



CITY OF WEST COVINA

CITY COUNCIL/SUCCESSOR AGENCY

**AUGUST 12, 2019, 7:00 PM
SPECIAL MEETING**

**CITY HALL COUNCIL CHAMBERS
1444 W. GARVEY AVENUE SOUTH
WEST COVINA, CALIFORNIA 91790**

**Mayor Lloyd Johnson
Mayor Pro Tem Tony Wu
Councilman Dario Castellanos
Councilwoman Letty Lopez-Viado
Councilmember Jessica C. Shewmaker**

Please turn off all cell phones and other electronic devices prior to entering the Council Chambers

AMERICANS WITH DISABILITIES ACT

The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Council meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8 to 5 Monday through Thursday. Do call at least one day prior to the meeting date to inform us of your particular needs and to determine if accommodation is possible. For sign language interpreter services at Council meetings, please request no less than four working days prior to the meeting.

AGENDA MATERIAL

Agenda material is available for review at the City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue South, West Covina and at www.westcovina.org. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall located at 1444 W. Garvey Avenue South, West Covina, during normal business hours.

NOTICE

The City Council will regularly convene on the first and third Tuesday of the month. The West Covina Community Development Commission, West Covina Public Financing Authority and the West Covina Community Services Foundation are agencies on which the City Council serves as members. Agendas may contain items for these boards, as necessary.

PUBLIC COMMENTS ADDRESSING THE CITY COUNCIL (Per WCMC 2-48, Ordinance No. 2150)

Any person wishing to address the City Council on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the City Clerk.

Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to five (5) minutes per speaker.

Oral Communications may be limited to thirty (30) minutes, unless speakers addressing agenda items have not concluded.

Any testimony or comments regarding a matter set for a Public Hearing will be heard during the hearing.

RULES OF DECORUM

Excerpts from the West Covina Municipal Code and Penal Code pertaining to the Rules of Decorum will be found at the end of agenda.

AGENDA

CITY OF WEST COVINA CITY COUNCIL/SUCCESSOR AGENCY

**TUESDAY AUGUST 12, 2019, 7:00 PM
SPECIAL MEETING**

PLEDGE OF ALLEGIANCE

Led by Mayor Lloyd Johnson

ROLL CALL

PUBLIC COMMENTS ON ITEMS ON THE AGENDA

PRESENTATION

1) PRESENTATION REGARDING BUILDING AND SAFETY SERVICES

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council/Community Development Commission request specific items to be removed from the Consent Calendar for separate discussion or action.

CITY MANAGER'S OFFICE

2) CONSIDERATION OF EXTENSION OF PUBLIC SAFETY AND PUBLIC SERVICES RADIO LEASE AGREEMENT - 100 NORTH CITRUS AVENUE

It is recommended that the City Council approve a three (3) year lease extension between the City of West Covina and Davenport Citrus Partners, LLC for use of space at 100 North Citrus Avenue for the City's Public Safety and Public Services Radio System.

COMMUNITY DEVELOPMENT

3) CONSIDERATION OF BUILDING AND SAFETY CONTRACT APPROVAL

It is recommended that the City Council authorize the City Manager to execute a two (2) year contract with Willdan for Building and Safety Services.

4) CONSIDERATION OF AGREEMENT EXTENSION WITH RKA CONSULTING GROUP FOR "AS NEEDED" BUILDING OFFICIAL, BUILDING PLAN CHECK AND INSPECTION SERVICES

It is recommended that the City Council authorize the City manager to execute a contract amendment with RKA Consulting Group to extend the contract from August 18, 2019 to September 5, 2019 for the "as needed" Building Official, building plan check and inspection services.

5) CONSIDERATION OF FINAL TRACT MAP NO. 77133 LOCATION: 1530 W. CAMERON AVENUE SUBDIVIDER: MERITAGE HOMES OF CALIFORNIA, INC.

It is recommended that the City Council adopt the following resolution:

RESOLUTION NO. 2019-60 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING FINAL MAP OF TRACT MAP NO. 77133 LOCATED AT 1530 W. CAMERON AVENUE (MERITAGE HOMES OF CALIFORNIA, INC.)

6) CONSIDERATION OF RELEASE OF FAITHFUL PERFORMANCE AND LABOR AND MATERIAL BONDS FOR PRECISE PLAN NO. 16-06 – LOCATED AT 440 S. VINCENT AVENUE

It is recommended that the City Council accept all on-site and off-site improvements for Precise Plan No. 16-06 located at 440 S. Vincent Avenue and authorize the release of Faithful Performance and Labor and Material Bonds in the amount of \$74,458 and \$6,510 respectively.

7) CONSIDERATION OF EXTENSION OF PROFESSIONAL SERVICES AGREEMENT WITH JOHN L. HUNTER AND ASSOCIATES, INC. FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT COMPLIANCE SERVICES

It is recommended that the City Council approve a six-month extension to the existing agreement with John L. Hunter and Associates, Inc. in the amount not to exceed \$45,000 for National Pollutant Discharge Elimination System Permit compliance services.

POLICE DEPARTMENT

8) CONSIDERATION OF APPLICATION FOR 2019 JUSTICE ASSISTANCE GRANT FROM U.S. DEPARTMENT OF JUSTICE

It is recommended that the City Council approve the 2019 Justice Assistance Grant application, totaling \$18,809, for future grant purchases of law enforcement supplies, and authorize the City Manager (or his designee) to execute all grant related documents.

9) CONSIDERATION OF A BUDGET AMENDMENT AUTHORIZING THE USE OF ASSET FORFEITURE FUNDS FOR POLICE PROGRAMS AND EQUIPMENT

It is recommended that the City Council adopt the attached resolution authorizing the necessary budget amendment:

RESOLUTION NO. 2019-58 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020 (ASSET FORFEITURE FOR POLICE PROGRAMS AND EQUIPMENT)

10) CONSIDERATION OF 2017 STATE HOMELAND SECURITY GRANT FOR POLICE PORTABLE RADIOS

It is recommended that the City Council take the following actions:

1. Accept and appropriate the reimbursable 2017 State Homeland Security Grant totaling \$83,911 in expenditures and revenues, and authorize the City Staff to execute all related agreements; and
2. In accordance with Municipal Code Chapter 2, Article VII, Division 2, Sec. 2-333 (i) (2), and the findings of the West Covina Finance Department/Purchasing Officer, find that the Los Angeles County purchase contract # MA-IS-1740313-1 satisfies West Covina's bid process, and authorize the purchase of a total of fourteen (14) APX 8000 radios with accessories, directly from Motorola Solutions, for a total of \$83,856.36, from account 218.31.3120.7160.

3. Adopt the attached resolution authorizing the necessary budget amendment:

RESOLUTION NO. 2019-59 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING A BUDGET AMENDMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020 (2017 STATE HOMELAND SECURITY GRANT)

PUBLIC SERVICES

11) CONSIDERATION OF ANNUAL PURCHASE ORDER TO WAXIE SANITARY SUPPLY FOR FISCAL YEAR 2019-20

It is recommended that the City Council approve an annual purchase order for Fiscal Year (FY) 2019-20 to WAXIE Sanitary Supply in the total amount of \$61,000.

12) CONSIDERATION OF PURCHASE ORDER FOR FORD FLEET CARE BILLING PROGRAM FOR FISCAL YEAR 2019-20

It is recommended that the City Council take the following actions:

1. Approve purchase order for Ford Fleet Care Billing Program for Fiscal Year 2019-20; and
2. Approve amendments for unforeseen repairs before June 30, 2020.

13) CONSIDERATION OF ACCEPTANCE OF DROUGHT TOLERANT LANDSCAPING IMPROVEMENTS IN LANDSCAPE MAINTENANCE DISTRICT NO. 2 - PROJECT NUMBERS 18016 AND 18017

It is recommended that the City Council take the following actions:

1. Accept the Drought Tolerant Landscaping Improvements in Landscape Maintenance District 2 for Project Nos. 18016 and 18017;
2. Authorize recordation of Notice of Completion with the Los Angeles County Recorder; and
3. Authorize the release of retention funds after recordation of the Notice of Completion.

ADJOURNMENT

RULES OF DECORUM

The following are excerpts from the West Covina Municipal Code:

Sec. 2-48. Manner of addressing council; time limit; persons addressing may be sworn.

- a. Each person addressing the council shall step up to the rostrum, shall give his or her name and city of residence in an audible tone of voice for the record and unless further time is granted by the council, shall limit his or her address to five (5) minutes.
- b. The city council may establish a limit on the duration of oral communications.
- c. All remarks shall be addressed to the council as a body and not to any member thereof. No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer. No question shall be asked of a councilmember except through the presiding officer.
- d. The presiding officer may require any person to be sworn as a witness before addressing the council on any subject. Any such person who, having taken an oath that he or she will testify truthfully, willfully and contrary to such oath states as true any material matter which he knows to be false may be held to answer criminally and subject to the penalty prescribed for perjury by the provisions of the Penal Code of the state.

Sec. 2-50. Decorum--Required.

- a. While the council is in session, the members shall preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or disrupt the proceedings or the peace of the council nor interrupt any member while speaking or refuse to obey the orders of the council or its presiding officer, except as otherwise herein provided.
- b. Members of the public shall not willfully disrupt the meeting or act in a manner that actually impairs the orderly conduct of the meeting.