(8,937)	(8,937)	(8,937)	(8,937)

Fund: West Covina Housing Authority
Department: Community Development
Division/Program: Redevelopment Administration (820-2210)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
820.71.4410 Interest Income	-	-	415,877	-	-	-	-
820.00.4880 Loan Issuance	-	-	29,375	-	-	-	-
Grand Total	-	-	445,252	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
820.71.2210.5111 Full Time Salaries	269,690	270,990	208,013	227,239	227,239	205,552	318,568
820.71.2210.5112 Part Time Salaries	-	-	3,950	-	-	4,686	-
820.71.2210.5113 Overtime	-	-	5	-	-	1,099	-
820.71.2210.5XXX Premium Pay	2,800	1,896	697	1,495	1,495	1,500	4,133
820.71.2210.5124 Sick Leave Buyback	-	-	1,075	-	-	5,065	4,500
820.71.2210.5125 Vacation Buyback	-	-	1,549	-	-	4,846	3,000
820.71.2210.5XXX Fringe Benefits	40,506	40,110	26,793	37,514	37,514	36,956	47,770
820.71.2210.5156-7 Retirement - PERS	17,767	17,767	15,888	18,078	18,078	17,799	28,481
820.71.2210.5180 Leave Lump Sum	-	-	760	-	-	-	-
820.71.2210.5181-2 PERS Unfunded Liability Pmt	45,482	45,482	47,497	66,478	66,478	66,478	111,202
Subtotal	376,245	376,245	306,227	350,804	350,804	343,981	517,654
Materials & Services							
820.71.2210.6050 Training/Conferences/Meetings	2,100	2,100	-	2,100	275	55	2,740
820.71.2210.6110 Professional Services	10,100	10,100	-	10,100	10,100	10,100	10,100
820.71.2210.6111 Legal Services	17,000	17,000	2,941	17,000	17,000	1,190	17,000
820.71.2210.6112 Accounting and Auditing	7,150	7,150	3,600	7,150	7,150	7,150	7,365
820.71.2210.6120 Other Contractual Services	5,610	5,610	(8)	5,910	617	200	7,585
820.71.2210.6147 Cellular Phones	1,420	1,420	682	1,420	1,420	351	2,700
820.71.2210.6169 Graffiti	20,500	20,500	20,217	20,500	20,500	21,325	20,500
820.71.2210.6170 Advertising & Publications	500	500	55	520	520	-	2,520
820.71.2210.6210 Office Supplies	4,060	5,316	3,506	4,060	4,060	420	4,060
820.71.2210.6213 Postage	520	520	-	520	520	-	520
820.71.2210.6319 Pool Car Usage	550	550	246	550	550	20	550
820.71.2210.6330 Equipment M & R	500	500	460	500	500	300	750
820.71.2210.6424 Capitalized Lease Expense	2,400	2,400	2,643	1,624	1,624	1,624	2,624
820.71.2210.6429 Amortization Expense	-	-	11,667	-	-	-	-
Subtotal	72,410	73,666	46,008	71,954	64,836	42,735	79,014
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
820.71.2210.8101 Admin & Overhead	17,664	17,664	14,696	59,420	59,420	59,420	-
820.71.2210.8102 Chgbk - Property & Liability Ins	-	-	-	-	-	-	-
820.71.2210.8104 Chgbk - Vehicle Maintenance	-	-	-	-	-	-	-
820.71.2210.8105 Chgbk - Fuel & Oil	-	-	-	-	-	-	-
Subtotal	17,664	17,664	14,696	59,420	59,420	59,420	-
Grand Total	466,319	467,575	366,931	482,178	475,060	446,136	596,668

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	445,252	-	-	-	-
Salaries & Benefits	376,245	376,245	306,227	350,804	350,804	343,981	517,654
Maintenance & Operations	72,410	73,666	46,008	71,954	64,836	42,735	79,014
Allocated Costs	17,664	17,664	14,696	59,420	59,420	59,420	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	466,319	467,575	366,932	482,178	475,060	446,136	596,668
Net Program Revenue/(Cost)	(466,319)	(467,575)	78,321	(482,178)	(475,060)	(446,136)	(596,668)

Fund: West Covina Housing Authority
Department: Community Development
Division/Program: Housing Preservation Loan Program (820-2240)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
820.22.2240.6110 Professional Services	6,880	6,880	3,675	-	3,534	3,088	3,534
820.22.2240.6120 Other Contractual Services	-	367,072	51,150	-	315,922	275,812	375,812
820.22.2240.6275 Banking/Credit Card Fees	350	350	22	-	50	134	50
820.22.2240.6408 Bad Debt Expense	-	-	(9,300)	-	-	-	-
Subtotal	7,230	374,302	45,548	-	319,506	279,034	379,396
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
820.22.2240.8101 Admin & Overhead	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	7,230	374,302	45,548	-	319,506	279,034	379,396

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	7,230	374,302	45,548	-	319,506	279,034	379,396
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	7,230	374,302	45,548	-	319,506	279,034	379,396
Net Program Revenue/(Cost)	(7,230)	(374,302)	(45,548)	-	(319,506)	(279,034)	(379,396)

Fund: West Covina Housing Authority
Department: Community Development
Division/Program: First Time Homebuyer Program (820-2241)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Grand Total	-	-	-	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
820.22.2241.6110 Professional Services	4,130	4,130	3,507	-	3,534	3,181	3,534
Subtotal	4,130	4,130	3,507	-	3,534	3,181	3,534
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
820.22.2241.8101 Admin & Overhead	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Grand Total	4,130	4,130	3,507	-	3,534	3,181	3,534

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	4,130	4,130	3,507	-	3,534	3,181	3,534
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	4,130	4,130	3,507	-	3,534	3,181	3,534
Net Program Revenue/(Cost)	(4,130)	(4,130)	(3,507)	-	(3,534)	(3,181)	(3,534)

Fund: West Covina Housing Authority
Department: Community Development
Division/Program: Rapid Rehousing/Homeless Programs (820-2255)

REVENUE	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
820.22.4535 Grants From Other Agencies	-	-	50,000	-	-	-	-
Grand Total	-	-	50,000	-	-	-	-

EXPENDITURES	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Salaries & Benefits							
Subtotal	-	-	-	-	-	-	-
Materials & Services							
820.22.2255.6110 Professional Services	50,000	50,000	5,696	-	-	-	-
Subtotal	50,000	50,000	5,696	-	-	-	-
Capital Assets							
Subtotal	-	-	-	-	-	-	-
Allocated Costs							
Subtotal	-	-	-	-	-	-	-
Grand Total	50,000	50,000	5,696	-	-	-	-

SUMMARY	18-19 Adopted Budget	18-19 Amended Budget	18-19 Actual	19-20 Adopted Budget	19-20 Amended (1-31-20)	19-20 Projected Actual	20-21 Proposed Budget
Revenue	-	-	50,000	-	-	-	-
Salaries & Benefits	-	-	-	-	-	-	-
Maintenance & Operations	50,000	50,000	5,696	-	-	-	-
Allocated Costs	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Total Expenditures	50,000	50,000	5,696	-	-	-	-
Net Program Revenue/(Cost)	(50,000)	(50,000)	44,304	-	-	-	-

CAPITAL IMPROVEMENT PROGRAM

The City of West Covina develops a five-year Capital Improvement Program (CIP) that consists of an extensive list of projects necessary to maintain and improve the City's infrastructure. The City defines a CIP as having (1) a capital asset with a minimum dollar value of \$45,000, and (2) an estimated useful life of three years or more. A multi-year CIP is necessary because it is impossible to fund all capital projects immediately. In order to meet the City's needs, it is imperative that the City continues to plan and strategize how it will allocate limited financial resources for capital projects.

The CIP should not be confused with the capital improvement budget. The capital improvement budget represents the first year of the CIP that is reviewed and adopted by the City Council. It authorizes specific projects and appropriates specific funding for those projects. The capital improvement budget for fiscal year 2020-21 provides \$11.1 million for new projects.

Projects and funding sources listed in the CIP for years other than year one (commonly called "out years") are not authorized until the annual budget for those years is adopted by the City Council. The "out years" serve only as a guide for future planning and are subject to further review and modification in subsequent years. The City Council adopts a five-year CIP to provide a standard by which to:

- Prioritize the increased needs of the City
- Analyze the various funding sources
- Match, as appropriate, the funds to the various needs
- Plan to meet the City's capital needs over an extended period of time, as funding becomes available
- Help to eliminate deficiencies, yet accommodate changing priorities while progressing toward a goal

CAPITAL IMPROVEMENT SELECTION PROCESS

The CIP has been developed with the combined input from the City Council and City staff. Requests are submitted to a committee of City staff members to review along with justifications, suggested funding source(s) and associated costs including any ongoing operating costs. The projects are categorized as Building, Energy Efficiency/Conservation, General, Studies, Parks, Streets, Traffic, Utilities, Vehicles, or NPDES. They are assessed based on the funding availability and the needs and priorities of the City, then presented to the City Council for consideration and approval. Projects not funded in the current fiscal year are put in "out years." Conversely, during the budget year there may be additional CIP projects approved by the City Council that were unforeseen during the budget adoption process.

The CIP budget for fiscal year 2020-21 is \$11,128,980. A list of all the recommended projects is shown on the following pages.

SPECIAL COMMENTS

1. Although staff has made every attempt to adhere to the definition of a CIP, there are some occasions when projects may be below the \$45,000 limit. While these projects may not be classified by most agencies as “capital projects,” they have been included due to their uniqueness. The Government Finance Officers’ Association defines a capital asset as “a new or rehabilitated physical asset that is nonrecurring, has a useful life of more than three to five years, and is expensive to purchase.” The term “expensive” is relative and may appear arbitrary at first; however, a survey of local cities revealed that the most common dollar figure used to define a capital asset is \$45,000.
2. This year, all the CIP projects will be funded from special funds with the exception of the maintenance of effort required by SB1. The maintenance of effort comes from the General Fund in the amount of \$567,148. These projects include major and residential streets rehabilitation, sewer main replacement, Citywide park restrooms improvements, traffic signal modifications or replacement.
3. There have been increasingly less restricted funds available for CIP projects. Lack of funding has created an extraordinary challenge for staff due to the numerous building maintenance projects that are in need of funding. This is particularly troublesome as many of the City’s facilities and equipment are aged and in need of rehabilitation or replacement. Many of the building projects shown on the attached CIP list have been on the list for over ten years and continue to be moved to “out years.” The City Hall building needs numerous repairs/improvements; most of the carpet throughout all departments, ceiling tiles, the roof and skylight – all need to be replaced. Most of the fire stations are in need of replacement or refurbishment requiring a significant number of repairs to be funded from the Fire and Public Services Department’s operating budget.
4. The City’s fleet is also aging as well as the equipment in the vehicle maintenance garage. Many of the public works and public safety vehicles have exceeded their useful life and repairs have become very costly to the departments’ operating budgets. With the depletion of the Vehicle Replacement Fund years ago, it is extremely difficult to fund vehicles, particularly the high-priced fire trucks, police vehicles and heavy-duty maintenance trucks.
5. This Five-Year Capital Improvement Program is presented to the City Council as a working document. The projects and funding sources are subject to change during the budget year to better reflect the priorities of the City Council. The City is committed to meeting its capital improvement needs in a fiscally reasonable manner and is aggressively seeking strategic alternatives that will allow the highest level of service to the residents, visitors, and businesses in the City. Further, staff continues to search and apply for grants to assist in the funding for capital projects.

2021 - 2025
CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

Order	Category	Five-Year Funding Schedule					Five-Year Total Program	Unfunded
		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025		
B	BUILDINGS	\$100,000	\$100,000	\$250,000	\$100,000	\$350,000	\$900,000	\$24,510,000
G	GENERAL	320,000	0	0	0	125,000	445,000	3,260,000
P	PARKS PLAYGROUNDS AND FIELDS	880,000	340,000	340,000	340,000	340,000	2,240,000	7,750,000
R	REGIONAL	1,964,232	2,725,000	3,000,000	0	0	7,689,232	
SW	SEWER	2,392,600	2,292,600	2,152,600	2,152,600	2,000,000	10,990,400	
S	STREETS AND SIDEWALKS	4,777,148	3,642,148	3,642,148	3,717,148	3,642,148	19,420,740	620,000
T	TRAFFIC SIGNALS	590,000	670,000	170,000	270,000	140,000	1,840,000	1,950,000
V	VEHICLES	105,000	0	0	0	0	105,000	690,000
TOTALS		\$11,128,980	\$9,769,748	\$9,554,748	\$6,579,748	\$6,597,148	\$43,630,372	\$38,780,000

Fund No.	Fund Description
122	Prop C
124	GT = gas tax
128	TDA = transportation development act
131	CDBG = Community Development Block Grant
161	CT = construction tax
170	PDF A = park dedication fund
171	PDF B = park dedication fund
172	PDF C = park dedication fund
174	PDF E = park dedication fund
175	PDF F = park dedication fund
177	PDF H = park dedication fund
183	CCS = Coastal Sage Scrub
188	Citywide MD = maintenance district
224	Measure R
235	Measure M
237	SB 1 = Senate Bill
199	Measure W = stormwater improvement fund

CAPITAL IMPROVEMENT PROGRAM
CATEGORY: BUILDINGS

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
B-1	ADA Access - Public Facilities	\$500,000	CDBG	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
B-2	City Hall - Seismic Retrofit	\$250,000	CT					250,000
B-3	Replace Emergency Generator at City Hall	\$150,000	CT			150,000		
	TOTAL BUILDING PROJECTS	\$900,000		\$100,000	\$100,000	\$250,000	\$100,000	\$350,000

UNFUNDED PROJECTS		
UF-B	City Yard Back-up Generator	\$100,000
UF-B	Dispatch Center Renovation (Roof, workstations, HVAC)	\$500,000
UF-B	Police Building - Forensic Lab Upgrade, Jail, Detective Bureau, Roof, HVAC	\$1,200,000
UF-B	Fire Station 1 - Headquarters Replacement	\$15,000,000
UF-B	Fire Station 2 - Renovation (Kitchen, Roof, Flooring, Bays)	\$650,000
UF-B	Fire Station 3 - Renovation (Kitchen, Roof, Flooring, Bays)	\$900,000
UF-B	Fire Station 4 - Renovation (Kitchen, Roof, Flooring, Bays)	\$900,000
UF-B	Fire Station 5 - Renovation (Kitchen, Roof, Flooring, Bays)	\$1,500,000
UF-B	City Hall - Repainting Exterior	\$400,000
UF-B	City Hall - Parking Garage waterproofing and repair	\$750,000
UF-B	City Hall - interior remodel	\$1,000,000
UF-B	City Hall Parking Lot Resurfacing	\$125,000
UF-B	Door Access - Phase II	\$250,000
UF-B	City Council Chamber Seating Replacement	\$400,000
UF-B	City Yard Renovations (Parking Lot, Block Wall and Roof)	\$750,000
UF-B	City Hall Replacement & Upgrade of pumps for Storm Water Lift Station	\$85,000
	TOTAL UNFUNDED PROJECTS	\$24,510,000

CAPITAL IMPROVEMENT PROGRAM
CATEGORY: GENERAL

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
G-1	BKK Radio Tower Monitoring System & Improvements	\$125,000	CT					\$125,000
G-2	Community Development Permitting system	\$320,000	SB 2 - Grant	\$320,000				
TOTAL GENERAL PROJECTS		\$125,000		\$320,000	\$0	\$0	\$0	\$125,000

UNFUNDED PROJECTS		
UF-G	Citywide Enterprise Resource Planning software system	\$2,000,000
UF-G	Auto Pulse Resuscitation System	\$75,000
UF-G	Defibrillators	\$250,000
UF-G	Comprehensive Zoning & Subdivision Code Revision	\$450,000
UF-G	Fire Dept - Replace Mobile Data Computers	\$35,000
UF-G	Replace Fire Department Turnout Gear (coats & pants)	\$175,000
UF-G	Replace Fire Station Alerting System	\$275,000
TOTAL UNFUNDED GENERAL PROJECTS		\$3,260,000

**CAPITAL IMPROVEMENT PROGRAM
CATEGORY: PARKS PLAYGROUNDS AND FIELDS**

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
	ORANGEWOOD PARK							
P-1	Security Fencing, Restroom Improvements	\$300,000	PDF F	\$300,000				
	DEL NORTE							
P-2	Dog Park Renovation	\$80,000	Measure A	\$80,000				
	POUR AND PLAY PLAYGROUNDS							
P-3	Del Norte, PalmView, Aroma & Walmardo Parks	\$500,000	Measure A	\$500,000				
	GALSTER PARK							
P-4	Tot Lot Replacement	\$340,000	Measure A		\$340,000			
	FRIENDSHIP PARK							
P-5	Tot Lot Replacement	\$340,000	Measure A			\$340,000		
	GINGRICH PARK							
P-6	Tot Lot Replacement	\$340,000	Measure A				\$340,000	
	CALIFORNIA PARKETTE							
P-7	Tot Lot Replacement	\$340,000	Measure A					\$340,000
	TOTAL PARK PLAYGROUNDS AND FIELDS PROJECTS	\$2,240,000		\$880,000	\$340,000	\$340,000	\$340,000	\$340,000

	UNFUNDED PROJECTS	
UF-P	Parks security cameras & lighting @ \$75,000 each	\$1,200,000
UF-P	Shadow Oak Park - lower parking lot & restrooms	\$1,500,000
UF-P	Resurfacing of Tennis Courts at Del Norte	\$40,000
UF-P	City Parks Restroom Improvements & Upgrades	\$1,000,000
UF-P	Resurfacing of Basketball Courts at Gingrich	\$40,000
UF-P	Cameron Park Community Center Water Proofing &	\$295,000
UF-P	Cortez Park - Repair Trash Enclosure & Replace Football	\$50,000
UF-P	Del Norte Park - Roof Replacement of Pony Snack Bar, Demo South West Snack Bar, Dog Park Improvements,	\$500,000
UF-P	Friendship Park - Replace Flooring and Interior Paint, Roof Replacement, Repair Trash Enclosure	\$325,000
UF-P	Walmardo Park - Resurface Basketball Courts, Restroom	\$250,000
UF-P	Park drinking fountains, picnic area renovation (ADA,	\$2,400,000
UF-P	Paseo Lighting Replacement/Repairs	\$150,000
	TOTAL UNFUNDED PARK PLAYGROUNDS FIELDS PROJEC	\$7,750,000

CAPITAL IMPROVEMENT PROGRAM
CATEGORY: REGIONAL

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
R-1	Lark Ellen and Badillo - Traffic Signal Improvements with County of LA	\$200,000	Measure R		\$200,000			
R-2	La Puente Road/Forecastle - New Traffic Signal with City of Walnut	\$400,000	Measure R	\$200,000				
			City of Walnut	\$200,000				
R-3	Lark Ellen and Grovecenter - Pedestrian Improvements with City of Covina	\$91,232	Measure R	\$52,616				
			City of Covina	\$38,616				
R-4	Azusa Ave Street Rehabilitation (North - South City Limits) (Synchronize signals regionally - Azusa, Covina, Indusry, LA County)	\$6,998,000	Prop C	\$200,000	\$500,000	\$750,000		
			STPL	\$875,000	\$1,000,000	\$750,000		
			Measure M	\$298,000	\$500,000	\$750,000		
			Measure R	\$100,000	\$525,000	\$750,000		
	TOTAL REGIONAL PROJECTS	\$7,689,232		\$1,964,232	\$2,725,000	\$3,000,000	-	-

CAPITAL IMPROVEMENT PROGRAM
CATEGORY: SEWER

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
SW-1	Sewer System Management Plan Update	\$75,000	SF	\$75,000				
SW-2	CIPP Lining Program	\$610,400	SF	\$152,600	\$152,600	\$152,600	\$152,600	
SW-3	Sewer Main Replacement - Portions Glenview Rd, Michelle St., and Azusa Ave.	\$9,500,000	SF	\$1,500,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
SW-4	Sewer Main Replacement - Portion of Azusa Ave.	\$295,000	SF	\$295,000				
SW-5	Sewer Main Replacement - Portion of Citrus St.	\$230,000	SF	\$230,000				
SW-6	Sewer System Controls and Power - Program	\$280,000	SF	\$140,000	\$140,000			
	TOTAL SEWER PROJECTS	\$10,990,400		\$2,392,600	\$2,292,600	\$2,152,600	\$2,152,600	\$2,000,000

**CAPITAL IMPROVEMENT PROGRAM
CATEGORY: STREETS AND SIDEWALKS**

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
S-1	Pavement Management Plan Update	\$75,000	GT				\$75,000	
S-2	Annual Concrete Sidewalk and Curb and Gutter Repair Program	\$900,000	Measure M	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000
S-3	Annual Concrete Sidewalk and Stamped Concrete Replacement	\$350,000	TDA	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
S-4	Median Landscaping	\$2,000,000	Measure R	\$500,000	\$250,000	\$250,000	\$250,000	\$250,000
			Citywide MD	\$500,000				
S-5	Bus Stop Enhancement Program - Annual Program	\$110,000	Prop C	\$10,000	\$25,000	\$25,000	\$25,000	\$25,000
S-6	ADA Curb Access Ramp Program	\$100,000	CDBG	\$100,000				
S-8	Street Lights LED's Conversion Program	\$300,000	Measure R	\$300,000				
			GF	\$567,148	\$567,148	\$567,148	\$567,148	\$567,148
S-9	Residential Street Rehabilitation - Annual Program	\$10,335,740	SB1	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
S-10	Green Street Projects / Stormwater Improvements	\$5,000,000	Measure W	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
S-11	Catch Basin Trash Capture Device Installation Program	\$250,000	SF	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
TOTAL STREET PROJECTS		\$19,420,740		\$4,777,148	\$3,642,148	\$3,642,148	\$3,717,148	\$3,642,148

UNFUNDED PROJECTS		
UF-S	Christ Lutheran - Left Turn Pocket on Citrus	\$50,000
UF-S	Merced/Sunset Avenues - Left Turn	\$190,000
UF-S	Merced/Valinda - Left Turn	\$190,000
UF-S	Glendora/Merced Avenues - Left Turn	\$190,000
TOTAL UNFUNDED STREET PROJECTS		\$620,000

CAPITAL IMPROVEMENT PROGRAM
CATEGORY: TRAFFIC SIGNALS

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
T-1	Traffic Signal at Cameron/Barranca	\$450,000	Measure M	\$450,000				
T-2	Traffic Signal at Cameron/Citrus	\$500,000	Measure M		\$500,000			
T-3	Update Traffic & Engineering Surveys	\$100,000	Measure R				\$100,000	
T-4	Video Detection Citywide	\$250,000	Measure R	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
T-5	Traffic Signal Controller Replacement & Backup Battery	\$420,000	GT	\$60,000	\$90,000	\$90,000	\$90,000	\$90,000
T-6	Installation of Traffic Control Devices	\$120,000	GT	\$30,000	\$30,000	\$30,000	\$30,000	
	TOTAL TRAFFIC SIGNAL PROJECTS	\$1,840,000		\$590,000	\$670,000	\$170,000	\$270,000	\$140,000

	UNFUNDED PROJECTS	
UF-T	GPS Emergency Pre-emption System	\$1,500,000
UF-T	Cameron and Orange - Traffic Signal Improvements	\$450,000
	TOTAL UNFUNDED TRAFFIC SIGNALS	\$1,950,000

**CAPITAL IMPROVEMENT PROGRAM
CATEGORY: VEHICLES**

Project No.	Description of Item	Cost of Item	Funding Sources	Five-Year Funding Schedule				
				2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
V-3	Hybrid Vehicle for Fleet	\$40,000	AQMD	\$40,000				
V-4	Fleet Vehicle Safety Equipment Upgrade	\$65,000	GT	\$30,000				
			Sewer	\$35,000				
	TOTAL VEHICLES PROJECTS	\$105,000		\$105,000	-	-	-	-

UNFUNDED PROJECTS		
UF-V	Police vehicle replacement	\$500,000
UF-V	Replace 1994 City Yard Dump Truck	\$190,000
	TOTAL UNFUNDED PROJECTS	\$690,000

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2020-21 SCHEDULE OF POSITIONS

	<u>FY 16-17</u> <u>Amended</u>	<u>FY 17-18</u> <u>Amended</u>	<u>FY 18-19</u> <u>Adopted</u>	<u>FY 18-19</u> <u>Amended</u>	<u>FY 19-20</u> <u>Adopted</u>
<u>CITY COUNCIL & CITY MANAGER</u>					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager/Public Services Director	-	-	-	0.50	0.50
Assistant City Manager/Community Services Director	-	0.50	0.50	-	-
Deputy City Manager	1.00	1.00	1.00	1.00	-
Economic Dev/Housing Manager	1.00	1.00	1.00	-	-
Econ Dev Project Coordinator	1.00	1.00	1.00	-	-
Economic Dev Specialist	1.00	1.00	1.00	-	-
Executive Asst to the City Manager	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00
Information Technology Manager	-	-	1.00	1.00	1.00
IT Analyst I / II	-	-	1.00	1.00	1.00
Computer Services Technician	-	-	-	-	1.00
Communications Technician	-	-	1.00	1.00	1.00
Total - City Council & City Manager	<u>7.00</u>	<u>7.50</u>	<u>10.50</u>	<u>7.50</u>	<u>7.50</u>
<u>CITY CLERK</u>					
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	-	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	-	-	-
Total - City Clerk	<u>3.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<u>FINANCE DEPARTMENT</u>					
Finance Director	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	-	-	-	-	-
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Purchasing Manager	1.00	1.00	1.00	1.00	1.00
Information Technology Manager	1.00	1.00	-	-	-
IT Analyst I / II	1.00	1.00	-	-	-
Management Analyst I / II	2.00	1.00	1.00	1.00	1.00
Accountant	3.00	2.00	2.00	2.00	2.00
Accounting Technician	3.00	4.00	3.00	3.00	2.00
Computer Services Technician	1.00	1.00	-	-	-
Communications Technician	1.00	1.00	-	-	-
Reprographics Coordinator	1.00	-	-	-	-
Senior Administrative Assistant	1.00	-	-	-	-
Administrative Assistant I	-	1.00	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00	1.00	1.00
Account Clerk	2.00	1.00	1.00	1.00	1.00
Total - Finance Dept	<u>20.00</u>	<u>17.00</u>	<u>12.00</u>	<u>12.00</u>	<u>11.00</u>

	<u>FY 16-17</u> <u>Amended</u>	<u>FY 17-18</u> <u>Amended</u>	<u>FY 18-19</u> <u>Adopted</u>	<u>FY 18-19</u> <u>Amended</u>	<u>FY 19-20</u> <u>Adopted</u>
<u>HUMAN RESOURCES DEPARTMENT</u>					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Management Analyst I / II	1.00	1.00	2.00	2.00	2.00
Human Resources Technician	1.00	1.00	1.00	1.00	1.00
Administrative Aide	2.00	2.00	-	-	-
Total - Human Resources Dept	5.00	5.00	4.00	4.00	4.00
<u>PLANNING DEPARTMENT</u>					
Planning Director	1.00	1.00	1.00	-	-
Senior Planner	1.00	1.00	1.00	-	-
Senior Administrative Assistant	1.00	1.00	1.00	-	-
Planning Assistant	2.00	-	-	-	-
Planning Associate	1.00	2.00	1.00	-	-
Total- Planning Dept	6.00	5.00	4.00	-	-
<u>POLICE DEPARTMENT</u>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00	2.00
Police Lieutenant	6.00	6.00	6.00	6.00	6.00
Police Sergeant	13.00	13.00	13.00	13.00	13.00
Police Corporal	17.00	17.00	17.00	17.00	17.00
Police Officer	65.00	67.00	60.25	60.25	61.00
<i>Subtotal Sworn</i>	<i>104.00</i>	<i>106.00</i>	<i>99.25</i>	<i>99.25</i>	<i>100.00</i>
Police Administrative Services Manager	1.00	1.00	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Criminal Justice Research Analyst	1.00	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	-
Code Enforcement Officer	1.00	1.00	1.00	1.00	-
Computer Services Technician	1.00	1.00	-	-	-
Senior Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Administrative Assistant I	1.00	1.00	1.00	1.00	-
Victim Advocate	1.00	1.00	1.00	1.00	1.00
Forensic Specialist	-	1.00	1.00	1.00	-
Community Services Officer	12.00	10.00	10.00	10.00	10.00
Lead Jailer	1.00	1.00	1.00	1.00	1.00
Jailer	5.00	6.00	6.00	6.00	6.00
Records Specialist II	4.00	4.00	4.00	4.00	4.00
Records Specialist I	6.00	6.00	6.00	6.00	6.00
<i>Subtotal Admin Services, Records, Jail</i>	<i>38.00</i>	<i>38.00</i>	<i>37.00</i>	<i>37.00</i>	<i>33.00</i>
Software Development Manager	1.00	1.00	1.00	1.00	1.00
Senior Software Developer	2.00	2.00	2.00	2.00	2.00
Software Developer	6.00	6.00	6.00	6.00	6.00
User Support Specialist	1.00	1.00	1.00	1.00	1.00
<i>Subtotal West Covina Service Group</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>
Communications Manager	1.00	1.00	1.00	1.00	1.00
Communications Supervisor	4.00	4.00	4.00	4.00	4.00
Senior Communications Operator	4.00	4.00	4.00	4.00	4.00
Public Safety Dispatcher	10.00	10.00	10.00	10.00	10.00
<i>Subtotal Dispatch</i>	<i>19.00</i>	<i>19.00</i>	<i>19.00</i>	<i>19.00</i>	<i>19.00</i>
Total - Police Dept	171.00	173.00	165.25	165.25	162.00

	<u>FY 16-17</u> <u>Amended</u>	<u>FY 17-18</u> <u>Amended</u>	<u>FY 18-19</u> <u>Adopted</u>	<u>FY 18-19</u> <u>Amended</u>	<u>FY 19-20</u> <u>Adopted</u>
<u>FIRE DEPARTMENT</u>					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	3.00	3.00	3.00	3.00	3.00
Fire Captain	18.00	18.00	15.00	15.00	15.00
Fire Engineer	18.00	18.00	15.00	15.00	15.00
Firefighter / Paramedic	35.00	36.00	33.00	33.00	33.00
Firefighter	1.00	3.00	3.00	3.00	3.00
<i>Subtotal Sworn</i>	<u>76.00</u>	<u>79.00</u>	<u>70.00</u>	<u>70.00</u>	<u>70.00</u>
Fire Marshal	1.00	-	-	-	-
Fire Protection Specialist	-	1.00	1.00	1.00	1.00
Management Analyst I / II	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Non Sworn</i>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Total - Fire Dept	<u>81.00</u>	<u>84.00</u>	<u>75.00</u>	<u>75.00</u>	<u>75.00</u>
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>					
Community Development Director	-	-	-	1.00	1.00
Planning Manager	-	-	-	1.00	1.00
Senior Administrative Assistant	-	-	-	1.00	-
Planning Assistant	-	-	-	1.00	1.00
Planning Associate	-	-	-	1.00	1.00
<i>Subtotal Planning</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5.00</u>	<u>4.00</u>
Senior Administrative Assistant	-	-	-	1.00	1.00
Administrative Assistant I	-	-	-	1.00	1.00
<i>Subtotal Administration</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2.00</u>	<u>2.00</u>
Building Official	-	-	-	1.00	-
Building Inspector	-	-	-	2.00	-
Building Permit Technician	-	-	-	2.00	-
<i>Subtotal Building</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5.00</u>	<u>-</u>
Assistant City Engineer	-	-	-	1.00	-
Public Works Project Supervisor	-	-	-	1.00	-
Civil Engineering Assistant	-	-	-	1.00	-
Engineering Technician	-	-	-	1.00	-
<i>Subtotal Engineering</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4.00</u>	<u>-</u>
Code Enforcement Supervisor	-	-	-	-	1.00
<i>Subtotal Code Enforcement</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1.00</u>
Economic Dev/Housing Manager	-	-	-	1.00	1.00
Econ Dev Project Coordinator	-	-	-	1.00	1.00
Economic Dev Specialist	-	-	-	1.00	1.00
<i>Subtotal Economic Development</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3.00</u>	<u>3.00</u>
Total - Community Development Dept	<u>-</u>	<u>-</u>	<u>-</u>	<u>19.00</u>	<u>10.00</u>

	<u>FY 16-17</u> <u>Amended</u>	<u>FY 17-18</u> <u>Amended</u>	<u>FY 18-19</u> <u>Adopted</u>	<u>FY 18-19</u> <u>Amended</u>	<u>FY 19-20</u> <u>Adopted</u>
<u>PUBLIC SERVICES DEPARTMENT</u>					
Assistant City Manager/Public Services Director	-	-	-	0.50	0.50
Public Services Manager	-	-	-	1.00	1.00
Public Services Superintendent	-	-	-	1.00	1.00
Management Analyst I / II	-	-	-	2.00	1.00
Recreation Services Supervisor	-	-	-	1.00	1.00
Administrative Assistant II	-	-	-	2.00	2.00
Administrative Assistant I	-	-	-	1.00	1.00
Senior Account Clerk	-	-	-	1.00	1.00
Head Cook	-	-	-	1.00	1.00
Community Services Coordinator	-	-	-	2.00	2.00
Operations Technician	-	-	-	1.00	1.00
<i>Subtotal Admin and Recreation</i>				13.50	12.50
Maintenance Services Supervisor	-	-	-	1.00	1.00
Building Maintenance Leadworker	-	-	-	1.00	1.00
Electrician Leadworker	-	-	-	1.00	1.00
Electrician II	-	-	-	1.00	1.00
Equipment Operator	-	-	-	1.00	1.00
Maintenance Leadworker	-	-	-	3.00	3.00
Maintenance Worker I / II / III	-	-	-	6.00	6.00
Contract Coordinator	-	-	-	1.00	1.00
Fleet Services Coordinator	-	-	-	1.00	1.00
<i>Subtotal Maintenance</i>	-	-	-	16.00	16.00
Total - Public Services Dept	-	-	-	29.50	28.50
<u>PUBLIC WORKS DEPARTMENT</u>					
Public Works Director / City Engineer	1.00	1.00	1.00	-	-
Management Analyst I / II	1.00	2.00	2.00	-	-
Senior Administrative Assistant	1.00	1.00	1.00	-	-
Administrative Assistant I	1.00	1.00	1.00	-	-
<i>Subtotal Administration</i>	4.00	5.00	5.00	-	-
Building Official	-	-	1.00	-	-
Deputy Building Official	1.00	1.00	-	-	-
Building Inspector	2.00	2.00	2.00	-	-
Building Permit Technician	2.00	2.00	2.00	-	-
<i>Subtotal Building</i>	5.00	5.00	5.00	-	-
Assistant City Engineer	1.00	1.00	1.00	-	-
Public Works Project Supervisor	1.00	1.00	1.00	-	-
Civil Engineering Assistant	1.00	1.00	1.00	-	-
Engineering Technician	1.00	1.00	1.00	-	-
<i>Subtotal Engineering</i>	4.00	4.00	4.00	-	-
Public Works Superintendent	1.00	1.00	1.00	-	-
Equipment Maintenance Supervisor	1.00	-	-	-	-
Park Maintenance Supervisor	1.00	1.00	-	-	-
Street Maintenance Supervisor	1.00	1.00	1.00	-	-
Building Maintenance Leadworker	1.00	1.00	1.00	-	-
Electrician Leadworker	1.00	1.00	1.00	-	-
Electrician II	1.00	1.00	1.00	-	-
Equipment Mechanic Leadworker	1.00	-	-	-	-
Equipment Mechanic II	2.00	-	-	-	-
Equipment Operator	2.00	2.00	2.00	-	-

	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
	<u>Amended</u>	<u>Amended</u>	<u>Adopted</u>	<u>Amended</u>	<u>Adopted</u>
Maintenance Leadworker	7.00	7.00	7.00	-	-
Senior Maintenance Worker	4.00	4.00	4.00	-	-
Maintenance Worker I / II / III	15.00	15.00	-	-	-
Administrative Assistant II	1.00	1.00	1.00	-	-
Administrative Assistant I	1.00	-	-	-	-
Senior Account Clerk	1.00	1.00	1.00	-	-
Contract Coordinator	1.00	1.00	1.00	-	-
Fleet Services Coordinator	-	1.00	1.00	-	-
Operations Technician	1.00	-	-	-	-
<i>Subtotal Maintenance</i>	<u>43.00</u>	<u>38.00</u>	<u>22.00</u>	<u>-</u>	<u>-</u>
Total - Public Works Dept*	<u>56.00</u>	<u>52.00</u>	<u>36.00</u>	<u>-</u>	<u>-</u>
<u>COMMUNITY SERVICES DEPARTMENT</u>					
Assistant City Manager/Community Services					
Director	-	0.50	0.50	-	-
Community Services Director	1.00	-	-	-	-
Community Services Manager	-	1.00	1.00	-	-
Recreation Superintendent	1.00	1.00	1.00	-	-
Management Analyst I / II	1.00	-	-	-	-
Senior Citizens Services Supervisor	1.00	1.00	1.00	-	-
Administrative Assistant II	1.00	1.00	1.00	-	-
Administrative Assistant I	1.00	1.00	1.00	-	-
Head Cook	1.00	1.00	1.00	-	-
Community Services Coordinator	3.00	3.00	2.00	-	-
Operations Technician	-	1.00	1.00	-	-
Total - Community Services Dept*	<u>10.00</u>	<u>10.50</u>	<u>9.50</u>	<u>-</u>	<u>-</u>
<u>GRAND TOTAL</u>	<u>359.00</u>	<u>356.00</u>	<u>318.25</u>	<u>314.25</u>	<u>300.00</u>

* Departments restructured into Public Services and Community Development Departments

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GLOSSARY OF TERMS

Appropriation - Legal authorization granted to the City Manager by the City Council to expend monies, and/or to incur legal obligations for specific departmental purposes. An appropriation is usually limited in amount, as well as to the time when it may be expended.

Assessed Valuation - A dollar value placed upon real estate or other property by Los Angeles County as a basis for levying property taxes.

Balanced Budget - A budget in which current revenues equal recurring expenditures.

Beginning Fund Balance - Fund balance available in a fund at the end of the prior fiscal year for use in the following fiscal year.

Bond - A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a specific rate.

Budget Amendment - A revision of the adopted budget that, when approved by the City Council, replaces the original provision. Budget amendments occur frequently throughout the fiscal year, as spending priorities shift.

Budget Message - A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of the principal budget items and summarizes the proposed budget relative to the current year adopted budget.

Capital Improvement Program - A financial plan of proposed capital improvement projects and the means of financing them for a given period of time.

Capital Expenditures - A budget category which budgets all equipment having a unit cost of more than \$5,000. Capital outlay items are budgeted in the operating budget.

Cash Basis of Accounting - A method of accounting in which revenues are recorded only when cash is received and expenditures are recorded only when payments are made. Since payments can be delayed to the next fiscal year, cash basis can result in an inaccurate picture of the financial condition of a fund. To be in conformance with Generally Accepted Accounting Principles (GAAP), local governments must use the accrual basis, rather than the cash basis of accounting.

Chart of Accounts - A chart that assigns a unique number to each type of transaction and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.

Debt Service - Annual principal and interest payments owed on money that has been borrowed.

Department - An organizational unit comprised of divisions or programs. It is possible for a department to be comprised of only one division.

Disbursement - Payment for goods or services that have been delivered and invoiced.

Division - An organizational unit consisting of programs and/or activities within a department which furthers the objectives of the City Council by providing services or products.

Encumbrance - Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund - A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These funds are entirely or predominately self-supporting.

Fiscal Year - A twelve-month period of time to which the budget applies. For the City of West Covina, it is July 1 through June 30.

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purposes for which the fund was created. There are five major types of funds: General, Special Revenue, Capital Projects, Enterprise Funds, and Fiduciary Funds.

Fund Balance - The amount of financial resources immediately available for use. Generally, this represents the excess of current assets over current liabilities.

Gann Appropriations Limit - Article XIII B of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIII B limits growth in the spending of tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage change of the county in which the jurisdiction is located.

Generally Accepted Accounting Principles - Uniform minimum standards used by state and local governments for financial recording and reporting; established by the accounting profession through the Governmental Accounting Standards Board (GASB).

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include City Council, Finance, Police and Fire Departments.

Grant - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Infrastructure - The underlying foundation or basic framework of a system or organization, such as the roads, sewers, water lines, and storm drains.

Interfund Transactions/Transfers - These budgetary transactions consist of quasi-external transactions which would be treated as revenues and expenditures if they involved organizations external to the governmental unit, reimbursements of expenditures initially made in one fund which are attributable to another fund, and operating transfers where monies are appropriated from one fund to another fund to reimburse expenses which are of benefit to the first fund.

Quarterly Financial Reports - Quarterly comparisons of budgeted with actual revenues and expenditures to date. These reports provide decision makers with an early warning of impending expenditure overruns or revenue shortfalls.

Modified accrual basis of accounting - A form of accrual accounting in which (1) the expenditures are recognized when the goods or services are received and (2) revenues, such as taxes, are recognized when measurable and available to pay expenditures in the current accounting period.

Operating Budget - A financial, programmatic and organizational plan for furthering the goals of the City Council through the departments of the City, which does not include one-time capital improvement projects.

Performance Budget - A budget that includes (1) performance goals and objectives (2) demand, workload, efficiency, and effectiveness measures for each government program.

Performance Measures - Indicators used in budgets to show, for example, (1) the amount of work accomplished, (2) the efficiency with which tasks were completed, and (3) the effectiveness of a program.

Purchase Order - An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.

Reimbursements - Payments of amounts remitted on behalf of another party, department, or fund. They are recorded as expenditures or expenses in the reimbursement fund and as reductions of the expenditure or expense in the fund that is reimbursed.

Reserve - An account that is used to earmark a portion of the fund balance as legally segregated for a specific use.

Salary Savings - The reduced expenditures for salaries that result from department restructuring or keeping positions vacant.

Unassigned Fund Balance - Money left over from prior years that is not committed for other purposes and can be allocated in the upcoming budget.

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Local governments must plan without delay for post-pandemic fiscal realities

By David S. Kupetz, J.D. and Frank V. Zerunyan, J.D.

The COVID-19 pandemic continues to devastate the national and global economies. The economic impact from the pandemic will disrupt California's fiscal condition and harm local government revenues this year and, potentially, for years into the future. In a letter addressed to the California Legislature, the State's Director of Finance predicts a recession and "significant negative effects on state revenues."

Most municipalities predominantly depend on sales tax, property tax, transient occupancy tax, documentary transfer tax, gas tax, parking user's tax as well as licenses, permits, and fees. Politico, in a recent article, estimates the loss from these sources due to the pandemic to be about \$7 billion in revenue shortfalls for California local governments over the next two fiscal years, assuming the "stay at home orders" are lifted by June 1. The article warns that this estimate can grow exponentially should the "stay at home orders" last through the summer and beyond.

The market is another critical indicator of vulnerabilities for state and local governments. Any new economic downturn may particularly exacerbate the vulnerability of California's already challenged pension system. California's Legislative Analyst's Office (LAO) estimates the State's unfunded pension liabilities to be a total of 93.1 billion (\$59.7 billion at CalPERS and \$33.4 billion at CalSTRS). Adding retiree health unfunded liabilities to this figure increases the total to nearly \$200 billion. These are significant unfunded liabilities, which continue to grow due to changing market assumptions. Even before COVID-19, these organizations decreased their rate of return by .5%. If markets further constrict, local government budgets will have to fill the gap.

There were already many local governmental entities facing significant financial challenges pre-pandemic. As identified by the California State Auditor and spotlighted on the Auditor's website, some of these pre-existing problems plaguing various municipalities include insufficient liquidity, excessive debt burdens, inadequate reserves, declining revenues, and unsustainable employee retirement and health care obligations. These problems existed during a sustained period of economic expansion. With the onset of a recession, without proactive action, many local public entities will be hammered by reduced revenue collections coupled with escalating pension and healthcare expenses.

The California League of Cities developed a study surveying its member cities in California. Roughly 170 cities responded to the survey reporting that by 2024 they will spend an average of 15.8 percent of their general fund on pensions. About 10 percent of the cities anticipated spending more than 21 percent of their general fund. All these predictions were before COVID-19. These unfunded liabilities do not include California's bonded debt.

The "silver tsunami" in the state and the decreasing birth rates pose demographic challenges to these systems by increasing the number of retirees and decreasing the number of active workers to pay for higher pension costs. Stay at home orders for California's most productive age workers

further exacerbates the problem. A recent study by MIT scholars, published in the National Bureau of Economic Research Journal, quantifies this in terms of national GDP and proposes better social and economic outcomes with more “targeted policies.” Half of the State’s employer contributions to these state retirement systems come from local governments; therefore, California’s local governments are particularly affected by demographic shifts, effective workforce, current volatility in costs and investment returns.

The consequences of the pandemic make it imperative that California’s local governments, with limited tools to raise revenues or limited capacity to spend (constrained by the “debt limit” under Article XVI, Section 18 of the California Constitution and Proposition 4 “Gann Limit”), immediately focus on economic policy for the general public good. Local governments must tap existing state and federal recovery resources, which will most likely not be sufficient to close the gap. They must engage their unions, bondholders, retiree representative, CalPERS, financial institutions, service providers, plaintiffs in lawsuits, creditors, and other stakeholders. This engagement must focus on interests, must be collaborative to achieve a win/win negotiation frame to deliver local governments’ paramount mission of serving the public, especially in more vulnerable and underserved communities. Traditional competitive negotiation frameworks in these difficult times will only mean devastation for the public that local governments serve. A local government has a substantial chance of being subjected to a crisis by failing to agree. This fragility requires a different frame than the usual competition, self-interest, and political blame.

Local governments must develop policies and implement them to deal with unprecedented circumstances. Most likely, a vaccine is 12-18 months away. Negative impacts on sales taxes, hotel taxes, user fees, and other municipal revenue sources are certain. Moreover, with a recession probably already having been triggered, and considerable uncertainty regarding the timing of recovery, future years’ property taxes are also likely to be negatively impacted.

Immediate actions are needed by local governments to protect reserves, maintain essential services, and retain their workforce intact to the extent feasible. Without early and immediate action, many local governments will soon approach insolvency and then rapidly find that they are unable to pay debts when they come due. In this scenario, local governments may be unable to repay internal borrowings before the end of the year. While financial officers generally have immunity from personal liability, this protection disappears when there are known violations of the law. Moreover, local government officials cannot allow employees to come to work if they know the municipality will be unable to pay them.

Municipal officials must recognize that fund balances do not necessarily equate to available cash. The accuracy of underlying data (existing financial, budget information, audits, and other available material) is critical. The fundamental cash flow analysis is only as good as the underlying data and assumptions. City managers and treasurers must examine the danger of structural deficits burning through reserves.

The extent of federal and state assistance accessible for local governments is an ongoing issue. As of now, the municipal bond market has essentially frozen. For local governments that do not currently have a bank line of credit, obtaining one now may be difficult. Short-term borrowings may be possible through notes in anticipation of tax or other revenues (TRANS, RANS), or by

internal borrowing from pooled cash. In both cases, the impact of COVID-19 on revenues may impede or limit these potential short-term fixes.

The pathway forward requires that local governments:

- Evaluate significant sources of revenue and expense categories to understand vulnerabilities (another factor to consider is the unemployment rate);
- Pinpoint major revenue streams at risk, identify anticipated timing of impacts, discuss available options, and focus on cash collections;
- Consider effects on General Fund (reduction of sales tax, TOT, impact fees, and facility usage, the potential reduction in assessed values, and likely CalPERS losses and increases in future unfunded liabilities), Enterprise Funds (reduction in commercial usage, no shut-off enforcement, decrease in new connections, “stay-at-home” orders and reduction in usage fees, and Successor Agencies (potential decrease in assessed value and reduction of future tax increment);
- Build consensus within governing council, commission, or board that early action is a necessity, not a choice;
- Initiate discussions with labor unions and other key creditor stakeholders, including opening the books and recognizing the impact on revenues during the pandemic and in the post-pandemic era; and
- Determine how to provide first-response services in the event of inability to fund staffing.

Upon establishing policy, identifying potential impacts, and meeting with labor groups and other key creditor groups (if any), local governments should be prepared to take early action, including:

- Placing contracts not critical to the government’s mission on hold;
- Reducing capital spending;
- Having local businesses jump in to cover the gaps in services where possible and economic; and,
- Reducing personnel costs, such as by eliminating leave cash-outs, placing planned wage increases on hold, and considering implementing furloughs and, as a final resort, layoffs of non-essential positions.

Local public entities facing severe financial straits must explore, debt restructuring, moratoriums, and adjustment as potential solutions. Such exploration takes place in the shadow of the resolution of last resort: Chapter 9 of the Bankruptcy Code. However, the initial focus should be on accomplishing the necessary restructuring outside of court. As part of attempting to successfully negotiate, resolve issues, and achieve an out-of-court restructuring, local governments must:

1. as discussed above, evaluate cash flow, finances, and availability of unrestricted funds and develop financial and operational plans;
2. commence discussions with key stakeholders (the reality of a potential Chapter 9 filing encourages negotiation and creates leverage for an agreement);
3. prepare the outlines of a possible Chapter 9 plan of debt adjustment or term sheet (to help facilitate negotiations and make use of the leverage); and
4. retain experienced professionals to provide guidance and representation.

Under constitutionally framed police powers, local governments may use fiscal emergency declarations constructively. The Contracts Clause under the U.S. and State constitutions ordinarily precludes contract impairment. However, the Contracts Clause does not bar a state or municipality from enacting its legislation impairing municipal contracts if required by a financial emergency.

The four factors required for legislative impairment of contracts include:

1. There must be an actual emergency from which the contract modification arises.
2. There must be a public interest at stake.
3. The modification must be tailored to the emergency.
4. The modification must be temporary and limited to the extent necessary to address the crisis.

The U.S. Supreme Court has said that a contract impairment may be constitutional if it is reasonable and necessary to serve an essential public purpose.

Local governments can constructively use a fiscal emergency declaration to commence, promote, and positively leverage negotiations with labor and other key stakeholders. However, any non-consensual modifications that arise out of a fiscal emergency declaration are temporary and, therefore, would not address long-term systemic problems such as unsustainable pension and retiree health care obligations.

Chapter 9 provides a framework for eligible governmental entities to restructure debt. While Chapter 9 is federal law, state law governs the gateway to Chapter 9. For example, California law (AB 506) requires municipal debtors to engage in “neutral evaluation” (mediation) before being eligible to file for Chapter 9, except in the case of a declared statutory fiscal emergency under AB 506. The likelihood that payment and other obligations will be suspended during the chapter 9 case and reduced and/or modified under a Chapter 9 plan can create significant leverage that can lead to negotiated changes that may be adequate to allow the local public entity to avoid Chapter 9.

The mediation process allows “confidential” negotiations out of court and within the exceptions of Brown Act. It provides a format for attempting to shape perceptions of liquidity and feasibility of go-forward plans. If an agreement is reached with some or all key creditors, Chapter 9 may be avoided or made more efficient if still necessary. AB 506 was enacted after the Chapter 9 filing of Vallejo, and Stockton first used the mediation process before its Chapter 9 filing. In contrast, San Bernardino discovered it was out of cash, could not negotiate with creditors, declared a fiscal emergency, and entered Chapter 9. Unlike in Chapter 9, there is no automatic stay of litigation or other creditor action as part of the AB 506 process and, accordingly, where an immediate stay is needed, the mediation process will not be a viable option.

Chapter 9 is designed to enable a municipality that is unable to pay its debts as they come due to continuing to provide essential services to residents while working out a plan to adjust its obligations. To avoid disruption of necessary services, Chapter 9 facilitates the continuance of insolvent municipalities rather than their dissolution. Not unlike Chapter 11 bankruptcy reorganization for non-governmental entities, two primary benefits of a Chapter 9 filing are (1)

breathing spell imposed by the automatic stay, and (2) the ability to adjust creditors' claims through the planning process.

To avoid the point of a fiscal emergency post COVID-19, and to address their budgetary challenges, local public entities must act proactively. If a proactive approach is not taken in time or is not sufficient, it may become necessary for a local public entity to engage in debt restructuring. Debt restructuring should be conducted outside of court if possible, with Chapter 9 lurking in the shadows and only entered as a last resort. Most importantly, in these times of fiscal distress, local governments must govern. Governance requires a different mindset with collaborative efforts to search for the common good.

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