

**CITY OF WEST COVINA****CITY COUNCIL/SUCCESSOR AGENCY**

SEPTEMBER 17, 2019, 7:00 PM
REGULAR MEETING

CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790

Mayor Lloyd Johnson
Mayor Pro Tem Tony Wu
Councilman Dario Castellanos
Councilwoman Letty Lopez-Viado
Councilmember Jessica C. Shewmaker

Please turn off all cell phones and other electronic devices prior to entering the Council Chambers

AMERICANS WITH DISABILITIES ACT

The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Council meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8 to 5 Monday through Thursday. Do call at least one day prior to the meeting date to inform us of your particular needs and to determine if accommodation is possible. For sign language interpreter services at Council meetings, please request no less than four working days prior to the meeting.

AGENDA MATERIAL

Agenda material is available for review at the City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue South, West Covina and at www.westcovina.org. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall located at 1444 W. Garvey Avenue South, West Covina, during normal business hours.

NOTICE

The City Council will regularly convene on the first and third Tuesday of the month. The West Covina Community Development Commission, West Covina Public Financing Authority and the West Covina Community Services Foundation are agencies on which the City Council serves as members. Agendas may contain items for these boards, as necessary.

PUBLIC COMMENTS**ADDRESSING THE CITY COUNCIL**

(Per WCMC 2-48, Ordinance No. 2150)

Any person wishing to address the City Council on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the City Clerk.

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to five (5) minutes per speaker.

Oral Communications may be limited to thirty (30) minutes, unless speakers addressing agenda items have not concluded.

Any testimony or comments regarding a matter set for a Public Hearing will be heard during the hearing.

RULES OF DECORUM

Excerpts from the West Covina Municipal Code and Penal Code pertaining to the Rules of Decorum will be found at the end of agenda.

AGENDA

CITY OF WEST COVINA CITY COUNCIL/SUCCESSOR AGENCY

**TUESDAY SEPTEMBER 17, 2019, 7:00 PM
REGULAR MEETING**

INVOCATION

Led by Reverend Mason Okubo
Immanuel First Lutheran Church

PLEDGE OF ALLEGIANCE

Led by Councilman Castellanos

ROLL CALL

REPORTING OUT FROM CLOSED SESSION

PRESENTATIONS

Historical Society of West Covina Summer Fest 2019 Citizens of the Year Award
Citizen of the Year Vicki Scheliga
Citizen of the Year Dr. J. Kenneth Lund

ORAL COMMUNICATIONS - Five (5) minutes per speaker

Please step forward to the podium and state your name and city of residence for the record when recognized by the Mayor.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council/Community Development Commission request specific items to be removed from the Consent Calendar for separate discussion or action.

APPROVAL OF MEETING MINUTES

- 1) **CONSIDERATION OF SEPTEMBER 3, 2019, CITY COUNCIL/SUCCESSOR AGENCY
CLOSED SESSION MEETING MINUTES
CONSIDERATION OF SEPTEMBER 3, 2019, CITY COUNCIL/SUCCESSOR AGENCY
REGULAR MEETING MINUTES**

INVESTMENT REPORT

- 2) **INVESTMENT REPORT FOR THE MONTH ENDED AUGUST 31, 2019**

It is recommended that the City Council receive and file the Investment Report for the month ended

August 31, 2019.

CITY MANAGER'S OFFICE

3) CONSIDERATION OF PROPOSED APPOINTMENT OF FIRE CHIEF

It is recommended that the City Council approve the City Manager's proposed appointment of Assistant Chief Vincent Capelle to the position of Fire Chief.

4) CONSIDERATION OF PROPOSED APPOINTMENT OF HUMAN RESOURCES AND RISK MANAGEMENT DIRECTOR

It is recommended that the City Council approve the City Manager's proposed appointment of Helen Tran to the position of Human Resources and Risk Management Director.

5) UPDATE REGARDING UNFUNDED ACTUARIAL LIABILITY - RETIREMENT ENHANCEMENT PLAN

It is recommended that the City Council receive and file this informational report.

COMMUNITY DEVELOPMENT

6) CONSIDERATION OF LOT LINE ADJUSTMENT NO. 196 - 1459 S. MEEKER AVENUE

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2019-71 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING LOT LINE ADJUSTMENT NO. 196 LOCATED AT 1459 S. MEEKER AVENUE AND DIRECTING THE RECORDATION THEREOF

7) CONSIDERATION OF ACCEPTANCE OF PUBLIC IMPROVEMENTS FOR THE INSTALLATION OF TRAFFIC CONTROL DEVICES AT MERCED ELEMENTARY AND VINE ELEMENTARY SCHOOLS - CITY PROJECT NO. TP-19024

It is recommended that the City Council take the following actions:

1. Accept the Traffic Control Improvements at Merced Elementary and Vine Elementary Schools;
2. Authorize recordation of Notice of Completion with the Los Angeles County Recorder; and
3. Authorize the release of retention funds 35 days after recordation of the Notice of Completion.

8) CONSIDERATION OF INITIATION OF CODE AMENDMENT NO. 19-05 (BILLBOARD STANDARDS AND LED SIGNS) - GENERAL EXEMPTION

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2019-70 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, INITIATING CODE AMENDMENT NO. 19-05 TO STUDY BILLBOARD STANDARDS AND BUILDING MOUNTED LED SIGNS

POLICE DEPARTMENT

9) CONSIDERATION OF ACCEPTANCE OF 2019-2020 OFFICE OF TRAFFIC SAFETY GRANT

It is recommended that the City Council take the following actions:

1. Accept the 2019-2020 Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) reimbursable grant (#PT20139), and authorize the City Manager to execute all grant related documents; and
2. Adopt the attached resolution authorizing the necessary budget amendments:

RESOLUTION NO. 2019-63 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020 (2019-2020 OFFICE OF TRAFFIC SAFETY GRANT)

PUBLIC SERVICES

10) CONSIDERATION OF SCHOOL BUS CONTRACT FOR RECREATION TRANSIT

It is recommended that the City Council take the following actions:

1. Approve Student Transportation of America for Recreation Transit - School Bus Services for three years plus two optional annual extensions; and
2. Authorize the City Manager to negotiate and execute a contract with Student Transportation of America for Recreation Transit - School Bus Services for an amount not to exceed \$35,000 annually.

11) CONSIDERATION OF PURCHASE OF ASPHALT ROLLER AND TRAILER

It is recommended that the City Council adopt the following resolution:

1. Authorize the purchase of one Bomag BW120 AD-5 Tandem Vibratory Roller with Trailer from Coastline Equipment John Deere for the amount of \$60,219.53;
2. Appropriate funding in the amount of \$30,109.76 from both the Sewer Fund Account No. 189.41.4160.7180 and the State Gas Tax Fund Account No. 124.41.4151.7160;
3. Waive formal bidding and authorize the use of Sourcewell formally NJPA contract number 032119-BAI; and
4. Adopt the following resolution:

RESOLUTION NO. 2019-76 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020 (TANDEM VIBRATORY ROLLER WITH TRAILER)

12) CONSIDERATION OF CONTRACTS FOR VEHICLE BODY & COLLISION REPAIRS

It is recommended that the City Council take the following action:

1. Award contracts for Auto Body Repair and Painting to J & L Auto Body, VMS Auto Body Collision Center, Inc. and South Coast Emergency Vehicle Services for a three-year period; and
2. Authorize the City Manager to negotiate and execute agreements with each vendor in an amount not to exceed \$100,000.

END OF CONSENT CALENDAR

HEARINGS

MAYOR/COUNCILMEMBERS REPORTS

AB 1234 Conference and Meeting Report (verbal, if any)

(In accordance with AB 1234, Councilmembers shall make a brief report or file a written report on any meeting/event/conference attended at City expense.)

CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION

(Per City of West Covina Standing Rules 4.f - Requests for reports, studies, or investigations that are not readily available must be placed on the City Council/Successor Agency agenda as items of business and must be approved by a majority of the City Council/Successor Agency Board.)

13) REQUEST FROM MAYOR LLOYD JOHNSON REQUESTING THE CITY COUNCIL'S CONSIDERATION TO DIRECT STAFF TO PROVIDE A REPORT ON PLACING A SALES TAX MEASURE ON THE BALLOT OF THE MARCH 3, 2020 CALIFORNIA PRIMARY ELECTION

It is recommended that the City Council discuss and provide staff direction.

CITY COUNCIL COMMENTS

ADJOURNMENT

Next Tentative City Council Meeting

Regular Meeting

October 1, 2019

7:00 PM

RULES OF DECORUM

The following are excerpts from the West Covina Municipal Code:

Sec. 2-48. Manner of addressing council; time limit; persons addressing may be sworn.

- a. Each person addressing the council shall step up to the rostrum, shall give his or her name and city of residence in an audible tone of voice for the record and unless further time is granted by the council, shall limit his or her address to five (5) minutes.
- b. The city council may establish a limit on the duration of oral communications.
- c. All remarks shall be addressed to the council as a body and not to any member thereof. No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer. No question shall be asked of a councilmember except through the presiding officer.
- d. The presiding officer may require any person to be sworn as a witness before addressing the council on any subject. Any such person who, having taken an oath that he or she will testify truthfully, willfully and contrary to such oath states as true any material matter which he knows to be false may be held to answer criminally and subject to the penalty prescribed for perjury by the provisions of the Penal Code of the state.

Sec. 2-50. Decorum--Required.