



**CITY OF WEST COVINA**

**CITY COUNCIL/SUCCESSOR AGENCY**

**JANUARY 18, 2022, 7:00 PM  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS  
1444 W. GARVEY AVENUE SOUTH  
WEST COVINA, CALIFORNIA 91790**

**Mayor Dario Castellanos  
Mayor Pro Tem Rosario Diaz  
Councilwoman Letty Lopez-Viado  
Councilmember Brian Tabatabai  
Councilman Tony Wu**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20, suspending certain requirements of the Brown Act relating to the conduct of public meetings. Pursuant to the Executive Orders, Council Members may attend City Council meetings telephonically and the City Council is not required to make available a physical location from which members of the public may observe the meeting and offer public comment.

Due to the ongoing COVID-19 emergency and pursuant to State and County public health directives, Los Angeles County Department of Health requires that masks be worn indoors regardless of vaccination status

Members of the public may also watch City Council the meeting live on the City's website at: [www.westcovina.org/agendas-meetings](http://www.westcovina.org/agendas-meetings) under the "Watch Live" tab or through the West Covina City YouTube channel at [www.westcovina.org/LIVE](http://www.westcovina.org/LIVE).

If you are experiencing symptoms such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, or sore throat, the City requests that you participate in the meeting from home by watching the meeting live via the links set forth above.

**EMAILED PUBLIC COMMENT:**

Members of the public can submit public comments to the City Clerk via e-mail at [City\\_Clerk@westcovina.org](mailto:City_Clerk@westcovina.org). The subject line should specify "Oral Communications 1/18/2022" or "Public Hearing 1/18/2022". Please include your full name and address in your e-mail. All emails received by 5:00 P.M. on the day of the Council meeting will be posted to the City's website under "Current Meetings and Agendas" and provided to the City Council prior to the meeting. No comments will be read out loud during the meeting. All comments received by the start of the meeting will be made part of the official public record of the meeting.

***Please turn off all cell phones and other electronic devices prior to entering the Council Chambers***

***AMERICANS WITH DISABILITIES ACT***

The City complies with the Americans with Disabilities Act (ADA). If you will need special assistance at Council meetings, please call (626) 939-8433 (voice) or (626) 960-4422 (TTY) from 8 to 5 Monday through Thursday. Do call at least one day prior to the meeting

date to inform us of your particular needs and to determine if accommodation is possible. For sign language interpreter services at Council meetings, please request no less than four working days prior to the meeting.

### **AGENDA MATERIAL**

Agenda material is available for review at the City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue South, West Covina and at [www.westcovina.org](http://www.westcovina.org). Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council that is distributed less than 72 hours before the meeting, will be made available for public inspection in the City Clerk's Office, Room 317 of City Hall located at 1444 W. Garvey Avenue South, West Covina, during normal business hours.

### **NOTICE**

The City Council will regularly convene on the first and third Tuesday of the month. The West Covina Community Development Commission, West Covina Public Financing Authority and the West Covina Community Services Foundation are agencies on which the City Council serves as members. Agendas may contain items for these boards, as necessary.

### **PUBLIC COMMENTS** **ADDRESSING THE CITY COUNCIL** ***(Per WCMC 2-48, Ordinance No. 2150)***

Any person wishing to address the City Council on any matter listed on the agenda or on any other matter within their jurisdiction should complete a speaker card that is provided at the entrance to the Council Chambers and submit the card to the City Clerk.

*Please identify on the speaker card whether you are speaking on an agenda item or non-agenda. Requests to speak on agenda items will be heard prior to requests to speak on non-agenda items. All comments are limited to five (5) minutes per speaker.*

Oral Communications may be limited to thirty (30) minutes, unless speakers addressing agenda items have not concluded.

Any testimony or comments regarding a matter set for a Public Hearing will be heard during the hearing.

### **RULES OF DECORUM**

Excerpts from the West Covina Municipal Code and Penal Code pertaining to the Rules of Decorum will be found at the end of agenda.

## **AGENDA**

### **CITY OF WEST COVINA CITY COUNCIL/SUCCESSOR AGENCY**

**TUESDAY JANUARY 18, 2022, 7:00 PM  
REGULAR MEETING**

### **INVOCATION**

Led by Matt Chavez from One and All Church West Covina

### **PLEDGE OF ALLEGIANCE**

Led by Councilman Wu

### **ROLL CALL**

### **REPORTING OUT FROM CLOSED SESSION**

### **PRESENTATIONS**

### **ORAL COMMUNICATIONS - Five (5) minutes per speaker**

*Please step forward to the podium and state your name and city of residence for the record when recognized by the Mayor.*

### **CITY MANAGER'S REPORT**

## **CONSENT CALENDAR**

*All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council/Community Development Commission request specific items to be removed from the Consent Calendar for separate discussion or action.*

## **APPROVAL OF MEETING MINUTES**

- 1) CONSIDERATION OF APPROVAL OF THE OCTOBER 19, 2021, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES, THE DECEMBER 21, 2021, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES, THE JANUARY 4, 2022, CITY COUNCIL/SUCCESSOR AGENCY CLOSED SESSION MEETING MINUTES AND THE JANUARY 4, 2022, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES.**

It is recommended that the City Council approve the October 19, 2021, Regular Session Meeting Minutes, the December 21, 2021, Regular Session Meeting Minutes, the January 4, 2022, Closed Session Meeting Minutes, the January 4, 2022 Regular Session Meeting Minutes.

## **COMMISSION SUMMARY OF ACTIONS**

- 2) MINUTES OF COMMUNITY AND SENIOR SERVICES COMMISSION REGULAR MEETING HELD ON JULY 13, 2021, AND SPECIAL MEETING HELD ON JULY 29, 2021**

It is recommended that the City Council receive and file the minutes of the regular meeting of the Community and Senior Services Commission held on July 13, 2021, and the special meeting held on July 29, 2021.

## **CITY MANAGER'S OFFICE**

- 3) CONSIDERATION OF AMENDMENT NO. 1 WITH THE COUNTY OF LOS ANGELES FOR USE OF SPACE TO PROVIDE COVID-19 TESTING.**

It is recommended that the City Council receive and file Amendment No. 1 with the County of Los Angeles to continue to provide space at Cortez Park Community & Senior Center for COVID-19 testing.

- 4) CONSIDERATION OF RATIFICATION OF APPOINTMENT OF FINANCE DIRECTOR STEPHANIE SIKKEMA AND ASSISTANT CITY MANAGER ROXANNE E. LERMA**

It is recommended that the City Council ratify the appointment of Stephanie Sikkema to the position of Finance Director and Roxanne E. Lerma to the position of Assistant City Manager.

## **COMMUNITY DEVELOPMENT**

- 5) CONSIDERATION OF CONSTRUCTION SERVICES AGREEMENT FOR THE CITYWIDE PEDESTRIAN AND VEHICLE SAFETY IMPROVEMENTS (PROJECT 22004)**

It is recommended that the City Council take the following actions:

1. Award the construction services agreement for the Citywide Pedestrian & Vehicle Traffic Safety Improvements (Project No. 22004) to Superior Pavement Markings, Inc.;
2. Authorize the City Manager execute the agreement with Superior Pavement Markings, Inc. for \$385,846.00;
3. Authorize 15% of the awarded contract amount as contingency allowance to be used, if necessary, with the City Manager's approval, for unforeseen conditions;
4. Authorize the City Manager to negotiate and execute any amendments to the agreement.

**6) CONSIDERATION OF FINAL PARCEL MAP NO. 82784  
LOCATION: 2445 EAST RIO VERDE DRIVE  
SUBDIVIDER: SONGLIN PAN**

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2022-06 - A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF WEST COVINA, CALIFORNIA, APPROVING FINAL MAP PARCEL MAP  
NO. 82784 LOCATED AT 2445 RIO VERDE DRIVE**

**FIRE DEPARTMENT**

**7) CONSIDERATION OF AGREEMENT FOR PAINTING OF FIRE STATIONS 2 & 4 -  
PROJECT NO. 21034**

It is recommended that the City Council take the following actions:

1. Authorize the City Manager to negotiate and execute a Construction Services Agreement with U.S. National Corp. dba Jimenez Painting Company for \$114,800.00.
2. Authorize 20% of the awarded contract amount as contingency allowance to be used, if necessary, at the City Manager's discretion, for unforeseen conditions; and
3. Authorize the City Manager to execute any amendments to the agreement.

**HUMAN RESOURCES/RISK MANAGEMENT**

**8) CONSIDERATION OF INCREASE IN HOURLY RATES FOR LIMITED SERVICES PAY  
SCHEDULE TO REFLECT RECENT INCREASE IN STATE HOURLY MINIMUM WAGE  
EFFECTIVE JANUARY 1, 2022**

It is recommended that the City Council:

1. Approve wage adjustments to limited service positions to bring them into compliance with the State's minimum wage requirement as of January 1, 2022; and
2. Adopt the following Resolution:

**RESOLUTION NO. 2022-09 - A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF WEST COVINA, CALIFORNIA, ADJUSTING THE HOURLY PAY RATES OF  
CLASSIFICATIONS WITHIN THE LIMITED SERVICES PAY SCHEDULE AND  
REPEALING RESOLUTION NO. 2021-03**

## **END OF CONSENT CALENDAR**

### **HEARINGS**

#### **PUBLIC HEARINGS**

ITEM NUMBER 9 TO BE HEARD AT 8:30PM

#### **9) PUBLIC HEARING REGARDING ELECTION DISTRICT BOUNDARIES**

It is recommended that the City Council:

1. Open the public hearing to receive input from the community regarding election district boundaries; and
2. Direct public dissemination of District Boundary report.

### **DEPARTMENTAL REGULAR MATTERS**

#### **10) CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE CITY OF WEST COVINA POLICE OFFICERS' ASSOCIATION (WCPOA)**

It is recommended that the City Council adopt the following Resolution:

**RESOLUTION NO. 2022-11- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE CITY OF WEST COVINA POLICE OFFICERS' ASSOCIATION (WCPOA)**

#### **11) CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE CITY OF WEST COVINA POLICE MANAGEMENT ASSOCIATION (WCPMA)**

It is recommended that the City Council adopt the following Resolution:

**RESOLUTION NO. 2022-12- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE CITY OF WEST COVINA POLICE MANAGEMENT ASSOCIATION (WCPMA)**

### **MAYOR/COUNCILMEMBERS REPORTS**

AB 1234 Conference and Meeting Report (verbal, if any)

*(In accordance with AB 1234, Councilmembers shall make a brief report or file a written report on any meeting/event/conference attended at City expense.)*

### **CITY COUNCIL REQUESTS FOR REPORTS, STUDIES OR INVESTIGATION**

*(Per City of West Covina Standing Rules 4.f - Requests for reports, studies, or investigations that are not readily available must be placed on the City Council/Successor Agency agenda as items of business and must be approved by a majority of the City Council/Successor Agency Board.)*

### **CITY COUNCIL COMMENTS**

### **ADJOURNMENT**

## Next Tentative City Council Meeting

Regular Meeting

February 1, 2022

7:00 PM

### **RULES OF DECORUM**

*The following are excerpts from the West Covina Municipal Code:*

Sec. 2-48. Manner of addressing council; time limit; persons addressing may be sworn.

- a. Each person addressing the council shall step up to the rostrum, shall give his or her name and city of residence in an audible tone of voice for the record and unless further time is granted by the council, shall limit his or her address to five (5) minutes.
- b. The city council may establish a limit on the duration of oral communications.
- c. All remarks shall be addressed to the council as a body and not to any member thereof. No person, other than the council and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer. No question shall be asked of a councilmember except through the presiding officer.
- d. The presiding officer may require any person to be sworn as a witness before addressing the council on any subject. Any such person who, having taken an oath that he or she will testify truthfully, willfully and contrary to such oath states as true any material matter which he knows to be false may be held to answer criminally and subject to the penalty prescribed for perjury by the provisions of the Penal Code of the state.

Sec. 2-50. Decorum--Required.

- a. While the council is in session, the members shall preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or disrupt the proceedings or the peace of the council nor interrupt any member while speaking or refuse to obey the orders of the council or its presiding officer, except as otherwise herein provided.
- b. Members of the public shall not willfully disrupt the meeting or act in a manner that actually impairs the orderly conduct of the meeting. For the purposes of this code, "willfully disrupt" includes, but is not limited to, continuing to do any of the following after being warned by the Mayor that continuing to do so will be a violation of the law:
  - a. Addressing the Mayor and City Council without first being recognized.
  - b. Persisting in addressing a subject or subjects, other than that before the Mayor and City Council.
  - c. Repetitiously addressing the same subject.
  - d. Failing to relinquish the podium when directed to do so.
  - e. From the audience, interrupting or attempting to interrupt, a speaker, the Mayor, a council member, or a staff member or shouting or attempting to shout over a speaker, the Mayor, a council member or a staff member.
  - f. As a speaker, interrupting or attempting to interrupt the Mayor, a council member, or a staff member, or shouting over or attempting to shout over the Mayor, a council member, or a staff member. Nothing in this section or any rules of the council shall be construed to prohibit public criticism of the policies, procedures, programs, or services of the City or of the acts or omissions of the City Council. It shall be unlawful to violate the provisions of this Section.

If any subsection, sentence, clause, or phrase or word of this Section 2-50 is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Section. The City Council hereby declares that it would have passed this section and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more subsections, sentences, clauses, phrases or words had been declared invalid or unconstitutional.

**Sec. 2-52. Persons authorized to be within council area.**

No person, except city officials, their representatives and members of the news media shall be permitted within the rail in front of the council chamber without the express consent of the council.

*The following are excerpts from the Penal Code*

148(a) (1) Every Person who willfully resists, delays, or obstructs any public officer, peace officer, or an emergency medical technician, as defined in Division 2.5 (commencing with Section 1797) of the Health and Safety code, in the discharge or attempt to discharge any duty of his or her office or employment, when no other punishment is prescribed, shall be punished by a fine not exceeding one thousand dollars (\$1,000), or by imprisonment in a county jail not to exceed one year, or by both that fine and imprisonment.

403 Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 303 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.



# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: CONSIDERATION OF APPROVAL OF THE OCTOBER 19, 2021, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES, THE DECEMBER 21, 2021, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES, THE JANUARY 4, 2022, CITY COUNCIL/SUCCESSOR AGENCY CLOSED SESSION MEETING MINUTES AND THE JANUARY 4, 2022, CITY COUNCIL/SUCCESSOR AGENCY REGULAR SESSION MEETING MINUTES.**

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## RECOMMENDATION:

It is recommended that the City Council approve the October 19, 2021, Regular Session Meeting Minutes, the December 21, 2021, Regular Session Meeting Minutes, the January 4, 2022, Closed Session Meeting Minutes, the January 4, 2022 Regular Session Meeting Minutes.

## DISCUSSION:

That the City Council adopt the attached minutes.

**Prepared by:** Lisa Sherrick; Assistant City Clerk

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## Attachments

Attachment No. 1 - 10/19/2021 Regular Session Minutes Draft

Attachment No. 2 - 12/21/2021 Regular Session Minutes Draft

Attachment No. 3 - 01/04/2022 Closed Session Minutes Draft

Attachment No. 4 - 01/04/2022 Regular Session Minutes Draft

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**CITY COUNCIL GOALS & OBJECTIVES:** Enhance City Image and Effectiveness



# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: MINUTES OF COMMUNITY AND SENIOR SERVICES COMMISSION REGULAR MEETING HELD ON JULY 13, 2021, AND SPECIAL MEETING HELD ON JULY 29, 2021**

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## **RECOMMENDATION:**

It is recommended that the City Council receive and file the minutes of the regular meeting of the Community and Senior Services Commission held on July 13, 2021, and the special meeting held on July 29, 2021.

## **DISCUSSION:**

The attached meeting minutes are for the regular Community and Senior Services Commission meeting held on July 13, 2021 and the special meeting held on July 29, 2021.

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## **Attachments**

Attachment No. 1 - Summary of Actions for Minutes of the Community and Senior Services Commission Meeting on July 13, 2021

Attachment No. 2 - Summary of Action Minutes of the Community and Senior Services Commission Special Meeting on July 29, 2021

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**CITY COUNCIL GOALS & OBJECTIVES:** Enhance City Image and Effectiveness  
A Creative and Active Community





# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: CONSIDERATION OF AMENDMENT NO. 1 WITH THE COUNTY OF LOS ANGELES  
FOR USE OF SPACE TO PROVIDE COVID-19 TESTING.**

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## RECOMMENDATION:

It is recommended that the City Council receive and file Amendment No. 1 with the County of Los Angeles to continue to provide space at Cortez Park Community & Senior Center for COVID-19 testing.

## BACKGROUND:

On January 23, 2021, the City entered into an agreement with Los Angeles County to allow the County to use City property for COVID-19 related support and related activities, including testing. On August 11, 2021, the City and the County entered into an Amended and Restated Agreement, which extended the term through December 31, 2021. This amendment extends the Agreement terms through June 30, 2022.

## DISCUSSION:

The Los Angeles County Department of Health has continued to provide information stating transmission of the COVID-19 virus remains high, and is currently requiring that all persons wear face masks on public transit, in transportation hubs, indoors in K-12 schools, childcare and other youth settings, health care settings, correctional facilities and detention centers, homeless shelters, emergency shelters and cooling centers, indoor public and business settings, and outdoor mega events, regardless of vaccination status. With the Omicron variant, there is a need to provide basic services including testing services to the residents and patrons of West Covina.

This amendment will extend the term of the Agreement through June 30, 2022. The County will continue to be responsible for providing oversight of testing operations, providing a County point of contact person, and providing biohazard trash removal. The City will be responsible for the following: provide venue and site access, provide for trash pick-up, provide electrical power, and provide access to bathroom facilities to testing staff.

## LEGAL REVIEW:

The City Attorney's Office reviewed and approved the amendment as to form.

## OPTIONS:

It is recommended that the City Council receive and file the attached Amendment.

**Prepared by:** David Carmany, City Manager

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### **Attachments**

Attachment No. 1 - Space Use Agreement

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### **CITY COUNCIL GOALS & OBJECTIVES:**



# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: CONSIDERATION OF RATIFICATION OF APPOINTMENT OF FINANCE DIRECTOR STEPHANIE SIKKEMA AND ASSISTANT CITY MANAGER ROXANNE E. LERMA**

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## RECOMMENDATION:

It is recommended that the City Council ratify the appointment of Stephanie Sikkema to the position of Finance Director and Roxanne E. Lerma to the position of Assistant City Manager.

## BACKGROUND:

Section 2-151(g) of the West Covina Municipal Code provides that "it shall be the duty of the city manager to appoint, remove, promote and demote any and all officers and employees of the city, except the city clerk, city attorney and city treasurer, subject to the rules and regulations of any applicable civil service or other personnel system in effect. Notwithstanding the foregoing, the city manager shall not appoint or promote a person to serve as the director of a department, unless a majority of the city council first voted in favor of the city manager's proposed appointment or promotion."

## DISCUSSION:

The City of West Covina Finance Director position is vacant due to the retirement of Robbeyn Bird. It has also been determined that an additional Assistant City Manager position is needed in order to effectively address City business. Due to the importance of these roles, the City Manager approved the appointment of Stephanie Sikkema to the position of Finance Director and Roxanne E. Lerma to the position of Assistant City Manager. The City Manager is requesting that the City Council ratify such appointments, by a majority vote, for consistency with Section 2-151(g) of the Municipal Code.

## OPTIONS:

The City Council has the following options:

1. Approve Staff's recommendation; or
2. Provide alternative direction.

**Prepared by:** Mark Perez, Deputy City Clerk

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**CITY COUNCIL GOALS & OBJECTIVES:** Enhance City Image and Effectiveness



# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: CONSIDERATION OF CONSTRUCTION SERVICES AGREEMENT FOR THE CITYWIDE PEDESTRIAN AND VEHICLE SAFETY IMPROVEMENTS (PROJECT 22004)**

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## RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Award the construction services agreement for the Citywide Pedestrian & Vehicle Traffic Safety Improvements (Project No. 22004) to Superior Pavement Markings, Inc.;
2. Authorize the City Manager execute the agreement with Superior Pavement Markings, Inc. for \$385,846.00;
3. Authorize 15% of the awarded contract amount as contingency allowance to be used, if necessary, with the City Manager's approval, for unforeseen conditions;
4. Authorize the City Manager to negotiate and execute any amendments to the agreement.

## BACKGROUND:

On October 19, 2021, the City Council approved the Traffic Committee Meeting recommendations from the Traffic Committee Meetings held on May 11, 2021, June 8, 2021, July 13, 2021, and August 10, 2021. These recommendations included various pedestrian and vehicle traffic safety improvements at various locations citywide.

On November 16, 2021, the City Council approved the Traffic Committee Meeting recommendations from the Traffic Committee Meetings held on September 14, 2021 and October 12, 2021. These recommendations included various pedestrian and vehicle traffic safety improvements at various locations citywide.

This project includes all of the above approved Traffic Committee traffic safety recommendations at approximately 27 locations, Citywide. Major work components include installation of pedestrian and vehicle traffic safety improvements including signage, striping, and pavement markers at various locations Citywide and all related work.

## DISCUSSION:

On Monday, December 6, 2021, staff advertised the construction bid package. The following bid was received by the City at the Bid Opening held on Tuesday, January 4, 2022, at 11:00 a.m.

<b>Contractor Name</b>	<b>Total Bid Amount</b>
Superior Pavement Markings, Inc	\$385,846.00

Staff conducted a bid analysis including checking references, California Contractor Licensing, Department of Industrial Relations registration, State and Federal debarment list review for Superior Pavement Markings, Inc.

The sole bid was submitted by Superior Pavement Markings, Inc. in the amount of \$385,846.00. Following Council's approval, the City will enter into an agreement with Superior Pavement Markings, Inc. in substantially the form as attached in Attachment No. 1 and in such final form as approved by the City Attorney's Office.

### **Budget**

The following is the breakdown of the project budget:

Construction Costs	\$385,846.00
Contingency Budget allowance 15% - (Authorization to utilize for unforeseen conditions as necessary)	\$57,877.00
<b>Total Construction Budget</b>	<b>\$443,723.00</b>
<b>Project Management and Administration (Preparation of Bid Documents)</b>	<b>\$19,500.00</b>
<b>Construction Management and Inspection</b>	<b>\$44,000.00</b>
<b>Newspaper Advertisement, Misc. Expenses</b>	<b>\$5,000.00</b>
<b>Total Project Budget</b>	<b>\$512,223.00</b>

### **LEGAL REVIEW:**

The City Attorney's Office has reviewed the proposed agreement and approved it as to form.

### **OPTIONS:**

The City Council has the following options:

1. Approve Staff's recommendation; or
2. Provide alternative direction.

### **ENVIRONMENTAL REVIEW:**

The proposed Project is a project subject to CEQA. Staff has reviewed the proposed project and has determined that it is categorically exempt from CEQA pursuant to CEQA Guidelines Section(s) 15302: Replacement or reconstruction; (c) Replacement or reconstruction of existing utility and/or facilities involving negligible or no expansion of capacity.

**Prepared by:** Okan Demirci, CIP Manager

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### **Fiscal Impact**

### **FISCAL IMPACT:**

The funds available for this project are as follows:

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<b>Project No.</b>	<b>Funds</b>	<b>Account No.</b>	<b>Amount</b>
22004	SB1 Road Maintenance Rehab	237.80.7005.7200	\$512,223.00
<b>Total</b>			<b>\$512,223.00</b>

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### **Attachments**

Attachment No. 1 - Construction Services Agreement

Attachment No. 2 - Bid Analysis WC Pedvehicle Traffic Safety Improvements 01-04-2022

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**CITY COUNCIL GOALS & OBJECTIVES:** Protect Public Safety  
Enhance City Image and Effectiveness



# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT:** **CONSIDERATION OF FINAL PARCEL MAP NO. 82784**  
**LOCATION: 2445 EAST RIO VERDE DRIVE**  
**SUBDIVIDER: SONGLIN PAN**

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## RECOMMENDATION:

It is recommended that the City Council adopt the following resolution:

**RESOLUTION NO. 2022-06 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, APPROVING FINAL MAP PARCEL MAP NO. 82784 LOCATED AT 24445 RIO VERDE DRIVE**

## DISCUSSION:

On February 25th, 2020, the Planning Commission approved Tentative Parcel Map No. 82784. The parcel map subdivides a 0.84-acre residential single-family parcel into two lots as follows: Parcel 1 (17,234 sq. ft.) and Parcel 2 (19,366 sq. ft.). The owner, Songlin Pan, is requesting final map approval.

The property owner has satisfied all conditions for approval of the parcel map and has bonded for all required on-site and off-site improvements. The map was reviewed by the City's consultant, Transtech, and determined to be in compliance with current State law and is technically correct. In accordance with Section 66458 of the California Government Code, the final map must now be approved or disapproved at the first City Council meeting at which it is received, or at the next regular meeting. If no action is taken by the next regular meeting of the City Council, the map shall be deemed approved.

The recordation of the final map is dependent on the developer's actions. The developer needs to arrange with Los Angeles County to pay for all present property taxes and bond for future property tax encumbrance.

## OPTIONS:

The City Council has the following options:

1. Approve staff's recommendation; or
2. Provide alternative direction.

## ENVIRONMENTAL REVIEW:

This project qualifies for a Categorical Exemption pursuant to the California Environmental Quality Act,

Section 15315, Minor Land Divisions, and is determined to be exempt from further environmental review requirements contained in CEQA.

**Prepared by:** Michael Ackerman, PE, City Engineer

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**Fiscal Impact**

**FISCAL IMPACT:**

All fees have been paid to process the final map.

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**Attachments**

Attachment No. 1 - Resolution No. 2022-06

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**CITY COUNCIL GOALS & OBJECTIVES:** Enhance City Image and Effectiveness  
A Well-Planned Community





# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: CONSIDERATION OF AGREEMENT FOR PAINTING OF FIRE STATIONS 2 & 4 -  
PROJECT NO. 21034**

## RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Authorize the City Manager to negotiate and execute a Construction Services Agreement with U.S. National Corp. dba Jimenez Painting Company for \$114,800.00.
2. Authorize 20% of the awarded contract amount as contingency allowance to be used, if necessary, at the City Manager's discretion, for unforeseen conditions; and
3. Authorize the City Manager to execute any amendments to the agreement.

## BACKGROUND:

In January 2021, the City Council approved a budget amendment for various capital improvements at Fire Stations. As part of this budget amendment, one of the capital improvement projects is painting the interiors and exteriors at Fire Station 2 and Fire Station 4.

Earlier this year, the City worked with representatives of Dunn Edwards Paints to inspect Station 2 and Station 4 facilities to develop plans and specifications for repainting both stations. The scope of work includes:

- Both stations - repaint all currently painted or coated surfaces
- Station 2 - remove the carpet on the hallway walls that go half-way up the wall and re-texture those areas
- Station 4 - remove all the wallpaper (on majority of the walls and has been painted over) prepare and re-texture the walls.

## DISCUSSION:

On October 18, 2021, staff advertised the construction bid package. The following eight (8) bids were received:

Vendor Name	Bid Amount
U. S National Corp. dba Jimenez Painting Company	\$114,800.00
AJ Fistes Corporation	\$152,550.00
Innovation Painting Inc	\$155,000.00
Polychrome Construction Inc.	\$163,000.00
Tony Painting	\$166,500.00

Yoda Painting Inc.	\$186,000.00
CTG Construction, Inc.	\$202,000.00
Color New Co.	\$210,000.00

### **Lowest Responsive Bid**

The lowest responsive bid was submitted by U. S National Corp. dba Jimenez Painting Company in the amount of \$114,800.00. Staff conducted a bid analysis including checking references, California Contractor Licensing, and Department of Industrial Relations registration, for the apparent low bidder.

### **BUDGET:**

The following is the breakdown of the project budget:

Construction Contract	\$114,800.00
Contingency Budget 20%	\$22,960.00
<b>TOTAL CONSTRUCTION BUDGET</b>	<b>\$137,760.00</b>
Project Design– Dunn Edwards Paint	No Charge
<b>TOTAL PROJECT BUDGET</b>	<b>\$137,760.00</b>

### **LEGAL REVIEW:**

The City Attorney's Office has reviewed and approved the agreement as to form.

### **OPTIONS:**

The City Council has the following options:

1. Adopt Staff's recommendation: or
2. Provide alternative direction.

### **ENVIRONMENTAL REVIEW:**

The proposed project is a project subject to CEQA. Staff has reviewed the proposed project and has determined that it is categorically exempt from CEQA pursuant to CEQA Guidelines Sections(s)15301: Existing Facilities; (a) Interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances.

**Prepared by:** Sherri Yuasa, Senior Administrative Assistant

**Additional Approval:** Stephanie Sikkema, Finance Director

**Additional Approval:** Thomas Duarte, City Attorney

### **Fiscal Impact**

#### **FISCAL IMPACT:**

There is no new General Fund burden as funds for Fire Station Improvements were allocated in Fiscal Year 20-21 budget the funds available for this project are as follows:

Project No.	Funds	Account No.	Amount
21034	CIP Fire Station Improvements	160.80.7001.7500	\$137,760.00

### **Attachments**

Attachment No. 1 - Agreement with U.S National Corp. dba Jimenez Painting Company

**CITY COUNCIL GOALS & OBJECTIVES:** Protect Public Safety  
Enhance City Image and Effectiveness



# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: CONSIDERATION OF INCREASE IN HOURLY RATES FOR LIMITED SERVICES PAY SCHEDULE TO REFLECT RECENT INCREASE IN STATE HOURLY MINIMUM WAGE EFFECTIVE JANUARY 1, 2022**

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## RECOMMENDATION:

It is recommended that the City Council:

1. Approve wage adjustments to limited service positions to bring them into compliance with the State's minimum wage requirement as of January 1, 2022; and
2. Adopt the following Resolution:

**RESOLUTION NO. 2022-09 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADJUSTING THE HOURLY PAY RATES OF CLASSIFICATIONS WITHIN THE LIMITED SERVICES PAY SCHEDULE AND REPEALING RESOLUTION NO. 2021-03**

## BACKGROUND:

On April 4, 2016, Governor Jerry Brown signed SB 3 (Leno, Chapter 4) which gradually raises the State minimum wage to \$15.00 per hour by January 1, 2022. Starting in 2023, the state minimum wage will be increased annually for inflation based on the national consumer price index (CPI). The annual inflationary increases scheduled to start in 2023 will be capped at 3.5% regardless of the CPI in any given year. The schedule for minimum wage increases is as follows:

- Effective January 1, 2022....\$15.00 per hour
- Effective January 1, 2023.....Based on the national consumer price index (CPI), capped at 3.5% regardless of the CPI in any given year.

## DISCUSSION:

Effective January 1, 2022, the State minimum wage increased from \$14.00 per hour to \$15.00 per hour. Due to

this increase, eleven (11) classifications within the City's Limited Services Pay Schedule (i.e., part-time position schedule) now fall below the State's \$15.00 minimum wage requirement and must be adjusted accordingly. Additionally, two (2) classifications also need adjusting due to compaction issues.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed the resolution and approved it as to form.

**Prepared by:** Helen Tran, Human Resources/Risk Management Director

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**Fiscal Impact**

**FISCAL IMPACT:**

The Fiscal Year 2021-2022 cost to cover the mid-year minimum wage adjustments is approximately \$36,000. This addresses the impacts made by the State's minimum wage increase and wage compaction.

It is important to also note starting in 2023, the state minimum wage will be increased annually for inflation based on the national consumer price index (CPI). The annual inflationary increases scheduled to start in 2023 will be capped at 3.5% regardless of the CPI in any given year. These annual increases will impact the City's limited services staffing costs in future budgets.

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**Attachments**

Attachment No. 1 - Resolution 2022-09 (Minimum Wage Increase)

Attachment No. 2 - Appendix A (Limited Services Schedule)

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**CITY COUNCIL GOALS & OBJECTIVES:** Achieve Fiscal Sustainability and Financial Stability



# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: PUBLIC HEARING REGARDING ELECTION DISTRICT BOUNDARIES**

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## RECOMMENDATION:

It is recommended that the City Council:

1. Open the public hearing to receive input from the community regarding election district boundaries; and
2. Direct public dissemination of District Boundary report.

## BACKGROUND:

State law requires that the City Council districts be updated to reflect data from the 2020 Census.

These districts will be used for future elections of the West Covina City Council, including for the filling any vacancy in the office of a member of the City Council. The redistricting plan must comply with the United States Constitution, the Voting Rights Act, and the California Elections Code.

The districts are to contain substantially equal population. In adopting boundaries, cities are required to use the following criteria: (1) districts should be geographically contiguous, (2) districts should respect the geographic integrity of any local neighborhood or local community of interest, including racial, ethnic, and language minorities, in a manner that minimizes division, (3) district boundaries should be easily identifiable and understandable by residents, and (4) districts should be drawn to encourage geographic compactness. Districts will not be drawn for the purpose of favoring or discriminating against an incumbent, political candidate, or political party.

On January 17, 2017, the City Council adopted Ordinance No. 2310 to change from an at-large election system to by-district elections with five districts. On February 21, 2017, the City Council approved a settlement agreement in the matter known as Sanchez v. City of West Covina. This settlement set forth requirements relating to selection of a districting consultant, selection of district boundaries and sequencing of elections. As a result, a Request for Proposals (RFP) was issued on March 14, 2017 for district consultant services. On May 2, 2017, the City Council awarded a contract for election district consulting services to National Demographics Corporation (NDC), a well-known company in the industry.

There were a total of four public hearings conducted with public input and participation. In total, the City Council reviewed 23 maps (20 that were submitted by members of the community and three that were submitted by NDC). The City Council selected 6 maps to bring back at the November 14, 2017 Council

meeting for further discussion and selection. At the December 5, 2017 Council meeting, the City Council adopted Ordinance No. 2328, designating the boundaries for the five single-member districts and the sequence of district elections.

Every ten years, cities with by-district election systems must use new census data to review and, if needed, redraw district lines to reflect how local populations have changed. This process, called redistricting, ensures all districts have nearly equal population. The redistricting process for the City of West Covina must be completed by April 17, 2022.

On May 3, 2021, the City released an RFP for redistricting services. On May 24, 2021, the City received three proposals and at the September 21, 2021 Council meeting a contract was awarded to NDC.

The redistricting process requires four public hearings. The first public hearing was held on November 18, 2021. This is the second of four required hearings.

### **DISCUSSION:**

The purpose of this public hearing is to inform the public about the districting process and to hear from the community on what factors should be taken into consideration while creating district boundaries. The public is requested to provide input regarding communities of interest and other local factors that should be considered while drafting district maps. A community of interest is “a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation.” (Elections Code § 21601(c)(2).)

Possible features defining a community of interest might include, without limitation:

1. School attendance areas;
2. Natural dividing lines such as major roads, hills, or highways;
3. Areas around parks and other neighborhood landmarks;
4. Common issues, neighborhood activities, or legislative/election concerns; and
5. Shared demographic characteristics, such as:
  - (a) Similar levels of income, education, or linguistic isolation;
  - (b) Languages spoken at home; and
  - (c) Single-family and multi-family housing unit areas.

### **Language Requirements for Redistricting**

Per Elections Code § 21608, the City must provide language services in applicable languages, as provided by the Secretary of State. Pursuant to Elections Code § 21608(h), applicable language requirements for city redistricting purposes include any language that is spoken by a group of city residents with limited English proficiency who constitute 3% or more of the city’s total population over four years of age for whom language can be determined.

On June 11, 2021, the Secretary of State released guidance for cities regarding these language requirements. In addition to English, the City of West Covina is required to provide qualifying materials and “live translation” (interpretation) services in the following languages upon a request made at least 72 hours in advance of a hearing or workshop:

- Chinese (including Mandarin and Cantonese)
- Spanish

### **Publication and Noticing Requirements for Redistricting Public Hearings**

Per Elections Code §§ 21608(c) and 21608(g)(3), the City is required to “publish” the hearing date, time, and location at least 5 days in advance on the internet; a website calendar that lists the time and location satisfies the publishing requirement. On November 29, 2021, the public hearing information was published the City’s

website calendar. Elections Code § 21607.1(d) states that if a public hearing is consolidated with a regular or special meeting of the council that includes other substantive agenda items, the public hearing shall begin at a fixed time regardless of its order on the agenda, except that the Council may first conclude any item being discussed or acted upon, including any associated public comment, when that time occurs.

### **Next Steps**

The dates for the third and fourth public hearings to consider draft maps are yet to be determined, but will be published as required by law.

**Prepared by:** Lisa Sherrick; Assistant City Clerk

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**CITY COUNCIL GOALS & OBJECTIVES:** Enhance City Image and Effectiveness





# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE CITY OF WEST COVINA POLICE OFFICERS' ASSOCIATION (WCPOA)**

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## RECOMMENDATION:

It is recommended that the City Council adopt the following Resolution:

**RESOLUTION NO. 2022-11- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE CITY OF WEST COVINA POLICE OFFICERS' ASSOCIATION (WCPOA)**

## BACKGROUND:

Under California law, the Meyers-Milias-Brown Act (MMBA) of 1968 established collective bargaining for California municipalities. Collective bargaining is the process by which workers, through their associations, and employers negotiate contracts to determine terms of employment, including pay, benefits, hours, leave, and job health & safety policies. MMBA is a formalized union-management consultation and bargaining procedure.

The Memorandum of Understanding between the City and the City of West Covina Police Officers' Association (WCPOA) expired on June 30, 2021. City Management and representatives for the West Covina Police Officers' Association met and conferred on three (3) occasions and have reached an agreement on a comprehensive Memorandum of Understanding.

## DISCUSSION:

The City and the West Covina Police Officers' Association (WCPOA) have met and conferred in accordance with the Meyers-Milias-Brown Act and Government Code § 3500 regarding terms and conditions of employment, including wages, benefits and hours. After having met and conferred a total of three (3) sessions, the City and the WCPOA have memorialized an agreement regarding wages, benefits, hours, and other terms and conditions of employment in a Memorandum of Understanding (MOU) for the period of July 1, 2021 through June 30, 2024, which is attached to this report as Attachment No. 2.

The following changes to the existing labor agreement are agreed upon to be incorporated into the successor agreement and would become effective upon ratification of the MOU by the City Council. All other provisions from the existing agreement are proposed to remain in the agreement without changes.

1. Term – 3 years (through June 30, 2024).
2. Salary Increase (Article 2- Salaries and Compensation) – Effective the first full pay period following ratification of the MOU and not earlier, the base salary will increase by 3%; effective the first full pay period following July 1, 2022, the base salary will increase by 3%; effective the first full pay period following July 1, 2023, the base salary will increase by 3%.
3. One-time Non-PERSable Essential Worker Pay – Within 45 days after ratification of the MOU, employees will receive a one-time non-PERSable essential worker pay of \$5,000.00. The employees will receive the one-time payment on a check separate from their paycheck. Employees who already received \$3,000 in one-time pay as part of an MOU with another City bargaining unit will not be eligible to receive this \$5,000 one-time pay.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed the resolution and approved it as to form.

**Prepared by:** Helen Tran, HR/Risk Management Director

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**Fiscal Impact**

**FISCAL IMPACT:**

The overall estimated fiscal impact is \$1.23M over the three years. The \$405,000 for one-time Essential Worker pay is proposed to be funded by the COVID Recovery Funds. The remaining \$135,000 is not included in the FY2021-22 Budget, however; revenues are trending over budget which should be able to cover this expense for this fiscal year. If approved, these adjustments are proposed to be included in the next quarterly budget amendment.

<b>Fiscal Year</b>	<b>One-Time Pay</b>	<b>Salaries &amp; Benefits</b>	<b>Total Estimated Fiscal Impact</b>
FY2021-22	405,000	135,000	540,000
FY2022-23		340,000	340,000
FY2023-24		350,000	350,000
<b>Total</b>	<b>405,000</b>	<b>825,000</b>	<b>1,230,000</b>

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**Attachments**

Attachment No. 1 - Resolution No. 2022-11 (WCPOA MOU)

Attachment No. 2 - Exhibit A (WCPOA MOU)

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**CITY COUNCIL GOALS & OBJECTIVES:** Protect Public Safety  
Enhance City Image and Effectiveness  
Achieve Fiscal Sustainability and Financial Stability



# AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

**DATE:** 01/18/2022

**TO:** Mayor and City Council

**FROM:** David Carmany  
City Manager

**SUBJECT: CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE CITY OF WEST COVINA POLICE MANAGEMENT ASSOCIATION (WCPMA)**

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## RECOMMENDATION:

It is recommended that the City Council adopt the following Resolution:

**RESOLUTION NO. 2022-12- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST COVINA, CALIFORNIA, ADOPTING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE CITY OF WEST COVINA POLICE MANAGEMENT ASSOCIATION (WCPMA)**

## BACKGROUND:

Under California law, the Meyers-Milias-Brown Act (MMBA) of 1968 established collective bargaining for California municipalities. Collective bargaining is the process by which workers, through their associations, and employers negotiate contracts to determine terms of employment, including pay, benefits, hours, leave, and job health & safety policies. MMBA is a formalized union-management consultation and bargaining procedure.

The Memorandum of Understanding between the City and the City of West Covina Police Management Association (WCPMA) will expire on June 30, 2022. The City and representatives for the West Covina Middle Management Employees' Association met and conferred on one (1) occasion and have reached an agreement.

## DISCUSSION:

The City and the West Covina Police Management Association have met and conferred in accordance with the Meyers-Milias-Brown Act and Government Code § 3500 regarding terms and conditions of employment, including wages, benefits, and hours. After having met and conferred a total of one (1) session, the City and the Police Management Association have memorialized an agreement regarding wages, benefits, hours, and other terms and conditions of employment in a Memorandum of Understanding (MOU) for the period of January 1, 2022 through June 30, 2024, which is attached to this report as Attachment No. 2.

The following changes to the existing labor agreement are agreed upon to be incorporated into the successor agreement and would become effective upon ratification of the MOU by the City Council. All other provisions from the existing agreement are proposed to remain in the agreement without changes.

1. Term – 3 years (through December 31, 2024).
2. Salary Increase (Article 2- Salaries and Compensation) – Effective the first full pay period following ratification of the MOU and not earlier, the base salary will increase by 8%; effective the first full pay period following January 1, 2023, the base salary will increase by 3%; effective the first full pay period following January 1, 2024, the base salary will increase by 3%.
3. Cost-Sharing (Article 2, Section V- PERS Retirement Benefits) – Effective the first full pay period following January 1, 2024, both classic and new members will pay an additional 3% of compensation earnable towards the employer contribution pursuant to cost-sharing so that the total cost-sharing contribution will be 15%. The City and the Police Management Association also agreed that should the MOU expire without a successor agreement in place, the cost-sharing contribution as described above will continue.
4. One-time Non-PERSable Essential Worker Pay – Within 45 days after ratification of the MOU, employees will receive a one-time Non-PERSable essential worker pay of \$5,000.00. The employees will receive the one-time payment on a check separate from their paycheck.
5. SWAT Lieutenant Call Back Overtime – SWAT lieutenants will be eligible to receive overtime pay for call-back time only.
6. Administrative Leave – Employees will receive an additional 10 hours of annual administrative leave.

#### **LEGAL REVIEW:**

The City Attorney's Office has reviewed the resolution and approved it as to form.

**Prepared by:** Helen Tran, Director of Human Resources/Risk Management Department

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#### **Fiscal Impact**

##### **FISCAL IMPACT:**

The overall estimated fiscal impact is \$170,000 over the three years. The \$40,000 for one-time Essential Worker pay that is proposed to be funded by the COVID Recovery Funds. The remaining \$60,000 is not included in the FY2021-22 Budget, however; revenues are trending over budget which should be able to cover this expense this fiscal year. If approved, these adjustments are proposed to be included in the next quarterly budget amendment.

<b>Fiscal Year</b>	<b>One-Time Pay</b>	<b>Salaries &amp; Benefits</b>	<b>Total Estimated Fiscal Impact</b>
FY2021-22	40,000	60,000	100,000
FY2022-23		60,000	60,000
FY2023-24		10,000	10,000
<b>Total</b>	<b>40,000</b>	<b>130,000</b>	<b>170,000</b>

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#### **Attachments**

Attachment No. 1 - Resolution No. 2022-12 (WCPMA MOU)

Attachment No. 2 - Exhibit A (WCPMA MOU)

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**CITY COUNCIL GOALS & OBJECTIVES:** Protect Public Safety  
Enhance City Image and Effectiveness  
Achieve Fiscal Sustainability and Financial Stability