



**CITY OF WEST COVINA**

**PLANNING COMMISSION**

JANUARY 23, 2024, 7:00 PM  
REGULAR MEETING

CITY HALL COUNCIL CHAMBERS  
1444 W. GARVEY AVENUE SOUTH  
WEST COVINA, CALIFORNIA 91790

**Brian Gutierrez, Chair**  
**Shelby Williams, Vice-Chair**  
**Sheena Heng, Commissioner**  
**Livier Becerra, Commissioner**  
**Nickolas Lewis, Commissioner**

*Please turn off all cell phones and other electronic devices prior to entering the Council Chambers.*

***AMERICANS WITH DISABILITIES ACT***

The City complies with the Americans with Disabilities Act (ADA). If you need special assistance at Planning Commission meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8 to 5 Monday through Thursday. Please call at least one day prior to the meeting date to inform us of your particular needs and to determine if accommodation is possible. For sign language interpreter services at Planning Commission meetings, please request no less than four working days prior to the meeting.

***PUBLIC COMMENTS/ADDRESSING THE COMMISSION***

Any person wishing to address the Planning Commission on any matter listed on the agenda or on any other matter within their jurisdiction is asked to complete a speaker card that is provided on the speaker podium and submit the card to a Planning Division staff member.

***Please identify on the speaker card whether you are speaking on an agenda item or a non-agenda item.***

Requests to speak on non-agenda items will be heard during “Oral Communications” before the Public Hearing section of the agenda. Generally, comments are limited to five minutes per speaker unless further time is granted by the Chairperson. ***The Chairperson may also, at his or her discretion, further limit the time of each speaker in order to accommodate a large number of speakers and/or to ensure that the business of the Planning Commission is effectively conducted.***

Any testimony or comments regarding a matter set for Public Hearing will be heard during the public hearing for that item.

## **MOMENT OF SILENT PRAYER/ MEDITATION**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **APPROVAL OF MINUTES**

1. Regular meeting, December 12, 2023

## **ORAL COMMUNICATIONS**

This is the time when any member of the public may speak to the Commission on any matter within the scope of duties assigned to the Commission relating to non-agendized or consent calendar items. Other matters included on this agenda may be addressed when that item is under consideration. For all oral communications, the chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. The Ralph M. Brown Act limits the Planning Commission and staff's ability to respond to public comments at this meeting. Thus, your comments may be agendized for a future meeting or referred to staff. The Commission may ask questions for clarification, if desired, at this time.

By policy of the Commission, Oral Communications at this time on the agenda is limited to a total of 15 minutes.

## **PUBLIC HEARINGS**

2. **CONDITIONAL USE PERMIT NO. 23-09**  
**CATEGORICAL EXEMPTION**  
**APPLICANT:** Valeria Salampessy  
**LOCATION:** 1209 S. Sunset Avenue

**REQUEST:** The applicant is requesting the approval of a Conditional Use Permit (CUP) to allow for the off-site sale of beer and wine within an existing 2,482 square foot convenience store at a service station (Chevron Extra Mile) located in the "Neighborhood Commercial" (N-C) Zone.

3. **CONDITIONAL USE PERMIT NO. 23-10 (AMENDING CUP NO. 19-11)**  
**CATEGORICAL EXEMPTION**  
**APPLICANT:** Joe Ghougassian  
**LOCATION:** 928 S. Glendora Avenue

**REQUEST:** The applicant is requesting approval of an amendment to Conditional Use Permit (CUP) No. 19-11 to allow a spray booth (autobody painting) for an existing automobile repair shop located in the Service Commercial (S-C) Zone.

## **NON-HEARING ITEMS**

***TEN-DAY APPEAL PERIOD:*** Actions taken by the Planning Commission that are not recommendations to the City Council will become final after ten (10) calendar days unless a written appeal with the appropriate fee is lodged with the City Clerk's Office before close of business on the tenth day.

## **COMMISSION REPORTS/COMMENTS AND MISCELLANEOUS ITEMS**

This is the time when any member of the Commission may bring a matter to the attention of the full

Commission that is within the scope of duties assigned to the Commission. Any item that was considered during the Agenda is not appropriate for discussion in this section of the agenda. NO COMMISSION DISCUSSION OR ACTION CAN BE CONSIDERED AT THIS TIME. If the Commission desires to discuss an issue raised by a speaker or take an action, the Commission may vote to agendaize the matter for a future meeting.

4. **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

5. **CITY COUNCIL ACTION**

This is an oral presentation of City Council matters and actions, which are in the Commission's area of interest.

**ADJOURNMENT**